

Introducing The Master's College

Purpose & Philosophy

The Master's College, a Christian liberal arts college, exists to advance the Kingdom of the Lord Jesus Christ by equipping men and women for excellence in service to Him in strategic fields of ministry and vocation. This is accomplished through unreserved commitment to worshipping God, submitting to the authority of the Scriptures, nurturing personal holiness, serving the local church, and penetrating the world with the Truth.

The Master's College offers to Christian college students an opportunity for higher education in accord with biblical truth. Such an education is intended to stimulate students to think about the great issues of life such as purpose, morality, and values as revealed to man through the inspired Scriptures, through the natural creation, through human history, and ultimately in the Son of God, our Lord Jesus Christ.

The Master's College purposes to cultivate in the student an intellectual curiosity, a habit of careful analysis of such truth, including as many differing views of truth as are possible within the context of the student's major.

The Master's College provides a campus community where dedicated faculty and staff members exemplify a mature Christian pattern of life and where students have access to their friendly and capable counsel.

The Master's College desires to have a major part in directing students toward the service of Christ. In doing this, the college encourages students toward high ideals and achievement spiritually, intellectually, socially, and emotionally. Likewise, the college is concerned that its graduates are equipped with the necessary skills for their chosen vocation.

The Master's College was founded as Los Angeles Baptist Theological Seminary in 1927 to meet the need for a fundamental Baptist school on the West Coast. The intention of its founders was to provide a biblical and Christ-centered education consistent with those doctrines of the historic Christian faith. It held as its cardinal doctrine that the living sovereign God had revealed Himself in creation, in human

history, and particularly in His Son, Jesus Christ, and that the Scriptures were the inspired record of such revealed truth. These convictions remain unchanged.

Today the college serves Bible-believing churches, providing their youth with a liberal arts education integrating their Christian faith. The college conceives of its liberal arts program as a life preparation education rather than a realm of specialization. Those subjects which contribute to Christian development spiritually, intellectually, emotionally, and socially are included in the curriculum.

All undergraduate academic majors terminate with a baccalaureate degree, except for the one-year Master's Institute program and the teacher credential program. The design of the curriculum subsequently permits the graduates to specialize in selected fields of study.

The Master's College is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges, an institutional accrediting body recognized by the Council on Postsecondary Accreditation and the U.S. Department of Education. Accreditation means that the Commission has determined that the institution has clearly defined educational objectives appropriate to higher education and is implementing them in a manner consistent with Commission standards.

The Master's College operates under a charter granted by the State of California in 1927 and is qualified under the California Education Code Section 94310(a) to grant degrees.

Membership is maintained in the Association of Independent California Colleges and Universities, the California Council on the Education of Teachers, the National Association of College Admissions Counselors, the Pacific Coast Association of Collegiate Registrars, the Association of Christian Schools International, the Western College Association, the Association on Higher Education and Disability and many more.

The Master's College is one of approximately 96 members of the Council for Christian Colleges and Universities, which was founded in 1976 to serve

and strengthen the deeply-committed Christian liberal arts colleges of this country. As a Council member, students of The Master's College are eligible to participate in study abroad programs described later in this catalog.

The school is approved by the California Department of Education for the training of veterans and orphans and dependents of veterans and is listed in Educational Institutions Approved by the Attorney General for the training of non-quota students from foreign countries.

Doctrinal Statement

The Holy Scriptures

We teach that the Bible is God's written revelation to man, and thus the 66 books of the Bible given to us by the Holy Spirit constitute the plenary (inspired equally in all parts) Word of God (1 Corinthians 2:7-14; 2 Peter 1:20-21).

We teach that the Word of God is an objective, propositional revelation (1 Corinthians 2:13; 1 Thessalonians 2:13), verbally inspired in every word (2 Timothy 3:16), absolutely inerrant in the original documents, infallible, and God-breathed. We teach the literal, grammatical-historical interpretation of Scripture which affirms the belief that the opening chapters of Genesis present creation in six literal days (Genesis 1:31; Exodus 31:17).

We teach that the Bible constitutes the only infallible rule of faith and practice (Matthew 5:18; 24:35; John 10:35; 16:12-13; 17:17; 1 Corinthians 2:13; 2 Timothy 3:15-17; Hebrews 4:12; 2 Peter 1:20-21).

We teach that God spoke in His written Word by a process of dual authorship. The Holy Spirit so superintended the human authors that, through their individual personalities and different styles of writing, they composed and recorded God's Word to man (2 Peter 1:20-21) without error in the whole or in the part (Matthew 5:18; 2 Timothy 3:16).

We teach that, whereas there may be several applications of any given passage of Scripture, there is but one true interpretation. The meaning of Scripture is to be found as one diligently applies the literal, grammatical-historical method of

interpretation under the enlightenment of the Holy Spirit (John 7:17; 16:12-15; 1 Corinthians 2:7-15; 1 John 2:20). It is the responsibility of believers to ascertain carefully the true intent and meaning of Scripture, recognizing that proper application is binding on all generations. Yet the truth of Scripture stands in judgment of men; never do men stand in judgment of it.

God

We teach that there is but one living and true God (Deuteronomy 6:4; Isaiah 45:5-7; 1 Corinthians 8:4), an infinite, all-knowing Spirit (John 4:24), perfect in all His attributes, one in essence, eternally existing in three Persons—Father, Son, and Holy Spirit (Matthew 28:19; 2 Corinthians 13:14)—each equally deserving worship and obedience.

God the Father. We teach that God the Father, the first person of the Trinity, orders and disposes all things according to His own purpose and grace (Psalm 145:8-9; 1 Corinthians 8:6). He is the Creator of all things (Genesis 1:1-31; Ephesians 3:9). As the only absolute and omnipotent ruler in the universe, He is sovereign in creation, providence, and redemption (Psalm 103:19; Romans 11:36). His fatherhood involves both His designation within the Trinity and His relationship with mankind. As Creator He is Father to all men (Ephesians 4:6), but He is spiritual Father only to believers (Romans 8:14; 2 Corinthians 6:18). He has decreed for His own glory all things that come to pass (Ephesians 1:11). He continually upholds, directs, and governs all creatures and events (1 Chronicles 29:11). In His sovereignty He is neither author nor approver of sin (Habakkuk 1:13), nor does He abridge the accountability of moral, intelligent creatures (1 Peter 1:17). He has graciously chosen from eternity past those whom He would have as His own (Ephesians 1:4-6); He saves from sin all those who come to Him; and He becomes, upon adoption, Father to His own (John 1:12; Romans 8:15; Galatians 4:5; Hebrews 12:5-9).

God the Son. We teach that Jesus Christ, the second person of the Trinity, possesses all the divine excellencies, and in these He is coequal, consubstantial, and coeternal with the Father (John 10:30; 14:9).

We teach that God the Father created “the heavens and the earth and all that is in them” according to His own will, through His Son, Jesus Christ, by whom all things continue in existence and in operation (John 1:3; Colossians 1:15-17; Hebrews 1:2).

We teach that in the incarnation (God becoming man) Christ surrendered only the prerogatives of deity but nothing of the divine essence, either in degree or kind. In His incarnation, the eternally existing second person of the Trinity accepted all the essential characteristics of humanity and so became the God-man (Philippians 2:5-8; Colossians 2:9).

We teach that Jesus Christ represents humanity and deity in indivisible oneness (Micah 5:2; John 5:23; 14:9-10; Colossians 2:9).

We teach that our Lord Jesus Christ was virgin-born (Isaiah 7:14; Matthew 1:23, 25; Luke 1:26-35); that He was God incarnate (John 1:1, 14); and that the purpose of the incarnation was to reveal God, redeem men, and rule over God’s kingdom (Psalm 2:7-9; Isaiah 9:6; John 1:29; Philippians 2:9-11; Hebrews 7:25-26; 1 Peter 1:18-19).

We teach that, in the incarnation, the second person of the Trinity laid aside His right to the full prerogatives of coexistence with God, assumed the place of a Son, and took on an existence appropriate to a servant while never divesting Himself of His divine attributes (Philippians 2:5-8).

We teach that our Lord Jesus Christ accomplished our redemption through the shedding of His blood and sacrificial death on the cross and that His death was voluntary, vicarious, substitutionary, propitiatory, and redemptive (John 10:15; Romans 3:24-25; 5:8; 1 Peter 2:24).

We teach that on the basis of the efficacy of the death of our Lord Jesus Christ, the believing sinner is freed from the punishment, the penalty, the power, and one day the very presence of sin; and that he is declared righteous, given eternal life, and adopted into the family of God (Romans 3:25; 5:8-9; 2 Corinthians 5:14-15; 1 Peter 2:24; 3:18).

We teach that our justification is made sure by His

literal, physical resurrection from the dead and that He is now ascended to the right hand of the Father, where He now mediates as our Advocate and High Priest (Matthew 28:6; Luke 24:38-39; Acts 2:30-31; Romans 4:25; 8:34; Hebrews 7:25; 9:24; 1 John 2:1).

We teach that in the resurrection of Jesus Christ from the grave, God confirmed the deity of His Son and gave proof that God has accepted the atoning work of Christ on the cross. Jesus’ bodily resurrection is also the guarantee of a future resurrection life for all believers (John 5:26-29; 14:19; Romans 4:25; 6:5-10; 1 Corinthians 15:20, 23).

We teach that Jesus Christ will return to receive the church, which is His body, unto Himself at the Rapture and, returning with His church in glory, will establish His millennial kingdom on earth (Acts 1:9-11; 1 Thessalonians 4:13-18; Revelation 20).

We teach that the Lord Jesus Christ is the One through whom God will judge all mankind (John 5:22-23):

- a. Believers (1 Corinthians 3:10-15; 2 Corinthians 5:10);
- b. Living inhabitants of the earth at His glorious return (Matthew 25:31-46); and
- c. Unbelieving dead at the Great White Throne (Revelation 20:11-15).

As the mediator between God and man (1 Timothy 2:5), the head of His body the church (Ephesians 1:22; 5:23; Colossians 1:18), and the coming universal King who will reign on the throne of David (Isaiah 9:6; Ezekiel 37:24-28; Luke 1:31-33), He is the final Judge of all who fail to place their trust in Him as Lord and Savior (Matthew 25:14-46; Acts 17:30-31).

God the Holy Spirit. We teach that the Holy Spirit is a divine person, eternal, underived, possessing all the attributes of personality and deity including intellect (1 Corinthians 2:10-13), emotions (Ephesians 4:30), will (1 Corinthians 12:11), eternity (Hebrews 9:14), omnipresence (Psalm 139:7-10), omniscience (Isaiah 40:13-14), omnipotence (Romans 15:13), and truthfulness (John 16:13). In all the divine attributes He is coequal and consubstantial with the Father and

the Son (Matthew 28:19; Acts 5:3-4; 28:25-26; 1 Corinthians 12:4-6; 2 Corinthians 13:14; Jeremiah 31:31-34; and Hebrews 10:15-17).

We teach that it is the work of the Holy Spirit to execute the divine will with relation to all mankind. We recognize His sovereign activity in the creation (Genesis 1:2), the incarnation (Matthew 1:18), the written revelation (2 Peter 1:20-21), and the work of salvation (John 3:5-7).

We teach that a unique work of the Holy Spirit in this age began at Pentecost when He came from the Father as promised by Christ (John 14:16-17; 15:26) to initiate and complete the building of the body of Christ. His activity includes convicting the world of sin, of righteousness, and of judgment; glorifying the Lord Jesus Christ and transforming believers into the image of Christ (John 16:7-9; Acts 1:5; 2:4; Romans 8:29; 2 Corinthians 3:18; Ephesians 2:22).

We teach that the Holy Spirit is the supernatural and sovereign agent in regeneration, baptizing all believers into the body of Christ (1 Corinthians 12:13). The Holy Spirit also indwells, sanctifies, instructs, empowers them for service, and seals them unto the day of redemption (Romans 8:9-11; 2 Corinthians 3:6; Ephesians 1:13).

We teach that the Holy Spirit is the divine teacher who guided the apostles and prophets into all truth as they committed to writing God's revelation, the Bible (2 Peter 1:19-21). Every believer possesses the indwelling presence of the Holy Spirit from the moment of salvation, and it is the duty of all those born of the Spirit to be filled with (controlled by) the Spirit (Romans 8:9; Ephesians 5:18; 1 John 2:20, 27).

We teach that the Holy Spirit administers spiritual gifts to the church. The Holy Spirit glorifies neither Himself nor His gifts by ostentatious displays, but He does glorify Christ by implementing His work of redeeming the lost and building up believers in the most holy faith (John 16:13-14; Acts 1:8; 1 Corinthians 12:4-11; 2 Corinthians 3:18).

We teach, in this respect, that God the Holy Spirit is sovereign in the bestowing of all His gifts for the perfecting of the saints. Speaking in tongues and

the working of sign miracles in the beginning days of the church were for the purpose of pointing to and authenticating the apostles as revealers of divine truth, and were never intended to be characteristic of the lives of believers (1 Corinthians 12:4-11; 13:8-10; 2 Corinthians 12:12; Ephesians 4:7-12; Hebrews 2:1-4).

Man

We teach that man was directly and immediately created by God in His image and likeness. Man was created free of sin with a rational nature, intelligence, volition, self-determination, and moral responsibility to God (Genesis 2:7, 15-25; James 3:9).

We teach that God's intention in the creation of man was that man should glorify God, enjoy God's fellowship, live his life in the will of God, and by this accomplish God's purpose for man in the world (Isaiah 43:7; Colossians 1:16; Revelation 4:11).

We teach that in Adam's sin of disobedience to the revealed will and Word of God, man lost his innocence; incurred the penalty of spiritual and physical death; became subject to the wrath of God; and became inherently corrupt and utterly incapable of choosing or doing that which is acceptable to God apart from divine grace. With no recuperative powers to enable him to recover himself, man is hopelessly lost. Man's salvation is thereby wholly of God's grace through the redemptive work of our Lord Jesus Christ (Genesis 2:16-17; 3:1-19; John 3:36; Romans 3:23; 6:23; 1 Corinthians 2:14; Ephesians 2:1-3; 1 Timothy 2:13-14; 1 John 1:8).

We teach that because all men were in Adam, a nature corrupted by Adam's sin has been transmitted to all men of all ages, Jesus Christ being the only exception. All men are thus sinners by nature, by choice, and by divine declaration (Psalm 14:1-3; Jeremiah 17:9; Romans 3:9-18, 23; 5:10-12).

Salvation

We teach that salvation is wholly of God by grace on the basis of the redemption of Jesus Christ, the merit of His shed blood, and not on the basis of human merit or works (John 1:12; Ephesians 1:4-7; 2:8-10; 1 Peter 1:18-19).

Regeneration. We teach that regeneration is a supernatural work of the Holy Spirit by which the divine nature and divine life are given (John 3:3-8; Titus 3:5). It is instantaneous and is accomplished solely by the power of the Holy Spirit through the instrumentality of the Word of God (John 5:24), when the repentant sinner, as enabled by the Holy Spirit, responds in faith to the divine provision of salvation. Genuine regeneration is manifested by fruits worthy of repentance as demonstrated in righteous attitudes and conduct. Good works will be its proper evidence and fruit (1 Corinthians 6:19-20; Ephesians 5:17-21; Philippians 2:12b; Colossians 3:12-17; 2 Peter 1:4-11). This obedience causes the believer to be increasingly conformed to the image of our Lord Jesus Christ (2 Corinthians 3:18). Such a conformity is climaxed in the believer's glorification at Christ's coming (Romans 8:16-17; 2 Peter 1:4; 1 John 3:2-3).

Election. We teach that election is the act of God by which, before the foundation of the world, He chose in Christ those whom He graciously regenerates, saves, and sanctifies (Romans 8:28-30; Ephesians 1:4-11; 2 Thessalonians 2:13; 2 Timothy 2:10; 1 Peter 1:1-2).

We teach that sovereign election does not contradict or negate the responsibility of man to repent and trust Christ as Savior and Lord (Ezekiel 18:23, 32; 33:11; John 3:18-19, 36; 5:40; 2 Thessalonians 2:10-12; Revelation 22:17). Nevertheless, since sovereign grace includes the means of receiving the gift of salvation as well as the gift itself, sovereign election will result in what God determines. All whom the Father calls to Himself will come in faith and all who come in faith the Father will receive (John 6:37-40, 44; Acts 13:48; James 4:8).

We teach that the unmerited favor that God grants to totally depraved sinners is not related to any initiative of their own part nor to God's anticipation of what they might do by their own will, but is solely of His sovereign grace and mercy (Ephesians 1:4-7; Titus 3:4-7; 1 Peter 1:2).

We teach that election should not be looked upon as based merely on abstract sovereignty. God is truly sovereign but He exercises this sovereignty in harmony with His other attributes, especially His

omniscience, justice, holiness, wisdom, grace, and love (Romans 9:11-16). This sovereignty will always exalt the will of God in a manner totally consistent with His character as revealed in the life of our Lord Jesus Christ (Matthew 11:25-28; 2 Timothy 1:9).

Justification. We teach that justification before God is an act of God (Romans 8:30-33) by which He declares righteous those who, through faith in Christ, repent of their sins (Isaiah 55:6-7; Luke 13:3; Acts 2:38; 3:19; 11:18; Romans 2:4; 2 Corinthians 7:10) and confess Him as sovereign Lord (Romans 10:9-10; 1 Corinthians 12:3; 2 Corinthians 4:5; Philippians 2:11). This righteousness is apart from any virtue or work of man (Romans 3:20; 4:6) and involves the placing of our sins on Christ (Colossians 2:14; 1 Peter 2:24) and the imputation of Christ's righteousness to us (1 Corinthians 1:2, 30; 6:11; 2 Corinthians 5:21). By this means God is enabled to "be just, and the justifier of the one who has faith in Jesus" (Romans 3:26).

Sanctification. We teach that every believer is sanctified (set apart) unto God by justification and is therefore declared to be holy and is identified as a saint. This sanctification is positional and instantaneous and should not be confused with progressive sanctification. This sanctification has to do with the believer's standing, not his present walk or condition (Acts 20:32; 1 Corinthians 1:2, 30; 6:11; 2 Thessalonians 2:13; Hebrews 2:11; 3:1; 10:10, 14; 13:12; 1 Peter 1:2).

We teach that there is also by the work of the Holy Spirit a progressive sanctification by which the state of the believer is brought closer to the likeness of Christ through obedience to the Word of God and the empowering of the Holy Spirit. The believer is able to live a life of increasing holiness in conformity to the will of God, becoming more and more like our Lord Jesus Christ (John 17:17, 19; Romans 6:1-22; 2 Corinthians 3:18; 1 Thessalonians 4:3-4; 5:23).

In this respect, we teach that every saved person is involved in a daily conflict—the new creation in Christ doing battle against the flesh—but adequate provision is made for victory through the power of the indwelling Holy Spirit. The struggle nevertheless stays with the believer all through this earthly life and is never completely ended. All claims

to the eradication of sin in this life are unscriptural. Eradication of sin is not possible, but the Holy Spirit does provide for victory over sin (Galatians 5:16-25; Ephesians 4:22-24; Philippians 3:12; Colossians 3:9-10; 1 Peter 1:14-16; 1 John 3:5-9).

Security. We teach that all the redeemed once saved are kept by God's power and are thus secure in Christ forever (John 5:24; 6:37-40; 10:27-30; Romans 5:9-10; 8:1, 31-39; 1 Corinthians 1:4-9; Ephesians 4:30; Hebrews 7:25; 13:5; 1 Peter 1:4-5; Jude 24).

We teach that it is the privilege of believers to rejoice in the assurance of their salvation through the testimony of God's Word, which, however, clearly forbids the use of Christian liberty as an occasion for sinful living and carnality (Romans 6:15-22; 13:13-14; Galatians 5:13, 16-17, 25-26; Titus 2:11-14).

Separation. We teach that separation from sin is clearly called for throughout the Old and New Testaments, and that the Scriptures clearly indicate that in the last days apostasy and worldliness shall increase (2 Corinthians 6:14-7:1; 2 Timothy 3:1-5).

We teach that out of deep gratitude for the undeserved grace of God granted to us and because our glorious God is so worthy of our total consecration, all the saved should live in such a manner as to demonstrate our adoring love to God and so as not to bring reproach upon our Lord and Savior. We also teach that separation from any association with religious apostasy, and worldly and sinful practices is commanded of us by God (Romans 12:1-2; 1 Corinthians 5:9-13; 2 Corinthians 6:14-7:1; 1 John 2:15-17; 2 John 9-11).

We teach that believers should be separated unto our Lord Jesus Christ (2 Thessalonians 1:11-12; Hebrews 12:1-2) and affirm that the Christian life is a life of obedient righteousness demonstrated by a beatitude attitude (Matthew 5:2-12) and a continual pursuit of holiness (Romans 12:1-2; 2 Corinthians 7:1; Hebrews 12:14; Titus 2:11-14; 1 John 3:1-10).

The Church

We teach that all who place their faith in Jesus Christ are immediately placed by the Holy Spirit into one united spiritual body, the church (1 Corinthians 12:12-13), the bride of Christ (2 Corinthians 11:2;

Ephesians 5:23-32; Revelation 19:7-8), of which Christ is the Head (Ephesians 1:22; 4:15; Colossians 1:18).

We teach that the formation of the church, the body of Christ, began on the day of Pentecost (Acts 2:1-21, 38-47) and will be completed at the coming of Christ for His own at the Rapture (1 Corinthians 15:51-52; 1 Thessalonians 4:13-18).

We teach that the church is thus a unique spiritual organism designed by Christ, made up of all born-again believers in this present age (Ephesians 2:11-3:6). The church is distinct from Israel (1 Corinthians 10:32), a mystery not revealed until this age (Ephesians 3:1-6; 5:32).

We teach that the establishment and continuity of local churches is clearly taught and defined in the New Testament Scriptures (Acts 14:23, 27; 20:17, 28; Galatians 1:2; Philippians 1:1; 1 Thessalonians 1:1; 2 Thessalonians 1:1) and that the members of the one spiritual body are directed to associate themselves together in local assemblies (1 Corinthians 11:18-20; Hebrews 10:25).

We teach that the one supreme authority for the church is Christ (Ephesians 1:22; Colossians 1:18) and that leadership, gifts, order, discipline, and worship in the church are all appointed through His sovereignty as found in the Scriptures. The biblically-designated officers serving under Christ and over the assembly are elders (males, who are also called bishops, pastors, and pastor-teachers; (Acts 20:28; Ephesians 4:11)) and deacons, both of whom must meet biblical qualifications (1 Timothy 3:1-13; Titus 1:5-9; 1 Peter 5:1-5).

We teach that these leaders lead or rule as servants of Christ (1 Timothy 5:17-22) and have His authority in directing the church. The congregation is to submit to their leadership (Hebrews 13:7, 17).

We teach the importance of discipleship (Matthew 28:19-20; 2 Timothy 2:2), mutual accountability of all believers to each other (Matthew 18:15-17), as well as the need for discipline for sinning members of the congregation in accord with the standards of Scripture (Matthew 18:15-22; Acts 5:1-11; 1 Corinthians 5:1-13; 2 Thessalonians 3:6-15; 1 Timothy

1:19-20; Titus 1:10-16).

We teach the autonomy of the local church, free from any external authority or control, with the right of self-government and freedom from the interference of any hierarchy of individuals or organizations (Titus 1:5). We teach that it is scriptural for true churches to cooperate with each other for the presentation and propagation of the faith. Local churches, however, through their pastors and their interpretation and application of Scripture, should be the sole judges of the measure and method of their cooperation (Acts 15:19-31; 20:28; 1 Corinthians 5:4-7, 13; 1 Peter 5:1-4).

We teach that the purpose of the church is to glorify God (Ephesians 3:21) by building itself up in the faith (Ephesians 4:13-16), by instruction of the Word (2 Timothy 2:2, 15; 3:16-17), by fellowship (Acts 2:47; 1 John 1:3), by keeping the ordinances (Luke 22:19; Acts 2:38-42) and by advancing and communicating the gospel to the entire world (Matthew 28:19; Acts 1:8).

We teach the calling of all saints to the work of service (1 Corinthians 15:58; Ephesians 4:12; Revelation 22:12).

We teach the need of the church to cooperate with God as He accomplishes His purpose in the world. To that end, He gives the church spiritual gifts. He gives men chosen for the purpose of equipping the saints for the work of the ministry (Ephesians 4:7-12) and He also gives unique and special spiritual abilities to each member of the body of Christ (Romans 12:5-8; 1 Corinthians 12:4-31; 1 Peter 4:10-11).

We teach that there were two kinds of gifts given the early church: miraculous gifts of divine revelation and healing, given temporarily in the apostolic era for the purpose of confirming the authenticity of the apostles' message (Hebrews 2:3-4; 2 Corinthians 12:12); and ministering gifts, given to equip believers for edifying one another. With the New Testament revelation now complete, Scripture becomes the sole test of the authenticity of a man's message. Confirming gifts of a miraculous nature are no longer necessary to validate a man or his message (1 Corinthians 13:8-12). Miraculous gifts can even be

counterfeited by Satan so as to deceive even believers (Matthew 24:24). The only gifts in operation today are those non-revelatory equipping gifts given for edification (Romans 12:6-8).

We teach that no one possesses the gift of healing today but that God does hear and answer the prayer of faith and will answer in accordance with His own perfect will for the sick, suffering, and afflicted (Luke 18:1-8; John 5:7-9; 2 Corinthians 12:6-10; James 5:13-16; 1 John 5:14-15).

We teach that two ordinances have been committed to the local church: baptism and the Lord's Supper (Acts 2:38-42). Christian baptism by immersion (Acts 8:36-39) is the solemn and beautiful testimony of a believer showing forth his faith in the crucified, buried, and risen Savior, and his union with Him in death to sin and resurrection to a new life (Romans 6: 1-11). It is also a sign of fellowship and identification with the visible body of Christ (Acts 2:41-42).

We teach that the Lord's Supper is the commemoration and proclamation of His death until He comes, and should be always preceded by solemn self-examination (1 Corinthians 11:23-32). We also teach that whereas the elements of communion are only representative of the flesh and blood of Christ, the Lord's Supper is nevertheless an actual Communion with the risen Christ who is present in a unique way, fellowshiping with His people (1 Corinthians 10:16).

Angels

Holy Angels. We teach that angels are created beings and are therefore not to be worshiped. Although they are a higher order of creation than man, they are created to serve God and to worship Him (Luke 2:9-14; Hebrews 1:6-7, 14; 2:6-7; Revelation 5:11-14).

Fallen Angels. We teach that Satan is a created angel and the author of sin. He incurred the judgment of God by rebelling against his Creator (Isaiah 14:12-17; Ezekiel 28:11-19), by taking numerous angels with him in his fall (Matthew 25:41; Revelation 12:1-14), and by introducing sin into the human race by his temptation of Eve (Genesis 3:1-15).

We teach that Satan is the open and declared enemy of God and man (Isaiah 14:13-14; Matthew 4:1-11; Revelation 12:9-10), the prince of this world who has been defeated through the death and resurrection of Jesus Christ (Romans 16:20) and that he shall be eternally punished in the lake of fire (Isaiah 14:12-17; Ezekiel 28:11-19; Matthew 25:41; Revelation 20:10).

Last Things (End Times)

Death. We teach that physical death involves no loss of our immaterial consciousness (Revelation 6:9-11), that there is a separation of soul and body (James 2:26), that the soul of the redeemed passes immediately into the presence of Christ (Luke 23:43; 2 Corinthians 5:8; Philippians 1:23), and that, for the redeemed, such separation will continue until the rapture (1 Thessalonians 4:13-17) which initiates the first resurrection (Revelation 20:4-6), when our soul and body will be reunited to be glorified forever with our Lord (1 Corinthians 15:35-44, 50-54; Philippians 3:21). Until that time, the souls of the redeemed in Christ remain in joyful fellowship with our Lord Jesus Christ (2 Corinthians 5:8).

We teach the bodily resurrection of all men, the saved to eternal life (John 6:39; Romans 8:10-11, 19-23; 2 Corinthians 4:14), and the unsaved to judgment and everlasting punishment (Daniel 12:2; John 5:29; Revelation 20:13-15).

We teach that the souls of the unsaved at death are kept under punishment until the second resurrection (Luke 16:19-26; Revelation 20:13-15), when the soul and the resurrection body will be united (John 5:28-29). They shall then appear at the Great White Throne judgment (Revelation 20:11-15) and shall be cast into hell, the lake of fire (Matthew 25:41-46), cut off from the life of God forever (Daniel 12:2; Matthew 25:41-46; 2 Thessalonians 1:7-9).

The Rapture of the Church. We teach the personal, bodily return of our Lord Jesus Christ before the seven-year tribulation (1 Thessalonians 4:16; Titus 2:13) to translate His church from this earth (John 14:1-3; 1 Corinthians 15:51-53; 1 Thessalonians 4:15-5:11) and, between this event and His glorious return with His saints, to reward believers according to their works (1 Corinthians 3:11-15; 2 Corinthians 5:10).

The Tribulation Period. We teach that immediately following the removal of the church from the earth (John 14:1-3; 1 Thessalonians 4:13-18) the righteous judgments of God will be poured out upon an unbelieving world (Jeremiah 30:7; Daniel 9:27; 12:1; 2 Thessalonians 2:7-12; Revelation 16), and that these judgments will be climaxed by the return of Christ in glory to the earth (Matthew 24:27-31; 25:31-46; 2 Thessalonians 2:7-12). At that time the Old Testament and tribulation saints will be raised and the living will be judged (Daniel 12:2-3; Revelation 20:4-6). This period includes the seventieth week of Daniel's prophecy (Daniel 9:24-27; Matthew 24:15-31; 25:31-46).

The Second Coming and the Millennial Reign. We teach that after the tribulation period, Christ will come to earth to occupy the throne of David (Matthew 25:31; Luke 1:32-33; Acts 1:10-11; 2:29-30) and establish His messianic kingdom for a thousand years on the earth (Revelation 20:1-7). During this time the resurrected saints will reign with Him over Israel and all the nations of the earth (Ezekiel 37:21-28; Daniel 7:17-22; Revelation 19:11-16). This reign will be preceded by the overthrow of the Antichrist and the False Prophet, and by the removal of Satan from the world (Daniel 7:17-27; Revelation 20:1-6).

We teach that the kingdom itself will be the fulfillment of God's promise to Israel (Isaiah 65:17-25; Ezekiel 37:21-28; Zechariah 8:1-17) to restore them to the land which they forfeited through their disobedience (Deuteronomy 28:15-68). The result of their disobedience was that Israel was temporarily set aside (Matthew 21:43; Romans 11:1-26) but will again be awakened through repentance to enter into the land of blessing (Jeremiah 31:31-34; Ezekiel 36:22-32; Romans 11:25-29).

We teach that this time of our Lord's reign will be characterized by harmony, justice, peace, righteousness, and long life (Isaiah 11; 65:17-25; Ezekiel 36:33-38), and will be brought to an end with the release of Satan (Revelation 20:7).

The Judgment of the Lost. We teach that following the release of Satan after the thousand year reign of Christ (Revelation 20:7), Satan will deceive the nations of the earth and gather them to battle against the saints and the beloved city, at which time Satan and his army

will be devoured by fire from heaven (Revelation 20:9). Following this, Satan will be thrown into the lake of fire and brimstone (Matthew 25:41; Revelation 20:10) whereupon Christ, who is the Judge of all men (John 5:22), will resurrect and judge the great and small at the Great White Throne judgment.

We teach that this resurrection of the unsaved dead to judgment will be a physical resurrection, whereupon receiving their judgment (John 5:28-29), they will be committed to an eternal, conscious punishment in the lake of fire (Matthew 25:41; Revelation 20:11-15).

Eternity. We teach that after the closing of the millennium, the temporary release of Satan, and the judgment of unbelievers (2 Thessalonians 1:9; Revelation 20:7-15), the saved will enter the eternal state of glory with God, after which the elements of this earth are to be dissolved (2 Peter 3:10) and replaced with a new earth wherein only righteousness dwells (Ephesians 5:5; Revelation 20:15, 21-22). Following this, the heavenly city will come down out of heaven (Revelation 21:2) and will be the dwelling place of the saints, where they will enjoy forever fellowship with God and one another (John 17:3; Revelation 21, 22). Our Lord Jesus Christ, having fulfilled His redemptive mission, will then deliver up the kingdom to God the Father (1 Corinthians 15:23-28) that in all spheres the triune God may reign forever and ever (1 Corinthians 15:28).

History of The Master's College

From a commitment that began seventy years ago to educate tomorrow's Christian leaders, The Master's College continues to train those who desire to serve in the pulpit or on the mission field as well as those who desire to make a difference for Christ's sake in commerce, industry, sciences, and the arts.

The school began May 25, 1927 as Los Angeles Baptist Theological Seminary. At that time, leading Christian colleges and seminaries across the nation were straying from important Bible doctrines. During that period the Holy Spirit led certain godly men in the Los Angeles area to begin what has become The

Master's College and Seminary. God has used men and women of great faith and prayer to preserve that commitment to a Christ-centered, biblically-based education even in the midst of difficult trials.

William A. Matthews, Ph.D., pastor of Memorial Baptist Church of Los Angeles, became the founder and first president. A unanimous invitation was extended to temporarily house the seminary at Calvary Baptist Church, a rallying center for Bible-believing Christians of all denominations in the Los Angeles area. Several more moves followed until the seminary moved onto its own property in Los Angeles in 1942.

President Matthews passed away at his home August 18, 1943. Dr. Carl Sweazy described the kind of leader he was:

He greatly loved the Lord and God's truth. He had an heroic spirit and willingness to sacrifice personal advantage for the cause to which he gave the best years of his life.

—January, 1978

Matthews was succeeded by presidents C. Gordon Evanson, Floyd Burton Boice, and Henry C. Thiessen. In 1946, the seminary became a graduate-level school and initiated a separate undergraduate and liberal arts program. Recruited after Dr. Thiessen's death in 1947, faculty members Dr. Herbert V. Hotchkiss and Dr. Milton E. Fish, a Harvard graduate, strengthened the school scholastically and spiritually.

We have no way of knowing the measure of self-denial and sacrifice that these two men with their families made in order to serve the school.

—Dr. Carl Sweazy, January, 1978

August 14, 1959 marked the dawning of a new era. Dr. John R. Dunkin was invited to fill the position of president, succeeding Dr. Carl M. Sweazy, who desired to devote his time and energy to full-time evangelism. The new president, in keeping with

tradition, affirmed and maintained the scriptural position of the school's leadership.

Almost a year later, the school had the opportunity to acquire twenty-seven acres with a tree-shaded nucleus of seven buildings—the Happy Jack Dude Ranch—some of which could be remodeled for college use. The property was in the town of Newhall, approximately forty miles north of Los Angeles. By May of 1961, the school occupied the main portion of the new campus. The foreman's house became King Hall, which now houses the Student Life and Campus Activities offices. H. Vider Hall, which now includes offices for several departments, was once used as a dorm for students, and before that a barracks for the “dudes” of the ranch.

The R. L. Powell Library, named after a faithful trustee of the school, became the first new building. On Labor Day of 1961 over five hundred people picnicked at the campus for the dedication ceremony. Henry Vider supervised the construction of Rutherford Hall, what was then both the dining hall and administration building. In February 1965, Hotchkiss Hall, named after faculty member Dr. Herbert V. Hotchkiss, became the first new student dormitory.

Under Dr. Dunkin's leadership, the college pursued accreditation by the Western Association of Schools and Colleges. Expansion of the college, including construction of Reese Academic Center, a new science and lecture hall, helped pave the way. To facilitate accreditation of the undergraduate program, the seminary moved to Tacoma, Washington in 1974, resulting in the founding of Northwest Baptist Seminary.

Monday, March 3, 1975 was a historic day. Dr. Dunkin announced in chapel that he had received a letter from the Executive Director of the Western Association of Schools and Colleges saying that the college had been granted accreditation.

After twenty-five years of faithful service Dr. Dunkin stepped down as President to become Chancellor of the school. The board of directors appointed him President Emeritus in 1989. The John R. Dunkin Student Center, a two-story complex overlooking

Placerita Canyon, serves as a reminder of his faithful, fervent dedication to representing the college in our community and across the nation.

In May 1985, Dr. John MacArthur, accepted an invitation from the board of directors to become the next president of the college. The college presidency added many responsibilities to his ministry as pastor-teacher at Grace Community Church in Sun Valley, California and well-known Bible expositor on the “Grace to You” radio broadcast, heard daily around the world. The name of the school was changed to The Master's College. With the exposure of the college through Dr. MacArthur's radio ministry, the school became one of the fastest growing Christian colleges in America.

Initial planning for graduate programs for students of The Master's College began soon after Dr. MacArthur became president. The Master's Seminary started in 1986 with the specific goal of producing Bible expositors. A first-year enrollment of ninety-nine men representing twenty-one states and three foreign countries inaugurated the seminary. In 1987 the Western Association of Schools and Colleges granted the seminary accreditation. Today, under the superb leadership of Senior Vice President and Dean, Richard L. Mayhue, the seminary has over two hundred students enrolled.

Under the leadership of Dr. MacArthur, the goal of the college is to bring students to spiritual maturity and academic excellence through the collegiate learning process. Faculty and staff on both campuses are greatly encouraged by the spiritual eagerness of the students. Under Dr. MacArthur's leadership, a spiritual foundation continues to be affirmed and maintained:

“At The Master's College and Seminary, we focus on the Word of God. In the gospels, we see the Master educating His disciples before He sent them out. His methods have become our model for today.”

The Master's College welcomes applications from secondary and transfer students who are able to present strong academic records and a clear testimony of faith in Jesus Christ. In selecting students, the Admissions Committee admits those for whom graduation is a reasonable expectation and who offer potential to contribute positively to the college community.

To assist students and their families through the enrollment process, each student is assigned an Enrollment Counselor. This counselor will guide the student through both the admissions and financial aid application processes. The Office of Enrollment can be reached by phone at **(800) 568-6248** and by E-mail at enrollment@masters.edu.

The following admissions policies and procedures apply to The Master's College undergraduate programs. Please note that application and admission requirements may vary among the undergraduate, graduate, degree completion and The Master's Institute programs. Please refer to the appropriate program section for more complete details.

ADMISSION POLICIES & PROCEDURES

Admission to The Master's College is accomplished through a **self-managed application** process. It is designed to put you in control of gathering the necessary credentials to complete your application. You are asked to collect all required admissions documentation and submit it to The Master's College Enrollment Office in a single oversized envelope along with the appropriate fee.

1. Your self-managed application requires you to distribute and collect the two required recommendations. With your recommendation forms, give your reference a self-addressed, business envelope and ask him/her to complete the form, seal it in an envelope, sign across the envelope flap, and send it back to **you**. When you receive the returned recommendation form, **do not open it** but enclose it with your other application materials when you submit it to us.
2. Request an official transcript of all high school work completed and official transcripts from all colleges previously attended to be sent to **you**.

If you are currently attending college, you should send an "in progress" transcript. When your transcripts arrive, **do not open them**. Enclose your unopened transcripts with your application. If we receive a transcript already opened, we must consider it unofficial. We will use it to consider you for admission but your acceptance will be conditioned on our receiving an official transcript.

3. College Test scores are the **only** application credential to be sent directly to the college. Request that ACT or SAT I scores be sent to the Enrollment Office. The Master's College SAT Code is 4411; the ACT code is 0303.
4. Applicants are **required** to participate in an on-campus interview. Applicants living within 300 miles of The Master's College are expected to visit the campus for the interview. Arrangements can be made for an off-campus interview with an Enrollment Representative for those living a greater distance.

Application Deadlines

The Master's College holds three application deadlines: two for Fall applicants (Early Action and Regular) and one for Spring applicants. Each deadline is followed by the application fee.

	Application Deadline	Notification
<i>Fall</i>	November 15 (<i>Early Action</i>) — \$35	December 15
	March 6 (<i>Regular Decision</i>) — \$35	March 20
<i>Spring</i>	November 15 \$35	December 15

Applications may be submitted after the deadline, but we cannot guarantee that they will be given equal consideration with those submitted on time.

Grade Point Average

For purposes of Admission and Financial Aid, The Master's College uses both Grade Point Averages (GPA) and College Test scores (SAT I or ACT) to determine eligibility. The Master's College maintains

a policy of utilizing an applicant's GPA as it is reported on their official high school transcript. The College encourages all interested applicants to pursue the most challenging courses possible.

ADMISSION REQUIREMENTS

Requirements for High School Graduates

1. The applicant should be a high school senior or graduate with a total of sixteen required units from grades nine through twelve as follows: English - 4 units; Mathematics - 3 units; Science - 2 units; History - 2 units; Electives - 5 units. One unit represents two semesters or one school year.
2. The applicant must take the ACT or SAT I. These scores help assess readiness for college-level academic work.
3. The college may admit students who have not graduated from high school. These students must present a satisfactory G.E.D. certificate or pass the California High School Proficiency Examination and meet all other admission requirements.

Early Action Applicants (*Freshman only*)

The Early Action option is intended for students with strong academic records who have selected The Master's College as their first choice by fall of their senior year. Interested students should submit their application and supporting credentials before November and will be notified of the decision by December. Applicants not admitted under the Early Action option will have their applications deferred to the regular applicant pool for consideration upon receipt of first semester senior grades.

Requirements for Transfer Students

An individual will be classified as a transfer student if he/she has completed 16 or more semester units (24 or more quarter hours) of transferable college level coursework taken after high school graduation prior to the time he/she is admitted to TMC. Students desiring to transfer must file an application for admission and submit official copies of transcripts; and all requirements of admission for high school graduates must be met. The Registrar occasionally waives certain required units upon written request.

For new transfer students, the official college level transcripts from other institutions attended are evaluated and transfer credit is awarded prior to the student's first semester of enrollment at The Master's College. This evaluation is made available to both the student and his/her academic advisor. Transfer transcripts received during the semester for enrolled students are evaluated and credit is awarded within four weeks of their receipt in the Registrar's Office.

