THE MASTER’S COLLEGE
2005|06 Academic Catalog

Undergraduate Programs
Graduate Programs
Degree Completion Programs
One Year Bible Institute
At The Master’s College, our mission is to help students develop an enduring commitment to:

**Christ, as evidenced by:**
- Acceptance and acknowledgment of Christ as Lord and Savior;
- Unreserved worship of God;
- Pursuit of Christlikeness in word, deed and attitude.

**The Word of God, as evidenced by:**
- Devotion to the study and application of the Scriptures;
- Willingness to defend the inerrancy, authority and sufficiency of the Scriptures.

**Moral Integrity, as evidenced by:**
- The nurturing of holiness through self-examination;
- Stewardship of time, abilities and resources;
- A lifetime of wholesomeness and moderation that regards the body as the temple of the Holy Spirit;
- The practice of honesty, courtesy and civility toward all persons;
- The practice of biblically confronting and restoring sinners.

**Intellectual Growth, as evidenced by:**
- The ability and desire for inquiry into the great issues of life;
- A habit of careful analysis and evaluation of information and ideas;
- A thoughtful interaction with the full range of disciplines comprising the Christian liberal arts, leading to:
  - an appreciation and respect for the arts;
  - an understanding of diverse cultures;
  - an increasing command of spoken and written languages;
  - a functional grasp of the sweep of human history.

**A Life of Lasting Contribution, as evidenced by:**
- Service and leadership within the local church;
- An unashamed proclamation of the Gospel of Christ;
- The building of godly families;
- A strong and biblically-motivated work ethic;
- An informed participation in the political process;
- A continuing development of professional expertise.
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Directions & Map to the College

By car:
Take the Golden State Freeway (I-5) to the Lyons Avenue exit in Santa Clarita. If traveling from the north, turn left on Lyons Avenue; if traveling from the south, turn right on Lyons Avenue. Proceed on Lyons through Newhall to San Fernando Road. Turn left on San Fernando and continue to the second stop light (13th Street). Turn right and follow 13th Street until it becomes Placerita Canyon Road and continues to the Master's College.

By train:
Amtrak provides direct rail service into Los Angeles. Connecting bus service is available into the city of Santa Clarita.

By plane:
Jet service is provided to the Burbank Airport, which is the closest airport to the college. Visiting students may also be met at Los Angeles International Airport (LAX) although arrival into Burbank is preferred. The following airlines service Burbank Airport: Alaska, Aloha, American, American West, Southwest and United.

By bus:
Greyhound provides service into the San Fernando Valley, approximately 15 miles from The Master's College campus.
## Directory Listing

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<tr>
<td>President/Provost</td>
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<td>Registrar</td>
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<tr>
<td>Veterans Affairs</td>
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Each department at The Master's College (TMC) may be reached via E-mail, fax, phone or U.S. mail. So that we may serve you quickly and efficiently, please take note of the following suggestions when you make contact with us.

**Written Correspondence**

When corresponding with a particular individual or department, please address correspondence as follows:

Individual's and/or Department’s Name  
The Master's College  
21726 Placerita Canyon Road  
Santa Clarita, CA  91321-1200

**E-Mail Correspondence**

When E-mailing to a faculty or staff member, our standard E-mail address is the first initial of the first name, full last name @ masters.edu. For example, John Doe could be E-mailed using the following address:

jdoe@masters.edu

When E-mailing to students, our standard E-mail address is the full last name followed by the first initial of the first name and the first initial of the middle name @ masters.edu. For example, John D. Doe could be E-mailed using the following address:

doejd@masters.edu

**Fax Correspondence**

When faxing to a particular individual or department, please include the following on a Fax Cover Sheet:

- Individual’s and/or Department’s Name  
- Your name, telephone number and fax number  
- Date and time of your fax

The Office of Enrollment fax number is (661) 288-1037. Please consult the Directory Listing, page vi, for specific fax numbers for other departments in order to expedite communication.

**Telephone Correspondence**

We welcome every opportunity to speak with you personally. Always feel free to call us.

- (661) 259-3540  
- (818) 367-6193

You may request an individual and/or department