Requirements for Home School Graduates

The Master's College welcomes applications from anyone who has been home schooled for all or part of their high school education. The requirements for admission are as follows:

1. The applicant should have completed high school or the equivalent instruction as follows: English - 4 units; Mathematics - 3 units; History - 2 units; Science - 2 units; Electives - 5 units. One unit represents two semesters or one school year.
2. The applicant must take the ACT. This score helps assess readiness for college-level academic work. Students interested in government sponsored financial aid programs are required to take the ACT. Although the Department of Education gives several opportunities to meet its "ability to benefit" requirement, The Master's College has made an institutional policy to require ACT scores from home schooled applicants.
3. A transcript must be submitted documenting all coursework, the grades received, and in some cases, curricula used. Satisfactory completion of all courses is required, and a diploma, G.E.D., or a California High School Proficiency Exam (California residents only) must be submitted. If the applicant is schooled under an "umbrella" home schooling organization, he/she should request the organization to submit proof of completion or an official transcript.
4. Some home schooled applicants may finish their high school education at an accelerated pace and be ready to attend The Master's College at an earlier age than their public or private high school counterparts. The college retains the right to defer

an applicant's entrance until such a time as it deems appropriate.

5. A cumulative Grade Point Average (GPA) is required in order to receive clear admission. If no GPA can be verified, the applicant forfeits eligibility for certain financial aid.

Requirements for International Students

The Master's College is authorized under Federal law to enroll non-immigrant alien students. Students from abroad are welcome, provided they meet the admission requirements of the college. While all classroom instruction is conducted in English, the administration, faculty, and staff attempt to be sensitive to the needs of our international students. As foreign students' legal needs are different from those of U.S. citizens, there are additional requirements. Foreign students are urged to contact the Office of International Students to obtain the appropriate application forms. The following are requirements of both The Master's College and U.S. Immigration:

1. Foreign students must submit documentation (transcripts) reflecting the completion of high school education or the equivalent of it. All transcripts must be translated into English and must be official copies.
2. A TOEFL (Test of English as a Foreign Language) score must be submitted from the Educational Testing Service. Information about this test may be obtained from the U.S. Consulate in the student's country, or by writing Educational Testing Service, Princeton, New Jersey 08540, U.S.A. The Master's College code is 4411 and the minimum admission score is 525 (paper-based) and 197 (computer-based).
3. A certification of finances is required from all foreign students to reflect that they have necessary funds. Limited financial assistance is available from The Master's College, and a Financial Aid Application may be requested through the Office of International Students.
4. Foreign students may transfer from another U.S. college or university if they are a full-time student at the school currently being attended, have maintained non-immigration status, and intend to be a full-time student at The Master's College. According to the F-1 student visa transfer regulations of the INS effective May 22, 1987, the institution from which the student is transferring must also confirm that the student has maintained his/her F-1 status throughout the student's enrollment with them.
5. Upon admission to The Master's College, it is required by Federal law that a foreign student be registered as a full-time student.
6. Upon receipt of all documentation, a foreign student will be notified of the admission committee's decision by the International Student Office. Once a student is accepted and the finances are verified Form I-20 A-B will be forwarded to them. Form I-20 A-B is an official document of the United States government which grants a foreign student permission to apply for a student visa at the nearest U.S. Consulate.

Financial Aid

Financial aid is money provided through federal and state grants and loans as well as institutional scholarship, grant and work study programs to assist students in meeting educational costs while attending college. There are two types of financial aid: “merit-based” and “need-based”.

Students can earn “merit-based” scholarships for their achievements or promise of achievements in academics, music and athletics. Eligibility for “need-based” aid is determined by the difference between the amount a family can contribute and the cost of college. In most cases the amount of financial aid offered will be based on a combination of factors involving both of these types of aid.

To assist students and their families through the financial aid process, each new student is assigned an enrollment counselor. Continuing students are assigned a financial aid counselor. This counselor will guide the student through the financial aid application process. The Offices of Enrollment and Financial Aid can be reached by phone at **(800) 568-6248** and by E-mail at **<enrollment@masters.edu>**.

Prospective students desiring information on financial aid for the Degree Completion Program or the Master of Arts in Biblical Counseling Program should consult the respective program section of this catalog.

FINANCIAL AID POLICIES & PROCEDURES

The Master's College reserves the right to change, without notice, any policies listed in this publication.

Eligibility

To be eligible to receive financial aid, a student must:

1. Be a U.S. citizen or permanent resident (except for international scholarships).
2. Be enrolled as a full-time student for maximum aid.
3. Maintain satisfactory academic progress towards graduation and maintain a minimum cumulative GPA as required.
4. Be registered for the draft with the Selective Service if the student is male, at least 18 years old, was

born after December 31, 1959 and is not a current member of the active armed service.

5. Not be in default on any Title IV loans or owe repayment on any Title IV grant (Pell or SEOG).
6. File two forms: the TMC Financial Aid Application (FAA) and the Free Application for Federal Student Aid (FAFSA).
7. Submit any additionally requested forms or documentation.
8. Complete a GPA Verification Form in order to be considered for the Cal Grant Program. GPA Verification Forms should be sent to the California Student Aid Commission before the March 2 deadline.
9. Home schooled students interested in government sponsored financial aid programs are required to take the ACT. Although the Department of Education provides a variety of ways to meet the “ability to benefit” requirement, The Master’s College has made an institutional policy to require the ACT scores from home schooled applicants.

Priority for awarding financial aid is based upon the early filing of all required financial aid documents and completion of the process of application for admission.

All grants, loans and scholarships are paid to students in two equal installments, one each semester. These payments are credited directly to the student’s account. **A student must apply each year to receive financial aid and must maintain eligibility, as outlined above, to continue to receive financial aid.** Most scholarships, grants and loans can be renewed if the qualifications are met each year when a student reapplies.

Determination of Need

The first step in applying for financial aid is to complete the Free Application for Federal Student Aid (FAFSA) form. This is a standard form requiring detailed financial information which a family and/or student fills out and sends to an independent analysis service.

This service determines “need” by analyzing the financial information provided by a family. If there is a difference between the total cost of attending college and the ability of the family to meet these educational costs, the student is determined to have financial need. The total of financial aid may never exceed educational costs.

If you are a current student or have applied for admission to The Master’s College (TMC), we will send you a financial aid application packet. In completing this form, be sure to list TMC to receive FAFSA results (our Title IV school code is 001220).

Eligibility is determined by applying nationally-established guidelines and college and federal policies.

Application Process

For FEDERAL, STATE and INSTITUTIONAL aid you will need to:

1. Complete the Free Application for Federal Student Aid (FAFSA).
2. Complete the TMC Financial Aid Application (FAA) and return it to the TMC Office of Financial Aid.

For aid through the CAL GRANT programs you *must also*:

3. Request that your high school counselor or college registrar complete the Grade Point Average Verification Form for you. This form, along with the FAFSA, must be postmarked by March 2nd.

Offer of Financial Aid

The student must be accepted for admission to the college before any financial aid will be offered to the student. Within six weeks of the time the student sends in the FAFSA, a Student Aid Report (SAR) will be issued. Once all of the required documents are submitted, the Office of Financial Aid will develop a financial aid package for you and will send you an award letter describing the package. You then will have fifteen days to let us know if you plan to accept the award.

Important Financial Aid Date

March 2 is the priority deadline for financial aid.

The Office of Financial Aid must receive the results of the FAFSA and the FAA by this date. All files will be awarded on a first-come, first-served basis until budgeted funds are exhausted.

Reviewing the Process

1. Apply for financial aid early. Check deadline dates and make sure that all necessary information is provided before those dates.
2. Submit all documents required for admission to The Master’s College.
3. Use the forms provided by The Master’s College to apply for financial aid.
4. Do not assume that your family’s income level will disqualify you for need-based aid. Various financial circumstances are taken into consideration, making it possible for families representing a wide range of income levels to qualify.
5. Fill out application forms carefully and completely. Do not leave anything blank.
6. Keep copies of all forms and other materials you submit.
7. Respond quickly to all requests for information related to the application process. When you receive an award letter from the college describing your financial aid package, let the Office of Financial Aid know immediately whether or not you plan to accept the award.
8. Advise the Office of Financial Aid of any outside scholarships you expect to receive.
9. Maintain the scholastic eligibility requirements that allow you to continue receiving assistance.

TYPES OF FINANCIAL AID AVAILABLE

The Master’s College offers a variety of federal, state and institutional financial aid programs to assist students who would benefit from an education at the college but need financial aid.

FEDERAL

Federal Pell Grant. The Federal Pell Grant is a need-based grant which ranges from \$200.00 to \$4,000.00 per year based on the student’s financial need.

Federal Supplemental Educational Opportunity Grant (FSEOG). The FSEOG is a grant for students who demonstrate financial need. The grant is available to undergraduate students who also qualify for the Federal Pell Grant. The maximum award at the college is \$1,000.00.

Federal Perkins Student Loan. The Federal Perkins Loan is a student loan that is offered to students with financial need. The maximum award at the college is \$3,000. Recipients must be enrolled at least half-time.

Repayment of at least \$40 a month begins nine months after the student graduates or withdraws from school. The interest rate is 5% per year and begins to accrue on the unpaid principal once repayment begins. The Federal Perkins Loan also has deferment and cancellation privileges.

Federal Stafford Loan (FSL). Any student attending The Master's College on at least a half-time basis who demonstrates need is eligible to participate in the subsidized Federal Stafford Loan program. Any student who does not demonstrate need is eligible to participate in the unsubsidized Federal Stafford Loan program. Under these programs, freshman students may borrow up to \$2,625, sophomore students may borrow up to \$3,500, and junior and senior students may borrow up to \$5,500 per year from participating banks, savings and loan institutions, and credit unions. A variable interest rate applies for repayment.

The length of the repayment period and the monthly payment amount both depend on the amount of loans owed, the interest rates, and the loan programs repayment policies. Since the loan has a variable rate which will be adjusted annually, monthly payments cannot be estimated with great accuracy. Federal law requires a minimum monthly payment of \$50.

Federal PLUS (Parent Loan). This loan is available to parents of undergraduate dependent students. Parents must have approved credit in order to receive this aid since the loan is based on the ability to repay, not financial need. The maximum loan amount per student per year is the cost of attendance minus any financial aid received. The loan has a

variable interest rate which is adjusted annually. Applications are available from the Office of Financial Aid.

Veteran's Benefits. The Master's College is approved as a degree-granting institution for the attendance of veterans under Title 38, United States Code. This includes the programs covered in chapters 30, 31, 32, 35, and 106 of Title 38, relating also to the education of disabled veterans and war orphans. The Master's College is approved by the Bureau for Private Postsecondary and Vocational Education for the enrollment of veterans and veterans' dependents. Veterans, or their dependents, who plan to enroll in the college may initiate the process two ways: (1) Contact the Office of the Registrar well in advance of registration so that the necessary arrangements may be made with the Veteran's Administration or the California Department of Veteran's Affairs; or, (2) Contact the Veteran's Administration directly at 1-800-827-1000 to request Form DD-214.

STATE

Cal Grant A Cal Grant A awards are grants awarded by the California Student Aid Commission on the basis of the student's grade point average and financial need. This grant may be renewed for up to four years if the recipient continues to meet all renewal standards.

Cal Grant B Cal Grant B awards are grants awarded on the basis of financial need and disadvantaged background. Selection of award winners is based upon a composite scoring system including consideration of low income, disadvantaged background, grades, and the student's personal objective evaluation of future goals. This grant may be renewed for up to four years if the recipient continues to meet all renewal standards.

Assumption Program of Loans for Education (APLE). This loan program is a state-funded competitive teacher-incentive program administered by the California Student Aid Commission and is designed to encourage outstanding students to become teachers and to serve in areas of critical teacher shortages. Under the provisions of the APLE program, the Commission may assume up to \$8,000 in outstanding educational loan balances

in return for the participant's service as a public school (K-12) teacher in California either in designated subject matter areas (mathematics, science, English, foreign language, bilingual education or special education) or in schools serving large populations of students from low-income families.

INSTITUTIONAL

The Master's College offers scholarships to students on the basis of need and/or talent or ability. All institutional scholarships are distributed by the Office of Financial Aid and are made contingent upon the applicant satisfying all award criteria and completing all necessary application procedures. In order to be considered for these awards the student must have a complete financial aid file on record. Amounts of scholarships, grants, and loans are subject to change on a yearly basis due to changes in federal and institutional policies.

Work Study Program. The Master's College Work Study Program is among the most successful of those offered at colleges and universities throughout the country. Normally, 30% to 40% of the student body participates in this program.

The Work Study Program (WSP) is designed to match students who have a demonstrated financial need with part-time paid internships, both on campus and off campus. These positions complement student's educational and career objectives, providing them with valuable vocational and technical experience. Additionally, all WSP students participate in a training program designed to foster improved performance in the workplace.

Administered by the Office of Student Employment, the WSP accepts all enrolled students who have been awarded this program by the Office of Financial Aid. Awards are based upon demonstrated need and availability of funds. Awards typically are in the range of \$2,000 to \$4,000 per year. Continuing eligibility for the WSP (and initial eligibility for transfer students) depends on the student maintaining at least a 2.00 cumulative GPA.

Whether a student works on campus or off campus, the WSP offers many opportunities for employment which are sure to enhance a resume upon graduation.

Distinguished Scholar. A \$5,000 scholarship will be awarded to continuing or transfer students who have a 3.85 cumulative college GPA. Incoming freshmen must have a 3.85 high school GPA and either a SAT I score of 1250 or ACT score of 28. This scholarship is renewable by annual application.

Honors Scholarship. A \$4,000 scholarship will be awarded to continuing or transfer students who have a 3.65 cumulative college GPA. Incoming freshmen must have a 3.65 high school GPA and either a SAT I score of 1200 or ACT score of 27. This scholarship is renewable by annual application.

Achievement Scholarship. A \$2,500 scholarship will be awarded to continuing or transfer students who have a 3.45 cumulative college GPA. Incoming freshmen must have a 3.45 high school GPA and either a SAT I score of 1150 or ACT score of 25. This scholarship is renewable by annual application.

President's Scholarship. The Master's College is pleased to offer the President's Scholarship of 65% of tuition to 10 first-time freshmen. The recipient must have a 3.85 GPA; class rank in the top 5% and a minimum SAT score of 1400 or ACT score of 32. The scholarship is renewable up to four years with a cumulative GPA of 3.5. To apply, the student must submit the 1) FAFSA, 2) TMC Financial Aid Application, 3) President's Scholarship application, 4) resume and must visit the campus for a faculty interview during College View Weekend (October, November, or February).

The Master's College Grant. Each year The Master's College budgets a significant amount of its revenue to assist students with college funding. The TMC Grant is given to deserving students based on a combination of academic achievement and financial need.

AWANA Citation Award. Renewable \$1,000 scholarships are awarded to new or transfer students who have completed 12 years of AWANA training and who are designated as Citation Award Winners by AWANA International.

Hume Lake Christian Camp and Island Lake Camp Scholarships. A \$1,000 one-time scholarship will be awarded to incoming freshmen possessing exemplary Christian character. One nomination is made each week by a camp staff member.

Word of Life Bible Institute Scholarship. A \$1,000 scholarship will be awarded to transfer students who complete a diploma program at Word of Life Bible Institute and transfer to The Master's College the next semester. This scholarship is renewable by annual application.

Athletic Scholarship. Athletic scholarships are available to qualified young people who have demonstrated athletic ability and Christian character. They must be full-time students who have been selected to represent the college as members of an intercollegiate athletic team. If a student's semester GPA falls below 2.00 for any given semester, the student has one additional semester to obtain a 2.00 GPA or the scholarship will be forfeited for the following semester.

Christian Ministry Dependent Grant. A \$2,000 grant will be awarded to dependent children of full-time Christian day school personnel or full-time Bible-preaching church pastors who provide the primary support for the family and whose ministries are consistent with the mission and doctrine of The Master's College. This would include school administrators, teachers, pastors, associate pastors, youth pastors, missionaries, and evangelists. This scholarship is awarded to full-time students and is renewable based on a minimum cumulative GPA of 2.50.

Ministry Matching Grant. This grant is awarded to students who receive sponsorship from a Christian ministry. The Master's College will match, on a dollar-for-dollar basis, up to a total of \$2,500 per student. This scholarship is designed to encourage Christian organizations whose ministries are consistent with the mission of The Master's College to provide corporate scholarship support for their students attending the college. A student must have a cumulative GPA of 2.50. This scholarship is renewable based on annual application.

Servant Leadership Scholarship. A \$2,000 scholarship will be given to students who exemplify the servant-leadership qualities of our Lord Jesus Christ. This scholarship honors students who consistently demonstrate a servant's heart combined with the ability to lead others in a service-oriented activity. Volunteer activities in a church, parachurch, social or civic organization qualifies for scholarship consideration. A limited number of scholarships will be awarded to deserving students by committee decision. The scholarship requires a minimum cumulative GPA of 2.50 and is renewable, based on annual application.

Music Department Scholarship. Scholarships may be granted yearly to full-time students who have superior musical ability and who are committed to The Master's College and the ministry focus of its music programs. A minimum cumulative GPA of 2.50 must be maintained by the recipient.

International Student Grant. A special category of institutional aid is set aside in The Master's College budget each year for international students who are not eligible for other forms of aid requiring U.S. citizenship. These scholarships are intended for students who enroll in The Master's Institute one-year Bible diploma program and who will return to their native countries immediately following graduation. Criteria for these scholarships include a combination of academic achievement and financial need.

SATISFACTORY ACADEMIC PROGRESS

The following is the satisfactory academic progress policy for the Office of Financial Aid at The Master's College:

1. Each student must maintain a cumulative GPA of 2.00 for each semester of attendance. Cumulative GPA is based on institutional credit hours only.
2. A student must also complete 80 percent of the institutional units he/she has attempted (see table). For example, a student who attempts 30 credit hours for the first year must complete 24 of those credit hours. A student who has attempted 60 credit hours by the end of the second year must have completed 48 of those

credit hours. Part-time students must also complete 80 percent of their attempted units. “F” grades, incompletes, withdrawals, and “no credit” marks affect your GPA as outlined in the Academic Requirements and Policies section of this catalog.

Example:

	<i>Year of School</i>			
	<i>1st</i>	<i>2nd</i>	<i>3rd</i>	<i>4th</i>
Units Attempted by End of Year	30	60	90	120
Units Completed by End of Year	24	48	72	96

Evaluation of Student’s Progress

GPA evaluation is done at the beginning of each semester, and unit evaluation is done at the beginning of each academic semester. If either of the criteria are not met at their times of evaluation, the student will be notified of his/her failure to meet the qualifications and the student will be placed on Financial Aid Probation.

Financial Aid Probation for Failure to Meet the GPA Requirement

After a student is put on Financial Aid Probation for failure to meet the cumulative GPA requirement, the student has two semesters to receive a cumulative GPA of 2.00. The student must maintain a 2.00 cumulative GPA for one semester before he/she will be removed from Financial Aid Probation.

If, within two semesters of the beginning of Financial Aid Probation, the student does not receive a cumulative GPA of 2.00, the student will have all financial aid suspended until he/she has met the 2.00 cumulative GPA requirement. After maintaining a 2.00 cumulative GPA for one semester, the student will again be eligible for financial aid.

If a student is academically suspended, the student must complete the readmission procedures for an academically disqualified student as outlined in the Academic Requirements and Policies section of this catalog. The student must then meet the 2.00 cumulative GPA requirement for one semester before that student will be eligible for financial aid. After such a time as the requirements have been met, the student may again apply for financial aid.

Probation for Failure to Meet the Unit Requirement

If, at the time of unit evaluation, a student has failed to complete 80 percent of his/her attempted units, he/she will be placed on Financial Aid Probation and will be notified of his/her failure to meet the requirements. That student will have two semesters in which to improve his/her percentage. If, by the end of two semesters, the student has not completed 80 percent of his/her cumulative attempted units, that student will have all financial aid suspended until such a time as he/she has met the requirement. The student may again apply for financial aid after requirements have been met.

Appeal

A student may appeal this suspension by presenting a letter of appeal to the Office of Financial Aid. This appeal will be forwarded to the Vice President for Academic Affairs and the Provost for their review and a final judgement on the matter. Cases of extreme illness or of death in the family will be taken into consideration. The Office of Financial Aid will notify the student as to the final decision.

Student Account Policies

Through the financial assistance of faithful Christian friends and churches, The Master's College strives to offer students a Christ-centered education within the financial reach of all. The cost of training is considerably in excess of what a student pays. However, the College is able to keep students' costs at a minimum as Christian friends support us through their generous gifts and prayers. With the establishment of scholarships and direct gifts, hundreds of students have been trained and prepared for specific fields of work and service. The Master's College reserves the right to change, without notice, any policies listed in this publication.

PAYMENT OPTIONS

Tuition, fees, room and board expenses are **due** July 10th for the Fall and December 10th for the Spring semester. All Post Session and Winterim charges are due at the time of registration for the courses. For the regular semesters, the following option is available at a fee of \$75.00 per semester:

5-Month Plan. The estimated semester cost of tuition, room and board will be divided into five (5) monthly payments. Payments begin the July 10 prior to the Fall semester and December 10 prior to the Spring semester. A \$75 per semester fee will apply, although no interest will be charged. A \$25 late fee for payments not received within a 5-day grace period may also apply.

REFUNDS

Refunds are based upon the week that the official withdrawal form, signed by the Registrar and the appropriate dean, is presented to the Accounting Office, and not on the time a student ceases to attend classes. A student withdrawing from school with neither consultation nor consent of an appropriate administrator shall not be entitled to any refund. **The percentage of tuition refunded is based on actual tuition cost charged to the student's account.**

Tuition.

No attendance.....	100%
During first week	100%
During second week	90%
During third week	75%
During fourth week	60%
During fifth week	45%
During sixth week	30%
During seventh week	15%
During eighth week	5%
Ninth week and later	none

Board. Any refund for board will be prorated on a weekly basis.

Room. The refund will be prorated for the part of the semester remaining. There will be no room refund for Post Session or Winterim.

Fees. Course and lab fees (including individual music lessons) are fully refundable if the student drops the course during the first two weeks of class following registration. After that they are not refundable.

General Education Requirements

The general education courses taken by all students are designed to be the foundation for a liberal arts education. A liberal arts education aims to expose students to a wide variety of values, ideas and assumptions that will help them better appreciate the responsibilities and benefits of a free society. It is also designed to give them a common core of knowledge which will aid in understanding their society and culture.

The college has developed a general education program designed to form the minimum core of each student's liberal arts education. Each candidate for a bachelor's degree must complete a minimum of 71 semester units of general education requirements.

Some courses could satisfy a general education requirement in several possible areas. In these cases, the student must declare which general education requirement a course is intended to satisfy. One course can be used to satisfy ONLY ONE requirement.

These requirements may be completed through courses accepted by the Office of the Registrar upon transfer or through specifically designated courses distributed in the following divisions:

Biblical Studies (25)

- B200 Biblical Fundamentals (1)
- B101,102 Old Testament Survey I, II (3,3)
- B201,202 New Testament Survey I, II (3,3)
- BTH321,322 Christian Theology I, II (3,3)
- Upper Division Bible Electives (6)

All new students are required to take B200 during the first fall semester that they attend the college.

A student entering the college as a freshman is required to take all of the Biblical Studies courses listed above. Any student entering TMC having attended an accredited college or university for at least one semester after high school graduation and earning at least 16 units of accepted transfer work is required to take one of the above courses (beyond

B200) for each semester of full-time attendance. Transfer students must begin with courses from the Old Testament, New Testament, Christian Theology sequences prior to taking the upper-division Bible electives. No other courses will satisfy these requirements unless approved by the chairperson of the Department of Biblical Studies.

Business Administration (3)

- ECN200 Economics and Society (3)

Communication (3)

- C100 Spoken Communication (3)
Note: All students majoring in Bible may substitute BMN370 (for men) or BMN310 (for women).

Computer Use (0 or 3)

- Pass basic computer usage competency examination OR take MIS210.

Cross Cultural Studies (3 or 6)

- Option A: Complete any one of the following courses and its accompanying ministry/mission assignment:
 - BMS310 Foreign Mission Preparation (3)
 - BMS311 Urban Ministries Preparation (3)
 - IBEX320 Jewish Thought and Culture (3)
- Option B: Any 6 units of coursework from the following:
 - Any Bible Missions course except BMS481, BMS482, or BMS498 (2-3)
 - C368 Intercultural Communication (3)
 - H327 Latin American History (3)
 - H332 California: Past & Present (3)
 - H344 East Asian History since 1945 (3)
 - H346 East Asian History to 1945 (3)
 - H476 Minority Groups in United States History (3)
 - MGT348 International Business (3)
 - POL458 International Relations (3)
 - SP221, 222 Beginning Spanish I & II (4,4)
 - SS381 Cultural Geography (3)*Note: Additional courses may be approved in the future that will also satisfy this requirement.*

Exemptions. Requests for exemption of the cross-cultural studies requirements will be accepted according to the following guidelines:

1. All foreign-born students who have lived outside of the United States for five of the last ten years may be exempted.
2. All children of U.S. citizens who have lived outside of the United States in a foreign culture for at least five years during school grades 7 - 12 may be exempted.
3. No semester units will be awarded. Any student who received an exemption is still held accountable for the minimum number of required units to meet graduation requirements.
4. Appeals for special cases should be made to the Office of the Registrar. The Registrar reserves the right to make the final decision.

English (6)

- *One of the following:* E211, E212, E221, E222, E311 or E312 (3)
- *Any other English except:* E322, E323, E332, E345 (3)

Fine Arts (3)

- MU190 Introduction to Music and Art (3)

History (9 + competency exam) or (12)

- **Either** H241 U.S. History to 1877
or H242 U.S. History since 1877 (3)
- POL220 U.S. Government (3)
- **Either** take both H211 & H212 World History I & II (3,3)
or pass the World History competency exam and take one upper division History course (3). *See History Section for details.*

Mathematics (3 + competency exam)

- Pass basic math competency entrance examination OR take MA090. (NOTE: MA090 is a remedial-level course and does NOT count toward units for graduation.)
- MA240 Critical Thinking & Problem Solving (3)

Notes:

- MA240 is waived for Business Administration and CIS Majors.
- L.Ste majors may substitute MA200 AND MA202 for MA240.
- Transfer students may use a Calculus-level-or-above math course taken at a school of collegiate rank to meet the MA240 requirement.

Philosophy (3)

- *One of the following:*
 - BCW363 Apologetics (3)
 - P311 Introduction to Philosophy (3)
 - P338 Philosophies of Education (3)
 - P364 Ethics (3)

Science (7)

- LS200 Foundations of Science (3)
- One science lecture course (3)
- One science laboratory course (1)

Writing and Research (12 or 15)

- E110 English Composition (3) or pass one of the following writing proficiency examinations:
 - Minimum score of 700 on the Verbal section of the SAT I
 - Minimum score of 710 on the SAT II: Writing Subject Test
 - Minimum score of 31 on the English section of the ACT
 - Minimum score of 10 on the WritePlacer examination administered by The College Board
 - Minimum score of 5 on the Criterion administered by ETS Technologies.
 - Minimum score of 6 on the Compass e-Write examination administered by ACT
- Complete 12 semester units of course work that is formally designated as writing enhanced.
 - Any combination of "W" courses used to meet other General Education and/or major requirements will satisfy this requirement. A list of approved "W" courses is available at the Registrar's Office.
 - Students may petition to use a transfer course to meet this requirement by submitting a written petition along with a course syllabus and class schedule to the Chairperson of the English Department.

Graduation Requirements

The Bachelor of Arts and the Bachelor of Science degrees are granted subject to the following:

1. Minimum of 122 semester units of credit.
2. Minimum of 40 semester units in upper division courses.
3. Minimum grade point average of 2.00 in all work attempted at TMC and in the major.
4. Minimum of one year or the equivalent of resident study, completing at least 12 of the final 24 semester units at The Master's College.
5. Completion of the curriculum as given for the chosen major field of study.
6. Four-year students must complete at least 25 semester units of general education requirements in Bible. Transfer students must take a minimum of one general education Bible survey course (B101, B102, B201, B202, BTH321, BTH322) each semester of full-time attendance. Part-time students (taking less than 12 semester units) are not required to take a Bible course. However, a student taking several semesters of part-time coursework must complete one general education Bible course for every 15 semester units taken at The Master's College.
7. No student will be allowed to participate in commencement exercises unless he/she has completed, or is in progress to complete all academic requirements by the time of commencement ceremonies.

General Policies and Procedures

Student Academic Classification

Freshman. An accepted high school graduate who has enrolled in the college.

Sophomore. A student with at least 30 semester units and a 2.00 GPA. All conditions of entrance removed.

Junior. A student with at least 60 semester units and a 2.00 GPA.

Senior. A student with at least 90 semester units and a 2.00 GPA. There must be reasonable assurance of the fulfillment of all requirements for graduation within the academic year. A student must file an application for graduation in the Office of the Registrar prior to the beginning of the second semester of the senior year.

Full-Time Student. One who is carrying a minimum load of twelve semester units. Only full-time students not on academic probation may be elected to student association offices, serve on student publications or compete on intercollegiate athletic teams.

Non-Matriculating Student. One who has not formally declared a degree objective and is carrying six or fewer semester units.

Transfer Student. A student who enters TMC with at least 16 semester units of accepted college level coursework from another college or university. Credit by examination does NOT count toward determining whether a student has reached transfer status.

Letter Designations of Courses

ACC	- Accounting
ART	- Art
B	- Bible: General
BC	- Bible: Biblical Counseling
BCE	- Bible: Educational Ministries
BCH	- Bible: Church History
BCW	- Bible: Christian World View
BE	- Behavioral Studies
BL	- Bible: Biblical Languages
BMN	- Bible: Ministries
BMS	- Bible: Missions
BTH	- Bible: Theology
BYM	- Bible: Youth Ministry
BUS	- Business
CH	- Chemistry
C	- Communication
CS	- Computer Science
E	- English
ESL	- English as a Second Language
ECN	- Economics
ED	- Education
FIN	- Finance
H	- History
HE	- Home Economics
IA	- Intercollegiate Athletics
IBEX	- Israel Bible Extension
LS	- Life Science
MA	- Math
MGT	- Management
MIS	- Management Information Systems
MU	- Music
P	- Philosophy
PE	- Physical Education
PS	- Physical Science
POL	- Political Studies
SP	- Spanish
SS	- Social Science

Course Numbering System

The first digit in the course number indicates the year during which a student will typically take that course. Thus:

- 100-199 are freshman level courses
- 200-299 are sophomore level courses
- 300-399 are junior level courses
- 400-499 are senior level courses
- 500-599 are graduate level courses

The third digit in the course number usually indicates the frequency at which the course is offered. Thus:

<u>if the third digit is:</u>	<u>the course is offered:</u>
0	Every Semester
1	Every Year, Fall
2	Every Year, Spring
3	Odd Years, Fall
4	Even Years, Spring
5	Even Years, Fall
6	Odd Years, Spring
7	Offered Every 3-4 years
8	Offered on Demand
9	Special Courses

Consistent with general academic practice, not all courses listed in this catalog are offered every semester. Students should consult the schedule of classes prepared prior to registration in planning their programs. The college reserves the right to withdraw any course for which there is not sufficient demand. Usually five students are required as a minimum.

Grading System

Symbol	Grade Points	Explanation
A	4.0	Thorough mastery of subject material & demonstrates effective use of creative resourcefulness.
A-	3.7	
B+	3.3	Good mastery of subject material, and evidences ability to effectively use acquired knowledge.
B	3.0	
B-	2.7	
C+	2.3	Average grasp of subject material.
C	2.0	
C-	1.7	
D+	1.3	Minimal grasp of subject material.
D	1.0	
D-	.7	
F	0.0	Failure to attain minimal grasp of subject material.

Academic Terms and Definitions

The following definitions apply to symbols utilized in lieu of grades:

Incomplete (I)

1. An Incomplete will be granted only upon submission of a completed *Incomplete Contract* to the Office of the Registrar.
2. Any incomplete not finished within the terms of the *Incomplete Contract* will lapse into a grade of F.

Failure (F). No credit or grade points given. This policy means that all units attempted which are shown on the permanent record card as F will be charged against the student with a value of 0.00 grade points. The effect of this will be to lower the overall GPA.

Withdraw (W). Withdrawal from course from third week of classes through twelfth week. After the twelfth week an automatic F is recorded except for serious illness.

Pass (P). Indicates that the student passed a course but credits do not count toward graduation, such as MA070, 080, 090.

No Pass (NP). Indicates that the student did not pass a course. Credits do not count toward graduation requirements. Examples are MA070, 080, 090.

Satisfactory (S). Indicates that the student satisfactorily completed a course. Used for MA090.

Audit (AUD). Audit students are ones who receive no credit, but wish to attend lectures in a course, or participate in musical ensembles or private lessons, without any responsibility to take examinations, complete homework or papers, practice hours, or to be evaluated. Audit registration will appear on the student's record but will not be included in computing a full-time academic load.

Quality Points (QP). Quality points are assigned in order to determine the student's scholastic average. Quality points of a given grade are multiplied by the number of semester units of credit given in each course.

Credit (CR). Credit is measured in semester units. A semester unit represents one recitation period (55 minutes) per week for one semester of 15 weeks and assumes about two hours of outside preparation for each recitation period. Credit units of particular classes are given with each course description.

Transfer Credit Policies

TMC grants credit for college level course work from other colleges and universities based on the following criteria:

1. The student must have good standing at the institutions previously attended. Students who have been dismissed or suspended from another college for disciplinary reasons must request that a letter be sent by the dean of the college involved, detailing the reasons for such dismissal.
2. No courses will be transferred in which the grade earned was less than C (2.0). Credit will be given for accepted courses which will apply toward the student's course of study at The Master's College.
3. No more than 70 units of credit will be accepted from a community college. Courses for which credit is allowed toward the bachelor's degree must be university transfer level.
4. No more than 94 units from other accredited institutions may apply toward fulfillment of degree requirements at The Master's College. Transfer students must take at least 12 semester units of upper division work in their major at TMC.
5. Students who are transferring from an accredited institution and who have completed a lower division course which had content comparable to an upper division course at The Master's College may: (a) choose to retake the course at TMC to earn upper division credit for the course; or (b) choose to pass a competency exam to verify that the lower division course was comparable in rigor to the upper division course at TMC. Passing the competency exam entitles the student to enroll in another upper division course to earn sufficient upper division credits.
6. Transfer credit may be granted to students from unaccredited schools of collegiate rank upon

approval of the Vice President for Academic Affairs.

7. The Master's College will grant credit for transferable college coursework taken before high school graduation if taken from an accredited college. Official transcripts must be submitted and all other transfer requirements met.
8. The maximum number of transfer credits which will be awarded for various types of "non-traditional" college course work from accredited institutions are as follows:
 - **32 units** of advanced placement, CLEP examinations, or credit by TMC assessment
 - **45 units** of transfer credit from military transcript with maximum of 30 units applicable toward meeting TMC general education requirements
 - **36 units** of non-traditional course work including: directed studies courses, correspondence courses, Computer and WWW-based distributed education courses, or Video/ITV based courses
 - **24 units** of intensive format courses (e.g., post session, winterim, Saturday school, etc.)
 - **24 units** of credit for life experience assessment.

Credit by Examination

The Master's College, as a member of the College Entrance Examination Board, recognizes the merits of the Advanced Placement (AP), College Level Examination Program (CLEP), and the International Baccalaureate (IB), and will grant credit for passing scores in certain tests offered through these programs. A student may earn a maximum of 32 semester units of AP/CLEP exam transfer credit. If a student takes a college course for which he/she has already received AP/CLEP credit, then he/she forfeits that transfer credit.

The Master's College reserves the right to determine the amount of credit that will be awarded for all AP/CLEP transfer credit examinations. Credit for all AP courses other than Math and Science, is awarded based on a score of "3", "4", or "5". Credit for Math and Science AP courses is awarded based on a score of "4" or "5". CLEP examination credit may be granted for all courses based on a

CLEP score of 50th percentile or higher. The College will grant credit for IB examinations with scores of "5", "6", or "7".

Note: The Master's College has been designated as a national testing facility for the CLEP examination. If CLEP examinations have already been taken, contact the Registrar's Office for information regarding acceptance of CLEP scores. For testing information, contact the Center for Career Services.

Registration Procedures

The college sets aside a period at the beginning of the Fall semester for reception, registration and orientation. During these days the new students become acquainted with programs and facilities provided for their instruction.

1. Several entrance tests and surveys are given to all new students at this time.
2. All students will be notified by mail regarding the Fall orientation and registration schedules. A schedule of classes is published and is available approximately one month before registration.
3. All continuing students are required to have an interview with their academic advisor at least once per semester prior to registration.
4. An evaluation of credits is made of all transfer college work, and new transfer students will find the evaluation in the possession of their advisor. A student may contact the Registrar's Office to find out who his/her advisor is.
5. Late check-in continues one week following the priority check-in day. A fee of \$50.00 will be charged for late check-in.
6. Check-in is completed only after financial arrangements have been made with the Director of Student Accounts.

Class Changes

1. **Changes in registration.** Students must have the permission of their instructor, their academic advisor, the accounting office, and the Registrar's Office to change their program. Forms are available in the Office of the Registrar. A student may add a course to his/her schedule only within the first two weeks of class.

2. **Dropping courses.** Courses may be dropped only with the written consent of the instructor. Add/drop forms are available from the Office of the Registrar. Courses dropped during the first two weeks of classes do not appear on the student's permanent transcript. Courses dropped from the third to the twelfth week of a semester will appear on the transcript with a grade of "W". Courses may not be dropped after the twelfth week of class except in the case of serious illness.
3. **Course and lab fees.** These fees will be refunded if a student drops a course during the first two weeks of the semester. After that time, course and lab fees are not refundable.
4. **Withdrawing from school.** Withdrawal is processed on a form available from the Office of the Registrar. Any refund due the student is according to the refund policy found in the financial information section of this catalog.

Scholastic Honors

It is recognized that the ability to concentrate and persevere in scholastic work is an important part of the preparation for effective Christian ministry. The following scholastic honors are recognized:

Semester Honors: Granted to undergraduate students completing 15 or more semester units who attain the following grade point average:

President's List	3.80
Dean's List	3.60

Graduation Honors: Granted at graduation to students who have completed at least 60 semester units at The Master's College and have attained the following cumulative grade point average:

Summa Cum Laude	3.85
Magna Cum Laude	3.65
Cum Laude	3.50

Academic Advising

When students are admitted to the college, an academic advisor is assigned to assist them in planning their program of courses. Student orientation is provided at the beginning of the year for general

information, and academic advisors assist students prior to each registration. Students are encouraged to maintain close contact with their advisor in order to plan their college program properly. Students on academic probation receive special advising and must enroll in courses designed to help them meet the academic demands of college life.

Although the college seeks to provide students the assistance that they need in their academic career through academic advisement, final responsibility for meeting all program, residence, and graduation requirements rests with the students. One of the most important tools is this catalog. Students should become thoroughly familiar with the catalog in order to keep up with their own records and to make certain that they are meeting graduation requirements, including general education courses and grade point average. The academic requirements of the catalog under which a student enters becomes the student's academic contract. Academic requirements may be lowered but never raised under a particular catalog. Students are strongly encouraged to maintain possession of this catalog for future reference.

Scholastic Probation

Any student whose cumulative grade point average falls below 2.00 will be placed on academic probation. Students entering on probation are limited to 15 units per semester. They must receive a minimum GPA of 2.00 at the end of the first semester to be removed from probation.

Any student whose cumulative GPA remains below 2.00 for two consecutive semesters will be subject to academic disqualification. A student subject to academic disqualification may appeal by submitting a letter to the Vice President for Academic Affairs stating why he/she should not be disqualified. The student's request will then be reviewed by the Academic Affairs Council for final decision.

The procedure for readmission of an academically disqualified student includes: (1) a minimum of one semester of academic suspension, (2) attendance at another accredited institution and achievement of a 2.00 cumulative GPA on a minimum of twelve semester units of transferable coursework, and (3)

review of the student's application for readmission by the admissions committee.

Any student whose GPA falls below 1.75 may not participate in extracurricular activities such as student government, athletics, music and missions teams.

Academic Dishonesty

It is the responsibility of the faculty member to pursue suspected incidents of academic dishonesty occurring within his/her courses. If a student is found to be guilty of cheating, plagiarism or another form of academic dishonesty, the faculty member is required to document the incident in writing and submit the report to the Vice President for Academic Affairs. The first documented incident of academic dishonesty will result in the student failing the assignment or the course at the instructor's discretion depending on the severity of the incident. Any subsequent documented offense of academic dishonesty by that student (regardless of whether it occurs in the same or any other course taken by the student at the College) will result in automatic failure of the course and expulsion of the student from the College for a minimum of one academic year.

Directed Studies

A course which does not meet as a regularly scheduled class is defined as a Directed Studies class. With the instructor's agreement, a student may enroll for a directed studies course at any time during the school year. If the student enrolls at any time during a semester, the course will be added to the student's schedule for that semester, and the cost for that semester will be adjusted as necessary. If the student registers between the fall and spring semesters, the course will be added to and posted as a part of the student's spring schedule. If the student registers for the course at any time between the spring and fall semesters, the course will be added to the student's summer term. If the work is not completed by the deadline (a maximum of 12 months), the Registrar's Office will assign a grade of "F" to the student for this course. A student may withdraw from a course (and receive a "W" grade) only during the first 10 weeks after the student has officially enrolled for the course. Once the normal add/drop period of a semester is over, no refund will be given for dropping a directed studies course.

Institutional Eligibility Regulations for Athletics

Institutional Semester GPA Regulation of 1.75:

Any student-athlete having a semester GPA lower than 1.75 is subject to the following guidelines:

1. First semester freshmen student-athletes are allowed a one semester grace period to improve their GPA before being denied the privilege of representing the institution in athletics.
2. Student-athletes who do not have first-time freshmen status or are transfer students will be denied playing status during the next semester of attendance.
3. Once student-athletes raise their GPA to 1.75 or above, they can begin athletic participation and continue as long as their semester GPA is maintained at 1.75 or above.

Institutional Cumulative Grade Point Average Regulation of 2.00:

Student-athletes whose cumulative GPA falls below 2.00 are placed on academic probation. If they do not attain a cumulative GPA of 2.00 or above for a second or any subsequent semester of enrollment they will be denied participation in intercollegiate programs and are subject to academic disqualification. **NOTE:** Institutional grade point averages can be raised *only by taking institutional credit hours.*

Family Education Rights and Privacy Act of 1974

The Master's College complies with the provisions of the Family Education Rights and Privacy Act of 1974. The college does not permit access to, or the release of, personally identifiable information or educational records, to any individual without the written consent of the student, with the following exceptions:

- To administrators, faculty, or staff of the college, having legitimate educational concerns.
- To medical personnel when the health of the student or others would be endangered by the withholding of information.
- To financial aid personnel in connection with an application for such aid.

- To the parents of dependent children.
- To the governmental officials designated by law, or in compliance with a judicial order.

The college may release directory information unless the student withholds permission. Directory information is defined as: student's name, address, telephone number, date and place of birth, major field of study, participation in sports and officially recognized college activities, height and weight of members of athletic teams, dates of attendance at the college, degrees and honors received.

In addition, under the provisions of the above-named act every student has the right to:

- Inspect and review his/her educational records.
- Request changes to items in his/her records that are not accurate.
- Obtain a copy of the college's policy related to FERPA.

Questions about the application of these policies may be directed to the Office of the Registrar.

Disability Services

The Master's College has an institutional commitment to provide equal educational opportunities for qualified students with disabilities in accordance with applicable state and federal laws and regulations, including the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. To ensure equality of access for students with disabilities, academic and/or non-academic accommodations, and auxiliary aids shall be provided to the extent required to comply with the state and federal laws and regulations. For each student, academic and/or non-academic accommodation and auxiliary aids shall specifically address those functional limitations of the disability which adversely affects equal educational opportunity. The Master's College and Seminary has established the Office of Disability Services (ODS) to coordinate compliance with the various regulations and sovereign scriptural issues and to assist qualified students with disabilities. Students requiring services should contact the ODS at (661) 259-3540, ext. 3850, or alternatively by FAX (661) 260-3384.

Academic Programs Overview

The Master's College offers comprehensive academic undergraduate programs. Included in the traditional undergraduate program are thirteen major fields of study with fifty distinctive emphases. Our cooperative study programs provide students with numerous opportunities for off-campus learning experiences.

BACHELOR OF ARTS DEGREES

Biblical Studies, *with emphases in:*

- Bible Exposition
- Biblical Counseling
- Biblical Languages
- Christian Education & Youth Ministry
- Missions
- Theology & Apologetics
- TESOL

Christian Ministries

Communication, *or with emphases in:*

- Electronic Media
- Print Media
- Speech Communication

English

History, *or with emphases in:*

- Church History

Liberal Studies

Liberal Studies with Teaching Credential

Mathematics, *or with emphases in:*

- Applied Statistics
- Mathematics Education

Music, *with emphases in:*

- Applied Music - Piano
- Applied Music - Voice
- Applied Music - Instrumental
- Church Music
- Music Education
- Music and Communication
- Music and Theology
- Music and Youth Ministry
- Theory and Composition

Organizational Management

BACHELOR OF ARTS DEGREE (CONTINUED)

Physical Education, *or with emphasis in:*

- Athletic Training
- Physical Education with Teaching Credential

Political Studies, *with emphases in:*

- American Politics
- Constitutional Law
- Political Theory

BACHELOR OF SCIENCE DEGREES

Biological Science, *or with emphases in:*

- Molecular, Cellular & Developmental Biology
- Natural History/Environmental Biology
- Pre-Medicine/Pre-Dentistry
- Secondary Teacher Education in Life Sciences

Business Administration, *with emphases in:*

- Accounting
- Christian Ministries Administration
- Finance
- Management
- Management Information Systems
- Pre-Law
- Public Relations

Computer & Information Sciences, *with emphases in:*

- Computer Science
- Information Systems

Home Economics

MINORS

- Accounting
- Bible
- Biology
- Business Administration
- Communication
- Computer Science
- English
- History
- Home Economics
- Mathematics
- Music
- Physical Education
- Political Studies

Minors are not printed on the diploma nor are they listed on the transcript.

THE MASTER'S INSTITUTE

TMC offers, through The Master's Institute, a one-year, 32-unit Diploma in Biblical Studies. See the Biblical Studies section of this catalog for more information.

DEGREE COMPLETION PROGRAM

TMC offers, through the Center for Professional Studies, the following Bachelor of Arts degrees:

- Christian Ministries
- Liberal Studies/Teacher Education
- Organizational Management

See the Center for Professional Studies section of this catalog. Prospective applicants may request further information from the Center for Professional Studies by calling 1-800-229-XCEL.

MASTER OF ARTS DEGREE

TMC offers a Master of Arts degree in:

- Biblical Counseling (MABC)

See the MABC section of this catalog. Prospective applicants may request further information from the MABC Enrollment Counselor by calling 1-800-568-6248, extension 3037.

THE MASTER'S SEMINARY

The Master's Seminary exists to advance the kingdom of the Lord Jesus Christ by equipping godly men to be pastors and/or trainers of pastors for excellence in service to Christ in strategic fields of Christian ministry. This is to be accomplished through an educational program and an environment of spiritual fellowship and relationships which emphasize unreserved commitment to the worship of God, submission to the authority of the Scriptures, a life of personal holiness, the priority of the local church, and the mission of penetrating the world with the Truth.

The Master's Seminary offers five degree programs:

- Master of Divinity (M.Div.)
- Bachelor of Theology (Th.B.)
- Diploma of Theology (Dip.Th.)
- Master of Theology (Th.M.)
- Doctor of Theology (Th.D.)

The Master's Seminary is located on the campus of Grace Community Church in Sun Valley, California.

Prospective applicants may request further information by calling The Master's Seminary Office of Admissions at 1-800-CALL-TMS.

COOPERATIVE PROGRAMS

The Master's College cooperative study programs provide students with numerous opportunities for off-campus learning experiences locally, nationally, and internationally.

In addition to TMC's own Israel Bible Extension (IBEX), students benefit from the college's membership in the Council for Christian Colleges and Universities, which provides for off-campus learning opportunities.

For information on Council-sponsored programs, write or call:

Council for Christian Colleges and Universities
329 Eighth Street, N.E.
Washington, D.C. 20002
(202) 546-8713 • (202) 546-8913 FAX
e-mail: student-program@cccu.org
web: www.cccu.org/students/

American Studies Program (ASP). Founded in 1976, the American Studies Program has served hundreds of students from Council member institutions as a “Washington, D.C. campus.” ASP uses Washington as a stimulating educational laboratory where collegians gain hands-on experience with an internship in their chosen field and explore pressing national and international issues in public policy seminars which are issue-oriented, interdisciplinary and led by ASP faculty and Washington professionals. Internships are tailored to fit the student’s talents and aspirations and are available in a wide range of fields. ASP bridges classroom and marketplace, combining biblical reflection, policy analysis and real-world experience. Students are exposed to on-the-job learning that helps them build for their future and gain perspective on the calling of God for their lives. They are challenged in a rigorous course of study to discover for themselves the meaning of Christ’s lordship in putting their beliefs into practice. The aim of the program is to help Council schools prepare their students to live faithfully in contemporary society as followers of Christ. Students earn 16 semester hours of credit. *This program is sponsored by The Master’s College & Seminary.*

China Studies Program (CSP). The China Studies Program, began in the Spring of 1999, allowing students to engage this large and intriguing country from the inside. While living and experiencing Chinese civilization firsthand, students participate in seminar courses on the historical, cultural, religious, geographical and economic realities of this strategic and populous nation. In addition to the study of standard Chinese, students will be given such opportunities as assisting Chinese students learning English or working in an orphanage, allowing for one-on-one interaction. The program seeks to introduce students to the diversity of China, including Beijing, Shanghai and Xi’an. This interdisciplinary, cross-cultural program of study enables Christian students to deal with this increasingly important part of the world in an informed, Christ-centered way. Students earn 16 semester hours of credit. *This program is sponsored by The Master’s College & Seminary.*

IBEX • Israel Bible Extension. This 16-week semester abroad program is a quality educational opportunity in Israel for students who wish to enhance their knowledge of the Bible’s historical, archaeological and geographic background. Classroom lectures are integrated with extensive field trips. Together, these

will expose the student to every corner of the land and to every period of the history of the people of that land. The student’s educational experience, as well as his/her personal maturation, will be significantly enhanced by the cross-cultural experience which the semester provides. For information on IBEX, see the IBEX pages within the Biblical Studies section of this catalog and/or contact the IBEX Office at 1-800-568-6248. *This program is sponsored by The Master’s College & Seminary.*

Latin American Studies Program (LASP). Students of Coalition member colleges have the opportunity to live and learn in Latin America through the Latin American Studies Program, based in San Jose, Costa Rica. The program seeks to introduce students to as wide a range of Latin American experiences as possible through the study of the language, literature, culture, politics, history, economics, ecology and religion of the region. Living with a Costa Rican family, students experience and become a part of the day-to-day lives of typical Latin Americans. Students also participate in a service opportunity and travel for three weeks to nearby Latin American nations. Students participate in one of four concentrations: Latin American Studies (offered both fall and spring terms); Advanced Language and Literature (limited to Spanish majors and offered both fall and spring terms); International Business and Management (offered only in the fall term); and Tropical Sciences (offered only in the spring term). Students in all concentrations earn 16 ~~semester hours of credit.~~ *This program is sponsored by The Master’s College & Seminary.*

Los Angeles Film Studies Center (LAFSC). The Los Angeles Film Studies Center is designed to train students of Council member institutions to serve in various aspects of the film industry with both professional skill and Christian integrity. Students live, learn and work in the Los Angeles area near major studios. The curriculum consists of two required seminars focusing on the role of film in culture and the relationship of faith to work in this very important industry. In addition, students choose two elective courses from a variety of offerings in film studies. Internships in various segments of the film industry provide students with hands-on experience. The combination of the internship and seminars allow students to explore the film industry within a Christian context and from a liberal arts perspective. Students earn 16 semester hours of credit. *This program is sponsored by The Master’s College & Seminary.*

Middle East Studies Program (MESP). The Middle East Studies Program, based in Cairo, Egypt, allows Council students to explore and interact with the complex and strategic world of the modern Middle East. The interdisciplinary seminars give students the opportunity to explore the diverse religious, social, cultural and political traditions of Middle East. The interdisciplinary seminars give students the opportunity to explore the diverse religious, social, cultural and political traditions of Middle Eastern people. In addition to seminars, students study the Arabic language and work as volunteers with various organizations in Cairo. Through travel to Israel, Palestine, Jordan, Syria, and Turkey, students are exposed to the diversity and dynamism of the region. The MESP encourages and equips students to relate to the Muslim world in an informed, constructive and Christ-centered manner at a time of tension and change. Students earn 16 semester hours of credit. *This program is sponsored by The Master's College & Seminary.*

Oxford Honours Programme (OHP). Honors and other highly qualified students of Council member institutions have the exciting opportunity to study in England through an interdisciplinary semester at Oxford University. The rigorous academic program, aimed at increasing critical thinking skills and scholarships from an integrated Christian perspective, allows participants to choose from a wide variety of tutorial study programs in numerous disciplines, including the arts, religion, history, literature and philosophy. In addition to two Oxford tutorials, students participate in a seminar and an integrative course through which they produce a scholarly project or term paper. Field trips provide opportunities for experiential learning in England's rich historical setting. Students earn 16 semester hours of credit. *This program is sponsored by The Master's College & Seminary.*

Oxford Summer School Programme. The summer equivalent of the Oxford Honours Programme allows students of Council member institutions to spend a summer term studying at the Center for Medieval and Renaissance Studies (CMRS) of Keble College at Oxford University. The program includes multidisciplinary study of the Renaissance and Reformation through examination of philosophy, art, literature, science, music, politics and religion of early modern Europe in a choice of lectures, seminars and field trips. Students earn 6-9 semester credits, which are

administered directly to member institutions by CMRS. *This program is sponsored by The Master's College & Seminary.*

Russian Studies Program (RSP). RSP students are exposed to the depth and diversity of Russian culture during a semester spent in Russia's three largest cities: Moscow, St. Petersburg and Nizhni Novgorod. In addition to three seminar courses entitled *History and Sociology of Religion in Russia*; *Russian Peoples, Cultures and Literature*; and *Russian in Transition*; students receive instruction in the Russian language, choosing either four or six semester hours of language coursework. For those opting for four hours of Russian, a seminar course entitled *International Relations and Business in Russia* is available. The RSP strives to give students as wide an experience as possible in this complex nation, beginning with time in Moscow, the heart of both medieval and modern Russia. Students then spend 12 weeks in Nizhni Novgorod, a strategic city on the Volga River. After six weeks of language instruction, students live with a Russian family for the remainder of their stay in this city. Students also participate in a service opportunity in Nizhni Novgorod. The program concludes with time in the complex and intriguing city of St. Petersburg, the Russian "window to the West." Students earn 16 semester hours of credit. *This program is sponsored by The Master's College & Seminary.*

Summer Institute of Journalism (SIJ). Council campuses are invited to choose two student journalists to apply for this four-week, all-expenses-paid experience in Washington, D.C. Fifteen students are selected to participate in the Institute, which lasts from mid-May to mid-June. The Institute blends classroom experience with hands-on work and is an excellent opportunity to learn through lectures and panels with leading journalists who share a strong Christian commitment. Participants also participate in seminars taught by communications professors from Council member institutions, take part in field trips, and complete workshop projects for local newspapers. The course provides valuable insight and training in gathering and writing news, editing copy and designing layout. The Institute seeks to develop students as Christian journalists – exhibiting both professionalism and legal/ethical integrity. Students earn 4 semester hours of credit. *This program is sponsored by The Master's College & Seminary.*

Biblical Studies

Dr. Thomas A. Halstead, Chairperson

The Master's College has developed one of the strongest Biblical Studies programs anywhere in the United States. The Department of Biblical Studies stresses the understanding, interpretation, and application of biblical literature. The biblical material is studied in light of its original historical environment so that an authentically biblical understanding can be applied to the theological and cultural issues of the modern age. The department attempts to assist all students in developing a biblical worldview in which the principles and norms derived from the Word of God are applied to the whole of life. Spiritual values are emphasized so that practical spiritual growth is experienced along with academic achievement.

The Department of Biblical Studies provides guidance for the effective preparation for ministries of teachers, missionaries, church leaders, and other ministering personnel. In addition to the intensive, one-year Institute program (described in a later section of this catalog), there are seven baccalaureate emphases offered. Each of these emphases is designed to prepare students for graduate and professional study of the Word, as well as for support ministries in churches and in other Christian organizations.

Each major and/or emphasis is overseen by one or more of the Bible faculty, as listed in parentheses below:

Bible Exposition (*Steven Boyd, Will Varner, & Daniel Wong*)

The Bible Exposition emphasis is a study of the Word of God in its entirety, and is specifically designed for those who desire to serve in Christian ministry or for those who plan to go on for graduate work or seminary.

Biblical Counseling (*Stuart Scott, David Smith, & John Street*)

This emphasis consists of a study of the principles and aspects of biblical counseling, and is designed to prepare God's people to meet counseling related needs wherever they exist with the sufficient and superior resources God provides. The course of study trains students to counsel people in the local

church. It emphasizes the proper interpretation and specific application of Scripture in ministering to people.

Biblical Languages (*Steven Boyd & Will Varner*)

The Biblical Languages emphasis consists of three years of Biblical Greek and one year of Hebrew, and is designed primarily for those desiring to continue on graduate work, in either seminary or in languages and Bible translation.

Christian Education & Youth Ministry (*Greg Behle*)

The Christian Education & Youth Ministry emphasis examines the concepts of Christian education, with a special focus on youth. It is designed for those students who desire to enter the educational program of the local church, specifically junior high, high school, or college. It is also valuable for that student who desires the mission field, Christian school, or the teaching ministry.

Missions (*Brian Morley*)

This emphasis focuses on understanding cross-cultural ministry, and is specifically designed for those who desire to serve in a full-time cross-cultural capacity.

TESOL (*Tom Halstead*)

The purpose of the TESOL (Teaching English to Speakers of Other Languages) emphasis and Certificate program is to provide students with the theory, skills, and experience needed to competently instruct adult students in the skills of the English language. This program is designed for students who wish to participate in cross-cultural ministry in the United States or abroad using the recognized profession of teaching English.

Theology & Apologetics (*Brian Morley, C.W. Smith & Paul Thorsell*)

The Theology & Apologetics emphasis is a comprehensive study of theology and apologetics in which a student will not only focus their attention to systematic theology, but also be able to better understand Christianity in relation to other worldviews, religions and philosophies. It is designed for those students who desire to further their education in seminary and eventually serve in a pastoral or teaching capacity

REQUIREMENT FOR BIBLICAL STUDIES MAJORS:

All Biblical Studies majors are required to earn a 2.00 GPA or better in every course in the Biblical Studies major. A student who earns below a 2.00 must repeat the course until a grade of 2.00 or above is earned.

Bible Exposition Emphasis Courses

B335	Daniel/Revelation	3
B341	Biblical Interpretation	3
B342	Romans	3
B346	Life of Christ	3
B364	History of Ancient Israel	3
B365	Bible Backgrounds	3
BCE401	Senior Integrative Seminar	3
<i>Either of the following:</i>		6-8
BL301 & 302 Elementary Greek I & II (4,4)		
BL311 & 312 Elementary Hebrew I & II (3,3)		
Bible Book Study		3
Bible Electives		15-17
<i>Total units required for emphasis</i>		47

Biblical Counseling Emphasis Courses

B341	Biblical Interpretation	3
BC300	Introduction to Biblical Counseling	3
BC311	Theological Basis for Biblical Counseling	3
BC330	Methods of Biblical Change	3
BC342	Counseling Marriage & Family	3
BC421, 422	Problems & Procedures I, II	3,2
BC431, 432	Counseling Practicum I, II	2,2
BCE401	Senior Integrative Seminar	3
<i>Either of the following:</i>		6-8
BL301 & 302 Elementary Greek I & II (4,4)		
BL311 & 312 Elementary Hebrew I & II (3,3)		
Bible Electives		12-14
<i>Total units required for emphasis</i>		47

Biblical Languages Emphasis Courses

B341	Biblical Interpretation	3
BCE401	Senior Integrative Seminar	3
BL301, 302	Elementary Greek I, II	4,4
BL311, 312	Elementary Hebrew I, II	3,3
BL401, 402	Intermediate Greek I, II	3,3
BL422	Greek Exegesis	3
BL461	Advanced Greek Grammar	3
Bible Electives		15
<i>Total units required for emphasis</i>		47

Christian Education & Youth Ministry Emphasis Courses

B341	Biblical Interpretation	3
BC300	Introduction to Biblical Counseling	3
BCE304	Teaching Methodology	3
BCE305	Hist. & Phil. C.E.	3
BCE313	Introduction to Church Education	3
BCE401	Senior Integrative Seminar	3
BE301	Child Development	3
<i>Either of the following</i>		6-8
BL301 & 302 Elementary Greek I & II (4, 4)		
BL311 & 312 Elementary Hebrew I & II (3, 3)		
BMN300	Ministry Internship	2
BYM321	Introduction to Youth Ministry	3
BYM322	Youth Culture & Conflict	3
Bible Electives		10-12
<i>Total units required for emphasis</i>		47

Missions Emphasis Courses

B341	Biblical Interpretation	3
BC300	Introduction to Biblical Counseling	3
BCE401	Senior Integrative Seminar	3
<i>Either of the following</i>		6-8
BL301 & 302 Elementary Greek I & II (4, 4)		
BL311 & 312 Elementary Hebrew I & II (3, 3)		
BMS301	Introduction Missions	3
BMS304	Biblical Method of Missions	3
BMS306	History & Theory of Missions	3
Field-based Semester		12
Bible Electives		9-11
<i>Total units required for emphasis</i>		47

TESOL Emphasis Courses

B341	Biblical Interpretation	3
BCE401	Senior Integrative Seminar	3
<i>Either of the following</i>		6-8
BL301 & 302 Elementary Greek I & II (4,4)		
BL311 & 312 Elementary Hebrew I & II (3,3)		
<i>Either of the following</i>		3
BMS344 Theological and Cultural Anthropology(3)		
BTH346 Theology of Man & Sin (3)		
BMS434	Church Planting & Creative Access	3
ESL303	Introduction to Linguistics	3
ESL311	Introduction to TESOL	3
ESL324	Pedagogy I	3
ESL326	Pedagogy II	3
ESL355	Language and Language Acquisition	3
ESL433	Program and Curriculum Design	3
ESL492	Practicum	3
Bible Electives		9-11
<i>Total units required for emphasis</i>		50

Theology & Apologetics Emphasis Courses

B341	Biblical Interpretation	3
BCE401	Senior Integrative Seminar	3
BCW363	Apologetics	3
<i>Either of the following.....</i>		<i>6-8</i>
BL301 & 302 Elementary Greek I & II (4,4)		
BL311 & 312 Elementary Hebrew I & II (3,3)		
BMS385	World Religions or	
BMS483	Religions of America	3
<i>Either of the following.....</i>		<i>3</i>
BTH323 Historical Theology I (3)		
BTH324 Historical Theology II (3)		
BTH325	N.T. Theology	3
BTH326	O.T. Theology	3
BTH411	Theological Systems.....	3
<i>Either of the following.....</i>		<i>3</i>
BTH424 Theology Seminar (3)		
BTH416 Contemporary Theology (3)		
Bible Electives		12-14
<i>Total units required for emphasis</i>		<i>47</i>

Course Offerings in Biblical Studies

APOLOGETICS

BCW363 Apologetics (3)

A survey of the main approaches to apologetics, and examination of evidences for the Christian faith from such fields as science, history, archaeology, and philosophy.

BCW364 Ethics (3)

A survey of the main approaches to ethics, issues in personal ethics, such as moral responsibility, decision-making, honesty, and conscience; and topics in special ethics such as war, abortion, euthanasia, genetic engineering, and church-state relations. Same as P364.

BCW400 Christian World View (3)

A study of the application of biblical data to contemporary culture, science, and the arts so as to define a Christian world view, integrating liberal arts learning with biblical truth. Beginning with issues of epistemology, the student will be exposed to the relationship between the Bible and natural science, social science, and the humanities, concluding with an emphasis upon the apologetic value of the world view to modern life. *Prerequisite: Sophomore status or higher.*

BCW408 Apologetic Systems (3)

A study of major approaches to apologetics, especially presuppositionalism and evidentialism. Comparison of apologists such as Aquinas, Butler, Paley, Van Til, Clark, Camell, and Schaeffer.

BCW498 Apologetics Area Study (2)

A concentrated study in the area of apologetics.

BIBLICAL COUNSELING

BC300 Introduction to Biblical Counseling (3)

A general introduction to basic concepts and distinctive features of biblical counseling. Students will discuss what biblical counseling is and what it involves, the role of the counselor in biblical counseling, the different kinds of counseling that are needed, the place of counseling in the ministry of the church, how biblical counseling theory and practice relate to and differ from some of the more common secular models and theories. Part of the course will involve a personal improvement project in which the student will evaluate his/her own counseling qualifications, design a plan for improving some area of his/her life, put that plan into action and then evaluate his/her progress as the course draws to a close.

BC311 Theological Basis of Biblical Counseling (3)

A consideration of the theological realities that form the basis of a proper approach to counseling. Special emphasis is given to the nature of God and of man (fallen and unfallen), a biblical definition of the image of God, the nature of sin, the realities of regeneration and progressive sanctification, the concept of “the flesh” (old man/new man), an understanding of the heart/mind as used in Scripture, and the place of the local church in the ministry of counseling.

BC330 Methods of Biblical Change (3)

An overview of the counseling process presenting a comprehensive methodological model for promoting biblical change in people; the goal is to encourage biblical thinking and procedures in the process of helping people. *Prerequisite: BC300.*

BC342 Marriage and Family Counseling (3)

Marriage and family problems are present in the majority of counseling cases. This course will give an overview of general marriage and family counseling issues relating to the content and process of counseling. It will then proceed to specifically deal (from a biblical perspective) with the major difficulties that troubled marriages and families experience. Included in the course are discussions of the biblical basis and purposes of marriage, family stages, in-law problems, developing unity, husband/wife roles and responsibilities, correcting communication problems, why conflicts arise and how to resolve them.

BC391 Counseling & the Book of Ecclesiastes (3)

This course is designed to help the counselor to work with individuals who are struggling with materialistic cosmology.

BC421,422 Problems and Procedures I, II (3,2)

These courses are designed to apply the biblical principles taught in the Methods of Biblical Change course (BC332) to a range of specific counseling problems. Topics discussed include anger, fear, depression, sexual deviancy, anxiety, eating disorders, decision making, one’s past, self-concept, various syndromes, ADHD, and crisis counseling. During the second semester of this course, each student will be part of a team that will develop and present to the class a detailed biblical counseling outline for a teacher-approved counseling problem. *Prerequisite: BC301, BC332.*

BC431,432 Counseling Practicum I, II (2,2)

These courses are designed to consider the practical application of the principles of biblical counseling and the various methodological aspects of the counseling process. These courses will include student participation in counseling as counselors, counselees, and observers. These activities will form the basis of seminar discussions where

counseling will be analyzed from a biblical perspective. The goal of these courses is to help the student learn, evaluate and sharpen practical counseling skills. *Prerequisites: BC301, BC322.*

BC432 Cross-Cultural Counseling (3)

This course is an exploratory study of biblical counseling in diverse cultural settings with a particular emphasis on equipping the Christian who seeks to counsel people of a culture different from his or her own.

BC441 Counseling & Youth (2)

This course is designed to help the student to understand the intense and frequent problems of young people. A thoroughly biblical understanding of young people and their problems, and a functional approach to counseling youth will be presented.

BIBLICAL EXPOSITION

B101,102 Old Testament Survey I, II (3,3)

An introduction to the entire Old Testament, employing both thematic and exegetical methods. Literary structure, historical background, and parallel passages are also utilized to discover the unique and priceless lessons of each book. The Fall semester surveys Genesis through Samuel, and the Spring semester covers Kings through Malachi.

B200 Biblical Fundamentals (1)

This course focuses on presentation of a biblical foundation and framework relating to origins, worldview, regeneration, sanctification, worship, the church, and missions. In addition, the presentation of practical study skills, such as research and writing, will enable students to effectively complete their first college assignments. This uniquely designed course integrates new students into alumni, faculty, or staff led mentor groups. Practical guidance for issues related to student success will be provided by these mentors assuring students a positive adjustment to college life.

B201,202 New Testament Survey I, II (3,3)

An introduction to the books of the New Testament, with special emphasis on the life, teachings, and redemptive work of Christ, the founding and growth of the church, and the teachings of the epistles and Revelation. On the basis of the biblical text, parallel readings, projects, and lectures, the events and messages of the New Testament will be portrayed against their historical and cultural setting. The Fall semester surveys the Gospels and Acts, while the Spring semester is devoted to the Epistles and Revelation.

B306 Genesis (3)

A systematic study of the Book of Beginnings in which problem areas are studied, introductory materials are given, the best English texts are analyzed verse by verse, and devotional application is made.

B313 The Gospel of John (3)

An expository treatment of this important Gospel for the purpose of bringing out the great message of the book. Special attention is given to theological and Christological content, along with practical truths.

B314 1 and 2 Corinthians (3)

The sequence of thought as well as the major problems in these books are carefully examined with special emphasis on how the books intersect with our personal and corporate Christian experience.

B335 Daniel & Revelation (3)

An introduction and detailed study of the books with special attention given to the eschatological significance of their messages.

B341 Biblical Interpretation (3)

An analysis of how to study and understand Scripture. Emphasis will be placed on the vital methods used to apply a passage, and the specific rules used to interpret biblical narratives, poetry, parables and prophecy.

B342 Romans (3)

An analysis emphasizing the great soteriological themes, including sin, justification, sanctification, glorification, and an investigation of the practical implication of these doctrines.

B345 Intertestamental Period (3)

A survey of the historical movements and events in Judea from 400 BC to 70 AD that serve as the background for the New Testament. The literature (apocryphal books, Dead Sea Scrolls), institutions (synagogue, Sanhedrin, temple), and religious sects (Pharisees, Sadducees, Essenes, etc.) will be closely examined. Finally, the Hellenistic, Roman, and Jewish political rulers will be surveyed to understand better the context in which the early Christian events took place.

B346 Life of Christ (3)

A thorough overview of the life of Jesus Christ on earth, with special attention to the developing emphases and distinctive purposes that prevailed during our Lord's public ministry. Theological and chronological difficulties are also considered.

B347 The Epistles of John (2)

A study of the importance of John's epistles in the historical framework of the early church, giving special attention to the polemic nature of the epistles as well as to the practical instructions contained in them.

B364 History of Ancient Israel (3)

A careful study of the history of the people and nation of Israel, from Abraham through the restoration period. Special attention is given to the relationship of Old Testament prophetic and wisdom literature to that historical narrative.

B365 Bible Backgrounds (3)

A study of the geography of the land of Israel, including Old Testament, New Testament, and modern geography; a survey of the post-biblical history of the land; and an overview of the distinctive elements of Hebrew culture which are deemed necessary to a proper understanding of the Scriptures themselves.

B367 Psalms (3)

The five major sections of this book are analyzed and interpreted for their literary features and studied for their spiritual and doctrinal contribution.

B368 Proverbs (2)

A study of the wisdom of Solomon and its applicability for our spiritual and doctrinal growth. Such topics as wisdom, the fool, friendship, family, life and death, and the sluggard will be covered.

B377 Prison Epistles (3)

A study of the messages of Philippians, Ephesians, Colossians, and Philemon in light of their historical setting so as to understand their doctrinal content and practical application.

B387 The General Epistles (3)

A study of the non-Pauline epistles, with the exception of Hebrews and Revelation, with special emphasis on the doctrine and practical implications of these books.

B388 Peter and Jude (2)

A study of the messages of these three books, with special attention given to the topics of suffering and apostasy.

B397 Pastoral Epistles (2)

An intensive study of 1 and 2 Timothy and Titus; with attention given to critical problems in addition to doctrinal and spiritual content.

B398 Job (2)

An intensive study of this book, with special attention given to the issue of God's sovereignty and man's suffering.

B407 Isaiah (3)

A study of the message of this book with special attention given to its historical and eschatological significance.

B408 Jeremiah (3)

A study of the message of this book with special attention given to its historical and eschatological significance.

B417 Hebrews (2)

An introduction to the epistle with special attention given to a study of its sequence of thought and exhortation.

B437 Advanced Hermeneutics (3)

This course assumes that the student already understands and can apply the basic principles of hermeneutics in their study of the written Word of God. The course will cover the history of hermeneutics in the Church, philosophical and literary issues relating to hermeneutics, and the use of the Old Testament in the New Testament. Prerequisite: B341.

B447 Old Testament Minor Prophets (3)

A study of the backgrounds and messages of these twelve prophets with particular emphasis on the eschatological significance of their messages.

B467 The Eschatological Epistles (2)

A study of 1 and 2 Thessalonians with special emphasis on the eschatological sections of the books.

B488 Old Testament Area Study (2)

A concentrated area of study of the Old Testament, which may include a topic, a book, or a specialized area.

B490 Senior Competency (1)

An exam for graduating seniors that requires the student to demonstrate minimum competencies in areas of Bible and Theology. The student must pass the exam with at least 70% in order to graduate. Additionally, the student must meet with their faculty advisor for an exit interview during their final semester.

B498 New Testament Area Study (2)

A concentrated area of study of the New Testament, which may include a topic, a book, or a specialized area.

BIBLICAL LANGUAGES**BL301,302 Elementary Greek I, II (4,4)**

Designed for beginners in Greek and includes a thorough study of the pronunciation and acquisition of a working vocabulary; exercises in translation from Greek to English as well as from English to Greek. Translation of selected passages of the Greek New Testament.

BL311,312 Elementary Hebrew I, II (3,3)

A study of the grammar of the Hebrew language as well as the translation of selected passages of the Old Testament.

BL401, 402 Intermediate Greek I, II (3,3)

The accidence and syntax of Koine Greek, together with readings in the Greek New Testament and an introduction to the methods of exegesis. *Prerequisites: BL301, 302.*

BL422 Greek Exegesis (3)

A thorough analytical study of a New Testament book in the Greek text. *Prerequisite: BL401, 402.*

BL461 Advanced Greek Grammar (3)

An intensive study of the syntax and literary features of the Greek New Testament. *Prerequisites: BL401, 402.*

BL498 Language Area Study (3)

A concentrated area of study in language exegesis, which may include a topic, a book, or a specialized area.

CHURCH HISTORY**BCH315 Medieval Europe (3)**

See course H315 under Course Offerings in History.

BCH365 History of the Church (3)

See course H365 under Course Offerings in History, Division of Social Science.

BCH366 History of the Early Church (3)

See course H366 under Course Offerings in History, Division of Social Science.

BCH408 Puritanism (3)

This course provides an undergraduate survey of the Puritan movement from its origins in England through the establishment of the American colonies in New England. Attention is given to the historical, theological, cultural, and educational contributions of the Puritans.

BCH464 The Reformation Era, 1500-1648 (3)

See course H465 under Course Offerings in History, Division of Social Science.

BCH485,486 United States Church History I, II (3,3)

See course H485,486 under Course offerings in History, Division of Social Science.

BCH498 Church History Area Study (2)

A concentrated study in church history, which may include a period of time or a specialized topic.

EDUCATIONAL MINISTRIES**BCE304 Teaching Methodology (3)**

A seminar on the teaching-learning process with attention given to current research, the dynamics of classroom instruction, curriculum development, and the application of instructional methodology and technology.

BCE305 History and Philosophy of Christian Education (3)

A survey of the history and philosophic development of religious education in the western world and its impact upon society and culture.

BCE308 Curriculum Development (3)

A seminar on the curriculum development, including scope and sequencing, construction of instructional objectives, application of learning technologies, lesson planning, and a discussion of the impact of educational philosophy upon the curriculum process.

BCE313 Introduction to Church Education (3)

A survey of the educational program of the local church with attention given to the philosophy, principles, and practice of Christian education for all age levels.

BCE318 Educational Ministries to Adults (3)

A seminar on adult ministries with attention given to adult development, spiritual formation, and contemporary adult learning theories.

BCE328 Cross-Cultural Education Ministries (3)

A seminar on Christian education within a cross-cultural context, including a discussion of Biblical imperatives and cultural adaption of those imperatives.

BCE338 Christian Camp Ministries (3)

A seminar on Christian camping ministries with attention to development of a philosophy of camp ministries, leadership development, camp administration, programming, and the place of recreation in Christian educational ministries.

BCE401 Senior Integrative Seminar (3)

A senior integrative seminar covering such topics as the credentialing process, seminary and graduate school preparation, ministry candidating, career placement, and the senior competency examination. *Prerequisite: Senior status*

BCE407 History of Christian Higher Education (3)

An analysis of the historical development of Christian higher education from the rise of the Medieval universities to the modern period. Attention is given to emergence and formation of Christian higher education in the United States, the impact of nineteenth-century educational developments within higher education, and the role of the fundamentalist controversies upon the modern situation. Additional discussion is given to the formation of a philosophy of Christian higher education and the role of the Church in academic ministries.

BCE408 Adventure-Based Education (3)

A seminar on the nature of adventure-based learning with attention given to the history and philosophy of adventure-based education programs, and exploration of experiential learning theory, organization and logistics, programming, equipment selection and care, and the application of adventure-based education to Christian education ministries.

BCE437 Home Schooling (3)

A seminar on the home-school movement and home-based education, including an exploration of competing philosophies of home education, legal issues, curriculum development, learning assessment, and the role of the home in the educational process.

MINISTRIES**BMN300 Ministry Internship (2)**

Supervised on-site instruction in the field of some aspect of Church Ministry for a maximum of two semesters (1 unit per semester). This course is graded: credit/no-credit.

BMN302 Dynamics of Spiritual Life (3)

How to understand the true nature of the Christian life, the context within which our lives and experiences take place; the nature of faith and idolatry as ruling "voices", motivating and controlling behavior, how to understand and respond to being sinned against, building a biblical framework for defining and dealing with sin - our own and others'; the deceptive character of sin; the gospel foundation for all obedience; some alternative views of the Christian life; the biblical function and purpose of the church and the role of each Christian in the church are issues that will be considered in this course.

BMN310 Message Preparation for Women (3)

Training for women in preparation, organization, and delivery of personal testimonies, devotionals and women's Bible studies. The course will aid female students preparing for women's ministry or youth ministry. Each student will have opportunities to speak before the class and receive evaluations by the instructor and other students. Enrollment limited to women.

BMN317 Training in Women's Ministry (3)

This course provides basic training in how to develop a women's ministry in a local church. Topics include the biblical foundation for such a ministry from Titus 2:3-5, qualifications and preparation of leaders (Titus 2:3 and 1 Timothy 3:11), how to lead a small group, how to teach a Bible study, planning retreats and other events, counseling, admonishing, discipleship and how to lead a working committee.

BMN370 Sermon Preparation and Delivery (3)

An investigation of the biblical idea of preaching and instruction in the principles and practices of sermonic analysis and structure. Opportunity is afforded each student to prepare and present expository sermons before the class. Critical analyses are given by the professor and students. Enrollment limited to men.

BMN413 Pastoral Ministries (3)

A study of the practical areas of ministry and church life, with special attention given to pastoral functions (i.e. daily schedules, priorities, leadership, team concept, and special events). Enrollment limited to men.

BMN491,492 Staff Development I, II (2,2)

A seminar for Resident Assistants that may be taken for credit, two units in the Fall and two units in the Spring, subject to approval by the Vice President for Student Affairs, and the Chair of the Biblical Studies Department.

BMN498 Ministry Area Study (2)

A concentrated study in an area of ministry, whether it be in the local church, a parachurch organization, etc.

MISSIONS**BMS301 Introduction to Missions (3)**

A general introduction to the principles and practices in Christian missions, surveying the biblical basis of missions, the missionary call, the missionary life and work, mission boards, and the mission program of the church.

BMS304 Biblical Method of Missions (3)

A study concentrating on the Pauline missionary method in Acts and the epistles, the indigenous principle, and some evaluation of contemporary missionary strategy.

BMS306 History and Theory of Missions (3)

A study of the background, origin, and expansion of the Christian church, with attention to the people and dynamics which have contributed to its growth.

BMS311 Urban Ministry Preparation (3)

This course is designed to acquaint students with the dynamics of inner city ministry by developing a biblical theology of church ministry, investigating how principles of missions are implemented in urban churches within the greater Los Angeles area, and evaluating the effectiveness of urban ministries which emphasizes an Incarnational model of ministry. Students will be required to complete a semester-long, field-based internship to receive credit for this course.

BMS312 Foreign Missions Preparation (3)

A practical training course focusing on the preparation of those students participating in the summer missions program. Topics include cross-cultural ministry, dealing with culture shock, evangelism, travel requirements, and a specific country study (economics, history, traditions, politics, and ministries). This course may only be taken one time.

BMS317 Cross-Cultural Communication (3)

A study of the dynamics of communication and leadership in working effectively across cultures. Emphasizes the importance of understanding the world view of both the source culture and the receptor culture. Includes a treatment of diverse perceptions, values, means of expression, logic, and linguistic difficulties.

BMS327 The Local Church and Missions (3)

A study of the place of the local church in missions, principles and methods of building missionary churches, and the relationship of mission societies to the local church.

BMS338 Cross-Cultural Evangelism (3)

This course will provide each student with a framework for understanding the communication dynamics of ministering among a foreign people group. Emphasis will be placed on cross-cultural communication skills and transference of Gospel principles to followers of a false religion. This is an essential course for those interested in international outreach.

BMS344 Theological & Cultural Anthropology (3)

This course will examine the theological doctrines of man and sin specifically as the doctrines relate to Missions. Students will be introduced to the field of cultural anthropology. Special attention will be given to methods of field research so that students are able to acquire an understanding of a society, culture, and people group with whom they may work. The course will stress the application of sound theology to strategies of cultural ministry.

BMS348 Personal Health Maintenance Abroad (2)

Preparation for living overseas, with emphasis on healthy lifestyle, prevention of disease, mental and spiritual burnout, and personal care in places where no medical service is available.

BMS385 World Religions (3)

A study of major non-Christian religious systems in the world. The claims of each will be compared with the absolute truth and adequacy of biblical faith.

BMS397 Missionary Biography (2)

The course will require extensive reading and evaluation of selected biographies of great missionaries such as Carey, Brainard, Judson, Moffat, and Goforth. Missionary methods will be compared and evaluated.

BMS434 Church Planting & Creative Access (3)

This course will examine the theological principles of church planting and creative access ministry. A historical survey of both will conclude with an examination of current trends and issues facing those working in creative access situations.

BMS483 Religions of America (3)

A study of the most prominent modern religions native to America, with particular reference to their historical backgrounds and doctrinal positions.

BMS498 Missions Area Study (2)

A concentrated area study dealing with both historical and contemporary developments in political, economic, cultural, and religious life as well as missionary endeavors. The student may select a nation to study from the following areas: Africa, Asia, South America, Europe, and Central America.

THEOLOGY**BTH321, 322 Christian Theology I, II (3)**

An analysis of the great doctrines of Scripture. The significant issues of each great theme are discussed, taking great care to demonstrate that the Scriptures are the only true source of theology. The student is expected to learn to examine all previous doctrinal conceptions in the light of the Word of God. The fall semester will cover Theology proper, Bibliology, Christology, and Pneumatology; the spring semester will include Anthropology, Hamartiology, Soteriology, Ecclesiology, Eschatology, and Angelology.

BTH323,324 Historical Theology I, II (3,3)

A study of the historical development of Christian theology throughout the ages, tracing the origin, development, and growth of the doctrines of the church.

BTH325 New Testament Theology (3)

A study of the major theological themes of the New Testament as they are revealed from the perspectives of the various New Testament writers, demonstrating that though the viewpoints may differ, there is essential unity of doctrine throughout the New Testament. Great emphasis is placed upon Scripture as the sole source of theology, while at the same time recognizing the importance of historical and contextual settings. New Testament Theology emphasizes that God revealed His Word to men in the midst of their historical setting.

BTH326 Old Testament Theology (3)

A study of the distinctive viewpoints of each period of Old Testament history with respect to the major points of theology. It will be accomplished by means of exegesis and collation of passages independently of any philosophic system.

BTH335 Theology of Salvation (3)

An in-depth analysis of the doctrine of salvation, including the atonement, election, regeneration, justification, sanctification, and perseverance.

BTH336 Theology of the Church (2)

An in-depth study of the origin of the church, its organization, offices, and operation, including issues facing the church today.

BTH337 Theology of God (2)

An in-depth study of the doctrine of God, including His existence, names, attributes and the trinity.

BTH346 Theology of Man and Sin (3)

The course will cover the creation of man, the image of God in man, and man's construction, both physically and spiritually. This will be followed by an analysis of the fall of man, the origin and nature of sin, the extent of the power of sin, the consequences of sin, and the imputation of sin. The unpardonable sin and other relevant topics will be discussed as time permits.

BTH347 Theology of Angels (2)

An in-depth study of the doctrine of angels, their origin, fall, present ministry, and their future.

BTH357 Theology of Christ (2)

An in-depth study of the doctrine of Christ, including His birth, death, resurrection, deity and kenosis.

BTH367 Theology of the Scriptures (2)

An in-depth study of the doctrines of the Bible, including such issues as revelation, inspiration, inerrancy, preservation, canonicity, and translations/versions.

BTH411 Theological Systems (3)

A study of various approaches in contemporary theology, such as Dispensationalism, Reformed Theology, Wesleyan Theology, Neo-Orthodoxy, Ecumenism, Fundamentalism, and Neo-Evangelicalism. The course is designed to encourage the student to formulate a consistent biblical perspective. *Prerequisites: BTH321, 322.*

BTH416 Contemporary Theology (3)

A survey of developments leading to the rise of religious liberalism, and a critique of theological positions in the nineteenth and twentieth centuries, including Neo-Orthodoxy, Existentialism, and radical theologies.

BTH424 Theology Seminar (3)

A course designed to demonstrate the practical ramifications of theology, emphasizing the more prevalent trends and emphases of theology confronting the Christian church. Building upon the understanding gained from studying Theological Systems (BTH411), the student will analyze five current trends: Feminism, the Charismatic Movement, Liberation Theology, Theonomy, and Process Theology. These trends will be scrutinized as to their purported and real relation to Scripture. *Prerequisite: BTH321, 322*

BTH428 Eschatological Interpretations (2)

A study of the Scriptures bearing on the significance and temporal relations of the Rapture, the coming of Christ, and the Millennium, with evaluation of the various positions of these events.

BTH438 Roman Catholic Theology (3)

Examination of historical and contemporary Catholic thought.

BTH448 Mormonism (3)

An in-depth examination of the history, beliefs, and practices of Mormon groups.

BTH498 Theology Area Study (2)

A concentrated study in theology, which may include a particular doctrine or passage.

YOUTH MINISTRY**BYM321 Introduction to Youth Ministry (3)**

Designed to help the students understand the general condition of the youth culture in America. Basic elements of ministry in a church with a youth ministry will be considered, but not limited to, planning, budgeting, conflict resolution, staff relationships and parent relationships.

BYM322 Youth Culture and Conflicts (3)

Current trends, attitudes and sources of conflict within the youth culture of America will be analyzed. Emphasis will be placed on the development of biblical solutions to meet the needs caused by these conditions. Time will also be spent on understanding and working with parents.

ENGLISH AS A SECOND LANGUAGE**ESL303 Introduction to Linguistics (3)**

This course is a survey of the linguistic principles of morphology, syntax, semantics, pragmatics, phonetics, phonology, and sociolinguistics. Students will develop the basic skills needed for the linguistic analysis of languages.

ESL311 Introduction to TESOL (3)

This course is designed to introduce students to the foundations of Teaching English to Speakers of Other Languages in the United States and abroad. Language learning theory, teaching history and methodology, lesson planning, and curriculum evaluation will be explored. Classroom observation and participation with ESL language students and teachers will be included.

ESL324 Pedagogy I (3)

This is a practical course which will give attention to the skills of teaching speaking, listening, reading, and writing to novice and lower intermediate students. It will include theoretical foundations, activity design and delivery, ESL classroom observation, and participation with ESL ~~students~~. *Prerequisite: ESL311.*

ESL326 Pedagogy II (3)

This is a practical course which will give attention to the skills of teaching speaking, listening, reading, and writing to intermediate and advanced students. It will include theoretical foundations, activity design and delivery, ESL classroom observation, and participation with ESL students. *Prerequisite: ESL311.*

ESL355 Language & Language Acquisition (3)

This course will explore the practical and theoretical structures of language. Attention will be given to the first and second language acquisition as they apply to English language teachers.

ESL433 Program & Curricular Design (3)

This course will study the principles of planning, administering, and assessing language programs. The students will design syllabi and instructional materials. Program observation, analysis, and simulations will be included.

ESL492 Practicum (3)

Students will be guided to locate a teaching setting, assess needs, and design materials as needed for the setting. The student will then complete 70-80 hours of ESL classroom teaching within 6-7 weeks with an acceptable degree of success. All ESL numbered classes must be completed prior to the teaching experience.

Israel Bible Extension (IBEX)

The Master's College offers an international semester-abroad at the Israel-Bible Extension (IBEX) campus located in Israel. The program affords the student the opportunity to study the Bible in the land of the Bible. The IBEX campus is located at beautiful Yad HaShmona in the Judean hill country, just west of Jerusalem near biblical Kirath-Jearim. The program is designed to enhance the student's understanding of history, geography, archaeology, culture, and language of the land of the Bible. Opportunities for cross-cultural interaction and service projects are integrated into the student's academic experience. The IBEX program cost, including airfare, approximates room, board and tuition at The Master's College campus in Santa Clarita. Financial aid is available. IBEX course work has been designed to satisfy a number of the College's general education requirements regardless of the student's chosen major.

In addition to the semester-abroad program, short-term study options are also available. The Academic Short-Term program is designed as an intensive three-week overview of the land of Israel.

Information on the IBEX study-options is available by contacting the IBEX office at The Master's College. Space is limited and interested students should contact the IBEX office early in their academic program.

Course Offerings at IBEX

IBEX 300 The Land and the Bible (4)

A regionally-based geographic study of the land of Israel with an emphasis on the biblical period. Attention is given to the inter-relationship of geography and geology to history and the subsequent development of civilization in the various regions. Regions studied include Judea, Samaria, Dead Sea, Jordan Rift, Galilee, Golan, Jezreel, Negev, and the Coastal district. (Required of all semester IBEX participants) (IBEX 300 fulfills B365 requirement for TMC Bible Exposition emphasis.)

IBEX307 Regional Studies—Israel (3)

A field-based seminar focusing on historical, geographical, cultural, and archeological aspects of selected regions in the land of Israel designed to supplement those covered in IBEX 300. Prerequisites: Rigorous hiking, ability to read Hebrew place names on topographic maps, and extensive field work mandatory for class participation

IBEX 310 Old Testament Archaeology (3)

A study of the art and science of archaeological research. Attention will be given to primary literary sources, the history and development of archaeology as a discipline, methodology, and the present state of archaeology in the land of Israel. Opportunities for site excavation will be afforded the student. Focus of the course will be the Old Testament period.

IBEX 311 Biblical Hebrew (3)

An introduction to grammar, syntax, and vocabulary of Biblical Hebrew. Attention is given to translation and reading skills. (IBEX 311 parallels BL 303 Elementary Hebrew I at The Master's College).

IBEX 312 Modern Hebrew (3)

An introduction to modern Hebrew with attention to reading and conversation skills.

IBEX 320 Jewish Thought and Culture (3)

A study of Jewish thought, literature, and culture from the ancient to modern period. Social, political, cultural, philosophical and theological developments and contributions will be considered.

IBEX 330 History of the Modern State of Israel (3)

A thematic study of the major issues concerned with Jewish self-determination and the establishment of the State of Israel. Topics include the rise of Zionism; the British Mandate; the Holocaust and anti-Semitism; socio-political status of the Jewish people in the late-nineteenth to mid-twentieth century; the 1948 war for independence; and the subsequent Arab-Israel conflicts.

IBEX 337 Geographic Area Studies (3)

A field-based seminar on selected sites of historical, geographical, cultural, and archaeological interest in the Mediterranean region and the Middle East proper.

IBEX 347 The Holocaust (3)

A historical, philosophical, and thematic examination of the Jewish Holocaust from anti-Semitic developments in the nineteenth-century to implications for the Jewish people today.

IBEX 357 Biblical Manners and Customs (3)

An examination of the cultural, political, religious, and social factors that shape an understanding of the Biblical narrative.

IBEX 367 History of Ancient Israel (3)

A careful study of the history of the people and nation of Israel, from Abraham through the restoration period. Special attention is given to the period of the monarchy. (IBEX 367 fulfills B364 requirement for TMC Bible Exposition emphasis.)

IBEX 370 Physical Geography of Israel (3)

An examination of the physical geography of the land of Israel with attention to regional structure, geology, and topography with a view to the development of communication lines and settlement. (Academic Short-Term Program Only)

IBEX 377 The Life of Christ (3)

An examination of the life of Christ with attention to the historical, cultural and geographical factors that influenced Christ's earthly ministry. (IBEX 377 fulfills B346 requirement for TMC Bible Exposition emphasis.)

IBEX 398 Cultures and Religions of the Middle East (3)

A field-based exploration of the cultural, religious, and ethnic diversity of the land of Israel. Special attention is given to religious and cultural distinctives of the major ethnic communities and monotheistic religions of the region. (Academic Short-Term Program Only)

IBEX 447 Dead Sea Scrolls (3)

An introductory survey of the literature and history of the Dead Sea Scrolls.

IBEX 457 Jerusalem Studies (3)

A seminar covering historical, archaeological, and cultural aspects of the city of Jerusalem, both ancient and modern. Readings in primary sources related to the city, site visits, classroom lecture, and student presentations are required.

IBEX 467 Historical and Cultural Backgrounds of the New Testament World (3)

A seminar covering historical, archaeological and literary aspects of the Second Temple Period (Herodian-New Testament-Roman). Readings in primary sources, site visits, classroom lecture, and student presentations are required.

Biological and Physical Sciences

Dr. Taylor B. Jones, Chairperson

The Department of Biological and Physical Sciences spans the disciplines of Biology, Zoology, Botany, Chemistry, Physics and Earth and Physical Science. The department seeks to produce in students the ability to carefully analyze any area of knowledge that intersects these diverse disciplines. The department strives to instill in students the desire to be professionally competent, to develop lifelong patterns of intellectual growth and to be uncompromising in their faith. This is accomplished by a consideration of historically tested facts and current perspectives in the various scientific disciplines in addition to the Word of God. The internally consistent outcome of these studies form a basis for the accurate evaluation of science past, present and yet future. The goal of all instruction is to send forth the saints with an understanding of science, so that through their professional, academic and spiritual testimony, the Master is presented and exalted.

Career Opportunities

The training students receive at The Master's College in Biological and Physical Sciences helps them prepare for the following careers:

- Biochemist
- Dietitian
- Laboratory Technician
- Dentist
- Physician
- Veterinarian
- Botanist
- Ecologist
- Marine Biologist
- Pharmacist
- Microbiologist
- Zoologist

Undergraduate Research Opportunities

Students are encouraged to pursue personalized scholarship opportunities with individual faculty in the division. A particular forte of our institution is the interest and emphasis of our faculty in creation science research. Students may translate such research opportunities into academic credit toward graduation in the form of practicums in industrial settings and/or scholarly articles presented to academic and professional societies.

Credit-By-Examination

Credit-by-examination in the natural science division will be granted for certain course segments if the student has scored 4 or 5 on the Advanced Placement Program examination of the Educational Testing Service, or above the 50th percentile on the College Level Examination Program test. This applies to granting: Physics examination - 6 hours of PS251, 252 General Physics. (Students must take physics lab each semester; only lecture credit is granted.) Chemistry examination - 4 hours of CH151 General Chemistry. (Biology majors must take CH152 at college level.) Biology examination - 4 hours of LS151 Organismic Biology.

California Single Subject Teaching Credential: Life Science

Students desiring to obtain a California Single Subject Teaching Credential in natural science or biology should contact their advisors about specific major requirements for this credential.

Comprehensive Exam

Students graduating with a Bachelor of Science in Biology will be required to take a comprehensive discipline-specific examination in their senior year, prior to graduation.

BIOLOGY CORE COURSES

CH151 General Chemistry I	4
CH152 General Chemistry II	4
CH351 Organic Chemistry I	4
CH352 Organic Chemistry II	4
LS151 Organismic Biology	4
LS252 Cell Biology/Histology.....	4
LS351 Physiology	4
LS352 Genetics	4
LS354 Origins (W)	3
LS420 Seminar in Biology (W)	2
MA121 Calculus I	5
MA261 Statistics	4
PS251 General Physics I	4
PS252 General Physics II	4
<i>Total core courses</i>	<i>54</i>

Biology Emphasis Courses

Biology Major Core Courses	54
Upper division Biology & Chemistry electives	11
<i>Total units required for emphasis</i>	<i>65</i>

Molecular, Cellular and Developmental Biology Emphasis Courses

Biology Major Core Courses	54
<i>At least four of the following</i>	<i>15-16</i>
LS315 Animal Biology (4)	
LS326 Medical Microbiology (W)(4)	
LS331 Developmental Biology (4)	
LS355 Immunology (3)	
LS356 Endocrinology (3)	
LS464 Molecular Biology (W) (4)	
CH463 Biochemistry (W) (4)	
<i>Total units required for emphasis</i>	<i>69-70</i>

Natural History/Environmental Biology Emphasis Courses

Biology Major Core Courses	54
LS332 Ecology (W)	4
<i>At least two of the following</i>	<i>8</i>
LS315 Animal Biology (4)	
LS326 Medical Microbiology (W)(4)	
LS331 Developmental Biology (4)	
LS348 Biological Field Studies (topics vary and can be repeated for credit)	
<i>Total units required for emphasis</i>	<i>66</i>

Pre-Medical/Pre-Dentistry Emphasis Courses

Biology Major Core Courses.....	54
CH463 Biochemistry.....	3
Upper division biology and chemistry electives.....	11-12
<i>Total units required for emphasis.....</i>	<i>68-69</i>

Secondary Teacher Education in Life Sciences Emphasis Courses

Biology Major Core Courses	54
LS332 Ecology (W)	4
PS228 Earth Science	4
Upper division Biology or Chemistry elective	4
<i>Total units required for emphasis</i>	<i>66</i>

Minor in Biology

For a minor in Biology, the student must complete:

LS151 Organismic Biology	4
LS252 Cell Biology/Histology	4
CH151, 152 General Chemistry I, II	8
LS354 Origins	3
Upper division biology and chemistry electives	6
<i>Total units required for minor</i>	<i>25</i>

Course Offerings in Biological and Physical Sciences

BIOLOGICAL SCIENCE

LS141 Principles of Biology (4)

An analysis of the principles of life common to plant and animal study: the cell, intermediary metabolism, photosynthesis, cell reproduction, genetics, ecology and the study of origins - creation and evolution. 3 hours lecture, 3 hours laboratory. (Lab fee \$55.)

LS151 Organismic Biology (4)

This is the first course for biology majors, emphasizing biological life forms, their physiology, origins and environmental relationships. 3 hours lecture, 3 hours laboratory. *Corequisite* CH151. (Lab fee \$55)

LS200 Foundations of Science (3)

An introduction to the history, development and influence of science on other academic disciplines. The impact of the scientific process on patterns of thought and society will also be addressed. How science functions today in various disciplines, how it has functioned historically, and what it can and cannot produce as an outcome will in particular be emphasized.

LS218/418 Tutorial Studies (1-3)

See LS418.

LS221 Human Anatomy and Physiology I (4)

A study of the anatomy and physiology of the human integument, skeletal, muscular and nervous systems. The laboratory consists of the use of some human materials and models, cat dissection, and exercises in human physiology. 3 hours lecture, 2-3 hours laboratory. (Lab fee \$55)

LS222 Human Anatomy and Physiology II (4)

A study of the anatomy and physiology of the endocrine, digestive, respiratory, circulatory, lymphatic, urinary, and reproductive systems. The laboratory consists of the use of some human materials and models, cat dissection and exercises in human physiology. 3 hours lecture, 2-3 hours laboratory. (Lab fee \$55)

LS242 General Botany (4)

An introduction to the fundamental principles of plant classification, morphology and physiology, including a survey of the plant kingdom. There is emphasis upon identification and life cycles of plants, with field work. 3 hours lecture, 3 hours laboratory. (Lab fee \$55)

LS252 Cell Biology/Histology (4)

The molecular basis for the various structures and physiological functions of prokaryotic and eukaryotic cells. Lecture topics will include, but not be limited to, membrane structure-function and cell transport, cell motility, subcellular organelle structure-functions, cellular energetics, receptors and cell-cell communication. The laboratory section will be histology, microscopic examination of prepared human tissues. 3 hours lecture and 3 hours laboratory. Students are required to register for the lecture and laboratory concurrently. *Prerequisites:* CH151, LS151 (Lab fee of \$55)

LS303 Vertebrate Biology (4)

A study of chordate systematics, comparative anatomy and morphogenesis. 3 hours lecture, 3 hours laboratory. *Prerequisite:* LS252. (Lab fee \$55)

LS315 Animal Biology (4)

This is a comprehensive study of animal systems, adaptations and origin with emphasis upon invertebrates. 3 hours lecture, 3 hours laboratory/field work. *Prerequisite:* LS141 or LS151. (Lab fee \$55)

LS326 Medical Microbiology (4)

The classification, cultivation, physiology, growth, morphology, genetics and economic significance of microorganisms with special emphasis on the bacteria. 3 hours lecture, 3 hours laboratory. *Prerequisite:* LS141 or equivalent. (Lab fee \$55)

LS331 Developmental Biology (4)

A study of developmental anatomy and regulation of the development of selected vertebrate types. 3 hours lecture, 3 hours laboratory. *Prerequisites:* LS252. (Lab fee \$55)

LS332 Ecology (4)

Organisms in relation to the environmental complex; the composition, dynamics succession, and growth of plant and animal communities including field study. 3 hours lecture, 3 hours laboratory. *Prerequisite:* LS141 or LS151 and MA261. (Lab fee \$55)

LS348 Biological Field Studies (3 or 4)

The topics for this course will be taken from wildlife biology, freshwater biology and marine biology, depending upon demand. *Prerequisite:* LS332. It also includes courses taught at the Ah Sable Institute. May be repeated for credit with different topics.

LS351 Physiology (4)

This course examines each of the major systems: cellular, neural, skeleto-muscular, cardiovascular, respiratory, urinary, digestive, and reproductive. The emphasis is on the human body. Particular attention is given to the regulation of these systems and their integration into a functioning whole. 3 hours lecture, 3 hours laboratory. *Prerequisites:* LS252, CH152.

LS352 Genetics (4)

An introduction to both classical Mendelian genetics and modern molecular genetics. Lecture topics include, but are not limited to, fundamental aspects of inheritance, chromosomal linkage and mapping, microbial and phage genetics, the structure, expression and regulation of genes, quantitative and population genetics. 3 hours lecture and 3 hours laboratory. Students are required to register for the lecture and laboratory concurrently. *Prerequisites:* LS 252, LS351, CH152. (Lab fee of \$55)

LS353 Immunology (3)

Topics covered will include, but not be limited to, histology and cell biology of cells and tissues involved in immunity, immunogenetics, antibody structure-function, immunotechniques, complement, autoimmunity, tolerance, and tumor immunology. *Prerequisites:* LS352.

LS354 Origins (3)

An introduction to the classical and modern concepts of evolution with critical discussion of proposed mechanisms involved, and with evaluation of special creation and other alternative perspectives of origins. *Prerequisite:* Upper division standing in Biological Sciences.

LS356 Endocrine Physiology (3)

The histology and cell biology of each endocrine organ is discussed separately as well as its regulation and integration into a whole. Particular attention is given to the role of the endocrine system in the regulation of energy metabolism. *Prerequisite:* LS351.

LS418 Tutorial Studies (1-3)

This course will consist of topics not included in the regular curriculum. This course may be based upon independent studies, conferences and the preparation of a term paper. May be repeated for credit with varying topics. *Prerequisite:* Permission of the instructor. (Lab fee possible.)

LS420 Seminar in Biology (1-2)

Review of biological literature with emphasis on current topics and experimental biology.

LS428 Research in Biology (4)

Library and laboratory study on various topics in contemporary biology to be selected. Report required. (Lab fee possible)

LS464 Molecular Biology (4)

This course is a continuation of CH463. Topics discussed are related to genes: their structure, regulation and metabolism. Students will be involved in a semester-long project centered on a particular gene and its product. The course is also designed to serve as an introduction to current biotechnology used in molecular biology. 3 hours lecture and 3 hours laboratory. Students are required to register for the lecture and laboratory concurrently. *Prerequisites:* LS352, CH463. (Lab fee of \$55)

CHEMISTRY

CH148 Introduction to Chemistry (4)

An introductory, primarily qualitative study of areas of general, organic chemistry and biochemistry. 3 hours lecture, 3 hours laboratory. *Prerequisite:* Permission of instructor. (Lab fee \$55)

CH151 General Chemistry I (4)

A course covering fundamental chemical principles and theories. Topics include properties and states of matter, development of atomic theory, atomic structure and periodicity, chemical bonding, stoichiometry, inorganic nomenclature and chemical reactions. 3 hours lecture, 3 hours laboratory. (Lab fee \$55)

CH152 General Chemistry II (4)

A continuation of CH151: an introduction to solution equilibria, electrochemistry, kinetics, chemical thermodynamics, nuclear chemistry and organic chemistry. 3 hours lecture, 3 hours laboratory. *Prerequisite:* CH151 with a grade of C or better. (Lab fee \$55)

CH351 Organic Chemistry I (4)

Introduction to the chemistry of carbon-containing compounds. Particular emphasis is given to Lewis acid-base theory and structure reactivity relationships as predictive tools. The chemistry of aliphatic hydrocarbons, stereochemistry, alcohols, carbonyl chemistry, and carboxylic acids and related compounds is discussed. 3 hours lecture, 3 hours laboratory. *Prerequisite:* CH152 or its equivalent with a grade C or better. (Lab fee \$55)

CH352 Organic Chemistry II (4)

A continuation of CH351: chemistry of aromatic compounds, heterocyclic chemistry, conjugated systems, amines, phenols, carbohydrate chemistry and selected

topics in biochemistry. 3 hours lecture, 3 hours laboratory. *Prerequisite:* CH351 or its equivalent with a grade C or better. (Lab fee \$55)

CH463 Biochemistry (4)

Topics covered will be the structure-functions of biological molecules, proteins, enzymes and enzyme kinetics, and intermediary metabolism: its regulation and integration. 3 hours lecture, 3 hours laboratory. *Prerequisites:* LS351 or LS352, and CH352. (Lab fee \$55)

PHYSICAL SCIENCE

PS228 Earth Science (4)

A survey of the Earth as a planet in the Solar System, its interior and a detailed study of its crust and atmosphere. This course is designed to meet the requirements of liberal studies students seeking a teaching credential. 3 hours lecture, 3 hours laboratory. *Prerequisite:* Permission of instructor or Teacher Education department. (Lab fee \$55)

PS238 Physical Science (4)

A treatment of topics from the physical sciences to serve as a broad-based course for liberal studies majors. Course will cover a broad area of study relating to modern problems and advances in science and technology. 3 hours lecture, 3 hours laboratory. *Prerequisite:* Permission of the instructor or Teacher Education department. (Lab fee \$55)

PS251, 252 General Physics I, II (4, 4)

A calculus-based introduction to classical physics including mechanics, electricity and magnetism, optics and other topics. 3 hours lecture, 3 hours laboratory. *Prerequisite:* MA121. (Lab fee \$55)

PS328 Oceanography (4)

The biological, chemical, physical, and geological aspects of the world's major oceans are studied. Particular attention is paid to the Southern California coastline. The laboratory consists of field studies and laboratory analyses and evaluations. *Prerequisites:* LS141 or LS151 and upper division standing. (Lab fee \$55)

PS338 Astronomy (4)

Methods of measurement and observation in astronomy are studied from a historical perspective. The solar, stellar, and galactic systems are studied in detail accompanied by observations. The students are exposed to varying cosmological viewpoints and their underlying assumptions. (Lab fee \$55)

Business Administration

Dr. R.W. Mackey, II, Chairperson

Business administration is a profession practiced by managers who solve problems and make decisions in the process of leading and guiding an organizational unit in its efforts to achieve some inherent goal or objective. Organizational activities are measured for their effectiveness (the degree to which organizational goals are accomplished) and for their efficiency (the cost in resources used to achieve these goals.)

In the Business Department, studies develop from a common viewpoint that all truth is of God. Therefore, as led by the Spirit, the student will search for truth to be applied with wisdom to the glory and honor of God.

Objectives

Students with a major in Business Administration will study the fundamentals of management theory together with the “tools” used by modern management practitioners; will explore modern theories, concepts, and principles of management and administration; will apply the lessons learned to contemporary management situations; and will be encouraged to develop an appetite for contemporary literature in the dynamic field of business administration.

Every business student completes the basic core of business courses, then takes additional courses in at least one of the seven Business emphases (1) Accounting, (2) Christian Ministries Administration, (3) Finance, (4) Management, (5) Management Information Systems, (6) Pre-law, (7) Public Relations.

Accounting

Students with a program emphasis in accounting will study basic accounting theories and principles as recognized and practiced by the accounting profession. Graduates may enter public accounting (CPA) or management accounting (CMA) careers.

Christian Ministries Administration

This emphasis is designed for those who specifically desire to minister in an administrative capacity in a local church or other Christian organization. This emphasis helps prepare students for careers as a Pastor, Christian School or Christian College

Administrator, Church Administrator or Missions Director.

Finance

This emphasis is designed for those students preparing for a career in banking, investments or corporate finance.

Management

Students pursuing this emphasis will study the functions that managers perform as well as the conceptual framework of organizations working to achieve common goals and objectives. Graduates may enter career paths in general management or, with further graduate studies, enter one of the specialized management fields.

Management Information Systems

Students pursuing this program emphasis will undertake studies to develop a competency in the application of computer technology to the problem-solving and information-handling activities necessary for the effective, efficient conduct of business activities.

Pre-Law

Students preparing for a legal career may choose a curriculum which emphasizes law and business before entering law school. This emphasis affords an excellent foundation for business law practices.

Public Relations

Students who choose this emphasis will study a combination of business and communication disciplines which will prepare them to influence the opinions and choices of people within a free market.

BUSINESS ADMINISTRATION CORE COURSES

ACC210 Accounting Fundamentals I 3
 ACC220 Accounting Fundamentals II 3
 ACC460 Tax Accounting 3
 BUS310 Statistics for Business 3
 BUS320 Business Law 3
 BUS350 Marketing Fundamentals 3
 BUS492 Advanced Business Seminar 3
 ECN210 Microeconomics 3
 FIN440 Finance 3
 MA090 Intermediate Algebra 1
 MGT310 Management Theory 3
 MGT330 Business Communications 3
 MIS320 Management Information Systems 3
Total units required for core course 37

Accounting Emphasis Courses

Business Administration Major Core Courses 37
 ACC302 Christian Ministries Accounting 2
 ACC311 Intermediate Accounting I 3
 ACC312 Intermediate Accounting II 3
 ACC431 Cost Accounting 3
 ACC441 Auditing 3
 ACC451 Advanced Accounting 3
 ACC471 C.P.A. Review Course 3
Total units required for emphasis 57

Christian Ministries Administration Emphasis Courses

Business Administration Major Core Courses 37
 ACC302 Christian Ministries Accounting 3
 MGT351 Human Resource Mgt. 3
 BTH336 Doctrine of the Church 2
 BMN413 Pastoral Ministries 3
 MGT439 Ministry Admin. Practicum 1
 BUS483 Business Internship OR
 Bible Elective 3
Total units required for emphasis 52

Finance Emphasis Courses

Business Administration Major Core Courses 37
 ACC441 Cost Accounting 3
 FIN321 Money and Banking 3
 FIN342 Investments 3
Two of the following: 6
 ACC311 Intermediate Accounting I (3)
 MGT321 Decision Science Fund. (3)
 FIN338 Introduction to Risk Management (3)
 FIN388 Studies in Finance (3)
 BUS483 Business Internship (3)
Total units required for emphasis 52

Management Emphasis Courses

Business Administration Major Core Courses 37
 MGT321 Decision Science Fund. 3

MGT351 Human Resource Mgt. 3
Three of the following: 8-9
 ACC302 Christian Ministries Accounting (2)
 ACC441 Cost Accounting (3)
 FIN321 Money and Banking (3)
 FIN338 Introduction to Risk Management (3)
 FIN342 Investments (3)
 FIN388 Studies in Finance (3)
 MGT348 International Business (3)
 BUS483 Business Internship (3)
Total units required for emphasis 51-52

Management Info. Systems Emphasis Courses

Business Administration Major Core Courses 37
 CS111 Introduction to Computer Science 3
 CS112 Data Structures 3
 MIS411 Systems Analysis and Design 3
 MIS438 Database Management Systems 3
Two of the following: 6
 BUS483 Business Internship (3)
 CS211 Computer Hardware (3)
 CS322 Network Principles and Architecture (3)
 CS441 World-Wide Web Design (3)
 MIS442 Web Site Administration (3)
 MGT321 Decision Science Fundamentals (3)
Total units required for emphasis 55

Pre-Law Emphasis Courses

Business Administration Major Core Courses 37
 MGT351 Human Resource Management 3
 POL366 Western Political Philosophy II 3
 POL424 Law and Public Policy 3
Two of the following: 6
 BUS483 Business Internship (3)
 POL343 Const. History of the U.S. (3)
 POL423 The Judicial Process (3)
 POL435 Constitutional Law (3)
 POL445 The Church as a Legal Institution (3)
 POL446 Supreme Court/Bill of Rights (3)
Total units required for emphasis 52

Public Relations Emphasis Courses

Business Administration Major Core Courses 37
 C211 Intro. to Mass Communication 3
 C321 Beginning Public Relations 3
Three of the following 8-9
 BUS483 Business Internship (3)
 C130 Multi-Image Production (2)
 C312 Persuasion (3)
 C314 Fundamentals of Advertising Copywriting (3)
 C324 Advanced Public Relations (3)
 C437 Promotional and Advertising Writing(3)
 C358 Article Writing (3)
Total units required for emphasis 51-52

Minor in Accounting

A minor in Accounting is offered to students not majoring in Business, but who wish to develop a marketable skill. After completing 26 semester units of accounting coursework and an exam review, the graduate is prepared to take the Certified Public Accounting examination. For a minor in Accounting, the following courses are required:

ACC210	Accounting Fundamentals I	3
ACC220	Accounting Fundamentals II	3
ACC311	Intermediate Accounting I	3
ACC312	Intermediate Accounting II	3
ACC441	Cost Accounting	3
ACC442	Auditing	3
ACC451	Advanced Accounting	3
ACC302	Christian Ministries Accounting	2
ACC460	Tax Accounting	3
<i>Total units required for minor</i>		<i>26</i>

Minor in Business Administration

A minor in Business Administration is offered to students not majoring in business, but who desire a basic understanding of the process of people working together to achieve common goals. This administrative process is known as management and is recommended for a student preparing for any career that may call for administrative responsibilities. For a minor in Business Administration, the following courses are required:

ACC210	Accounting Fundamentals I	3
BUS320	Business Law	3
BUS350	Marketing	3
MGT310	Management Theory	3
MGT330	Business Communications	3
MIS320	Management Information Systems	3
ACC460	Tax Accounting OR	
FIN342	Investments	3
<i>Total units required for minor</i>		<i>21</i>

Course Offerings in Business Administration

ACCOUNTING

ACC210 Accounting Fundamentals I (3)

This course is an intensive study of the processes and procedures which accountants use for analyzing, recording, and reporting a business organization's assets, liabilities, and owner's equity. Students complete a practice set for a merchandising business which uses special purpose journals, a payroll register, and general and subsidiary ledgers; to prepare classified external financial statements.

Prerequisite: MA130

ACC220 Accounting Fundamentals II (3)

This course completes the study of financial accounting begun in ACC210 by examining the procedures for reporting liabilities and stockholders' equity on external financial statements for a corporation. Then, the course explores management's use of job-order, process, and standard cost accounting systems for decision making. Additional topics include the preparation of budgets, ratio analyses, and federal income tax returns. Students complete a computerized job-order cost accounting practice set and analyze the resulting financial statements.

Prerequisite: ACC210.

ACC299,399,499 Directed Studies: Accounting (1,3)

A variety of study topics are available under this heading as desired to meet the special accounting interest of the student.

Prerequisite: permission of advisor.

ACC302 Christian Ministries Accounting (2)

Presents the theories and practices of generally accepted accounting principles and fund accounting techniques used by not-for-profit organizations. Special emphasis is placed on accounting as it relates to the church and church-related ministries.

Prerequisite: ACC210.

ACC311 Intermediate Accounting I (3)

A comprehensive study of financial statements of business enterprises, focusing on the systematic development of theory and practice from generally accepted accounting principles.

Prerequisite: ACC220.

ACC312 Intermediate Accounting II (3)

An analytical study of the corporate form of entity accounting with stocks, bonds, long and short-term investments, revenue recognition, pension plans, lease arrangements, and existing reporting practices promulgated by leading professional organizations.

Prerequisite: ACC311.

ACC431 Cost Accounting (3)

Theories and practices relating to management planning and control through methods of cost accumulation. Job order, process, and standard costing systems are studied as methods of cost accounting and cost distribution. *Prerequisite: ACC220.*

ACC441 Auditing (3)

Presents the procedures and practices employed by auditors to systematically appraise and examine the reliability, adequacy, and effectiveness of the client's financial statements. Describes the duties and responsibilities of independent auditors, the methods of preparing audit reports, and the manner of expressing opinion as to the fairness of the financial reports under audit. *Prerequisite: ACC312.*

ACC451 Advanced Accounting (3)

An exhaustive study of earnings per share using dilutive and anti-dilutive securities, preparation of multi-step income statements, and a detailed study of techniques of preparation of consolidated corporate statements. *Prerequisite: ACC312.*

ACC460 Tax Accounting (3)

A study of the chronological progress of the income tax system combined with the Federal Revenue codes under the changing political and economic environments. Emphasis is on the elements of gross income, adjusted gross income, exclusions, itemized deductions, exemptions, and preparation of individual tax returns in detail. A brief introduction to tax laws for corporations, partnerships, estates and trusts will also be included.

ACC471 C.P.A. Examination Review Course (3)

A survey of the subjects covered in the national Certified Public Accountant examination. The course is intended to offer a review of accounting concepts already learned, to add new information as needed and to prepare the student for the types of responses necessary to successfully complete the examination. *Prerequisite: ACC451.*

GENERAL BUSINESS

BUS310 Statistics for Business (3)

Topics include descriptive statistics, elements of probability, probability distributions, sampling, estimation and confidence intervals, tests of hypotheses, linear regression, and correlation. *Prerequisite: MA130.*

BUS320 Business Law (3)

Principles of business law covering the fields of contracts, agency, personal property, sales, negotiable instruments, partnerships, and corporations.

BUS350 Marketing Fundamentals (3)

An introduction to marketing management in relation to the total business environment. Involves a study from the conception of the idea for goods or services to its ultimate utilization by the consumer with emphasis on major decision areas and tools.

BUS483,484,485,486 Business Internship (1,4)

An on-site work experience which gives the student practical training in specific business techniques and their applications. Evaluation will be made by the work supervisor and a member of the business department faculty. *Prerequisites: junior or senior status and permission of department chairperson.*

BUS492 Advanced Business Seminar (3)

A course examining contemporary business issues through integrating coursework and acquired knowledge in the business discipline. Attention will be given to a biblical world view, vocational pursuit and a strategy for life-long learning. An additional course component is senior assessment. *Prerequisite: senior status or permission of the department chairperson.*

ECONOMICS

ECN200 Economics and Society (3)

An introduction to macroeconomic principles and terminology. The primary focus is on the aggregate U.S. economy and the policy decisions that state and federal lawmakers face. Topics include: review of the economic problem, measuring GNP, money and banking, interest rates, monetary and fiscal policy, inflation, and unemployment. A basic knowledge of mathematics and graphs is assumed.

ECN210 Microeconomics (3)

An introduction to microeconomic principles and terminology. The primary focus is on the business firm and the decisions it faces. Topics include: review of the economic problem, mechanics of supply and demand, elasticities, consumer utility, production costs, and the competitive environment. A basic knowledge of mathematics and graphs is assumed.

FINANCE

FIN308 Personal Financial Management (3)

A survey of financial management for individuals and households including setting financial goals, developing a budget, preparing personal taxes, utilizing banking services, using consumer credit, buying or renting a home, purchasing an automobile or major appliance, purchasing various types of insurance, choosing investment options and strategies, and planning for retirement.

FIN321 Money and Banking (3)

An introduction to the functions and operations of the modern financial institutions of the United States. Covers the fundamentals of modern monetary policy with historical, economic, social, political, and psychological perspective. Study of banking laws and regulations and impact of recent technology. Emphasis is on the evolution of the Federal Reserve System and its dynamic influence on the economy. *Prerequisite: ECN200.*

FIN338 Introduction to Risk Management (3)

An introduction to basic insurance concepts. Topics include terminology, risk exposure, private consumer coverage, property and liability insurance, health insurance, life insurance, annuities, commercial coverage, and government issues.

FIN342 Investments (3)

A survey of investments including stocks, bonds, government securities, and financial intermediaries. Emphasis is placed on security analysis, valuation, and portfolio management. Topics include personal financial strategies and investment alternatives. *Prerequisite: ECN200.*

FIN388 Studies in Finance (3)

A survey of a selected topic(s) in financial management made available by an adjunct of full-time professor.

FIN440 Finance (3)

Valuation methods available to the manager for the determination of the optimal financial structure of the firm. Emphasis is on financial statement analysis, cash flow analysis, capital budgeting, investment, and financing decisions. *Prerequisite: ACC220.*

MANAGEMENT**MGT299,399,499 Directed Studies in Management (1-3)**

Opportunities for the student to pursue individual studies of interest in management at a high level of sophistication. Independent study and research will be encouraged. *Prerequisite: permission of the department chairperson.*

MGT310 Management Theory (3)

An examination of the fundamentals of managerial functions and the basic concepts and principles of modern management. Emphasis is placed on the interrelationships of planning, organizing, controlling, decision-making, and accepted practices used in directing the activities of an organization in the achievement of desired objectives.

MGT321 Decision Science Fundamentals (3)

An overview of the scientific methods available to the managerial decision maker. Topics include linear programming, the transportation problem, queuing,

simulation, project management, forecasting, facility location and layout, inventory control, quality assurance, and job design. *Prerequisite: BUS310.*

MGT330 Business Communications (3)

Presents comprehensive coverage of the major concepts and principles of the human communication process and analysis of the various forms of communication used by managers. The media of managerial communication include verbal delivery, as well as written letters, reports, memoranda, etc.

MGT348 Introduction to International Business (3)

This survey of international business includes an introduction to international economics, cultural implications, import and export issues, multinational organizational strategies and tentmaking opportunities.

MGT351 Human Resource Management (3)

A study of the human factors in business, including the total employee-employer relationship: job analysis, selection, training, transfer, promotion, dismissal of employees, and industrial relations.

MGT439 Ministry Administration Practicum (1)

Through the process of observing and interviewing ministry administrators, the student seeks to discover the job descriptions, routines, attitudes, difficulties and rewards inherent in Christian ministry administration.

Dr. Jack Simons, Chairperson

The basic elements of Christianity - evangelization (leading people to saving faith in Jesus Christ) and edification (discipling believers to maturity) - require effective communication skills. The Department of Communication, therefore, seeks to identify and develop the spiritual gifts of students relating to communication arts and sciences.

Courses in the Department of Communication emphasize the theory and practice of spoken communication, print media, and electronic media. Students majoring in Communication lay a foundation for careers in teaching, law, advertising, professional writing and broadcasting, missions, and church-related ministries. They develop, in addition, a Christian world-view based on the history, impact, and functions of human communication.

Students desiring a major in Communication may choose a General Communication major or from three available emphases: Electronic Media, Print Media, or Speech Communication. Students interested in General Communication studies do not need to declare a specific emphasis, but will draw from all three emphases in order to customize their coursework for their chosen career. Students must take a minimum of 39 units, 15 of which are required core courses.

Electronic Media

Film, radio and television courses provide fundamental and advanced training for students who wish to seek their life work in these demanding and highly visible areas. Possible careers include producer, director, multi-media manager, announcer, news reporter, and script writer.

Print Media

This program helps students develop writing skills and prepares them for a variety of careers such as journalist, editor, foreign correspondent, columnist, author, layout artist, photojournalist, and editorial writer.

Speech Communication

Courses in this emphasis develop the student's ability to think, write and speak clearly and effectively. Communication skills at both the interpersonal and public levels are stressed with the view of developing critical thinking skills and problem-solving strategies. This area of concentration helps prepare students for careers in such fields as teaching, management, sales, public relations, law, and customer service.

COMMUNICATION CORE COURSES

The following 15 units are courses that are required for the general major and each of the Communication emphases:

C211 Intro. To Mass Communication.....	3
C311 Interpersonal Communication	3
C462 Rhetorical Criticism	3
Any Print Media Writing Course	3
<i>Either of the following</i>	<i>3</i>
C312 Persuasion (3)	
C428 Argumentation and Debate (3)	
<i>Total units required for core courses</i>	<i>15</i>

Communication

General Emphasis Courses

Communication Core Courses.....	15
Communication Elective Courses.....	24
<i>Total units required for emphasis</i>	<i>39</i>

Electronic Media Emphasis Courses

Communication Core Courses	15
<i>Units from the following totaling</i>	<i>24</i>
C118 Introduction to Film Production (3)	
C128 Introduction to Television Production (3)	
C130 Multi-Image Production (2)	
C208 Video Editing (3)	
C218 Digital Video Editing I (3)	
C318 Digital Video Editing II (3)	
C328 Film History (3)	
C338 Moving Image Criticism (3)	
C408 Producing and Directing (3)	
C441 Screenwriting (3)	
<i>Total units required for emphasis</i>	<i>39</i>

Print Media Emphasis Courses

Communication Core Courses 15
Units from the following totaling 24
 C221 Journalism (3)
 C231 Poetry Writing (3)
 C308 Journal and Autobiog. Writing (3)
 C314 Fund. of Adv. Copywriting (3)
 C319 Women Writers (3)
 C331 Creative Writing (3)
 C332 Writing Essays, Editorials and
 Columns (3)
 C358 Article Writing (3)
 C382 Editing (3)
 C398 Travel Writing (3)
 C437 Promotional and Advertis. Writing (3)
 C489 Novel Writing (1)

Total units required for emphasis 39

Speech Communication Emphasis Courses

Communication Core Courses 15
Units from the following totaling 24
 C238 Group Dynamics (3)
 C312 Persuasion (3)
 C321 Beginning Public Relations (3)
 C324 Advanced Public Relations (3)
 C327 Comm. and Social Movements (3)
 C348 Nonverbal Communication (3)
 C368 Intercultural Communication (3)
 C378 Family Communication (3)
 C418 Communication Theories (3)
 C419 Rhetoric of Religion (3)
 C428 Argumentation and Debate (3)
 C438 Organizational Communication (3)
 C458 Classical to Contemp. Rhet. Theory (3)

Total units required for emphasis 39

Minor in Communication

Available for students who are completing a major in another department at The Master’s College. The minor in communication includes the three required courses listed below, plus three electives chosen from the Communication department course offerings:

C211 Intro. to Mass Communication..... 3
 C311 Interpersonal Communication..... 3
 Any Print Media Writing Course..... 3
 Electives in Communication..... 9
Total units required for minor..... 18

Course Offerings in Communication

C100 Spoken Communication (3)

Study and practice of the organization and delivery of prepared material in the conversational style of extemporaneous speaking.

C118 Introduction to Film Production (3)

An introduction to the language and the technical, creative and aesthetic elements of the film production process. Course includes basic lighting, sound, camera operation, composition and design of visual elements, producing and directing through both classroom and laboratory experiences.

C128 Introduction to Television Production (3)

An introduction to the language and the technical, creative and aesthetic elements of the television production process. Course includes basic lighting, sound, camera operation, composition and design of visual elements, producing and directing through both classroom and laboratory experiences.

C130 Multi-Image Production (2)

Introduces students to the communication medium of multi-image. Content includes multi-image photography, production, editing, writing, and music selection.

C208 Video Editing (3)

Theory and practice in editing the moving image. Analysis of Hollywood and avant-garde styles of editing is followed by practice exercises illustrating each concept. *Prerequisite: C128 Introduction to TV Production and C130 Multi-Image Production.*

C211 Introduction to Mass Communication (3)

Study of the communicative function of the mass media and the impact of films, radio, television, newspapers, magazines, and books on society.

C218 Digital Video Editing I (3)

The digital video editing course is designed to instruct the student in all aspects of editing video on a computer and creating and working with special effects.

C221 Journalism (3)

Techniques of obtaining, evaluating and reporting the news, with special reference to press ethics and press laws.

C228 Poetry Writing (3)

An examination of the various poetry rhymes, meters and additional tools of the poet. Various poetry patterns explained and illustrated with the goal of helping students become published.

C238 Group Dynamics (3)

Course content focuses on the process of group communication including verbal and nonverbal messages, leadership, rules and roles, cohesiveness, conflict reduction, and problem solving.

C308 Journal and Autobiographical Writing (3)

Exploration of journal keeping and autobiographical writing with surveys of secular and Christian works in the genres. Requires daily journal writing and short self-discovery papers.

C311 Interpersonal Communication (3)

Analysis of the theory and practice of the process of interpersonal communication including verbal and nonverbal messages, self-disclosure, social power, intimacy, emotions, conflict reduction, and various interpersonal relationships.

C312 Persuasion (3)

Theories and techniques of social influence. Course content includes motivation, attitude change, ethics, credibility, nonverbal persuasion, logic and argumentation, emotions, and cultural influences.

C314 Fundamentals of Advertising Copywriting (3)

Basic principles of copywriting for print and broadcast media. Surveys newspaper, magazine, billboards, brochures, direct mail, radio, and television.

C318 Digital Video Editing II (3)

The digital video editing course is designed to instruct the student in all aspects of editing video on a computer and creating and working with special effects.

C319 Women Writers (3)

A study of Southern women writers and Virginia Wolfe with the purpose of exploring the particular contributions and understandings offered by women.

C327 Communication and Social Movements (3)

Social and political movements as rhetorical phenomena. Ideology and influence of recent movements will be analyzed.

C328 Film History (3)

A study of film from its early conceptual stages to its familiar modern format. Also included will be film's influence on society and the Biblical response.

C332 Creative Writing (3)

The short story form, including plot, characterization and dialogue. Explores the markets for short fiction.

C337 Writing Essays, Editorials and Columns (3)

Training in specialty and persuasive writing for the print media that goes beyond traditional and basic journalism.

C338 Moving Image Criticism (3)

Techniques of writing reviews for film and television. Requires group attendance at various screenings.

C348 Nonverbal Communication (3)

Examination of the influence of environmental factors, physical behavior, and vocal cues on human communication.

C358 Article Writing (3)

Various forms of writing feature material for newspapers and magazines. Includes the personal experience article, the personality sketch, the interview, and the research article. Investigates marketing requirements and techniques.

C378 Family Communication (3)

A survey of communication that occurs within the family, with emphasis on rules, change, development, power, stress, and decision-making. Attention will be given to how families seek satisfaction through communication.

C388 Editing (3)

Learning how to take the work of an amateur or professional writer and make it better and more effective communication.

C397 Travel Writing (3)

Techniques for crafting publishable articles on travel writing in a field that is featured both in magazines and in every major U.S. newspaper.

C408 Producing and Directing (3)

An advanced course in television directing and producing from program conceptualization to evaluation of the finished product. Concentration on the principles and aptitudes of planning and picturization of script material, culminating in the production and editing of various projects. *Prerequisite: Permission of the instructor.*

C410a, b Honors Internship (1-6)

Students find placement in communication related departments of firms (film studios, television stations, radio stations, newspapers, advertising companies, public relations firms). A required 15 hours per week for 3 units. A comprehensive final report completes coursework. *Prerequisite: senior standing and B average or higher in*

communication courses. Must get permission from an instructor in the department to enroll.

C418 Communication Theories (3)

A survey of the basic theories associated with human communication. Provides students with a practical understanding of how the major variables of communication systems interact and how information is processed by individuals.

C419 Rhetoric of Religion (3)

Religious advocacy and persuasion. Topics include the strategic use of language and symbolism in religious discourse, forms of religious persuasion, conversion argument and the psychology of the audience, and discussions of the problem of evil.

C428 Argumentation and Debate (3)

Theories of argumentation including the analysis of propositions, issues, evidence, and reasoning. Training and experience in debate forms.

C437 Promotional and Advertising Writing (3)

An examination of all forms of promotional writing, looking at various components that give it excellence.

C438 Organizational Communication (3)

Communicative behavior in organizations. Attention will be given to change, conflict reduction, decision-making, leadership, and networks as communication variables.

C448 Screenwriting (3)

An introduction to the styles, techniques, content and forms of media writing. Non-dramatic forms of writing are also included. The writing of several short scripts is required in the course. *Prerequisite: C118 Introduction to Film Production.*

C458 Classical to Contemporary Rhetorical Theory (3)

A survey of major theories of rhetoric from the 5th century B.C. to the present.

C462 Rhetorical Criticism (3)

Theories and methods of evaluating persuasive communication including public address, contemporary drama and other categories of written discourse.

C489 Novel Writing (1)

Students learn the techniques of novel writing.

C499 Directed Studies in Communication (1-3)

Individual research and readings in an area of communication determined in consultation with the instructor.

Computer & Information Sciences

Merrill Hall, Chairperson

Computers are no longer huge machines hidden away in protected rooms and accessible to only a few highly-trained individuals. Instead, they are now used in almost every business, are on almost every desk, and have moved into every conceivable area of our lives. Understanding computers, their uses, and the concepts that underlie their construction are now part of a well-rounded education.

The goal of The Master's College Computer & Information Sciences (CIS) department is to prepare students to excel in an increasingly complex technical world while living lives that glorify God. CIS majors study computers in both theory and in practice, covering topics in software, hardware, networks, databases, the Web, and more. They also learn the impact computers are having on the world, and ways they can be used to further God's kingdom.

A CIS degree helps prepare students for a number of careers, including Computer Programming, Web Design, Network Administration, Systems Analysis, Data Processing Management, or Teaching.

The CIS department offers degrees in two emphases: Computer Science (CS) and Information Systems (IS). Every CIS student completes the core CIS courses, then takes additional courses in his or her selected emphasis.

Computer Science

The emphasis in Computer Science is designed to give students a practical introduction to the world of computers. It focuses on the technical side of computing, presenting basic theoretical material while maintaining a practical focus. Graduates may pursue advanced degrees in Computer Science or seek work in a variety of technical positions.

Information Systems

The emphasis in Information Systems approaches computers from a more business-oriented perspective. It emphasizes business processes and how computers can be used to improve them. Analysis and design are stressed, along with an appropriate knowledge of business principles.

Graduates will be prepared to pursue careers in the field of business information systems, one of the largest and fastest growing specialties in the world.

Credit by Examination

Students may receive credit by examination as follows:

- Credit may be granted for Calculus I (MA121), Calculus II (MA122), or Introduction to Computer Science (CS111).
- Credit may be granted if the student submits proof of earned test scores of 3 or above on the appropriate AB/BC Advanced Placement tests of the College Board.
- The department reserves the right to interview and/or retest students before granting credit by examination.

Comprehensive Exam

Students graduating with a degree in Computer Science or Information Systems may be required to take a comprehensive discipline-specific examination during their senior year, prior to graduation.

Department Requirements

All CIS majors are required to earn a grade of C or better in all courses in the CIS major. A student earning a grade below C must repeat the course until a grade of C or above is earned.

Degree Requirements

The following sections describe the course requirements for the two CIS major emphases. The general education course Critical Thinking and Problem Solving (MA240) is waived for all CIS majors.

CIS CORE COURSES

The following courses are required for all CIS majors:

CS111	Intro. to Computer Science and Lab ..	4
CS112	Data Structures and Lab	4
CS212	Computer Hardware	3
CS321	Operating Systems	3
CS322	Network Principles and Architecture..	3
CS441	World-Wide Web Design	3
MIS432	Database Management Systems.....	3
<i>Total core courses</i>		23

Computer Science Emphasis Courses

CIS Major Core Courses.....		23
CS315	Computer Organization and Architecture	3
CS323	Computer Algorithms	3
CS325	Programming Languages & Systems.....	3
CS492	Computer Science Senior Seminar	3
MA121	Calculus I	4
MA122	Calculus II	4
MA251	Discrete Mathematics	3
Upper division Computer Science electives		6
Math elective		3
<i>Total units required for emphasis</i>		55

Information Systems Emphasis Courses

CIS Major Core Courses.....		23
ACC210	Accounting Fundamentals I	3
MGT310	Management Theory	3
MIS320	IS Applications	3
MIS411	Systems Analysis & Design.....	3
MIS442	Web Site Administration	3
MIS478	IS Internship	3-4
MIS492	IS Senior Seminar	3
Upper division IS electives		9
<i>Total units required for emphasis</i>		53

Minor in Computer Science

The following courses are required for a minor in Computer Science:

CS111	Intro to Computer Science and Lab ...	4
CS112	Data Structure and Lab	4
CS212	Computer Hardware	3
CS321	Operating Systems	3
CS322	Network Principles and Architecture..	3
CS441	World-Wide Web Design	3
MIS432	Database Management Systems.....	3
<i>Total units required for minor</i>		23

Course Offerings in Computer and Information Sciences

COMPUTER SCIENCE COURSES

CS100 Computer Fundamentals (3)

This course introduces students to computers and general computer applications. It is required of all students who do not get a passing score on the Computer Literacy exam. The course covers (1) computer components and how they interact; (2) proper PC operation; (3) applications often used by both business and personal users; (4) the impact computers have had on society and careers; (5) functions and limitations of computers; (6) and evaluating application software. It also includes hands-on training using computers and a variety of widely-used applications.

CS111 Introduction to Computer Science (3)

This course introduces students to computer organization, programming, and algorithm development. The course covers data representation, storage, problem solving, and programming techniques and principles. The C++ programming language is taught in this course. *Corequisite: CS111L.*

CS111L Computer Science Lab (1)

This lab course provides hands-on assistance and instruction in the programming work required by CS111. *This course is a corequisite to CS111.* (Lab fee: \$30)

CS112 Data Structures (3)

This course continues development of students' programming abilities, covering algorithmic analysis, internal search and sort methodology, and a number of common data structures. C++ programming is used. *Prerequisite: CS111. Corequisite: CS112L.*

CS112L Data Structures Lab (1)

This lab course provides hands-on assistance and instruction in the programming work required by CS112. *This course is a corequisite to CS112.* (Lab fee: \$30)

CS212 Computer Hardware (3)

Presents computer hardware concepts, including components, their structures, and their interfaces. Integral to this class is the tight cohesion of theory (lecture) and practice (hands-on labs). Labs will cover microcomputer components, construction, problem diagnosis and resolution, maintenance, and upgrades. *Prerequisites: none.* (Lab fee: \$40)

CS315 Computer Organization and Architecture (3)

This course introduces computer hardware organization, design, structure, and relationships. Mechanics of digital computer information storage, transfer, and control. Fundamentals of logic design, computer arithmetic, addressing, instruction sets and assembler languages, and memory organization. *Prerequisite: CS112.*

CS321 Operating Systems (3)

An introductory study of the organization and architecture of computer operating systems. Major principles are discussed, including purposes, functions, interfaces, and structures. Case studies involving actual operating systems are presented. Covers preparation for Microsoft's Operating System examination. *Prerequisite: CS111.*

CS322 Network Principles and Architecture (3)

This course introduces computer networks. It includes concepts and methods of computer communications, hardware and software components, configurations, and standard layers of communication protocols. *Prerequisite: CS321.*

CS323 Computer Algorithms (3)

This course presents various types of algorithms, as well with methods for determining algorithmic correctness and efficiency. It includes computational complexity, concurrency, and their applications. *Prerequisite: CS112 and MA232.*

CS325 Programming Languages and Systems (3)

Programming language organization and structure. Program run-time behavior and requirements. Compiler and interpreter functions. Basic programming language analysis, design, and specification. Introduces several programming language alternatives. *Prerequisite: CS112.*

CS338 File and Database Structures (3)

Logical vs. physical data organizations, database environments, data description and manipulation languages. Overview of selected database management systems (DBMS). DBMS design, development, and implementation. *Prerequisite: CS112.*

CS348 Assembly Language Programming (3)

Teaches programming in assembly language, including its relationship to computer architecture, macros, segmentation, memory management, linkages, etc. *Prerequisite: C112.*

CS358 Computer Graphics Programming (3)

Introduces concepts of programming in the specialized area of computer graphics. The basic programming and mathematical tools used in producing graphics are explored

and applied in several projects. Programming is done using C++ and OpenGL. *Prerequisite: CS112, MA251.*

CS441 World-Wide Web Design and Development (1-3)

This course covers issues related to design and development in the WWW environment. Topics include HTML, CGI Script, Java, and Java Script. *Prerequisite: CS112.*

CS448 Game Programming (3)

This course covers methodology and techniques for writing interactive computer games and similar applications. *Prerequisite: CS112 and instructor's approval.*

CS458 Applied Software Project (1-3)

Students complete an independent project, integrating knowledge gained from other courses in the development of a significant software system. The application is of the students' choice subject to advisor approval. *Prerequisite: instructor's approval.*

CS468 Decision Support and Expert Systems (3)

Provides an overview of operations research and quantitative techniques in supporting decision-making, including systems that attempt to model human planning processes. Topics include linear programming, queuing, simulation, modeling, forecasting, network analysis, dynamic programming, scheduling and control. *Prerequisites: CS112, CS323.*

CS478 Computer Science Internship (1-4)

Provides an applied learning experience in a supervised work environment. May include work in systems analysis and design, programming, network administration, etc. *Prerequisites: junior or senior standing and permission of department chair.*

CS488 Independent Research (1-4)

Independent advanced study of specialized topics with faculty advisor. *Prerequisite: instructor's approval.*

CS492 Senior Seminar (3)

Integrates major topics in a final class which reviews the students' studies. Includes sections on professional ethics and a biblical world view within the context of the CS major. Also includes preparation for a standardized major exam to be taken during the final semester. *Prerequisite: senior standing.*

CS498 Topics in Computer Science (1-3)

A study of relevant computer science topics. May be repeated for credit if content is different. Topics include: Systems Programming; design and construction of programming language translators, compilers, and interpreters. Operating

system internals. Computer Graphics: interactive graphics, screen displays, graphical techniques and software.

MANAGEMENT INFORMATION SYSTEMS COURSES

MIS320 IS Applications (3)

This course evaluates the impact and use of information systems and software from the perspective of the manager or end user. Emphasis is placed on the practical implementation of end user software in the business place, including an in-depth study of spreadsheet and database applications. *Prerequisite: ACC210.*

MIS328 COBOL Programming (3)

This course provides training in COBOL (Common Business Oriented Language), the most widely used programming language in the business world. *Prerequisites: CS112, MIS320.*

MIS338 Data and File Processing (3)

An introduction to the concepts of information organization, methods of representing information both internally and externally. The course begins with a review of basic structures (stacks, queues, linked lists and trees) and moves through more complex data structures into the processing of files (sequential, relative, indexed sequential and others). Projects are complete in one or more high-level languages. *Prerequisite: CS112.*

MIS348 Assembly Language Programming (3)

Teaches programming in assembly language, including its relationship to computer architecture, macros, segmentation, memory management, linkages, etc. *Prerequisite: CS112.*

MIS358 Introduction to Computer Graphics (3)

Introduces computer graphics from a designer's perspective, as well as software tools for manipulating them. Both print and web graphics are covered, including appropriate processes and methods.

MIS411 Systems Analysis and Design (3)

Introduces the concepts of the systems development life cycle. Analyzes various examples, such as traditional, CASE, prototyping, and RAD. Discusses file and database structures and processing practices. Presents techniques and tools for system specifications and documentation.

MIS432 Database Management Systems (3)

Design, implementation, and management of business database systems. *Prerequisites: CS111 or instructor's approval.*

MIS438 Advanced Database Application Development (3)

This course examines advanced concepts used to develop information systems. Topics include advanced database programming, embedded database commands in high-level languages, and expert system designed user interface concepts. Pertinent current topics used in information system development are also included. *Prerequisites: CS111, MIS432.*

MIS442 Web Site Administration (3)

Students will learn to install, maintain, and administer a web site. Integral to this class is the tight cohesion of theory (lecture) and praxis (hands-on labs). Each student will be responsible for and complete weekly applied projects agreed upon with the Instructor. Subject matter will include TCP/IP; security; intranets; designing, implementing, and administering databases; search services; firewalls and proxy servers; etc. *Prerequisites: MA130, MIS210, CS102, and CS441.*

MIS478 MIS Internship (3-4)

Provides an applied learning experience in a supervised work environment. May include work in systems analysis and design, programming, network administration, etc. *Prerequisites: junior or senior standing and permission of department chair.*

MIS488 Independent Research (1-4)

Independent advanced study of specialized topics with faculty advisor. *Prerequisite: instructor's approval.*

MIS492 Senior Seminar (3)

Integrates major topics in a final class which reviews the students' studies. Includes sections on professional ethics and a biblical world view within the context of the IS major. *Prerequisite: senior standing.*

Dr. John G. Hotchkiss, Chairperson

Department Distinctives

The Department of English at The Master's College regards the study of language and literature as central to a Christian liberal arts education. It merits this centrality, in part, because of the very nature of the Christian faith: God chose to reveal His dealings with man in a historical and literary way—the Word of God, a Word which employs specifically literary forms and rhetorical strategies to engage its audience. It also merits a central position because literature contains traces of God's truth (e.g., truthfulness to the human experience), occupies a place in human culture receiving God's blessing and often fulfills the qualifications of Philippians 4:8.

We affirm that the noblest reasons for acquiring literacy are to read the Scriptures with understanding and sympathy; to articulate the truth of God clearly, attractively and convincingly; and to be equipped to recognize truth expressed in many sources, discerning it from partial truth and error, testing all by the biblical standard.

Through the study of poetry, drama, fiction and non-fiction, students in the English major:

- Begin to understand how God has unfolded history, as they explore literature that both illuminates the past and becomes itself part of the historical record.
- Acquire critical reading and thinking skills that enable them to become more alert and competent readers of literature and the Bible.
- Extend the range of their intellectual, moral, and spiritual vision, as they explore texts that grapple with the great issues of life, death, purpose and destiny.
- Encounter memorable examples of essential humanity, move beyond their own time/space limitations and enlarge their being, as they participate in the vicarious experience of literature.
- See life from a variety of viewpoints, develop an appreciation of views different from their own and learn to converse in the marketplace of ideas.
- Develop a responsiveness to beauty, and an admiration for apt phrasing and the precise word

- Understand more of their own nature and personality (self-knowledge).
- Become book readers and increase their pleasure in reading.

The Department of English upholds a traditional curriculum. The philosophy and practice of the faculty emphasize works of recognized and enduring merit in the canon of English, American and world literature, while remaining receptive to the inclusion of new or neglected works that are compatible with the department's philosophy. Faculty employ a variety of methodologies in literary analysis and presentation, but favor a historical and exegetical approach.

Students may choose to obtain a major in English, a minor in English, or work toward qualifying for the California Single Subject Teaching Credential in English (additional requirements).

Careers for the English Major

The English major is not a career-specific major, such as accounting. Instead, alert and competent graduates with an English major have acquired a habit of thought and a range of skills that open opportunities for careers in a diversity of fields: teaching, missions, journalism, publishing, insurance, law, paralegal work, banking, personnel management, public relations and government service. With additional specific training, graduates in English can enter these and other occupations, careers and vocations.

California Single Subject Teaching Credential in English

Students desiring to obtain a California Single Subject Teaching Credential in English complete the English major under the direction of an English faculty advisor. The California State Commission on Teacher Credentialing requires students to pass two assessment examinations as evidence of subject matter competence. Information about these examinations is available in the Department of English and in the Department of Teacher Education.

Credit by Examination

Course and unit credit for E110 English Composition (3) for test score of 3 or higher on the Advanced Placement examination in Language and Composition or Literature and Composition.

Course and unit credit for E120 Introduction to Literature (3) for test score of 3 or higher on Advanced Placement examination in Composition and Literature. Course and unit credit for E110 English Composition (3) for a 50th percentile or better score on one of three CLEP examinations: General Examination in English Composition, Subject Examination in Freshman English, or Subject Examination in College Composition.

ENGLISH CORE COURSES

E211, E212	English Literature I, II	3, 3
<i>One of the following</i>		
E221	World Literature I (3)	
E222	World Literature II (3)	
E311, E312	American Literature I, II	3, 3
E313	Age of Romanticism	3
E314	Victorian Age	3
E364	History of the English Language	3
E435	Literary Criticism	3
E436	Contemporary Critical Theory	3
E491	Senior Thesis and Capstone Seminar	3
One Lower Division English Elective		
Three Upper Division English Electives		
<i>One of the following</i>		
E330	Advanced Composition (3)	
E353	Advanced Grammar and Usage (3)	
<i>One of the following:</i>		
E333	Drama As Literature (3)	
E334	The Short Story (3)	
E335	The English Novel (3)	
E336	Poetry and Poetics (3)	
<i>Total units required for emphasis</i>		51

Minor in English – Course Requirements

A minor in English is offered to students not majoring in English, but who wish to pursue their interest in the English language and in imaginative literature. For a minor in English, the following courses are required:

E120	Introduction to Literature	3
E211, E212	English Literature I, II	3,3
E311, E312	American Literature I, II	3,3
Three Upper Division Electives		
<i>Total units required for minor</i>		24

Comprehensive Exam

Students graduating with a B.A. in English will be required to take a comprehensive discipline-specific examination in their senior year.

Course Offerings in English

E110 English Composition (3)

Instruction and supervised practice in the techniques of effective written expression, with emphasis on analytical reading and writing of expository prose. Includes brief introduction to general research techniques and documentation. (Fulfills the general education requirement for English Composition.)

E120 Introduction to Literature (3)

An introduction to literary forms: short story, novel, poetry, drama. This course intends to foster an appreciation for the range of literature and to instruct students in close reading and analysis. Provides further training in expository writing through personal response to and analysis of the literature (Does not fulfill the literature survey requirement, but may be counted as a lower division literature elective.)

E211, 212 English Literature I, II (3,3)

A chronological survey of the development of English literature, with emphasis on the major writers; some attention to the parallel developments in history, language, religion, and culture. First semester: Anglo-Saxon period through the rise of Romanticism. Second semester: Romanticism through postmodern period (Fulfills literature survey requirement).

E221, 222 World Literature I, II (3,3)

A chronological and geo-politico-religious survey of the major literary works that contributed to the shaping of world history. This course examines selected literary works from three major regions from antiquity to the present: the Greco-Roman world and Europe, the Middle Eastern world and India, and the Far East (China and Japan). First semester: antiquity to the Renaissance. Second semester: the Renaissance to the present. (Fulfills the literature survey requirement.)

E299 Studies in Classic Film (3)

An introduction to film history, technique and theory, with an emphasis on genre conventions. Students will study approximately 12 feature-length and several shorter films, with particular attention to how the technical and artistic elements such as cinematography, plot and direction control meaning and worldview. The focus of the course is on developing a biblical-critical-analytical approach to film viewing, resulting in discernment of the philosophical foundations of individual works (Fulfills non-survey literature elective).

E311, 312 American Literature I, II (3,3)

A survey of the writings of famous American authors, this course emphasizes those who help students to understand the American heritage and the influences combining to shape American literature. First semester: 1607-1860, Puritans through Whitman. Second semester: 1860-1960, Twain through A. Miller (Fulfills literature survey requirement).

E313 Age of Romanticism (3)

A study of the mind and art of major writers of the English Romantic Movement. Lectures and discussion emphasize both European Romanticism and the major English poets and establish the fundamental link between Romanticism and apocalyptic hope. Outside analysis of selected Romantic fiction.

E314 Victorian Age (3)

Approaches the Victorian Age as the great age of cultural controversy. Texts are selected to highlight such debated issues as aristocracy versus democracy, beauty versus utility, and theological conservatism versus theological liberalism. Some major poetry, with primary emphasis on the prose essay.

E322 Children's Literature (3)

A survey of the various types of literature for children. Requires extensive reading and evaluation of children's books (May not be counted as an elective to fulfill the general education literature requirement in English).

E324 Studies in Mark Twain (3)

A reading and analysis of major Twain titles exclusive of those dealt with in E312. Includes short stories and novels, and gives special attention to the non-fiction travel works *The Innocents Abroad* and *Life on the Mississippi*. The student selects a Twain theme or topic to observe the development of this specialty in every reading. Includes periodic oral presentation by students.

E330 Advanced Composition (3)

An advanced writing course emphasizing theory and praxis of composition. Special attention given to the five canons of Classical Rhetoric (i.e., invention, arrangement, style, memory and delivery) to develop conceptual depth in content, and to broaden and refine stylistic and organizational repertoire in expression. Involves extensive practice in writing (re-writing) and oral presentation of the work (May not be counted as an elective to fulfill the general education literature requirement in English).

E333 Drama as Literature (3)

Selected works of Western playwrights from ancient to modern. Concurrently, this genre course explores the history, nature, and types of drama, especially the tragic

and comic traditions, as well as the rise of new forms. Approaches drama more as literary texts than as scripts leading to stage production, yet attention is given to ways to create a "theater of the mind," and to oral interpretation as a means to fuller understanding.

E334 The Short Story (3)

A study of selected short fiction from masters of the short story genre. Explores the fictional elements, techniques, themes and interpretation of representative works in historical sequence.

E335 The English Novel (3)

A historical study of the development of the English novel. Emphasis on critical reading and writing through a study of selected novels from among Fielding, Austen, Dickens, Eliot, Hardy, Lawrence, Conrad, Woolf, Amis.

E336 Poetry and Poetics (3)

A study of metrical and stanzaic conventions of poetry. Emphasis on close reading of a wide range of representative classic poems from an anthology historically arranged; also illustrates motivational and testimonial resources from the instructor's own work. *Texts: Fussell. Poetic Meter and Poetic Form; Eastman. The Norton Anthology of Poetry.*

E353 Advanced Grammar and Usage (3)

A detailed structural examination of Modern English at the level of the clause, sentence, and discourse. Explores the concept and vocabulary behind traditional grammar as well as contemporary linguistic theories. Involves extensive practice in text analysis. Required for all students seeking to qualify for the California Single Subject Teaching Credential in English (May not be counted as an elective to fulfill the general education literature requirement in English).

E364 History of the English Language (3)

A systematic survey of the major periods in the development of the English language: Old English, Middle English, Early Modern English, and Modern English. Provides deeper understanding of the nature of language and language change. Incorporates discussion of contemporary linguistic (and sociolinguistic) theories. (May not be counted as an elective to fulfill the general education literature requirement in English.)

E405 Shakespeare (3)

Selected major comedies, histories, and tragedies of Shakespeare. Emphasis on careful study of the plays themselves, but also includes study of the dramatist himself: historical opportunity, artistic development, reputation and influence. Further attention is given to Shakespeare's use of language, and to the self-expressive nature of the sonnet sequence.

E406 Milton (3)

The poetical works of John Milton, the central figure in seventeenth century English literary history, with special attention to *Paradise Lost* and *Samson Agonistes*. Besides exploring the literary dimensions of Milton's achievement, students encounter and discuss prominent spiritual, moral, social and political themes in Milton. Outside reading in the major prose.

E415 Contemporary Literature (3)

An intensive study of selected contemporary literary works from around the world. This course examines the current international trends in literature, with special attention given to the body of literature loosely labeled "postmodern." Students will become familiar with its concept, content and style; further, they will develop, from a biblical perspective, a critical ability to respond to its cognitive and aesthetic challenges.

E416 Modern British Literature (3)

British fiction, drama, poetry, prose from 1910 to the 1960s. Authors are selected from among the following: Hardy, Shaw, Conrad, Joyce, The War Poets, Yeats, Eliot, Woolf, Orwell, Huxley, Mansfield, Auden, Lewis, Thomas, Lessing, Stoppard, Wolcott. Reading of whole works, together with identification and discussion of techniques, subject matters, themes, historical influences, and crux issues.

E435 Literary Criticism (3)

A historical survey of critical theories and practices from classical times to the twentieth century; deals in canonical literary critical beliefs; influential passages are selected as a basis for discussing recurrent issues in literary criticism. Outside reading in practical criticism.

E436 Contemporary Critical Theory (3)

An examination of the main trends in the development of critical and cultural theories since the New Criticism, focusing on (French) poststructuralism, (German) hermeneutics, and (American) Neo-Pragmatism as well as (post-)Marxism and (Lacanian and post-Lacanian) psychoanalysis. This course also looks at some major outgrowths of these approaches, namely, contemporary feminism, deconstruction, and (so called) postmodernism.

E489 Directed Studies in Literature (1,3)

Intensive study of a selected topic in literature under direction of a member of the English faculty. Prerequisite: permission of the department chairperson; open to majors only.

E491 Senior Thesis and Capstone Seminar (3)

Required of all English majors during the last two semesters of enrollment. Spans both semesters and involves research, writing, integrative seminar, resume writing, assessment test preparation, self-assessment.

E499 Seminar in Literature (3)

Selected writer, group of writers, or area of study. May be repeated for credit when topics vary.

History and Political Studies

Dr. Clyde P. Greer, Jr., Chairperson

The Department of History and Political Studies is designed to help all students develop an understanding of the complex factors that have produced the civilizations of the present and also aid students in becoming responsible Christian citizens. Especially because of the departmental emphasis on systematic research and analysis, the History and Political Studies majors receive instruction in preparing for careers in education, business, government service, public relations, or library work; as well as graduate study in law, theology, history, or political science.

The department acknowledges that, in human affairs of the past, present and future, God is sovereign. With that foundational truth, students are aided in developing Christian philosophies of history and politics as parts of an overarching biblically-based world view.

The department offers two Bachelor of Arts degrees with five different areas of emphasis. Every course should help students integrate Christian faith and the academic field.

Students desiring a major in Political Studies may choose from three available emphases: American Politics, Constitutional Law, or Political Theory. Although a capable person can get into law school with almost any major, the Constitutional Law emphasis constitutes excellent preparation for law school.

Students desiring a major in History may choose Church History or general History. Anyone seeking a History major and planning to attend seminary should choose the Church History emphasis. Anyone wanting to teach history should read the following paragraphs carefully.

California Single Subject Teaching Credential in Social Studies

The California Commission on Teacher Credentialing requires prospective teachers of history and social studies to prove their social science subject matter competence in one of two ways: (1) students take rigidly prescribed courses in a state-approved curriculum, or (2) students pass two assessment examinations. Students currently desiring to obtain

the credential to teach in junior and senior high schools should plan on taking the Social Studies assessment tests from the national PRAXIS and state SSAT (Single Subject Assessment for Teaching) series. Information about these tests is available in the Department of Teacher Education and in the Department of History and Political Studies.

The following courses are optional but highly recommended during the B.A. program for students interested in teaching because they are required for the preliminary teaching credential. If not taken during the B.A. program, these courses can be taken during a fifth year before student teaching:

- ED310 Foundations of Education (3)
- ED322 Teaching of Reading in Secondary Schools (3)
- ED411 Fundamentals of Secondary Education (3)
- ED412 Methods of Teaching in Secondary Schools (3)

Credit-By-Examination

The Department of History and Political Studies will grant credit-by-examination on the following conditions only: course credit and semester unit credit are granted for H211 and H212 - World History I and II (3,3), H241 or H242 - United States History (3), and POL220 - United States Government (3) when the student submits proof of earned test scores of 3 or above on the Advance Placement Examination or the College Level Examination Program test.

World History Waiver Examination

Students who have not taken either World History I or World History II may take a competency test which, if passed, will exempt them from the two-semester World History survey sequence. These students will then be required to take only one upper division history course to fulfill the General Education World History requirement. Students in state-approved teacher credentialing programs, however, must take the regular World History sequence. The test may only be taken once.

Comprehensive Exam

Students graduating with a B.A. in History or Political Studies will be required to take a comprehensive discipline-specific examination in their senior year.

HISTORY CORE COURSES

H211	World History I	3
H212	World History II	3
H241	United States History to 1877	3
H242	United States History since 1877	3
H421	Historical Research Techniques	3
H343	U.S. Constitutional History	3
H492	Senior Seminar in History	3
<i>Total core courses</i>		<i>21</i>

Church History Emphasis Courses

History Major Core Courses		21
POL354	The Christian and Politics	3
POL455	Christian Political Thought	3
Church History Electives		12
Church or other History Elective		6
<i>Total units required for emphasis</i>		<i>45</i>

General History Emphasis Courses

History Major Core Courses		21
Two U.S. History Electives		6
Two European History Electives		6
Two Non-U.S., Non-European History Electives		6
Additional History Electives		9
<i>Total units required for emphasis</i>		<i>48</i>

Minor in History

For a minor in History, the following courses are required:

H211	World History I	3
H212	World History II	3
H241	U.S. History to 1877	3
H242	U.S. History since 1877	3
Upper Division History Electives		12
<i>Total units required for minor</i>		<i>24</i>

POLITICAL STUDIES CORE COURSES

POL326	Introduction to American Politics	3
POL343	U.S. Constitutional History	3
POL354	The Christian & Politics	3
POL365	Western Political Philosophy I	3
POL366	Western Political Philosophy II	3
POL393	Introduction to Political Research	3
POL492	Senior Seminar in Political Studies	3
<i>Total core courses</i>		<i>21</i>

American Politics Emphasis Courses

Political Studies Core Major Courses		21
Additional Political Studies electives		9
<i>Four of the following</i>		<i>12</i>
POL325 Political Parties and Elections (3)		
POL333 The Presidency (3)		
POL334 Congress (3)		
POL336 Political Communication (3)		
POL355 U.S. Diplomatic History (3)		
POL473 American Political Thought I (3)		
POL474 American Political Thought II (3)		
<i>Total units required for emphasis</i>		<i>42</i>

Political Theory Emphasis Courses

Political Studies Major Core Courses		21
Additional Political Studies electives		9
<i>Four of the following</i>		<i>12</i>
POL453 Democratic Capitalism (3)		
POL455 Christian Political Thought (3)		
POL462 Topics in Political Philosophy (3)		
POL473 American Political Thought I (3)		
POL474 American Political Thought II (3)		
<i>Total units required for emphasis</i>		<i>42</i>

Constitutional Law Emphasis Courses

Political Studies Major Core Courses		21
Additional Political Studies electives		9
<i>Four of the following</i>		<i>12</i>
POL423 The Judicial Process (3)		
POL424 Law and Public Policy (3)		
POL435 Constitutional Law (3)		
POL445 The Church as a Legal Institution (3)		
POL446 The Supreme Court and the Bill of Rights (3)		
<i>Total units required for emphasis</i>		<i>42</i>

Minor in Political Studies

For a minor in Political Studies, the following courses are required:

POL220	United States Government	3
Upper Division Political Studies Electives		21
<i>Units required for minor</i>		<i>24</i>

Course Offerings in History & Political Studies

GENERAL EDUCATION HISTORY

H211, 212 World History I, II (3, 3)

A broad two-semester survey integrating important geographical, intellectual, cultural, social, political, and economic developments within the world's major civilizations from earliest times to 1648 first semester and from 1648 to present in the second semester.

H228 United States History Comprehensive (3)

A broad survey integrating significant political, economic, geographical, and cultural developments from colonial times to the present.

H241, 242 U.S. History I, U.S. History II (3, 3)

A two-semester examination of noteworthy political, geographical, social, cultural, and economic trends in the U.S. up to 1877 first semester, and since 1877 second semester. To fulfill the general education requirement for one 3-credit U.S. history class, students can take H241 or H242, or H228.

HISTORY CORE COURSES

H343 U.S. Constitutional History (3)

A broad survey of U.S. Constitutional history beginning with the influences of English Common Law and Colonial constitutional practices to the present Rehnquist Court. Case law is integrated within the historical contexts so that students will understand the inter-relatedness between American history and juris prudence.

H421 Historical Research Techniques (3)

A course on research methods in history, introducing both traditional research techniques and contemporary computer-based strategies. Problems in writing and documentation will also be addressed, while historiography comprises a main topic for readings.

H492 Senior Seminar in History (3)

A review of historical data to prepare history majors for national history & social science tests. Should be taken during the second semester of the senior year. Philosophy of history issues are also addressed.

UNITED STATES HISTORY

H323 Early National Period of the U.S. (3)

A study of formative political, economic, geographical, social, diplomatic, and cultural developments between 1789 and 1848. Topics include constitutional questions, origins and evolution of political parties, early industrialization, wars with Britain, Mexico and Native Americans, and Jacksonian era democratic and social reforms.

H324 The United States from 1900 to 1941 (3)

Social, cultural, economic, geographic, political, and diplomatic developments in the U.S. from the beginning of the 20th century to the bombing of Pearl Harbor. Major topics include the progressive movement, WWI, the Roaring Twenties, and the Great Depression.

H325 The United State from 1941 to 1973 (3)

Social, cultural, economic, geographic, political, and diplomatic developments in the United States from Pearl Harbor to the end of the Vietnam War. The following topics are included: WWII, various Cold War conflicts, 1960s protests, debates over the welfare state, and Civil Rights movements for African-Americans, other minority groups, and women.

H326 Contemporary United State History (3)

Social, cultural, economic, geographical, political, and diplomatic developments in the United States from approximately 1973 to the present. The following topics are addressed: post-industrial economics, the end of the Cold War, and various manifestations of the "culture wars."

H332 California: Past and Present (3)

A study of cultural, economic, geographical and political developments in California starting with its Native-American residents, through the Spanish and Mexican periods, and continuing to its present multicultural state. California's present government structure is also examined.

H335 Colonial and Revolutionary America (3)

An examination of economic, political, social, geographical, and cultural developments in the North American colonies from their discovery to the writing of the Constitution in 1787. Topics include the clash of Native-American and European cultures, colonial religious beliefs and practices, the institutionalization of slavery, formative experiences in self-government, and the ideologies of the Revolution and Constitution.

H355 U.S. Diplomatic History (3)

A survey of U.S. foreign relations events, policies, and policy-makers for the United States from the colonial era to the present. Geopolitics since WWII receives extra emphasis to facilitate an understanding of the context for contemporary international relations.

H424 Civil War and Reconstruction (3)

An examination of political, social, economic, and military facets of the Civil War and Reconstruction periods, including such topics as: the nature of the Union under the Constitution, the importance of regional economic specialization, the crucial role of race relations in American society, and ethical questions concerning slavery and war.

H433 Emergence of Modern America (3)

Industrialization, urbanization, immigration, secularization, the westward movement, Plains Indians Wars, Gilded Age politics, Populism, and involvement in world affairs from 1877 to 1900.

H476 Minority Groups in U.S. History (3)

An examination of the historical conditions and contributions of Native-Americans, African-Americans, Hispanic-Americans, Asian-Americans, and non-WASP European-Americans from the colonial era to the present. Geographical implications of settlement and residential patterns are also explored.

H485/BTH485 U.S. Church History I (3)

A historical survey of American Protestantism as it sought to develop and mold a "Christian America." The period emphasized is from the 1st Great Awakening to the Civil War.

H486/BTH486 U.S. Church History II (3)

A continuation of U.S. Church History I. Beginning with the post-Civil War church, the course of American Protestantism from its perceived height and unity to its shattered ending in the modernist/fundamentalist controversy and the rebuilding of modern evangelism beginning in the 1930s.

H499 Special Historical Studies (1-3)

Studies which deal with subjects not normally covered in departmental courses.

EUROPEAN HISTORY**H315 Medieval Europe (3)**

A broadly cultural history of Western Europe from the fall of Rome through the High Middle Ages (300 to 1300 A.D.). Topics covered include: collapse of Rome, Byzantium, the great church councils, rise of Islam, Charlemagne, monasticism, the Crusades, papacy vs. empire, feudal society, and the rise of towns, universities, and monarchies.

H316 Renaissance Europe (3)

A survey of the historical events in Renaissance Europe (1300 to 1550 A.D.) with special attention given to the events, personages and themes of Renaissance Italy. A particular area of focus is the society and culture of Florence during this period.

H365/BCH365 History of the Church (3)

A survey of personalities and issues in church history from the first century church to the present. The course includes discussions of the church fathers, major councils, the Reformation, and key church leaders over the last two thousand years.

H453 Development of Modern Europe (3)

A survey of European history from the peace of Westphalia to the French Revolution (1648-1789 A.D.). Areas of focus will include the growth of absolute monarchies; the English Civil War; the rise of Prussia and Austria; developments in science, philosophy, economics and political thought; the Enlightenment and its impact; the philosophers and enlightened despots.

H454 Nineteenth Century Europe (3)

A study of Europe from the French Revolution to the eve of WWI (1789-1914). Major areas of interest to be covered include: the French Revolution; Napoleon and empire; the concert of Europe; revolutions of '48; Industrial Revolution; Napoleon III; unification of Germany and Italy; Bismarck; colonialism and empire building; the Victorian era; ferment in art and thought; alliance system and diplomatic crises preceding WWI.

H464/BCH464 The Reformation Era (3)

A study of the historical/theological development of the post-Reformation and Reformation period through Calvin. Other areas of the Reformation not covered in class lectures are pursued through research papers and class discussion.

H467 Europe from 1914 to 1945 (3)

Political, diplomatic, military, social, geographical, and economic history, with special attention to the interwar years and the period of reconstruction, the League of Nations, the rise of fascism, and World War II.

H468 Europe Since World War II (3)

A study integrating the major political, geographical, diplomatic, economic, and social developments in Europe from World War II to the present.

NON-U.S./NON-EUROPEAN & CHURCH HISTORY**H327 Latin American History (3)**

A broad survey integrating geography, politics, economics, and culture, including the ancient Native-American civilizations, Iberian conquest and colonization, wars of independence, modern national trends, and relations with the U.S.

H345/B345 The Intertestament Period (3)

A survey of the historical movements and events in Judea from 400 BC to 70 AD that serve as the background for the New Testament. The literature (apocryphal books, Dead Sea Scrolls), institutions (synagogue, Sanhedrin, temple), and religious sects (Pharisees, Sadducees, Essenes, etc.) will be closely examined. Finally, the Hellenistic, Roman, and Jewish political rulers will be surveyed to understand better the context in which the early Christian events took place.

H346 East Asian History to 1945 (3)

A survey of East Asian history and geography with the major emphasis on the political and cultural histories of China and Japan to 1945. This course uses a historical and comparative approach.

H364/B364 History of Ancient Israel (3)

A careful study of the history of the people and the nation of Israel, from Abraham through the period of restoration. Special attention is given to the relationship of the Old Testament prophetic and wisdom literature to that historical narrative.

H366/BCH366 History of the Early Church (3)

A historical study of the life and thought of early Christianity as it developed within the political and cultural context of the Roman world.

H373/BTH373 Historical Theology I (3)

An historical examination of the struggle to define, clarify and defend foundational Christian doctrines beginning with the second century church. This is done through lectures, assigned papers, class discussion and reasoning. This first section deals mainly with the formation of the

cannon, early heresies relating to Christ and attempts to define God as 3 in 1, and ends with an extensive discussion of the Armenian controversy that resulted in the Nicene Creed of A.D. 325 and its reformation at Constantinople in A.D. 385.

H374/BTH374 Historical Theology II (3)

This course follows the same patterns as Historical Theology I, though the focus begins where the Armenian controversy ends, the debate over the two-notions of Christ and follows this never ending debate to the modernist/fundamentalist last struggle. Also covered are eschatology, the Eucharist, and the Augustine/Pelagian controversy over man's fallen state.

H408/BCH408 Puritanism (3)

This course provides an undergraduate survey of the Puritan movement from its origins in England through the establishment of the American colonies in New England. Attention is given to the historical, theological, cultural, and educational contributions of the Puritans.

SS381 Cultural Geography (3)

An examination of human and physical geography, including world-wide patterns and developments concerning demographics, race, language, religion, industrialization, urbanization, and ecology. Locations of all the world's nations will be learned during studies of regional geography.

POLITICAL STUDIES CORE COURSES**POL220 United States Government (3)**

A survey of American institutions and processes. Included are such topics as the Constitution, federalism, Congress, the presidency, judiciary, bureaucracy, and the media.

POL326 Introduction to American Politics (3)

A general overview of the important fields of study and seminal works in American Politics.

POL343 U.S. Constitutional History (3)

A broad survey of U.S. Constitutional history beginning with the influences of English Common Law and Colonial constitutional practices to the present Rehnquist Court. Case law will be integrated within the historical contexts so that students will understand the inter-relatedness between American history and jurisprudence.

POL354 The Christian and Politics (3)

A biblical approach to Christian citizenship and activity. Emphasis on general and specific scriptural principles and their application to contemporary issues including an introduction to various viewpoints.

POL365 Western Political Philosophy I (3)

A study of the foundational works of classical political philosophy: those of Plato, Aristotle, and Cicero.

POL366 Western Political Philosophy II (3)

A study of the major works of modern political philosophy, from Machiavelli through the Germans.

POL393 Introduction to Political Research (3)

A basic introduction to the appropriate methods, procedures, and sources for the study of politics.

POL488 Directed Study in Politics (1-3)

Intensive study of a selected area under direction of Political Studies faculty member. *Prerequisite: permission of the instructor.*

POL492 Senior Seminar in Political Studies (3)

Capstone course for senior students in Political Studies; emphasizing summary integration of a biblical world view within the context of Political Studies, review of contemporary emphases in the discipline, and summary reinforcement and assessment of student learning.

AMERICAN POLITICS**POL325 Political Parties and Elections (3)**

American political parties: their history, structure, and operation, and their impact on the American electoral process.

POL333 The Presidency (3)

A study of the presidency and various schools of thought concerning the president's role and powers. Particular attention is paid to the Constitutional presidency view vs. the modern presidency view.

POL334 Congress (3)

A study of the United States Congress, its members, functions and procedures; and its relationship with other elements of the governmental system and processes.

POL336 Political Communication (3)

A study of the various media and their impact on politics. Particular emphasis on television, political cartoons, and propaganda.

POL355 U.S. Diplomatic History (3)

A survey of U.S. foreign relations events, policies, and policy-makers for the United States from the colonial era to the present. Geopolitics since WWII receives extra emphasis to facilitate an understanding of the context for contemporary international relations.

POL473 American Political Thought I (3)

A study of important American political ideas from the Puritans to the Founding period.

POL474 American Political Thought II (3)

A study of important American political ideas from the Jeffersonian era to the present.

POL489 Internship (12-15)

Opportunity to spend a semester in Washington, D.C., with the American Studies Program. Seminars on selected topics and field experience working in a professional environment. Requires application to the American Studies Program.

POLITICAL THEORY**POL453 Democratic Capitalism (3)**

An in-depth study of the theory and practice of democratic capitalism including its ideals of a market economy, a polity respectful of individual rights and a system of cultural institutions supporting justice and liberty.

POL455 Christian Political Thought (3)

A study of major Catholic and Protestant political ideas from Aquinas and Augustine through the Reformers. Analysis stresses comparison of each with Scripture.

POL462 Topics in Political Philosophy (3)

Intensive study of influential political philosophers and momentous works in political philosophy.

POL473 American Political Thought I (3)

A study of important American political ideas from the Puritans to the Founding period.

POL474 American Political Thought II (3)

A study of important American political ideas from the Jeffersonian era to the present.

CONSTITUTIONAL LAW**POL423 The Judicial Process (3)**

An examination of the dynamics of the national judicial system, with emphasis on the Supreme Court as a working institution, the politics of selecting judges, external influences on the courts, internal procedures of decision-making, relations with other political institutions.

POL424 Law and Public Policy (3)

An examination of American political culture and its dynamics through selected current issues in law with an emphasis on their effect on policy formation and implementation.

POL435 Constitutional Law (3)

General principles of federal and state constitutional law; powers of the national government; federal-state relations. A study of the leading decisions of the United States Supreme Court.

POL445 The Church as a Legal Institution (3)

A survey of statutory and case law related to the institution of the church, its members and leaders. Includes: church discipline and the law, church finances and the law, the first amendment and the church, and more.

POL446 The Supreme Court and the Bill of Rights (3)

An in-depth study of the evolution of the Bill of Rights and its effect upon individual rights and federal and state law enforcement.

Home Economics

Dr. Patricia A. Ennis, Chairperson

Department Distinctive

Today's world demands a flexibility and response to change for which many are not prepared. Home Economics at The Master's College is designed to train Christian women to meet those changes with confidence! Courses within the department promote individual character development, increase one's professional skills, develop insights into home and family living, and prepare its students to enter a wide range of vocational choices. The overall goal of the major is to give women biblical principles by which to govern their lives. Skills acquired in the Home Economics major are 100% marketable and 100% applicable as graduates from The Master's College establish homes of their own.

Programs

Students majoring in Home Economics participate in a number of learning and enrichment activities that emphasize:

- Maximizing human resources.
- Coping with economic uncertainty.
- Assessing the importance of fibers and fabric in clothing.
- Maintaining lifetime nutrition.
- Understanding growth and development.
- Creating positive parenting attitudes.
- Interpreting housing needs of individuals and families.
- Understanding family differences and cultures.

As a discipline, Home Economics applies the findings of the physical, biological and social sciences to solving problems that arise in the operation of the home and the care and welfare of all family members. Additionally, it cultivates a knowledge of the arts to make home living more creative, enjoyable and emotionally satisfying.

The goal of The Master's College Home Economics program is to prepare students to:

- Respond to the issues 21st century individuals and families face.
- Utilize modern scientific methods and resources to enhance quality of life.

- Generate research to identify the needs of individuals and families.
- Approach individuals and families with preventative measures rather than crisis intervention.
- Educate the public to ensure productive and harmonious individual and family lifestyles.

Home Economics courses are divided into three categories:

Character: development of the godly woman.

Principle: acquisition of the academic knowledge necessary for a strong foundation in the field of Home Economics.

Laboratory: perfection of the skills unique to the Home Economics discipline.

The Master's College Home Economics Department offers two major areas of emphasis, General and Secondary Education. The General emphasis allows the student to acquire a solid foundation in Home Economics which leads to professional employment. Students selecting the General emphasis are encouraged to choose electives which will lead to one of the following professional concentrations:

- Home Economist in Business
- Home Economist in Communication
- Home Economist in Early Childhood Education
- Home Economist in Education
- Home Economist in Foreign Service
- Home Economist in Human Services (Biblical Counseling)
- Home Economist with a Professional Specialization

Home Economics Secondary Education

Students can earn a California Single Subject Teaching Credential that qualifies them to teach Home Economics in grades 7 through 12. Additionally, it prepares them to begin Home Economics programs in Christian secondary schools and opens a number of career options in the field of education.

Note: The Home Economics course numbering does not align with the course numbering cycle outlined in the TMC catalog.

A Career in Home Economics

Students may focus on a specific concentration in Home Economics in the junior and senior year. Where possible, they engage in an internship leading to professional employment in such areas as:

- Graduate School
- Home Economist in Business
- Clothing, Textiles & Design
- Home Economist in International Service
- Women's Ministries
- Foods and Nutrition
- Child and Family Specialist
- Early Childhood Education
- Financial Consultant
- Counselor
- Energy Specialist & Utility Home Economist
- Home Based Business

Minimum Grade for Courses in Major

Students are required to earn a grade of C minus or above in every course in the Home Economics curriculum. A student who earns below a C minus must repeat the course until a grade of C minus or above is earned.

HOME ECONOMICS CORE COURSES

HE101	Orientation to Home Economics.....	3
HE102	Fund. of Clothing Construction	4
HE201	Nutrition	3
HE202	Principles of Food Preparation	4
HE203	Fundamentals of Interiors, or	
HE204	Clothing Selection	4
HE300	Fund. of Home Ec. Research	3
HE304	Nutrition for Children	3
HE305	Meal Management	4
HE306	Principles of Family Finance	3
HE308	Home Management Theory	3
HE309	Introduction to Entrepreneurship	1
HE310	Early Childhood Education	3
HE401	Phil. and Prof. Issues in H.E	3
HE402	Dynamics of Family Living	3
HE410	Resource Management Practicum	3
	Upper Division Home Ec. Electives	6
	<i>Total units required for major</i>	<i>53</i>

Minor in Home Economics

The requirements for a minor in Home Economics are 21 semester units in the department course offerings. This includes HE101 and a minimum of 12 units of upper division coursework. All prerequisites for upper division coursework must be fulfilled.

Course Offerings in Home Economics

HE101 Orientation to Home Economics as a Profession (3)

Introduction to the requirements and opportunities for the home economist in various professional fields. Basic personality qualities that contribute to one's professional and personal success are explored. (Supply fee \$10.) *Prerequisite: Freshman or Sophomore status only.*

HE102 Fundamentals of Clothing Construction (4)

Development of proficiency in the execution of professional clothing construction skills. Introduction to fabric selection, clothing construction equipment, and garment construction. (Lab fee \$50.)

HE201 Nutrition (3)

Fundamentals of nutrition, with emphasis on practical application of principles throughout the life cycle. *Prerequisite: HE101, CH148 recommended; Sophomore status.*

HE202 Principles of Food Preparation (4)

Principles and techniques of food preparation. Consideration of the physical and chemical properties of food as related to methods and techniques of preparation. *Prerequisite: HE101.* (Lab fee \$50.)

HE203 Fundamentals of Interiors (4)

Basic design concepts as applied to interior environments. The history of architecture is discussed. Analysis of functional and aesthetic factors involved in planning interior spaces. (Lab Fee \$15.)

HE204 Clothing Selection (4)

Basic design concepts as applied to clothing. The history of costume is discussed. Selection, use and care of textiles. (Lab Fee \$15.)

HE300 Fundamentals of Home Economics Research (3)

Research fundamentals which assists in the understanding, interpretation, implementation and completion of research studies.

HE301 Women in Society (3)

Emphasis upon the individual uniqueness of the woman, her human potential and her impact upon society. *Prerequisite: HE101 recommended.*

HE302 Principles of Pattern Alteration (1)

Concepts of pattern alteration as they relate to the construction of garments which reflect professional fit. *Prerequisite: HE102.*

HE303 Intermediate Clothing (4)

Advanced clothing construction skills and study of specified fibers. *Prerequisite:* HE102, HE302 or concurrent enrollment in HE302 recommended. (Lab fee \$50.)

HE304 Nutrition for Children (3)

An integrated course covering the specific nutritional requirements of children for optimal mental and physical growth. Menu planning and nutrition education activities provide practical application. *Prerequisites:* HE201, 202; 305, 305L suggested. (Lab fee \$25.)

HE305 Meal Management (4)

The planning, preparation, and service of nutritionally adequate and aesthetically pleasing meals. Emphasis on management of physical, personal, and financial resources in relation to family goals and needs concerning food. *Prerequisites:* HE201 and HE202. (Lab fee \$100.)

HE306 Principles of Family Finance (3)

Development of a financial planning system based on personal and family goals, including the evaluation of banking services, consumer credit, housing costs, insurance, investments, taxes, and retirement and estate planning. *Prerequisite:* Junior or Senior status.

HE308 Home Management Theory and Analysis (3)

Management process and its relationship to the use of resources based upon the values, goals, and standards of the family. Efficient management of the home, family cooperation, establishment of goals, and productive use of money, time, and energy. *Prerequisite:* 15 hours of Home Economics.

HE309 Introduction to Entrepreneurship (1)

Overview of basic entrepreneurship principles as they relate to the establishment of a home-based business or other entrepreneurship enterprises. Discussion of marketing strategies, equipment needs, finances, legal concerns, and management issues, including time, home, and family. *Prerequisite:* 15 hours of Home Economics.

HE310 Early Childhood Education (3)

Principles of physical, cognitive, social, spiritual and emotional development of children from conception through adolescence. Laboratory experience with children required.

HE401 Philosophic and Professional Issues in Home Economics (3)

Intensive examination of the philosophic and personal aspects related to the professional home economist. Investigation of professional issues. *Prerequisites:* HE101 and HE301 recommended.

HE402 Dynamics of Family Living (3)

Studies in basic family relationships: a woman's relationship to her husband, children, church, government, culture, friends, and other individuals. *Prerequisites:* HE101 and HE401.

HE403 Principles of Fitting (1)

Principles of fitting as they relate to the construction of professional garments. Construction of a basic sloper. *Prerequisite:* HE302. (Lab fee \$20.)

HE410 Resource Management Practicum (3)

Synthesis and application of the Home Economics curriculum with a focus on personal resource management skills. Development of a portfolio which demonstrates mastery of the department competencies. *Prerequisites:* HE101, HE202, HE305 or concurrent enrollment, HE306, and HE308. (Lab fee \$100.)

HE411 Advanced Garment Design (4)

Principles of tailoring. Construction of coats and/or suits. *Prerequisite:* HE303. (Lab fee \$50.)

HE412 Flat Pattern Design (4)

Principles and techniques of flat-pattern design. Use of the basic sloper pattern for the purpose of interpreting new design. *Prerequisite:* HE303, HE403 or concurrent enrollment. (Lab fee \$30.)

HE415ED Methods and Materials for Teaching Home Economics (3)

Principles of learning as they relate to the instruction of Home Economics; organization of materials; selection, use, and evaluation of teaching techniques. *Prerequisite:* 15 units of Home Economics.

HE482 Independent Study (1-3)

Independent study on a topic not covered in organized classes. May be repeated, but the total number of units in independent study may not exceed ten percent of the total number of units required for graduation. The topic must be approved by the instructor, the academic advisor and the department chairperson.

HE483 Topics in Home Economics (1-3)

A class or seminar in which significant topics in Home Economics are explored. *Prerequisite:* HE 101.

HE484 Internship in Home Economics (1-3)

Supervised professional experience in an approved Home Economics related position. May be repeated for up to 6 credits. *Prerequisites:* 15 units of Home Economics and permission of the department chairperson. Minimum junior standing.

Course Offerings in Humanities

ART

ART109/309 Fundamental Instruction in Art (1-3)

Introductory studies in various art forms.

ART311 Art for Elementary Children (3)

For students to teach children basic art skills in a variety of media encouraging creative communication through these skills. Students learn to use art and craft projects to emphasize or reinforce other areas of learning, such as science, history, or biblical teaching. Includes making and using visual aid tools. Prerequisite: permission of education department. (Lab fee \$25.)

ART318 Arts and Crafts: Individual Expression (3)

The class will do three projects together, then students will explore their own field of artistic interest under the guidance of the instructor. Prerequisite: permission of education department. (Lab fee \$25.)

ART334 Art History of Western Civilization (3)

Built on a foundation of forty art slide programs from ancient Greek sculpture to 20th century art, the course surveys the major periods, media, and styles. Strong emphasis on the Italian Renaissance, and greater emphasis on painting than on architecture and sculpture. A major goal is to establish a historical and cultural "canon" in major art styles especially as brought to focus by religious figure painting.

BEHAVIORAL STUDIES

BE100 Introduction to Psychology (3)

General introduction to the basic concepts of psychology, with emphasis given to the various theories of psychology.

BE301 Child Development (3)

Analysis of the physiological, cognitive, spiritual and personality development from birth through childhood. There will also be a discussion of parenting issues and a critique of the self-esteem movement.

LANGUAGES

RUSSIAN

RU228a, RU228b Beginning Russian I, II (4,4)

Designed to introduce the beginning student to the Russian language. The curriculum will include the fundamentals of grammar, pronunciation, and conversation. The year course fulfills the general education requirement for foreign language.

RU318a, 318b Conversational Russian I, II (3,3)

Designed for students who will be traveling to a Russian speaking country on a mission trip. Emphasis is on basic grammar and conversation skills that will be helpful while in the country.

SPANISH

SP221, 222 Introductory Spanish I, II (4,4)

Designed to introduce the beginning student to the Spanish language. The curriculum will include the fundamentals of grammar, pronunciation, and conversation. The year course fulfills the general education requirement for foreign language.

SP318a, 318b Intermediate Spanish I, II (3,3)

Designed to increase the student's proficiency in conversational skills with the goal of developing speaking capability in the language.

SP319a, 319b Advanced Spanish I, II (3,3)

Individual instruction at the advanced level of language development.

PHILOSOPHY

P212 Introduction to Logic (3)

The principles and techniques of correct thinking, including the scientific method of deriving truth by induction from observation as well as by deduction from given premises. The aim is to discipline the student in soundness of reasoning, sifting of evidence, and recognition of superficialities and fallacies in the thinking of others.

P311 Introduction to Philosophy (3)

A survey of the field of philosophy: its vocabulary, aims, and purposes; the great systems of speculative thought; the leading thinkers.

P318 History of Ancient and Medieval Philosophy (3)

The development of philosophy from its beginning in Greece to the revival of Aristotle, Thomas Aquinas, and William of Occam at the close of the Middle Ages. Special attention is given to development of Greek philosophy from the pre-Socratic through the Neo-Platonic periods as foundational to the developing medieval mind of Christian philosophy and the church fathers.

P328 History of Modern Philosophy (3)

The development of philosophy from the time of the Renaissance through the Enlightenment, with a survey of recent tendencies in modern philosophy. The study begins with Bruno, Bacon, and Hobbes and concludes with insights related to the contemporary scene.

P338 Philosophies of Education (3)

This course presents a survey of educational theorists, their philosophies, and how those philosophies have shaped modern education. The course will examine the ways in which those philosophies have been exercised in educational practices and the implications for students, teachers, parents, and administration. Students will read historical background of and original documents by the educational theorists.

P364 Ethics (3)

A survey of the main approaches to ethics, issues in personal ethics, such as moral responsibility, decision-making, honesty, and conscience; and topics in special ethics such as war, abortion, euthanasia, genetic engineering, and church-state relations.

P365/POL365 Western Political Philosophy I (3)

An indepth study of the foundational works of classical political philosophy: Plato's Republic and Aristotle's Politics.

P366/POL366 Western Political Philosophy II (3)

An indepth study of the major modern political philosophers and their thought from Machiavelli through the social contract theorists to the utilitarians.

P418 History of Recent and Contemporary Philosophy (2)

The characteristics, trends, and systems of philosophy in the twentieth century.

P448 Philosophy of Science (3)

The central philosophical issues in science, including scientific method and explanation, laws, theory formation and confirmation, relation of theories to reality, and scientific progress.

P458 Philosophy of Religion (3)

An examination of issues such as the relation between faith and reason, arguments for and against theism, the divine attributes, the problem of evil, religious experience, religious language, death and immortality.

P468 Religion and Science (3)

Comparison and contrast of philosophies of religion and science in their ways of knowing, uses of language and symbols, relation to experience, and formulation of beliefs and theories.

P478 Religious Epistemology (3)

The possibility, nature, and certainty of religious knowledge.

P488 Problem of Evil (3)

Explanations for the existence of pain and evil.

P498 Philosophers of Religious Significance (3)

An examination of philosophers who have greatly influenced religious thought. Considered are thinkers such as Plato, Aristotle, Aquinas, Descartes, Hume, Hegel, Nietzsche, and Wittgenstein.

P499 God in Philosophy and Theology (3)

A study of the nature of God and the coherence of the divine attributes; God's relation to logic, language, time, causality, and evil; belief as it relates to science, natural theology, evidence, and mysticism.

The Liberal Studies major is designed to offer the student a broad, interdisciplinary program of study, the epitome of the liberal arts education. Two emphases are available to Liberal Studies majors: General and Teacher Education.

General Emphasis

Students enrolled in the General Emphasis Liberal Studies major complete a total of 84 semester units distributed among the following four areas:

English and Communication	18-24
Humanities and Fine Arts	18-24
Mathematics and Science	18-24
Social Science	18-24

In each of the above divisions, the student must complete at least 18 units and may count no more than 24 units toward the 84 unit requirement. At least 24 units must be at the upper division level. A maximum of 12 units of Bible and 6 units of music performance coursework may be counted in the Humanities/Fine Arts section of the major.

Liberal Studies/Teacher Education Emphasis

Students wanting to obtain a California Multiple Subject Teaching Credential must enroll in the Liberal Studies/Teacher Education emphasis. It has been developed to meet the multiple-subject program requirements of the California Commission on Teacher Credentialing.

Requirements for this emphasis include specific general education courses as well as courses selected from various disciplines taught in the elementary classroom (see next column). Requirements, which include general education core courses and an advanced specialization, total 97 units.

Minimum Grade for Courses in Major

Students are required to earn a grade of C- or above in every course in LS curriculum. A student who earns below a C- must repeat the course.

LIBERAL STUDIES/TEACHER EDUCATION CORE COURSES

For a Bachelor of Arts degree in Liberal Studies/Teacher Education with a Multiple Subject Credential emphasis, the following specific courses are required:

ART311	Art for Elementary Children	3
BE100	Introduction to Psychology	3
BE301	Child Development	3
BCW400	Christian World View	3
C100	Spoken Communication	3
E110	English Composition	3
E120	Introduction to Literature	3
E322	Children's Literature	3
E332	Advanced Composition.....	3
E	American or English Literature	3
ECN200	Economics and Society	3
ED310	Foundations of Education	3
H211	World History I	3
H212	World History II	3
H241	U.S. History	3
H332	California: Past and Present	3
LS141	Principles of Biology.....	4
MA201	Math for Elementary Children I...	3
MA202	Math for Elementary Children II .	3
MU190	Introduction to Music and Art	3
MU431	Music for Elementary Teachers	3
P	Philosophic Studies	3
POL220	U.S. Government	3
PE110	Life Fitness Techniques	2
PE415	P.E. in the Elementary School	2
PS228	Earth Science	4
PS238	Principles of Physical Science	4
SS381	Cultural Geography	3
<i>Total unites required for major.....</i>		<i>85</i>

Specific Emphasis Areas

In addition to the courses listed above, every student must complete 12 units of advanced study in one of the following specific emphasis areas:

- Arts
- Communication
- Computer Concepts & Applications
- Elementary Science
- Introductory Science
- English
- Foreign Language – Spanish
- General Mathematics
- Mathematics
- Intercultural
- Israel
- Music
- Physical Education
- Political Studies
- United States History
- World History

Mathematics

Dr. Taylor Jones, Chairperson

Due to the ever-increasing influence of technology, the study of mathematics is crucial not only for logical thinking, but also for the preparation for any technical vocation. In addition, mathematics is a vital part of any well-rounded, liberal arts education.

Mathematics coursework is designed to provide a strong foundational core curriculum for the student interested in pursuing graduate study and to offer students the opportunity for preparation in fields relating to applied mathematics, such as statistics, and teaching. The Mathematics Department provides a strong and thorough offering in mathematics as a part of God's creation in a concentrated effort to integrate faith and learning. A minor in mathematics is available to students from all departments and can be pursued in conjunction with every major on campus.

Career Opportunities

The education you receive in mathematics at The Master's College will provide the first step toward careers in:

- Actuarial Science
- Applied Mathematics
- Business
- Economics
- Education
- Engineering
- Financial Analysis
- Information Systems
- Market Analysis
- Numerical Analysis
- Operations Research
- Statistics

Credit by Examination

The Department of Mathematics will grant credit by examination on the following conditions only: course credit and semester hour credit are granted for MA121 Calculus I or MA122 Calculus II when the student submits proof of earned test scores of 4 or 5 on the appropriate AB/BC Advanced Placement Calculus Examinations of the College Board. The department reserves the right to interview and/or retest students before granting credit by examination.

California Single Subject Teaching Credential in Mathematics

Students interested in obtaining a California Single Subject Teaching Credential in Mathematics should speak to both the Mathematics and Teacher

Education Departments advisors about specific requirements for this credential.

Comprehensive Examination

Students graduating with a degree in mathematics will be required to take a comprehensive discipline-specific examination in their senior year prior to graduation.

MATHEMATICS CORE COURSES

The following mathematics courses are required of every student who wishes to complete a degree in mathematics at The Master's College:

CS111	Introduction to Computer Science	3
CS111L	Introduction to Computer Science		
	Lab.....		1
MA121	Calculus I.....		4
MA122	Calculus II		4
MA221	Calculus III		4
MA231	Linear Algebra		3
MA282	Ordinary Differential Equations		3
MA400	Mathematics Seminar		2
MA412	Integrated Review		1
	<i>Total core courses</i>		25

In addition to the Mathematics Major Core Courses, each student must choose an emphasis that he/she would like to pursue from Mathematics, Applied Mathematics, or Mathematics Education. The requirements for each of these emphases are as follows:

Mathematics Emphasis Courses

Mathematics Major Core Courses	25
MA302	Introduction to Mathematical	
	Proof.....	3
MA355	Number Theory/History of	
	Mathematics	3
MA383	Complex Analysis	3
MA445	Real Analysis I	3
MA463	Modern Algebra I	3
	<i>One of the following</i>	3
	MA446 Real Analysis II (3)	
	MA464 Modern Algebra II (3)	
MA482	Topics in Mathematics	3
	Additional Upper Division Mathematics Courses ...	6
	<i>Total units required for emphasis</i>	52

Applied Mathematics Emphasis Courses

Mathematics Major Core Courses	25
MA261 Elementary Statistics	3
MA324 Numerical Analysis	3
MA366 Probability	3
MA375 Combinatorics	3
MA425 Mathematical Models	3
MA482 Topics in Mathematics	3
Additional Upper Division Mathematics Courses	9
<i>Total units required for emphasis</i>	52

Mathematics Education Emphasis Courses (See Note #2)

Mathematics Major Core Courses	25
MA251 Discrete Mathematics	3
MA261 Elementary Statistics	3
MA302 Introduction to Mathematical Proof	3
MA343 Modern Geometry	3
MA355 Number Theory/History of Mathematics	3
MA425 Mathematical Models	3
MA463 Modern Algebra I	3
MA472 Mathematics Education	3
Additional Upper Division Mathematics Courses	3
<i>Total units required for emphasis</i>	52

Minor in Mathematics

For those students interested in pursuing a minor in mathematics, the following courses are required:

MA121 Calculus I	4
MA122 Calculus II	4
MA221 Calculus III	4
MA231 Linear Algebra	3
MA282 Ordinary Differential Equations	3
MA400 Mathematics Seminar	1
Additional Upper Division Mathematics Courses	6
<i>Total units required for minor</i>	25

Notes

1. Students interested in going to IBEX should consider going during the Spring semester of their junior or senior year.
2. All students in the Mathematics Education Emphasis are strongly urged to consider taking ED310, ED322, ED411, and ED412 during their last two years *in addition to* the courses required for the Bachelor's degree as a

preparation for the Fifth Year Program.

3. A maximum of two (non-general education) upper division courses from another department may be used to satisfy the "Additional Upper Division Mathematics Courses" requirement subject to the *prior* approval of the student's major advisor.

Course Offerings in Mathematics

MATHEMATICS

MA072 Basic Mathematics (1)

This course is required of all students who did not achieve a passing score on the Mathematics Competency Examination. Topics covered in this course include a consideration of the nature of numbers and fundamentals of operations, an introduction to geometry, solving consumer applications, and algebra. This course does not count toward a degree and is graded on a Pass/Fail basis.

MA082 Basic Algebra (1)

As a preparation course for MA090 Intermediate Algebra, this course is an introduction to linear and quadratic equations, techniques of factoring polynomials, linear inequalities, systems of linear equations, and graphs of linear and quadratic functions. This course does not count toward a degree and is graded on a Pass/Fail basis. *Prerequisite: Instructor approval.*

MA090 Intermediate Algebra (1)

As a continuation of MA082, this course covers further studies in linear equations and inequalities, rational expressions, roots and radicals, systems of equations, and functions and their graphs: polynomial, rational, exponential, and logarithmic. This course is intended for those who need a refresher course before enrolling in ACC210, BUS310, or MA101. This course does not count toward a degree and is graded on a Pass/Fail basis. In addition, this course is offered as a lecture in the Fall semester and as a Lab in the Spring semester. *Prerequisite: Instructor approval.*

MA101 College Algebra (3)

The first semester of a unified course in precalculus, this class covers basic topics in algebra such as polynomial functions and equations, rational functions, systems of equations and inequalities, exponential and logarithmic functions, roots of polynomials, the Fundamental Theorem of Algebra, and analytic geometry. *Prerequisite: Two years of high school algebra or instructor approval.*

MA102 Trigonometry (3)

The second semester of a unified course in precalculus, this class covers basic trigonometric functions, their inverses, trigonometric identities, and applications of trigonometry. This course prepares a student for MA121 Calculus I. *Prerequisite: MA101 or instructor approval.*

MA121 Calculus I (4)

The first semester of a unified course, this class covers basic analytic geometry, limits, continuity, differentiation, applications of the derivative, antiderivatives, and the definite integral and its applications. *Prerequisite: MA102 or its equivalent.*

MA122 Calculus II (4)

The second semester of a unified course, this class covers differentiation and integration of exponential, logarithmic, and trigonometric functions, additional integration techniques, numerical methods, indeterminate forms, improper integrals, infinite sequences, and series. *Prerequisite: MA121.*

MA201 Mathematics for Elementary School Teachers I (3)

The first semester of a unified course that provides basic mathematical competency for teachers at the elementary school level. Emphasis is upon problem solving and understanding the principles underlying mathematical concepts. This course is strictly intended for liberal studies majors seeking to meet breadth requirements in mathematics. Topics to be covered include sets, whole numbers, functions, whole-number computation, integers, basic number theory, rational numbers, decimals, percents, and real numbers. *Prerequisite: Permission of the Teacher Education Department.*

MA202 Mathematics for Elementary School Teachers II (3)

The second semester of a unified course that provides basic mathematical competency for teachers at the elementary school level. Topics to be covered include probability, statistics, introductory geometry, constructions, congruence, similarity, measurement, motion geometry, and tessellations. *Prerequisite: Permission of the Teacher Education Department.*

MA221 Calculus III (4)

The third semester of a unified course, this class covers such topics as vectors, calculus on vector-valued functions, functions of several variables, partial differentiation, and multiple integration. *Prerequisite: MA122.*

MA228 Vector Analysis (1)

This is an optional fourth-semester course in calculus covering advanced topics in vector calculus such as vector

fields, line integrals, Green's Theorem, surface integrals, the Divergence Theorem, and Stokes' Theorem. *Prerequisite: MA221.*

MA231 Linear Algebra (3)

A course on the theory of linear equations and vector spaces, topics to be covered include linear equations and matrices, determinants, vectors, real vector spaces, eigenvalues, eigenvectors, and linear transformations. *Prerequisite: MA122.*

MA240 Critical Thinking and Problem Solving (3)

An interdisciplinary course designed to provide the student with the analytical tools and concepts for dealing with practical "everyday" problems. Emphasis is placed on developing critical, analytical thinking and reasoning skills in the context of quantitative and logical applications. Topics covered include logic, fallacies, abuse of numbers and percentages, problem-solving techniques, financial calculations, statistics, correlation, the normal distribution, probability, and mathematics in the arts and politics. *Prerequisite: Passing score on the Mathematics Competency Examination.*

MA251 Discrete Mathematics (3)

This course is a study of discrete structures commonly used in computer science and mathematics, including topics from sets and relations, permutations and combinations, graphs and trees, induction, recursion, and Boolean algebras. *Prerequisite: MA121.*

MA261 Elementary Statistics (3)

This is a course dealing with the collection, organization, display, and inferential techniques of modern data analysis. Topics covered may include descriptive statistics, probability and probability distributions, estimation, and hypothesis tests. *Prerequisite: Instructor approval.*

MA282 Ordinary Differential Equations (3)

This course covers the uses of ordinary differential equations and techniques on how to solve these equations. *Prerequisites: MA221 and MA231.*

MA302 Introduction to Mathematical Proof (3)

A practical introduction to formal mathematical proof emphasizing preparation for advanced study in pure mathematics. Special attention is paid to reading and building proofs using standard forms and models within the context of specific examples. *Prerequisite: MA221.*

MA324 Numerical Analysis (3)

This course covers the techniques for numerical solutions of differential equations, interpolations, and numerical integration. *Prerequisites: CS111 and MA282.*

MA343 Modern Geometry (3)

This course covers finite geometries, modern Euclidean geometry, constructions, non-Euclidean geometries, and other geometric topics. *Prerequisite: MA302 or instructor approval.*

MA355 Number Theory and the History of Mathematics (3)

This course is designed to acquaint the student with the widely known theorems, conjectures, unsolved problems, and proofs of number theory. In addition, the history of mathematics, from the beginnings of recorded civilization to the present, will be covered. Topics covered will include divisibility, primes, congruences, Diophantine equations, and arithmetic functions. *Prerequisite: MA302 or instructor approval.*

MA366 Probability (3)

A general course in elementary probability theory. Topics will include the normal distribution, random variables, uni- and multi-variate probability distributions, and the Central Limit Theorem. *Prerequisite: MA221 or instructor approval.*

MA375 Combinatorics (3)

This course deals with listing and counting the elements in finite sets. Topics to be covered may include basic counting, permutations, combinations, functions, decision trees, sieving methods, graph theory, recursion, and generating functions. *Prerequisite: MA231.*

MA383 Complex Analysis (3)

This course is an introduction to complex analysis. Topics may include complex numbers, analytic functions, elementary functions, integrals, series, residues and poles, and conformal mapping. *Prerequisite: MA302.*

MA400 Mathematics Seminar (1)

A lecture/discussion course reviewing recent articles appearing in mathematical journals which are accessible to undergraduate mathematics majors. May be repeated once for credit. This course is a senior capstone integrative course. *Prerequisite: MA282.*

MA412 Integrated Review (1)

A comprehensive review for the purpose of preparing students for standardized examinations, such as the PRAXIS and the SSAT (for prospective teachers), the GRE (for prospective graduate students), actuarial exams (for prospective actuaries), and the senior subject exam in mathematics. This course is a senior capstone integrative course. *Prerequisite: Senior standing in mathematics.*

MA425 Mathematical Models (3)

Application of mathematical tools to enlighten and solve selected problems in the “real world.” Areas may include economics, finance, life sciences, philosophy, computer science, and physics. *Prerequisite: MA282.*

MA445 Real Analysis I (3)

The first semester of a unified course, this class covers topology in real space, the axioms of the real numbers, sequences, limits, continuity, convergence, and differentiation. *Prerequisite: MA302.*

MA446 Real Analysis II (3)

The second semester of a unified course, this class covers the Riemann integral, inverse and implicit function theorems, integration, and other advanced topics of calculus. *Prerequisite: MA445.*

MA463 Modern Algebra I (3)

The first semester of a unified course, this class covers groups, homomorphisms, factor groups, isomorphisms, and free groups. *Prerequisite: MA302.*

MA464 Modern Algebra II (3)

The second semester of a unified course, this class will cover rings, factor rings, fields, ideals, factorization, extension fields, automorphisms, and elementary Galois Theory. *Prerequisite: MA463.*

MA472 Mathematics Education (3)

This course is designed to provide students in the Mathematics Education emphasis some first-hand experience in mathematics teaching and tutorials as well as to present mathematically advanced topics and ideas that can be used in the classroom. Theoretical topics in mathematics education will also be discussed. This course does not count toward upper-level mathematics elective credit. *Prerequisite: Instructor approval.*

MA482 Topics in Mathematics (3)

This course will consist of selected topics chosen by the professor who is teaching. May be repeated once for credit. *Prerequisite: Instructor approval.*

MA498 Tutorial Studies in Mathematics (1-3)

Individual study under the guidance of a faculty member. *Prerequisite: Instructor approval.*

Music

Dr. Paul T. Plew, Chairperson

The Department of Music continually works to create for the entire student body, an atmosphere which is conducive to cultural growth and an appreciation for the fine arts. The department aims to give a well-balanced scope of many styles of music and opportunities for exposure to those styles.

The curriculum offered by the Department of Music is designed to serve the entire college community. Applied Music courses (private lessons, ensembles, etc.) are available to all students of the college for active music participation and development of individual musical skills. Additional courses are open as well for growth in the knowledge of the musical arts.

Mission

The mission of The Master's College Music Department is to develop, with Biblical perspectives, individuals having an intrinsic desire to excel; to produce knowledgeable and skillful musicians through comprehensive musical training; and to promote intellectual understanding, artistry, and community responsibility.

Emphases

Students select from six emphases in music or three interdisciplinary music emphases. The six music emphases include: applied vocal, piano, or instrumental music; church music; music education; and theory/composition. The three inter-disciplinary music emphases are: music/communication; music/theology; and music/youth ministry. These lead toward a B.A. in Music, offering a variety of career opportunities: church musician, church pianist, composer/arranger, instrumental instructor, missionary musicologist, music librarian, music pastor, performer, piano teacher, voice teacher, elementary music teacher, secondary music teacher, and specialists in the related fields of radio, television and recording industries.

The department also strives to acquaint music majors with musical careers in "music major meetings." Individuals from many sectors of the music field are brought in to share with students their experience and show what is available to those who have a music degree.

Students desiring to obtain a Single Subject Teaching Credential in Music should consult an advisor about specific course requirements. (For more information, please contact our Teacher Education Department.)

Computer Lab

In the spring semester of 2002, the music lab was remodeled with beautiful cabinetry and equipped with eight work stations utilizing the Macintosh G4 800 MHZ processor with CD-RW and DVD-R super drive. Work stations also include 19" monitors, Roland JV and Korg synthesizers, USB translators, sound modules, and headphones. Instruction is augmented by use of a LCD overhead projector that mirrors the instructors monitor, so students can not only hear instructions, but visualize steps in the creation of music making. Software included on each computer includes Finale (notation), Digital Performer (sequencing), Practica Musica (ear training), and non-music software such as Microsoft Office, and AppleWorks. The music lab also includes peripherals such as a color scanner, laser printer, TV, VCR, speakers, recording equipment, and various CD-ROM music titles.

Concerts

The Master's College Music Department presents concerts each semester which include staged productions such as Opera Scenes, "Come ChristmasSing" concerts, a major oratorio and a spring concert.

All students taking private instruction are involved in recitals each semester. In addition, the music faculty offers a variety of faculty performances. All musical performances are open to the college and the community.

Performing Groups

Vocal choirs include a non-auditioned campus community choir, Collegiate Singers, and three auditioned choirs, The Master's Chorale, Women's Chamber Choir and Majesty. Instrumental groups include the Wind Ensemble, String Ensemble and Handbell Choirs. These groups present concerts on and off campus. The Master's Chorale and Majesty also tour annually within the United States and/or internationally, and are requested by major Christian recording labels for nationally released albums.

General Requirements

Concert attendance is necessary for all music majors to enrich their musical understanding and to enhance their own performance. Enrollment in Concert Attendance is required every semester.

A reasonable level of keyboard proficiency is required of all music majors. The proficiency exam must be passed prior to graduation. All music majors with an emphasis in Performance, Church Music, Music Education, and Theory/Composition, must be enrolled in piano instruction until the requirement is met. Inter-disciplinary emphases, Music and Youth Ministry, Music and Theology, and Music and Communication have separate requirements as listed in their course offerings.

All students enrolled in private lessons for credit are required to take an examination, called a Jury, each semester. Music majors are required to appear in one student recital each semester, demonstrating satisfactory progress in their applied area of performance. All music majors and minors must be enrolled in Collegiate Singers every semester of registration.

Senior music majors must appear in a satisfactory senior recital in their chosen performance area or complete a satisfactory project before graduation. All juniors with an emphasis in performance must present a 30-minute recital.

Recitals and projects must have instructor and/or advisor approval. Students must be concurrently enrolled in private instruction the semester a recital is given.

MUSIC CORE COURSES

MU110, 310	Collegiate Singers	4
MU130	Concert Attendance (8 sem.)	0
MU151, 411	Computers in Music	2
MU141	Music Theory I	4
MU142	Music Theory II	4
MU196	Music and Art for Musicians	3*
MU241	Music Theory III	4
MU242	Music Theory IV	4
MU271	Basic Conducting	2
MU333	Hymnology and Worship	3*
MU393	Music History I	3
MU394	Music History II	3

MU397	World Music	3+
MU484	Senior Seminar	3
	Individual Instruction	8
	Major Performing Ensemble	8
	Upper level theory elective	2
	Junior, Senior Recitals	
	Piano Proficiency (Each sem. until requirement is met)	
	<i>Total core courses</i>	60
	*Satisfies Gen. Ed. Requirement	
	+Partially Satisfies Gen. Ed. Requirement	

Applied Music: Piano Emphasis Courses

	Applied Music Core Courses	60
MU160	Individual Instruction in Organ	1
MU363	Accompanying	2
MU364	Sight Reading & Improvisation	2
MU485	Piano Pedagogy	2
MU360	Individual Instruction	4
	Junior Recital (30 minutes)	
	Senior Recital (60 minutes)	
	<i>Total units required for emphasis</i>	71

Applied Music: Voice Emphasis Courses

	Applied Music Core Courses	60
MU283, 284	Diction (Foreign Language)	4
MU341	Stage Training	2
MU464	Vocal Pedagogy	2
MU466	Vocal Literature	2
MU476	Advanced Conducting	2
MU360	Individual Instruction	4
	Junior Recital (30 minutes)	
	Senior Recital (60 minutes)	
	<i>Total units required for emphasis</i>	76

Applied Music: Instrumental Emphasis Courses

	Applied Music Core Courses	60
	Pedagogy in Instrument	2
	Literature in Instrument	2
	Chamber Performance	4
MU476	Advanced Conducting	2
	<i>One of the following</i>	2
	MU353 Tonal Counterpoint (2)	
	MU444 20th Century Harmony (2)	
	MU474 Orchestration (2)	
	Individual Instruction	4
	Junior Recital (30 minutes)	
	Senior Recital (60 minutes)	
	<i>Total units required for emphasis</i>	76

Church Music Emphasis Courses

	Church Music Core Courses	60
MU160	Individual Instruction in Organ	1
MU334	Church Music Administration	2
MU428	Choral Methods	2

MU445	Professional Arranging	2
MU476	Advanced Conducting	2
MU494	Church Music Internship	2
MU	Music Electives	4
MU365H	Church History	3*
<i>Total units required for emphasis</i>		<i>75</i>

Music Education Emphasis Courses

Music Education Core Courses		60
MU313	Percussion Techniques	2
MU314	Woodwind Techniques	2
MU315	Brass Techniques	2
MU316	String Techniques	2
MU325	Vocal Techniques	2
MU416ED	Teaching Music in the Elementary and Secondary School	3
MU476	Advanced Conducting	2
<i>One of the following</i>		<i>2</i>
MU418 Marching Band Methods & Charting (2)		
MU428 Choral Methods (2)		
<i>Total units required for emphasis</i>		<i>75</i>

Theory and Composition Emphasis Courses

Theory and Composition Core Courses		60
MU353	Tonal Counterpoint	2
MU425	Composition	2
MU444	Twentieth Century Harmony	2
MU445	Professional Arranging	2
MU456	Form and Analysis	2
MU474	Orchestration	2
<i>Total units required for emphasis</i>		<i>74</i>

INTERDISCIPLINARY MUSIC CORE COURSES

MU110, 310	Collegiate Singers	4
MU130	Concert Attendance(8 sem..)	0
MU141	Music Theory I	4
MU142	Music Theory II	4
MU151, 411	Computers in Music	2
MU196	Music and Art for Musicians	3*
MU271	Basic Conducting	2
MU333	Hymnology and Worship	3*
MU334	Church Music Administration	3
MU397	World Music	3+
MU484	Senior Seminar	3
Individual Instruction		8
Music Electives		4
Half Recital		
<i>Total core courses.....</i>		<i>42</i>
*Satisfies Gen. Ed. Requirement		
+Partially Satisfies Gen. Ed. Requirement		

Music And Communication Emphasis Courses

Interdisciplinary Music Core Courses		42
C211	Intro. to Mass Communication	3
C311	Interpersonal Communication	3
C462	Rhetorical Criticism	3
C	Communication Electives	9
(Print, Speech, or Electronic Media)		
<i>Total units required for emphasis</i>		<i>60</i>

Music And Theology Emphasis Courses

Interdisciplinary Music Core Courses		42
BTH325	New Testament Theology	3
BTH326	Old Testament Theology	3
BTH373	Historical Theology I	3
BTH411	Theological Systems.....	3
<i>One of the following.....</i>		<i>3</i>
BTH416 Contemporary Theology.....		3
BTH424 Theology Seminar		3
BTH	Bible Electives	3
<i>Total units required for emphasis</i>		<i>60</i>

Music and Youth Ministry Courses

Interdisciplinary Music Core Courses		42
MU476	Advanced Conducting	2
MU494	Church Music Internship	2
BC301	Intro. to Biblical Counseling	3
BCE301	Intro. to Christian Education	3
BTH336	Doctrine of the Church	2
BYM321	Introduction to Youth Ministry	3
BYM322	Youth Culture and Conflicts	3
<i>One of the following</i>		<i>3</i>
BTH325 New Testament Theology (3)		
BTH326 Old Testament Theology (3)		
BTH335 Doctrine of Salvation (3)		
<i>Total units required for emphasis</i>		<i>63</i>

MINOR IN MUSIC

MU110, 310	Collegiate Singers	4
MU130	Concert Attendance (4 sem.)	0
MU141	Music Theory I	4
MU142	Music Theory II	4
MU151, 411	Computers in Music	2
MU196	Music and Art for Musicians	3*
MU271	Basic Conducting	2
MU333	Hymnology and Worship	3*
Individual Instruction		6
Upper Division Music Electives		4
<i>Total Core Courses</i>		<i>26</i>
*Satisfies Gen. Ed. Requirement		

Course Offerings in Music

GENERAL MUSIC

MU102 Music Fundamentals (2)

Course designed for the non-music major. Provides basic knowledge of the elements of music including melody, chords, rhythm. Requires no prior instruction in music.

MU141 Music Theory I (4)

Designed for the music major. Study of the fundamentals of music including proper notation procedures, scales, keys, intervals, rhythm, and melody; also chord construction with emphasis on four-part writing and analysis of harmonic progressions involving diatonic triads and non-harmonic tones. Melodic, rhythmic, and harmonic dictation; sight-singing and keyboard drills. Class meets five hours weekly.

MU142 Music Theory II (4)

Further harmonic study including diatonic seventh chords, secondary dominants, and leading-tone chords, modulation, binary and ternary form, and popular music symbols. Further aural drill, sight-singing, and keyboard harmony. *Prerequisite: MU141. Class meets five hours weekly.*

MU151/411 Computers in Music (2)

The course will familiarize students with the computer and what it can do through a MIDI system. Emphasis in digital sound programming as well as musical arrangement programming.

MU190 Introduction to Music and Art (3)

An overview of music and art in Western Civilization. Integrates culture, philosophy, and history, and helps the student to verbalize a biblically-based philosophy of music. Includes a segment on hymnology and worship, concert attendance, and a field trip to the Getty Center.

MU196 Music and Art for Musicians (3)

Establishes a foundation in music and art in Western Civilization. Relates music and art to culture, philosophy, and history, and helps the student develop a biblically-based philosophy of music. Includes a segment on American music and a field trip to the Getty Center. *Prerequisite: Major in music or approval of the instructor.*

MU241 Music Theory III (4)

Study of sixteenth century and eighteenth century contrapuntal practices with analysis and writing assignments. Study of variation technique, analysis of large forms such as sonata, allegro and rondo form and written

analysis, aural recognition, composition and keyboard performance of borrowed chords, the Neapolitan sixth and augmented sixth chords. Continued sight-singing of chromatic melodies. *Prerequisite: MU142. Class meets five hours weekly.*

MU242 Music Theory IV (4)

Further study of augmented sixth chords, altered dominants and chromatic mediant, ninth, eleventh and thirteenth chords. Study of compositional devices used in Impressionism and in the twentieth century involving analysis and original composition using these devices. *Prerequisite: MU241. Class meets five hours weekly.*

MU271 Basic Conducting (2)

Basic study of song-leading, conducting patterns, and styles through practical experience in the classroom, using hymns and choral materials. *Prerequisite: MU141.*

MU283 Diction for Singers: IPA, English (2)

Study of the international phonetic alphabet and singing in English.

MU284 Diction for Singers: Italian, German, French (2)

Study of singing diction in Italian, German and French languages using the international phonetic alphabet.

MU313 Percussion Techniques (1)

Basic elements of playing percussion instruments as it relates to school teachers. Basic rudiments, design, and maintenance of percussion instruments.

MU314 Woodwind Techniques (1)

Basic elements of playing woodwind instruments as it relates to school teaching. Performance skills, literature, and maintenance of woodwind instruments.

MU315 Brass Techniques (1)

Basic elements of playing brass instruments as it relates to school teaching. Performance skills, literature, and maintenance of brass instruments.

MU316 String Techniques (1)

Basic elements of playing string instruments as it relates to school teaching. Positions, design, maintenance, and literature of string instruments.

MU333 Hymnology and Worship (2)

Historical aspects and trends of worship to the present; historical development of the hymn: Greek, Latin, hymns of the Reformation, English, American, modern trends in hymn-writing; the gospel hymn; standards for analysis and evaluation of hymns and tunes; evaluation of hymnals; hymns in the devotional life of the church.

MU334 Church Music Administration (2)

Designed to give organized presentation and leadership to students who are interested in the music ministry of the church. Because those taking the course would have sufficient music background, areas of study would commence on a high level, to include the hymn ministry of the congregation, working with the pastoral staff, music in the Christian education program, repertoire, philosophy of church music, the “combination position,” special programs, the music committee, multiple choir programs, equipment and materials, worship and leadership.

MU341 Stage Training (2)

Taught in conjunction with MU111/311 Opera Workshop. Basics of stage deportment and acting as well as stage terminology will be incorporated into the staging of opera scenes for public performance.

MU348 Production Techniques (1)

This class will provide an environment where students may, through a “hands-on” approach, learn the techniques, problems, and solutions of producing a large-scale musical and/or dramatic presentation in a school or church environment.

MU353 Tonal Counterpoint (2)

A study of and practice in the materials and methods of polyphonic harmony. Primary stress is placed on the practices of the 18th century. *Prerequisite: MU242.*

MU363 Accompanying (2)

Study and performance of piano accompaniment for vocal and instrumental literature; discussion of styles and performance practices; experience in public performance.

MU364 Sight-Reading and Improvisation at the Keyboard (2)

Designed to give the advanced keyboard student greater fluency in the arts of sight-reading and improvisation.

MU365H Church History (3)

See course H365 under Course Offerings in History, Division of Social Science.

MU393 Music History and Literature I (3)

A study of the history and literature of music from ancient times to the Baroque period.

MU394 Music History and Literature II (3)

A study of the history and literature of music from the classical period to the twentieth century period.

MU397 World Music (3)

A survey of trends, styles, and forms of music other than that of the western tradition.

MU399 Synthesizer Programming (2)

This course is designed to develop the student’s ability to effectively utilize the synthesizer both in live performance and in recording.

MU414 Introduction to Technology in Music Education (2)

Applications of computers and electronic music to music education. Survey of current approaches and materials used in personal development and as classroom tools.

MU416ED Teaching Music in the Elementary and Secondary School (3)

Survey of materials, methods of teaching and philosophies of vocal, general, and instrumental music programs found in elementary through senior high schools. At least nine classroom hours of observation/fieldwork are required.

MU418 Marching Band Methods and Charting (2)

Provides students with knowledge, fundamental skills, and an educational philosophy that are important in organizing, running, and providing leadership to a high school marching band program. Computer-aided charting will result from discussion of terminology, marching techniques, show development, music selection, drill designs, and charting flow.

MU421 Directed Studies (1-3)

Intensive study of a selected area of music. *Prerequisite: Permission of the department chairperson.*

MU425 Composition (2)

The study of the craft of musical composition. Thematic organization and development, pacing, and formal continuity. Use of computer/synthesizer technology in writing for films will also be included. May be repeated once for credit.

MU426 Advanced Composition/Film Scoring (2)

A course that includes various contemporary compositional styles, as well as computer technology and film scoring. Participation in annual composition recital is required. *Prerequisite: MU425 or permission of instructor. Highly recommended for theory/composition majors.*

MU428 Choral Methods (2)

A broad survey of choral repertoire from Gregorian chant to present-day compositions. Emphasis is placed upon knowing the availability and sources of music and of appropriateness for the church and school. Includes a plan for the establishment of the graded music program with special attention given to methods and materials. Field experience required.

MU431 Music for Elementary Teachers (3)

Introduction to the fundamentals of music notation and structure and their application in musical activities within the elementary classroom. Not for Music majors.

MU443 Twentieth Century Harmony (2)

A survey of twentieth century composition techniques. *Prerequisite: MU242.*

MU445 Professional Arranging (2)

The course is aimed to familiarize the student with many of the professional arrangement practices used commercially. The student will be encouraged to write using the compositional practices of several of the major musical time periods. There will also be an emphasis on computers and sequencing.

MU456 Form and Analysis (2)

The development of musical form, beginning with simple song form and continuing through instrumental and orchestral compositions. *Prerequisite: MU242.*

MU464 Vocal Pedagogy (2)

The science and art of training the singing voice. Principles of resonance, breath support, registration, and expression. *Prerequisite: permission of the instructor.*

MU466 Vocal Literature (2)

Performance and study of vocal literature from all the major periods. Purpose is to survey as much literature as possible to study the development of vocal music as well as its use for teaching purposes.

MU474 Orchestration (2)

The instruments: ranges and limitations. Scoring for sections and full orchestra. The church orchestra. *Prerequisite: MU242.*

MU476 Advanced Conducting (2)

Advanced techniques in choral and instrumental literature. *Prerequisite: MU271.*

MU477C-U Instrumental Pedagogy (2)

Survey of methods and literature as they apply to an instructor in a specific instrument. *Prerequisite: permission of the department chair.*

MU478C-U Instrumental Literature (2)

Performance and study of literature for the specific instrument from early stylistic periods to the present. Purpose is to survey as much literature as possible to study the development of music for the instrument as well as to study its use for teaching purposes.

MU484 Senior Seminar in Music (3)

A senior capstone course that correlates music history, literature, and theory, with a writing component expressing the student's philosophy of music from the Christian perspective. Emphasizes leadership and encompasses the wide-sweeping expectations of the the profession. Includes preparation for the major field exam, graduate school application procedures, career possibilities, and an exit interview.

MU485 Piano Pedagogy (2)

Survey of piano methods and literature as they apply to the private piano instructor. *Prerequisite: permission of the instructor.*

MU486 Piano Literature (2)

Performance and study of keyboard literature from early Baroque to the present. Purpose is to survey as much literature as possible to study development of keyboard music as well as its use for teaching purposes.

MU488 Handbell Directing & Advanced Techniques (1)

A study of the particulars of directing a handbell choir. Topics include: music selection and preparation, ringer replacement, rehearsals and performance techniques, and advanced ensemble ringing techniques. May be repeated for credit. *Prerequisite: MU140H/340H. Corequisite: MU180H/380H.*

MU494 Church Music Internship (2-4)

Between their junior and senior years, music and youth ministry majors are placed in a non-paying supervised position where they have responsibility for some facet of ministry.

APPLIED MUSIC

Music majors will study their individual performance area each semester unless exempted by the department chairperson. All students taking applied music are required to attend regular student recitals, as well as any other formal or informal recitals sponsored by the Department of Music.

The fee for private lessons is not included in the tuition package. College credit is granted for private lessons as follows: one lesson per week-1 unit; two lessons per week-2 units. Private lessons are thirty minutes in length. Lesson

and practice schedules are prepared under the direction of the department chairperson. Students are expected to practice 6 hours for each lesson. Lessons missed by the instructor will be made up. Lessons missed by the student will also be made up providing the student notifies the instructor a reasonable length of time in advance. Lessons falling on holidays or during vacation periods will not be made up.

All music majors will present themselves before the faculty of the Department of Music for semester jury examinations in their respective areas of applied music study. In order to register for upper division applied music, a student must have successfully completed four semesters of work in the same area of music study.

MU100/300 Vocal Ensemble (1-2)

Auditioned group rehearsing under faculty supervision. May be repeated for credit.

MU110/310 Collegiate Singers (5)

Preparation and performance of major oratorio works one semester of the year, performing accessible music the next semester. Meets once weekly. Open to all students. No auditions. May be repeated for credit.

MU111/311 Opera Workshop (1)

Opera scenes are performed from a variety of styles and time periods. Works of the masters, as well as more contemporary composers are represented. At the end of each semester, staged and costumed scenes are produced. All singing is in English.

MU120/320 The Master's Chorale (1)

Concert choir of 50 to 60 voices. Membership open to all students by audition with the director. Strong emphasis on concert choral literature of varied eras and styles. Local concerts and Spring tour. May be repeated for credit. *Co-requisite: MU100/300.*

MU130/330 Concert Attendance (0)

Attendance at a specified number and types of concert each semester. Pass/Fail; no tuition.

MU140/340 Symphonic Band (1)

Auditioned group rehearsing under faculty supervision. May be repeated for credit.

MU140B/340B Brass Ensemble (1)

Open to all students by audition. May be repeated for credit.

MU140F/340F Flute Ensemble (1)

Open to all students by audition. May be repeated for credit.

MU140H/340H Handbell Ensemble (1)

Open to all students. May be repeated for credit.

MU140J/340J Jazz Band (1)

Open to all students by audition. May be repeated for credit.

MU140P/340P Percussion Section (1)

Open to all students by audition. May be repeated for credit.

MU140S/340S String Ensemble (1)

Open to all students by audition. May be repeated for credit.

MU160/360A-U Individual Instruction (1)

Private lessons in performance areas: piano, voice, guitar, organ, brass, woodwind, strings, and percussion. One half-hour lesson per week for 1 unit. May be repeated for credit. *Prerequisite for voice students: one semester of piano instruction or equivalent.*

MU170A-F/370A-F Class Instruction (5-1)

Small class (not over 8) instruction in performance areas of voice, piano, or other areas. Designed for the student with little or no previous private training. May be repeated once for credit.

MU180H/380H Advanced Handbell Ensemble (1)

Open to all students by audition. May be repeated for credit.

Physical Education

Nathan S. Wright, Chairperson

As a physical education major at The Master's College, students have the opportunity to study important principles they can use for a successful career and effective ministry in physical education and sports. This concentration of study helps mold a person's knowledge in educational teaching components in activity skills, educational methods, and scientific factors in body movement analysis, and athletic training techniques.

The Department of Physical Education is designed to prepare Christian leadership in such areas as teaching, coaching, and recreational programs. The college is particularly interested in graduating students who will participate in the instructional needs of the elementary and secondary schools, both public and private.

California Single Subject Teaching Credential in Physical Education

Students desiring to obtain a California Single Subject Teaching Credential in physical education should talk to their advisors about specific major requirements for this credential and make application to the Teacher Education Department.

Senior Competency Requirements

All graduating seniors in the *Physical Education Emphasis* are required to pass a department assessment exam with at least a 70% grade. The exam consists of the following two sections: (1) writing analysis and subject matter competencies and (2) skills assessment evaluations in at least nine of the fourteen requirements for Professional Activities courses. All graduating seniors in the *Athletic Training Emphasis* are required to pass a department assessment exam with at least a 70% grade. The exam consists of writing analysis and subject matter competencies.

PHYSICAL EDUCATION CORE COURSES

LS221	Human Anatomy and Phys. I	4
LS222	Human Anatomy and Phys. II	3
PE124	Principles of Physical Education	2
PE256	Movement Education	2
PE222a	Sport Analysis	2
PE223	Sport Analysis Practicum	2
PE303	History and Philosophy of P.E. (W)	3
PE313	Adapted Physical Education	3
PE314	Kinesiology (W)	3
PE316	Physiology of Exercise	3
PE324	Psychology of Coaching	2
PE383	Teaching Individual/Dual Sports	3
PE404	Sport in American Culture	3

PE405	Tests and Measurements	3
PE425	Prev./Care of Athletic Injuries	3
PE436	Motor Learning	3
PE490	Senior Competency	1
PE492	Organization and Admin. of P.E	3
Physical Education Electives		2
<i>Total core courses</i>		50

Physical Education General Emphasis Courses

Physical Education Major Core Courses		50
Professional Activities I		2
Professional Activities II		2
Professional Activities III		2
Professional Activities IV		2
Professional Activities V		3
Professional Activities VI		1
Professional Activities VII		1
Professional Activities VIII		1
<i>Total units required for emphasis</i>		64

Athletic Training Emphasis Courses

Physical Education Major Core Courses		50
PE425	Prevention & Care of Athletic Injuries	3
PE426	Advanced Prevention and Care of Athletic Injuries	3
PE439	Reconditioning of Athletic Injuries	3
PE465	Special Topics in Athletic Training	2
<i>Total units required for emphasis</i>		61

Those students desiring to have an emphasis in Athletic Training can take selected training courses in place of activity courses. However, the activity courses are required if a student is planning on completing a California State Single Subject Teaching Credential.

Minor in Physical Education

For a minor in Physical Education, the following courses are required:

LS221	Human Anatomy and Phys. I.....	4
LS222	Human Anatomy and Phys. II	3
PE212	Principles of Physical Education	2
PE303	History and Philosophy of PE	3
PE314	Kinesiology	3
PE324	Psychology of Coaching	2
PE405	Tests and Measurements	3
PE414	Org./Adm. Of Physical Education	3
Physical Education Electives		2
<i>Three of the following:</i>		6
PE103, PE113, PE114, PE124, PE235, PE245, PE266 (2 units ea.)		
<i>Total units required for minor</i>		31

Course Offerings in Physical Education

PE100/400 Intercollegiate Athletics (1)

Open only to those individuals participating on an intercollegiate team. Credit for intercollegiate sports cannot be used to fulfill general education requirement for physical education. No more than four total semester hours, including transfer hours, for any combination of different sports may be taken for credit.

IA110/410 Intercollegiate Basketball (1)

IA121/421 Intercollegiate Cross Country (1)

IA131/431 Intercollegiate Soccer (1)

IA141/441 Intercollegiate Volleyball (1)

IA192/492 Intercollegiate Baseball (1)

Professional Activities I: Team Sports (2)

Development of skills in at least two units of the following team sports. Meets 3 hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE103a Soccer (1)

PE103b Football (1)

PE120 Track & Field (1)

PE235a Basketball (1)

PE266a Volleyball (1)

Professional Activities II: Racket/Club Sports (2)

Development of skills in at least two units of the following racket/club sports. Meets 3 hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE109 Racketball (1)

PE114a Golf (1)

PE235b Badminton (1)

PE266b Tennis (1)

Professional Activities III: Aquatics (2)

Development of skills in the following two aquatic levels.

Meets 3 hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE113a Beginning Swimming (1)

PE124b Intermediate/Advanced Swimming (1)

Professional Activities IV: Gymnastics (2)

Development of skills in the two following gymnastic areas. Meets 3 hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE114b Beginning Gymnastics (1)

PE124a Intermediate/Advanced Gymnastics (1)

Professional Activities V: Conditioning/Rhythms (3)

Development of skills in at least three units of Conditioning and Rhythms. Meets 3 hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE113b Rhythms (1)

PE245a Aerobics (1)

PE245b Body Conditioning (1)

Professional Activities VI: Combatives (1)

Development of skills in at least one Combative course.

PE268a Self Defense (1)

Note: Other type of Combative course would fulfill requirement.

Professional Activities VII: Outdoor Educational Activities (1)

Development of skills in at least one Outdoor Educational Activity.

PE270a Rock Climbing (1)

Note: Other types of Outdoor Educational Activity courses would fulfill requirement. Ex: Bicycling

Professional Activities VIII: Nontraditional (1)

Development of skills in at least one Nontraditional Activity. Meets 3 hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE119 Archery (1)

PE268b Pickleball (1)

PE105a Field Work in Athletic Training I (1)

An introductory course to the athletic training emphasis. Designed for freshman and sophomore student trainers to introduce them to the program, rules, goals, objectives, and the governing organization - the National Athletic Trainers Association. The student will observe daily activities in the training room, learn training room policies and procedures, emergency procedures, and basic wrapping and taping procedures.

PE105b Field Work in Athletic Training II (1)

A second semester course designed for the freshman and sophomore student trainer to continue learning and improving wrapping and taping procedures along with modality use, vital sign measurement, and a variety of other related athletic training skills.

PE212 Principles of Physical Education (2)

A study of the foundations and purposes of physical education in relation to the total school program. Provides opportunity to observe secondary and elementary physical education classes in operation. Required of all departmental sophomores in order to continue with the physical education major.

PE222 Sports Analysis (2)

Analysis of the organization, fundamentals, techniques, and strategy of coaching a specific sport.

PE223 Sports Analysis Practicum (2)

Observation and analysis of an interscholastic sport team program.

PE256 Movement Education (2)

Principles of movement are analyzed and practiced as they apply to locomotor and non-locomotor skills. Stress is placed on the development of creativity, coordination, rhythm, and timing. *Prerequisite: PE245 or equivalent.*

PE303 History and Philosophy of Physical Education (3)

A study of the historical background, aims, and objectives of physical education and the place of physical education in modern life.

PE313 Adapted Physical Education (3)

A study of the principles of the physical education program for the handicapped and an analysis of disabilities and their implications for the physical education program.

PE314 Kinesiology (3)

A course in the mechanism of bodily movements. The movements of the body are studied as they are used in games, sports, and the various occupations of life. *Prerequisite: LS221.*

PE316 Physiology of Exercise (3)

A study of the effects of muscular activity on the human body under various circumstances. *Prerequisite: LS221.*

PE324 Psychology of Coaching (2)

A study of current problems and trends in the administration of athletics.

PE383 Teaching Individual and Dual Sports (3)

Analysis of the organization, fundamentals, techniques, and strategy of teaching tennis, archery, badminton, golf, swimming, gymnastics, and track and field. *Prerequisite: completion of all professional activity courses.*

PE402 Health Education (1)

A study of the Principles of Health Education. This course meets the requirements needed for a Professional Clear Teaching Credential.

PE404 Sport in American Culture (3)

A study of the impact of sports on American culture.

PE405 Tests and Measurements (3)

Methods of giving and scoring tests and the use of the results. Evaluation of test materials and testing programs.

PE412ED Teaching Physical Education in the Secondary School (3)

A study of the physical education techniques and materials used in junior and senior high schools. *Prerequisite: admission to the Teacher Education Program. See course ED412PE. At least thirty (30) hours of observation will be required.*

PE414 Organization and Administration of Physical Education (3)

A study with suggestions for implementing the physical education program, with emphasis on departmental organization, buying and caring for equipment, care of facilities, tests and measurements, and the importance of the interschool and intramural programs.

PE425 Prevention and Care of Athletic Injuries (3)

Theory and practice in the prevention and care of athletic injuries. This course will cover: 1) the legal liabilities and duties associated with rendering injury care to the patient; 2) the types of injuries most often seen in athletes; 3) basic wound healing and the general injury cycle; and 4) basic injury recognition and evaluation techniques. *Prerequisite: LS221.*

PE426 Advanced Prevention and Care of Athletic Injuries (3)

An advanced course in theory and practice in the prevention and care of athletic injuries. This course will primarily deal with advanced injury evaluation and physical examination techniques of the spine and upper extremities. This course will also cover injuries to the internal organs, and injuries to the head, face, and neck. *Prerequisites: PE 425, with a minimum letter grade of "B", Admittance to the Athletic Training Program.*

PE436 Motor Learning (3)

A study of the theories related to motor learning and human development, and the nature of learning basic locomotor and sports skill theories as related to physiological, psychological, and sociological aspects of development.

PE 439 Techniques of Athletic Training (3)

Lecture/demonstration experiences designed to expose the student to the techniques and knowledge required of athletic trainers. Topics covered include: emergency medical techniques, transportation of the injured athlete, athletic equipment fitting, protective equipment fabrication, upper and lower extremity injury evaluation, taping, and bracing. *Prerequisite: PE 425, with a minimum letter grade of "B".*

PE448 Research in Physical Education (1-3)

An elective course involving intensive library and field study of a selected topic in contemporary physical education. *Prerequisites: permission of the instructor; senior or graduate standing.*

PE465 Special Topics in Athletic Training I (2)

Relevant topics in athletic training covered in a seminar setting. Topics will include the organization and administration of athletic training programs, including all administrative components pertaining to health care services, financial management, training room management, personnel management, and public relations. *Prerequisite: Admittance to Athletic Training Program.*

PE490 Senior Competency Exams (1)

Required written analysis and skill assessment exam. The student must pass the exams with at least 70% in order to graduate. Individuals in athletic training emphasis only have to complete written exam.

ELECTIVES**PE110 Life Fitness Techniques (2)**

Designed to develop a reasonable level of physical fitness through organized programs of exercise and activities. Students will acquire skills, knowledge, and attitudes that will enable them to continue in a self-directed fitness program after the semester has been completed.

PE335 Analysis of Basketball (2)

Analysis of the organization, fundamentals, techniques, and strategy of coaching basketball.

PE336 Analysis of Softball (2)

Analysis of the organization, fundamentals, techniques, and strategy of coaching softball.

PE346 Analysis of Track and Field (2)

Analysis of the organization, fundamentals, techniques, and strategy of coaching track/field.

PE356 Analysis of Baseball (2)

Analysis of the organization, fundamentals, techniques, and strategy of coaching baseball.

PE363 Analysis of Soccer (2)

Analysis of the organization, fundamentals, techniques, and strategy of coaching soccer.

PE365 Analysis of Volleyball (2)

Analysis of the organization, fundamentals, techniques, and strategy of coaching volleyball.

PE373 Sports Officiating I (2)

An elective course consisting of a study of the rules and techniques of officiating basketball and soccer. Included is laboratory work in officiating in the gymnasium and on the field.

PE384 Sports Officiating II (2)

An elective course consisting of a study of the rules and techniques of officiating volleyball and baseball. Included is laboratory work in officiating in the gymnasium and on the field.

PE415 Physical Education in the Elementary School (2)

An elective course involving a study of the physical education techniques and materials used in the elementary school. An exploration of physical education activities which can be used at the elementary school levels.

Degree Completion Program

Greetings from Dr. John MacArthur, President

The Master's College recognizes that many adults have been hindered from completing their college degree because of career responsibilities, family obligations, or any number of situations. To meet the needs of these individuals, the Degree Completion Program has been developed and is administered through the Center for Professional Studies.

The curriculum of this program is specifically designed to accommodate the adult learner by offering an accelerated course of study leading to a bachelor's degree. This program enhances the Christian's critical thinking, oral communication, and writing skills with the goal of preparing the individual for an active leadership role and testimony in ministry or the workplace.

The program is open to adults who have a testimony of personal faith in Jesus Christ, have completed approximately 40 semester hours of college-level coursework in an accredited institution, and are at least 25 years old. There are three Bachelor of Arts (B.A.) degree programs from which to choose: Christian Ministries, Organizational Management, or Liberal Studies with a multiple subject teaching (K-6) emphasis. These programs may be completed in about 20-22 months by attending classes one night a week.

Admission & Assessment

The college welcomes applications from all individuals who have placed their faith in Jesus Christ as Lord and Savior. The Master's College is committed to a policy of non-discrimination on the basis of ethnic origin or sex in its admissions policies. The requirements for admission are:

- Statement of Faith.
- Completion of approximately 40 semester units* from an accredited college to enter the major.
- Minimum age of 25.

- GPA of 2.0 (4.0 scale) or better on all prior academic work.
- Ability to write at the collegiate level.
- Completion of application forms and payment of the \$35 application fee.

Process

To be considered for admission, the applicant should follow these steps:

1. Attend an information meeting, or call an enrollment counselor to schedule an appointment.
2. Complete and submit an application and the \$35 application fee.
3. Request any official transcripts from all colleges or universities attended.
4. Distribute reference forms.
5. Complete and submit a writing sample.
6. Apply for Financial Assistance as needed.
7. Attend the registration and orientation evening.
8. Take a math diagnostic test (MA070).
9. Attend the convocation dinner.

Writing Sample

During enrollment in the Degree Completion Program at The Master's College, students will be required to complete a considerable number of writing assignments which must be done in accordance with college standards. The writing sample is part of the enrollment process and must be submitted and evaluated in order for an applicant to be granted formal admission into the program.

Writing samples will be evaluated on the basis of clarity, organization, and mechanics. Proofread compositions carefully. Attention should be given to essay organization (thesis statement, introduction, and conclusion), paragraph development (topic sentences and major and minor supports), sentence

* Applicants with low units should contact an enrollment counselor regarding the Degree Completion Program General Education School.

structure, punctuation, and spelling. Do not use clichés or slang.

Writing samples will be read and evaluated by a writing instructor. The purpose of the evaluation is to gain insight on the applicant's current level of writing skills.

Credit for Prior Learning

Academic credit for professional schools and training, military training and College Level Examination Program (CLEP) may be awarded at the discretion of The Master's College. An enrollment counselor is available to review with each student the requirements for pursuing possible academic credit. Credit for prior learning must:

1. Be subject to the academic policies of The Master's College.
2. Be college-level learning that is well documented, not mere exposure or experience.
3. Not have been duplicated in other college credit.

Financial Information

1. Application Fee of \$35
2. Non-refundable registration fee of \$100.00
3. Adequate tuition funding eligibility based on one of the following payment methods:
 - a. Financial Aid (Title IV loan)
 - b. Personal Financial Assets
4. An acknowledged specific tuition payment plan exercising one of the following plans of action:
 - a. **Semester Payment Plan:** Payment in full of the tuition at the beginning of each semester.
 - b. **4-month Payment Plan:** Payment of the semester divided into four equal payments.
 - c. VISA, MASTERCARD, DISCOVER, & AMERICAN EXPRESS are accepted for payment of tuition and fees.

Student Account Policy

We continue to trust the Lord to meet the needs of each student and the needs of The Master's College. Trusting that all who can pay in full at registration will do so, we have taken a step of faith for those with exceptionally limited resources by offering the payment options listed previously. In our continued pursuit of wise stewardship, the following Student Account Policies have been established:

1. All general fees and academic fees, e.g., application and registration, must be paid in full before or during registration.
2. Any balance owed from a previous semester must be paid in full before the beginning of the next semester.
3. All financial aid requirements must be met no later than 60 days after the first day of class for each semester. Government grants & loans will be deducted from the student's bill.
4. Transcripts and diplomas will be withheld if a student has financial obligations to the college.
5. The college reserves the right to dismiss a student for failure to make deferred payments on a timely basis.

Financial Aid

Preparing for college requires advanced planning, especially in the area of faithful financial stewardship. To assist prospective students in making appropriate financial preparations, the following facts are presented for consideration.

Any student wishing to apply for financial assistance should contact a program counselor at the Center for Professional Studies Office, who will provide all the necessary applications and counseling to complete the applications. The student should complete the applications, and submit them to the TMC Center for Professional Studies office. The Center staff will assist in answering any questions concerning an individual student's financial aid.

Specific Financial Assistance

Employer Tuition Assistance. These benefits are available to any student whose employer offers such assistance.

Federal Pell Grant. The Federal Pell Grant is a need-based grant which ranges from \$200 to \$4,000 per academic year. Eligibility is based on cost of attendance and the student's estimated family contribution as determined by the FAFSA (Free Application for Federal Student Aid).

Federal Family Educational Loan Program.

There are two types of loans available under the Federal Stafford Loan Program. Eligibility for each of the programs is determined by the school.

The subsidized Federal Stafford loan is a low-interest, variable-rate, need-based loan that assists students in paying for college. The federal government pays the interest to the lender while the student is enrolled at least half-time. They also pay the interest during the first six-month grace period and authorized deferment periods.

The unsubsidized Federal Stafford Loan is available to students who may not qualify for a subsidized Federal Stafford Loan or who qualify for less than the full amount of a subsidized Federal Stafford Loan. The government does not pay the interest to the lender on the student's behalf. The interest that accrues can either be paid while the student is enrolled or can be capitalized (added to the principle balance of the loan).

Cal Grant. The Cal Grant is similar to the Pell Grant but ranges up to \$11,000 per academic year for those selected.

Veterans Benefits. These benefits are available to those who qualify. Eligibility for this benefit is determined by the Veterans Administration, and potentially eligible students should contact their local Veterans Administration representative at (800) 827-1000.

Graduation Requirements

To graduate with a Bachelor's degree, each student must:

1. Complete a minimum of 122 semester units of acceptable credit.
2. Complete a minimum of 40 semester units of upper-division courses (automatically met by major).
3. Maintain a minimum cumulative grade point average of 2.0.
4. Complete the required curriculum for the chosen major field of study.

Christian Ministries Program

The Bachelor of Arts in Christian Ministries has been developed to provide the Christian with an in-depth understanding of theology and ministry. The purpose in presenting this study program is to see the student grow in his/her faith in the Lord Jesus Christ, in knowledge of God's Word, and in ministry for the furthering of God's Kingdom. The faculty who teach in the program love the Lord Jesus Christ and have a keen desire to minister to those of like precious faith. They are drawn from the faculty of The Master's College and Seminary and from local pastorates, providing a rich blend of perspectives and experiences for the classroom.

The curriculum is composed of theology and ministry seminars: the former covering the theological doctrines of the faith, the latter dealing with Christian education, Biblical counseling, missions and evangelism, and church administration. Interspersed among these seminars is a foundation course in bibliology and hermeneutics, an introduction into expositional research, a course on worship, and a course on the principles of spiritual growth. During the program, students will have the option of writing a ministry research paper or taking a Comprehensive Ministry Exam.

CHRISTIAN MINISTRIES MAJOR REQUIREMENTS

BIB302	Ministry Symposium	2
BIB345	Bibliology and Hermeneutics	4
BIB347	Expositional Research.....	2
BIB385	Church History.....	4
BIB383	God, Christ, Holy Spirit, Angels.....	4
BIB384	Man, Sin, Salvation, Church.....	4
BIB481	Christian Education.....	2
BIB484	Church Administration.....	2
BIB365	Worship in Music: Modes and Methods....	2
BIB480	Spiritual Growth.....	4
BIB482	Biblical Counseling.....	4
BIB483	Missions.....	2
BIB486	Practical Theology.....	4
<i>One of the following.....</i>		<i>3</i>
BIB487,488,489 Senior Ministry Paper (3)		
BIB203,323,324 Senior Exam (3)		
<i>Total units required for major.....</i>		<i>43</i>

Organizational Management

The Bachelor of Arts in Organizational Management is designed to equip the student with the management skills and understanding to be an effective servant for Jesus Christ in the workplace, the home, and the church. For each of the courses, the educational process emphasizes the participative or inductive teaching style set in a Christian environment to achieve learning built upon the significant experience which the students bring to the classroom. To maximize the richness of this approach, it is imperative that the students come to each class prepared to participate in a dialogue with the instructor. The instructors are chosen with great care and have demonstrated a love for the Lord Jesus Christ, a desire to minister, advanced academic credentials, and extensive experience in management and supervision.

The curriculum is organized so that some of the courses provide a basic understanding of the management field, the communication tools necessary to succeed, and a framework for the Christian in the workplace. Other courses narrow the focus toward addressing specific dimensions in the field of management. Toward the end of the curriculum, Strategic Management combines all the material covered in the program to deal with relevant issues facing the organizational manager.

ORGANIZATIONAL MANAGEMENT MAJOR REQUIREMENTS

BIB301	Critical Thinking and the Christian Worldview	2
MGT340	Introduction to Research & Methodology	2
MGT411	Organizational Management	4
MGT335	Organizational Communication	4
BIB453	Biblical Ethics in the World of Business	4
MGT409	Leadership Principles & Decision Making	4
MGT413	Human Resource Management	4
MGT355	Managing Information Technology	4
MGT425	Strategic Marketing in a Global Setting	4
MGT435	Financial & Managerial Accounting	4
MGT415	Strategic Management	4
MGT462	Business Seminar	1
<i>Total units required for major.....</i>		<i>41</i>

Liberal Studies/Teacher Education Emphasis

The Bachelor of Arts degree in Liberal Studies/Teacher Education emphasis is designed to offer the Christian a broad, interdisciplinary program of study, the epitome of the liberal arts education for students desiring preparation for entering a teacher training program. Its purpose is to equip the Christian student for effective service to Jesus Christ within the public and private school elementary classroom setting.

This course is specifically structured for those wanting to obtain a California Multiple Subject Teaching Credential and has been developed to meet the current multiple subject program requirements of the California Commission on Teacher Credentialing. It consists of courses in general education, core subjects and advanced specialization. Successful completion of this state approved major meets the state requirements without having to take and pass the California multiple subject assessment for Teachers (MSAT) exam.

NOTICE: It is important to check with the Teacher's Education Department for periodic updates regarding any modifications and/ or additions to the stated list of courses and requirements. Periodically, the state of California mandates changes in program structure and content which the college is required to implement.

LIBERAL STUDIES/TEACHER EDUCATION MAJOR REQUIREMENTS

Graduates from the liberal studies major may pursue a California Multiple Subject Teaching credential by applying to the fifth year credential program offered by the College's Teacher Education department:

BIB301	Traditions & Transitions	3
BCW400	Christian Worldview	3
E332	Advanced Composition	3
BE301	Child Development	3
SS381	Cultural Geography	3
BTH321	Christian Theology	3
ED310	Foundations of Education	3
E322	Children's Literature	3
MU431	Music for Elementary Teachers	3
MA200	Math for Elementary Teachers	3
ED300	Computer System Fundamentals in Education	3
H332	California: Past & Present	3
ART311	Art for the Elementary Child	3
PE415	Physical Education in the Elementary School	2
Emphasis Courses.....		12
<i>Total units required for major.....</i>		<i>53</i>

Center for Professional Studies Course Offerings

CHRISTIAN MINISTRIES

BIB203 Senior Exam I (1)

Comprehensive Ministry Exam. Questions requiring essay responses will be given toward the beginning of the semester in which the tests are taken.

BIB302 Ministry Symposium (2)

This course begins with a focus upon the tools and techniques for adult learners. Critical skills for those transitioning into adult education such as time management, reading improvement, goal setting and study principles are examined. This is followed by a brief introduction to the various ministry opportunities available in the local church setting. Essential ministries in the small church as well as the varied ministries of the larger church are examined. The concept of a Christian world view and the ministry practice are also introduced in this course.

BIB323 Senior Exam II (1)

Comprehensive Ministry Exam. Questions requiring essay responses will be given toward the beginning of the semester in which the tests are taken.

BIB324 Senior Exam III (1)

Comprehensive Ministry Exam. Questions requiring essay responses will be given toward the end of the program in which the tests are taken.

BIB345 Bibliology and Hermeneutics (4)

In this course, the various hermeneutical systems demonstrating the soundness and superiority of the historical-grammatical approach to biblical interpretation are discussed. In addition, the doctrine of Bibliology and its foundational relationship to all of theology and ministry is presented. Finally, practical considerations in the study of God's Word are reviewed.

BIB347 Expository Research (2)

The student will be introduced to the methods of biblical and theological research in terms of traditional library methods as well as various computer and on-line systems.

BIB365 Worship in Music: Modes and Methods (2)

This course examines the practical outworking of individual and corporate worship in the light of a biblical understanding of the Person and Nature of God. Various philosophical and methodological approaches to music in worship will be briefly discussed, focusing on the symbol and substance of worship.

BIB383 God, Christ, Holy Spirit, Angels (4)

This course will cover the major field of systematic theology beginning with Prolegomenon and continuing with Cosmology and Pneumatology. The areas of study will center on the biblical defense for these areas as well as an examination of classic understanding of these doctrines from church history.

BIB384 Man, Sin, Salvation, Church (4)

The course covers the doctrinal subjects of Anthropology, Harmartiology, Soteriology, Ecclesiology, and Eschatology. In addition, a brief discussion of the various Protestant theological systems will be included.

BIB385 Church History (4)

The student will be presented with an overview of church history tracing the growth and development of Christianity from the Apostolic Age to modern American Evangelism. Emphasis will be placed on the development of the major Protestant denominations and associations emerging from the different traditions of the Reformation era.

BIB480 Spiritual Growth (4)

Spiritual Growth considers the key issues of progressive sanctification in the life of the believer. The course centers on a practical methodology for personal spiritual growth, flowing out of a proper understanding of the relevant biblical passages on this vital subject.

BIB481 Christian Education (2)

An introduction to the philosophy and process of Christian education for all age levels.

BIB482 Biblical Counseling (4)

The basic concepts and distinctive features of biblical counseling are introduced. Discussion in this course will include a description of what biblical counseling is and what it involves, the qualifications of biblical counselors, the role of the counselor in biblical counseling and the role of counseling in the ministry of the local church. Emphasis will be placed on the theological foundations of biblical counseling and the key aspects of progressive sanctification. In addition, practical suggestions will be given concerning the counseling process. Case studies will be utilized to enhance learning.

BIB483 Missions (2)

The biblical approach to missions and evangelism in the local church setting is presented. Examination of both local and international missions from a biblical perspective and a basic model of a local church missions program are discussed. Personal evangelism and discipleship are pursued as an integral part of the course. Christian apologetics will be reviewed and discussed also.

BIB486 Practical Theology (4)

This course is designed to allow the student to make use of the theological material and skills acquired throughout the program. Along with short research papers in which students will interact with various issues and challenges facing the contemporary church, they will also identify and present in written form the philosophy of ministry, statement of leadership philosophy, doctrinal foundation, and curriculum strategy they would use to start a new church.

BIB487 Senior Ministry Paper – Segment One (1)

A research project where the student identifies an issue or problem within the church or ministry and develops a biblical approach toward the resolution.

BIB488 Senior Ministry Paper - Segment Two (1)

The second part of the research project where the student identifies an issue or problem within the church or ministry and develops a biblical approach toward the resolution.

BIB489 Senior Ministry Paper – Segment Three (1)

The final part of the research project where the student identifies an issue or problem within the church or ministry and develops a biblical approach toward the resolution.

ORGANIZATIONAL MANAGEMENT**BIB301 Critical Thinking and a Christian Worldview (2)**

This course is designed to re-introduce the student into the rigor of college life. Academic skills such as becoming a master student, time management, goal setting, and study principles are examined. The process of critical thinking and analysis as well as the concept of a Christian worldview will be covered.

BIB453 Biblical Ethics in the World of Business (4)

This course discusses the current thought and application of secular situational business ethics and how it affects our society and the market place. These ethics are compared and contrasted to biblical ethical standards. This course directly instructs the Christian in practicing moral decision-making based on the Bible.

MGT335 Organizational Communication (4)

The principles of communication within an organization are presented. Effective communication methods, both oral and written, will be taught and practiced with an emphasis in using the proper communication method for any given situation.

MGT340 Introduction to Research and Methodology (2)

An introduction to the basic assumptions of the research process. Students will develop effective strategies for good research, locate research information in varying forms of media, retrieve relevant information for research, and critically assess the information collected for their research goals.

MGT355 Managing Information Technology (4)

The student will be introduced to the role of information systems in organizations. The efficient and effective use of information technology will be studied in relation to accomplishing organizational goals.

MGT409 Leadership Principles and Decision Making (4)

Identification and study of the characteristics of successful leaders and the traits they exhibit in everyday decision making responsibilities. Includes an introduction of both secular and biblical examples of leaders, and how Christian ethics make a difference in their leadership role.

MGT411 Organizational Management (4)

A study of organizational structure, its processes and associated human behavior in a constantly changing environment. Management is presented in terms of the four major functions: planning, organizing, leading, and controlling. A comparison of Organizational Behavior and biblical principles are discussed.

MGT413 Human Resource Management (4)

This course explores organizational policies and practices of recruitment and selection, change and development, compensation and benefits, safety and health, employee and labor relations, and legislation. This course will integrate the above policies while strategically helping management obtain organizational goals.

MGT415 Strategic Management (4)

This is a capstone course in which the student is confronted with organizational management issues faced by a manager in today's marketplace. Integrating what has been covered in the entire program, the course assists students in conducting strategic analyses and making strategic decisions while emphasizing the ability to defend the recommendations that are made. Students in the team format will be actively involved in researching various issues and developing positions on each.

MGT425 Strategic Marketing in a Global Setting (4)

Basic marketing theory and terminology in a global environment are presented. Students will have the opportunity to analyze real-world cases, explore domestic and international situations and problems, identify and evaluate critical marketing data, and present their solutions to complex global marketing issues.

MGT435 Financial and Managerial Accounting (4)

Financial concepts and tools for the organizational manager are presented. The objectives of the course are to study and understand the general concepts of financial and management accounting, to understand these concepts in relation to "real world" organizational activities, and to learn how to perform analytical functions essential to successful organizational management.

MGT462 Business Seminar (1)

This course is used to finalize preparation of the student's curriculum portfolio and to measure the student's academic achievement in the Organizational Management's subject matter, by writing a comprehensive case study.

MGT463 Management Business Plan (3)

This course is designed to take knowledge learned in the Organizational Management curriculum and construct a viable action plan that could be used for the capitalization of a small business start-up or buyout. The overall objective is that the students develop the knowledge and skills necessary to own and/or operate a small company that effectively uses biblical principles and Christian ethics that honor the Lord. This would also be practical for students conducting an operational/organizational business plan within their existing corporation.

LIBERAL STUDIES: TEACHER EMPHASIS**ART311 Art for Elementary Children (3)**

For students to teach children basic art skills in a variety of media encouraging creative communication through these skills. Students learn to use art and craft projects to emphasize or reinforce other areas of learning, such as science, history, or biblical teaching. Includes making and using visual aid tools. (Lab fee \$25.)

BCW400 Christian World View (3)

A study of the application of biblical data to contemporary culture, science, and the arts so as to define a Christian world view, integrating liberal arts learning with biblical truth. Beginning with issues of epistemology, the student will be exposed to the relationship between the Bible and natural science, social science, and the humanities, concluding with an emphasis upon the apologetic value of the world view to modern life.

BE301 Child Development (3)

Analysis of the physiological, cognitive, spiritual and personality development from birth through childhood. There will also be a discussion of parenting issues and a critique of the self-esteem movement.

BIB301 Traditions and Transitions (2)

The tools and techniques for adult learners are the focus of this course. Critical skills for those transitioning into adult education such as becoming a master student, time management, goal setting, communication techniques, and study principles are examined.

BTH321 Christian Theology I (3)

An analysis of the great doctrines of Scripture. The significant issues of each great theme are discussed, taking great care to demonstrate that the Scriptures are the only true source of theology. The student is expected to learn to examine all previous doctrinal conceptions in the light of the Word of God.

E322 Children's Literature (3)

A survey of the various types of literature for children. Requires extensive reading and evaluation of children's books.

E332 Advanced Composition (3)

An advanced writing course emphasizing theory and praxis of composition. Special attention given to the five canons of Classical Rhetoric (i.e., invention, arrangement, style, etc.) and broaden and refine stylistic and organizational repertoire in expression. Course involves extensive practice in writing (re-writing) and oral presentation of the work.

ED300 Computer Fundamentals in Education (3)

An in-depth hands-on study of how microcomputers are currently used in the elementary and secondary school classroom. Topics discussed include Computer Assisted Testing, Computer Managed Instruction, Computer Assisted Instruction, and Computer Literacy. (Lab fee \$20)

ED310 Foundations of Education (3)

A course designed to introduce students to processes in today's elementary and secondary classrooms. Includes the study of underlying philosophical bases; characteristics of students; instructional objectives and lesson planning; evaluation and assessment; classroom management; motivation; the teacher as a decision maker; and an overview of current practices and methods in the classroom. Requires twelve hours of observation and participation in a classroom. (Materials fee \$10.)

H332 California: Past and Present (3)

A study of cultural, economic, geographical and political developments in California starting with its Native-American residents, through the Spanish and Mexican periods, and continuing to its present multicultural state. California's present government structure is also examined.

MA200 Mathematics for Elementary Teachers (3)

A course which provides basic competencies for teachers at the elementary school level. Emphasis is upon problem solving and understanding of the principles underlying mathematical concepts.

MU431 Music for Elementary Teachers (3)

Introduction to the fundamentals of music notation and structure and their application in musical activities within the elementary classroom.

PE415 Physical Education in the Elementary School (2)

An elective course involving a study of the physical education techniques and materials used in the elementary school. An exploration of physical education activities which can be used at the elementary school level.

SS381 Cultural Geography (3)

An examination of human and physical geography, including world-wide patterns and developments concerning demographics, race, language, religion, industrialization, urbanization, and ecology. Locations of all the world's nations will be learned during studies of regional geography.

Emphasis Courses (12)

For the advanced specialization, every student must complete 12 units of advanced study in a specific emphasis area. Each semester, two courses in an emphasis will be offered from a choice of two disciplines: Science and History.

The Master's Institute

The Master's College offers individuals the opportunity to study the Bible in a systematic manner through The Master's Institute (TMI).

TMI is an intensive one-year Bible diploma program designed to help students grow and mature in the Word and aid the church in "equipping the saints". Providing students with the opportunity to build a solid foundation on the word of God, the Institute's curriculum offers a systematic study of the Bible. Through The Master's Institute, students gain a practical working knowledge of God's Word and the ability to express that knowledge.

The Master's College recognizes that just an academic knowledge of the Bible is not enough, knowledge needs to be expressed in serving the needs of other saints. To facilitate such service, the Institute helps students discover how they can effectively use their spiritual gifts to serve others. The Master's Institute faculty and staff assist students in finding areas of voluntary service where they can build up the Body of Christ and share the Gospel with unbelievers.

In addition to solid Bible training, upon completion of The Master's Institute, two additional opportunities are available. First, a student may transfer into the baccalaureate program at The Master's College and still complete a bachelor's degree in four years. Second, The Master's Institute coursework is transferable to any other Christian college since The Master's College is accredited by the Western Association of Schools and Colleges.

The Master's Institute meets the need for a foundational biblical education for the following people:

- Recent high school graduates or those over 18 years of age;
- College graduates and professionals who desire biblical training to help them penetrate their unique spheres of influence with the Gospel;
- Students in their college years who see the need for Bible training before continuing higher education;
- Those in the midst of college who see the need for Bible training before continuing their higher education;

- Those preparing for ministry in the mission field or for seminary;
- Men and women of all ages who desire some basic Bible training to effectively use their spiritual gifts in ministering in the local church.

Coursework

The Master's Institute curriculum is comprised of 32 units of Bible courses as follows:

B101, 102	Old Testament Survey I, II	3,3
B201, 202	New Testament Survey I, II	3,3
BTH321, 322	Christian Theology I, II	3,3
Bible Electives.....		14

A Diploma in Bible is given upon satisfactory completion of the coursework. The program may be completed in one year, or may be extended if desired. In order to receive a certificate of completion, a minimum cumulative GPA of 2.0 must be maintained.

APPLICATION PROCESS

Anyone interested in attending The Master's Institute should contact The Master's College Office of Enrollment (800-568-6248) for an application. The completed application along with a \$35 application fee, a reference from the participant's pastor, and a reference from a teacher or employer are required for admittance.

WHAT ARE CLASSES LIKE?

Students enrolled in The Master's Institute program attend classes along with students enrolled in The Master's College's undergraduate academic programs. Class sizes vary depending on the semester and courses chosen. Program participants have the opportunity to discuss relevant topics in class and contribute in ways that improve learning.

THE MASTER'S INSTITUTE IN REVIEW

The Master's Institute provides individuals with an opportunity to study the Word of God in an environment where they are both challenged and equipped to follow the scriptural admonition: "present yourself approved to God as a Workman who does not need to be ashamed, handling accurately the word of truth." (II Timothy 2:15 NASB)

Master of Arts in Biblical Counseling

The Master of Arts in Biblical Counseling (MABC) is designed to be intensely practical. The content of the courses emphasizes the practical skills of counseling without neglecting the solid biblical foundation on which these skills are built. The classes, homework and reading assignments can be practically implemented in each student's life and ministry immediately. Each course the student takes will enhance his/her walk with God and ministry. The MABC degree is designed to help people to study, use, and know Scripture more effectively in their own lives and in their counseling ministries with others. Our goal is to produce men and women who understand God's Word as it applies to the exercise of the spiritual gift of counseling under the oversight of a local church. The graduate should have the following abilities:

- To accurately interpret individual passages of Scripture;
- To systematize biblical truths into a working theology;
- To develop the practical skill of understanding people and their problems;
- To properly apply the truth of Scripture to people in the context of their particular situations, needs, and experiences.

The program is not structured to meet state requirements for licensing. It is designed to equip teachers, pastors, missionaries, and other Christians to meet counseling related needs with the sufficient and superior resources that God provides. We see counseling as a part of the basic discipling ministry of the local church, not as a task reserved for a professional elite. Our program is, therefore, for any Christian who wants to understand and help people in a thoroughly biblical way. We are committed to the task of developing Christians who will think, live, and minister biblically regardless of their vocation.

All students will be encouraged to seek membership in and certification by the National Association of Nouthetic Counselors (NANC). Male students who desire to function in pastoral ministries will also be encouraged to further their theological/pastoral/biblical training in a Master of Divinity (M.Div.) program of study at the seminary level. Students may find that credit for some of the biblical

counseling courses may be accepted as part of the practical theology requirement for an M.Div. degree in a seminary.

Degree Distinctives

The student completing this program will earn a fully accredited Master of Arts in Biblical Counseling degree. This degree consists of 35 graduate level semester units. This degree is offered in two formats: a traditional resident format (MABC-Resident) and a summer modular format (MABC-SIP). Both formats include a final culminating thesis or research project. All students will engage in a rigorous program of study that will aid them in obtaining a greater level of expertise both in knowledge and skill in ministering to people.

For Students with a Bachelor's Degree in Biblical Counseling

For the person who already has a Bachelor of Arts degree or emphasis in Biblical Counseling from an approved college, this program gives the opportunity to obtain further in-depth study in the area of biblical counseling. Students who have already completed the foundational, introductory courses in biblical counseling may waive these courses, and pursue a variety of more advanced courses.

Admission Requirements for the Master of Arts in Biblical Counseling

Acceptance into the MABC program at The Master's College requires:

- An undergraduate degree from a recognized college or university (official transcript required);
- A completed application for Graduate Admission;
- A written personal testimony of your faith in Christ and ministry involvement;
- Personal recommendation forms.

For application materials and further information, please contact the Biblical Counseling Office at (800)568-6248.

**MASTER OF ARTS IN BIBLICAL
COUNSELING DEGREE
REQUIREMENTS**

BC500	Discipleship Lab	1
BC501	Introduction to Biblical Counseling	3
BC502	Essential Qualities of a Biblical Counselor	2
BC503	Methods of Biblical Counseling	2
BC511	Theological Basis of Counseling I	2
BC512	Theological Basis of Counseling II	2
BC521	Problems and Procedures I	3
BC531	Hermeneutics	3
BC542	Marriage and Family Counseling	3
BC556	NANC Membership Seminar	1
BC590	Counseling Practicum	2
BC591	Counseling Observation	1
BC592	Counseling Internship	4
BC599	Counseling Research Project	2
<i>At least two of the following</i>		4
BC508	Christian Life Issues I (3)	
BC509	Christian Life Issues II (3)	
BC516	Evangelism and Discipleship (2)	
BC517	Crucial Issues on the Contemporary Church Scene (2)	
BC518	Counseling and the Book of Proverbs (2)	
BC522	Problems and Procedures II (2)	
BC538	Counseling and Child Development (2)	
BC548	Counseling and Youth (2)	
BC552	Marriage and Family Topics (2)	
BC557	Counseling and Medical Issues (2)	
BC558	Methods of Secular and Integrationist Counseling (3)	
BC581	Counseling Issues I (1)	
BC582	Counseling Issues II (1)	
BC587	Discipling Women (1)	
<i>Total units required for degree</i>		35

**MABC
Course Descriptions**

The Summer Institute Program course numbers are the same as the resident program course numbers with an "s" added (e.g. BC501s).

BC500 Discipleship Lab (1)

The lab requires one hour weekly of small-group discussion led by a faculty member. Structure is deliberately limited to allow for interaction concerning issues arising in daily life, classes and ministries. Relationships, motivations and strategies are examined for the purpose of encouraging transparency and a lifestyle incorporating counseling, encouragement and edification.

BC501 Introduction to Biblical Counseling (3)

This course offers a general introduction to basic concepts and distinctive features of biblical counseling. Students will discuss what biblical counseling is and what it involves, the role of the counselor in biblical counseling, the different kinds of counseling that are needed, the place of counseling in the ministry of the church and how biblical counseling theory and practice relate to and differ from some of the more common secular models and theories. Part of the course will involve a personal improvement project in which the student will evaluate his/her own counseling qualifications, design a plan for improving some area of his/her life, put that plan into action, and then evaluate his/her progress as the course draws to a close.

BC502 Essential Qualities of a Biblical Counselor (2)

This course will help the student to understand the Christ-like character and functional qualities of the discipler/counselor. The course will also provide the environment for self-examination for present and future growth, both in his/her personal walk with Jesus Christ and as a skilled biblical counselor.

BC503 Methods of Biblical Change (2)

This course provides an overview of the counseling process presenting a comprehensive methodological model for promoting biblical change in people. The goal of this course is to encourage biblical thinking and procedures in the process of helping people.

BC511, 512 Theological Basis of Counseling I, II (2, 2)

These courses offer a consideration of the theological realities that form the basis of a proper approach to counseling. Special emphasis is given to the nature of God and of man (fallen and unfallen), a biblical definition regeneration and progressive sanctification, the concept of "the flesh" (old man/new man), an understanding of the heart/mind as used in Scripture, and the place of the local

church in the ministry of counseling. *Please note: BC512 for SIP students is broken into 2 blocks of 1 unit each, BC512s and BC513s.*

BC516 Evangelism and Discipleship (2)

This course presents a biblical approach to evangelism in the local church setting. Various methods of personal evangelism are examined and strengths and weaknesses of these approaches are evaluated. In discipleship, the practical aspects of assisting a believer's growth in the Lord and development of leaders within the local church will be discussed.

BC517 Crucial Issues on the Contemporary Church Scene (2)

This course takes a look at several key areas of confusion and doctrinal controversy where biblical discernment must be carefully applied. Particular attention is given to several key matters that have been controversial among evangelical Christians over the past decade or so. Students are encouraged to apply the principle of *sola Scriptura* as they think through these issues and formulate personal convictions.

BC518 Counseling and the Book of Proverbs (2)

This course is an expositional study of the book of Proverbs considering its special relevance to counseling.

BC519 Counseling and the Book of Ecclesiastes (2)

This course is designed to help the counselor to work with individuals who are struggling with a materialistic cosmology.

BC521, 522 Problems and Procedures I, II (3, 2)

These courses are designed to apply the biblical principles taught in the Introduction to Biblical Counseling (BC501) and the Methods of Biblical Change (BC503) courses to a range of specific counseling problems. Topics discussed include anger, fear, depression, homosexuality, anxiety, eating disorders, incest, child abuse, counseling youth, counseling divorcees, and crisis counseling. During the second semester of this course, each student will research a detailed biblical counseling outline on a teacher-approved counseling issue.

BC528 Cross-Cultural Counseling (3)

This course is an exploratory study of biblical counseling in diverse cultural settings with a particular emphasis on equipping the Christian who seeks to counsel people of a culture different from his or her own.

BC531 Hermeneutics (3)

This course is an introduction to the science and art of interpretation, with special attention to the application of Scripture to counseling. Various interpretive approaches on key scriptural passages will be examined, especially as they relate to the biblical counselor and his task.

BC538 Counseling and Child Development (2)

Analysis of the physiological, cognitive, spiritual and personality development from birth through childhood. There will also be a discussion of parenting issues and a critique of the self-esteem movement.

BC542 Marriage and Family Counseling (3)

Marriage and family problems are present in the majority of counseling cases. This course will give an overview of general marriage and family counseling issues relating to the content and process of counseling. It will then proceed to specifically deal with some of the major difficulties that troubled marriages and families experience from a biblical perspective. Included in the course are discussions of the biblical basis and purposes of marriage, family stages, in-law problems, developing unity, husband/wife roles and responsibilities, correcting communication problems and how to resolve conflicts that arise.

BC548 Counseling and Youth (2)

This course is designed to help the student to understand the intense and frequent problems of young people. A thoroughly biblical understanding of young people and their problems and a functional approach to counseling youth will be presented.

BC552 Marriage and Family Topics (2)

This course will consider such issues as premarital counseling, divorce counseling, financial counseling, mate abuse, rebuilding a marriage after an adulterous affair, dealing with sexual problems and parent/child relationships. Designing and facilitating a marriage or family improvement project will be a part of the student's responsibility for this course. Each student will develop and present to the class a detailed biblical approach for a teacher approved marriage and/or family problem.

BC556 NANC Membership Seminar (1)

All students are encouraged to seek membership in and certification by the National Association of Nouthetic Counselors (NANC). This seminar will prepare the student to take the Theological and the Counselors Exams as part of their NANC membership process.

BC557 Counseling and Medical Issues (2)

This is a survey of the physiological factors that influence areas in a person's life which are of importance when counseling that person.

BC558, 559 Christian Life Issues I, II (3, 3)

This course is designed to help people understand the following: the true nature of the Christian life from its beginning with regeneration to its completion when we enter heaven; the context in which our lives and experiences as Christians take place; the gospel foundation for all Christian obedience; the deceptive character of sin; the manner and ways we are sinned against, the appropriate and effective ways to respond to being sinned against; the procedure for building a biblical framework for defining and dealing with sin—our own and others'; the biblical function and purpose of the church; and the manner in which some people who call themselves Christians erroneously view the Christian life.

BC562 Methods of Secular and Integrationist Counseling (3)

This course is designed to contrast a biblical anthropology and method of change with those espoused by secular psychological theories and methodologies. A special emphasis will be placed on examining the dangers of current integration theory and, through actual case studies, exposing specific ways integrationist methods contradict the processes of change delineated in Scripture.

BC581, 582 Counseling Issues I, II (1, 1)

Numerous crucial issues in counseling will be discussed: the role of women in counseling, the church and biblical counseling, drugs and biblical counseling, developing a counseling ministry in a local church, preaching and counseling, legal issues and counseling, training lay people to counsel, counseling in everyday life, avoiding legalism in counseling, God's laws and ordained authority, and counseling apologetics.

BC583 Discipling Women (2)

This course provides basic training in developing and maintaining a women's ministry within the local church. Topics include the priority of discipleship, a biblical definition of discipleship and training in the how to's of discipleship.

BC590 Counseling Practicum (2)

This course is designed to consider the practical application of the principles of biblical counseling and the various methodological aspects of the counseling process. The course will include student participation in counseling as a counselor, counselee, and an observer. These activities will form the basis of seminar discussions where counseling will be analyzed from a biblical perspective. The goal of this course is to help the student learn, evaluate and sharpen their practical counseling skills. *Prerequisites: BC501, BC503.*

BC591 Counseling Observation (1)

This course consists of observations and discussions of video tapes of counseling sessions. It is designed to help the student learn practical skills in counseling by observation, evaluation, critique and discussion. *Please note: BC591s for SIP students is 2 units.*

BC592 Counseling Internship (4)

This is a supervised and evaluated internship, consisting of at least two actual counseling sessions per week, and a total of 25 hours of counseling. Assistance will be provided for the student in obtaining counseling opportunities. *Prerequisites: BC501, BC503*

BC599 Counseling Research Project (2)

This guided independent research develops a biblical understanding of a counseling approach to a specific problem that could be encountered in counseling. The problem area must be precisely stated in written form, must be pursued under faculty supervision and must be approved by the chairman of the Biblical Counseling Department. A fully documented research project of 100 pages in length is required. *Prerequisites: BC501, BC503*

Teacher Credentialing

Dr. Shirley F. Carpenter, Chairperson

It is the goal of the Teacher Education Program at The Master's College to provide a Biblical perspective and scriptural principles as the foundation upon which the program is based.

The Master's College is authorized by the California Commission on Teacher Credentialing to offer Multiple Subject and Single Subject Preliminary and Professional Clear teaching credentials. In the State of California, teacher education is a program which is taken in conjunction with a student's major. It is not possible in California to obtain a **degree** with a major in teacher education. The Teacher Education Program consists of a series of courses which students take in addition to the requirements of their majors.

Admission Requirements for the Teacher Education Program

Students must complete separate admissions processes to be admitted to BOTH the College and to the Teacher Education program. No Teacher Education course except ED300 and ED310 can be taken prior to admission to the Education program.

Application for admission to the Teacher Education Program is normally submitted in the student's junior year. Junior or senior transfer students should apply for admission as soon as they are admitted to the College. A student must have taken the California Basic Educational Skills Test (CBEST) and must have at least a 2.75 cumulative grade point average for admission to the program. Additional admission requirements and information about the admission process are available in the Teacher Education Office.

NOTICE: *It is important to check with the Teacher Education Department for periodic updates regarding any modifications and/ or additions to the stated list of courses and requirements. Periodically, the state of California mandates changes in program structure and content which the college is required to implement.*

Requirements for Preliminary Multiple Subject Credential

Students interested in obtaining a Multiple Subject Credential (which authorizes teaching in public elementary schools) must meet the following three separate sets of qualification criteria:

- 1) Earn a bachelor's degree at a regionally accredited college or university.
- 2) Prove subject matter competence. Subject matter competency can be proven by either of the following two methods:
 - a) completing a State approved subject matter preparation program;
 - b) passing the Multiple Subjects Assessment for Teachers (MSAT).
- 3) Complete a State approved program of professional coursework.

The College's Liberal Studies/Teacher Education major program has been approved by the State of California to satisfy criteria 1) and 2) above. The requirements for this major are explained in the Liberal Studies section of this catalog.

The College's State approved program of professional preparation for the Multiple Subject Credential satisfies credentialing criteria 3) listed above. There are two prerequisite courses, ED300 Computer Basics for Educators and ED310 Foundations of Education. The professional courses for a Preliminary Multiple Subject Credential are:

ED321	Teaching Reading and Language Arts in the Elementary School	6
ED340	Teaching Social Studies in the Elementary School	2
ED420	Teaching Science in the Elementary School	2
ED430	Teaching Math in the Elementary School	2
ED450	Elementary Student Teaching	12

Before applying for a credential, students must also have a course in U.S. Government, Children's Literature and pass the Reading Instruction Competence Assessment (RICA).

It takes up to five years to complete the Liberal Studies/ Teacher Education degree and the professional coursework. The holder of a California Multiple Subject Preliminary Credential may teach

for five years while completing the requirements for the Professional Clear Credential.

Requirements for Preliminary Single Subject Credential

Students interested in obtaining a Single Subject Credential (which authorizes teaching in public junior high or senior high school) must meet the following three separate sets of qualification criteria:

- 1) Earn a bachelor's degree at a regionally accredited college or university.
- 2) Prove subject matter competence. Subject matter competency can be proven by either of the following two methods:
 - a) completing a State approved subject matter preparation program;
 - b) passing the appropriate PRAXIS examination.
- 3) Complete a State approved program of professional coursework.

A bachelor's degree from The Master's College in any major will satisfy credentialing criteria 1). Students at The Master's College completing majors in Business, English, Home Economics, Mathematics, Music, Physical Education, Biology, or history must take and pass the appropriate PRAXIS examinations to satisfy criteria 2) above. At the present time, the Home Economics major is an approved subject matter program and does not require the passing of the PRAXIS examination.

The College's State approved program of professional preparation for the Single Subject Credential satisfies credentialing criteria 3) listed above. There are two prerequisite courses, ED300 Computer Basics for Educators and ED310 Foundations of Education. The professional courses for a Preliminary Single Subject Credential are:

ED322	Teaching Reading in the Secondary School	3
ED411	Fundamentals of Secondary Education	3
<i>One of the following:</i>		
ED412	Methods of Teaching in the Secondary School	3
ED415HE	Teaching Home Ec. in the Secondary School	3
ED416MU	Teaching Music in the Elementary/Secondary School	3

ED412PE	Teaching P.E. in the Secondary School	3
ED440	Secondary Student Teaching	12

Before applying for a credential, students must also have a course in U.S. Government.

It takes up to five years to complete the bachelor's degree and the professional coursework. The holder of a California Single Subject Preliminary Credential may teach that subject area for five years while completing the requirements for the Professional Clear Credential.

Requirements for the Professional Clear Credential

Students who qualify for a preliminary credential have five years to complete the requirements for a Professional Clear Credential. The requirements are (1) 30 units post-graduate, and (2) completion of specific courses, (3) cardiopulmonary resuscitation (CPR) certification that meets the standards set by the California Commission on Teacher Credentialing.

Any professional coursework taken during the senior year that did not count toward graduation may be used toward the 30 unit post-graduate requirement. The remainder of the 30 units consists of the coursework listed below and any other courses selected to enhance the student's professional teaching ability:

ED460	Introduction to Special Education	3
<i>Either of the following</i>		<i>2-3</i>
ED480	Computer Uses in the Classroom (3)	
MU414	Introduction to Computer Technology in Music Education*(2)	
PE402	Health Education	1
<i>*(for music education majors only)</i>		

Course Offerings in Teacher Credentialing

ED210 Classroom Participation (1,3)

A pre-professional course intended to give the prospective teacher experience as a teacher aide in the classroom. The student selects two schools in which to serve for a total of 10 hours per unit. Recommended for students uncertain about entering either elementary or secondary education professions.

ED300 Computer Basics for Educators (3)

An in-depth hands-on study of how microcomputers are currently used in the elementary and secondary school classroom. Topics discussed include Computer Assisted Testing, Computer Managed Instruction, Computer Assisted Instruction, and Computer Literacy. (Lab fee \$20)

ED310 Foundations of Education (3)

A course designed to introduce students to processes in today's elementary and secondary classrooms. Includes the study of underlying philosophical bases; characteristics of students; instructional objectives and lesson planning; evaluation and assessment; classroom management; motivation; the teacher as a decision maker; and an overview of current practices and methods in the classroom. Requires twelve hours of observation and participation in a classroom. (Materials fee \$10)

ED321 Teaching Reading & Language Arts in the Elementary School (6)

A professional education course designed to enable prospective teachers to develop an initial theory of integrated reading and language arts. Various ways of teaching reading will be discussed, but emphasis will be placed on principles, methods and materials compatible with children's developmental levels and California's English/Language Arts framework. Special needs of diverse populations are addressed. At least 35 hours of fieldwork are required. Course approved as preparation for passing required Reading Instruction Competence Assessment (RICA). (Materials fee \$20) *Prerequisites: ED310; admission to the Teacher Education Program.*

ED322 Teaching Reading in the Secondary School (3)

A professional course designed to expose prospective teachers to effective ways of teaching reading in secondary content classes. Attention will be given to selection and use of textbooks; teaching writing patterns and comprehension strategies appropriate to various content areas; informal assessment of students and ways of adapting assignments to varying reading levels. At least 15 hours of observation in reading are required. (Materials fee \$10) *Prerequisites: ED310; admission to the Teacher Education Program.*

ED340 Teaching Social Studies in the Elementary School (2)

A professional education course dealing with teaching elementary social studies within the guidelines of the California History-Social Studies Framework. Planning for a year and developing an integrated unit are included, as well as methods and materials for teaching each of the social studies goal and curriculum strands. Ways to use social studies to build intercultural understanding and appreciation are included. Includes 10 hours of classroom participation and observation. (Materials fee \$10) *Prerequisites: ED310; admission to the Teacher Education Program.*

ED411 Fundamentals of Secondary Education (3)

A professional education course planned to give the student an introduction to secondary education. Includes an examination of the structure and organization of the secondary school program. At least fifteen hours of observation are required. (Materials fee \$10) *Prerequisites: ED310; admission to the Teacher Education Program.*

ED412 Methods of Teaching in the Secondary School (3)

A professional education course dealing with the objectives, methods, materials, instructional aids, and evaluation for teaching in the secondary school. Each student will study in his or her own field of interest. The course involves classwork on campus as well as in a secondary school classroom. Thirty hours of observation and participation in a classroom are required. (Materials fee \$10) *Prerequisites: ED310; admission to the Teacher Education Program.*

ED412PE Teaching Physical Education in the Secondary School (3)

For course description, see PE412ED.

ED415HE Teaching Home Economics in the Secondary School (3)

For course description, see HE415ED.

ED416MU Teaching Music in the Elementary and Secondary School (3)

For course description, see HE415ED.

ED420 Teaching Science in the Elementary School (2)

A professional education course dealing with the curriculum, materials and instructional aids for teaching science in the elementary school. Includes up to 6 hours of observation and participation in the classroom. (Materials fee \$10) *Prerequisites: ED310; admission to the Teacher Education Program.*

ED430 Teaching Mathematics in the Elementary School (2)

A professional education course dealing with the curriculum, methods, materials, and instructional aids for teaching mathematics in the elementary school. Includes 7 hours of observation and participation in the classroom. (Materials fee \$10) *Prerequisites: ED310; admission to the Teacher Education Program.*

ED440 Secondary Student Teaching (12)

Full-time supervised teaching in approved secondary schools for a minimum of 16 weeks. The student will be given two 8 week assignments at different grade levels. Open only to seniors or fifth-year students in the Teacher Education Program who have completed their subject matter and professional preparations. (Student Teaching fee - \$12.50 per unit.)

ED441, 442 Secondary Student Teaching (6, 6)

Supervised teaching in approved secondary schools full-time for a period of 8 weeks or half-time for a period of 16 weeks. Open only to seniors or fifth-year students in the Teacher Education Program who have completed their subject matter and professional preparations. (Student Teaching fee - \$12.50 per unit.)

ED450 Elementary Student Teaching (12)

Full-time supervised teaching in approved elementary schools for a period of 16 weeks. The student will be assigned to two different grade levels for a period of 8 weeks each. Open only to seniors or fifth-year students in the Teacher Education Program who have completed their subject matter and professional preparations. (Student Teaching fee - \$12.50 per unit.)

ED451, 452 Elementary Student Teaching (6, 6)

Full-time supervised teaching in approved elementary schools for a period of 8 weeks. Open only to seniors or fifth-year students in the Teacher Education Program who have completed their subject matter and professional preparations. (Student Teaching fee - \$12.50 per unit.)

ED460 Introduction to Special Education (3)

Description and history of the field of special education; characteristics of learners with exceptionalities; mild and moderate disabilities, severe and profound, gifted and talented; related needs and educational services; current special education laws. Includes 10 hours of observation in specified areas of exceptionality. *Prerequisites: ED310; admission to the Teacher Education Program.*

ED472 Classroom Management and Discipline (2)

An elective education course which enables prospective elementary teachers to develop an initial personal philosophy of management and discipline which encourages student growth and independence. A major component of the class is identifying ways to deal with diverse students whose learning and behavioral styles, values and goals may differ from those of the teacher and the school. Includes interviewing practicing teachers and classroom observation. (Materials fee \$10.) *Prerequisites: ED310; admission to the Teacher Education Program.*

ED498 Topics in Education (1-3)

An undergraduate seminar or independent studying which significant topics in education are explored. *Prerequisite: instructor approval.*

ED500 Technology Integration into Curriculum (2)

This course is designed to continue training in the use of technology in education. It will go beyond the training given in ED300. It will focus on using technology to collaborate with your peers, evaluate and assess student progress, create & maintain learning environments using technology, communicate through a variety of electronic media, and optimize lessons using technology. A minimum of 10 hours of fieldwork (observations) are required for this course. Two observation hours must be in a technology committee meeting at a local school.

ED508 Topics in Education (1-3)

A graduate seminar or independent study in which significant topics in education are explored. *Prerequisite: instructor approval.*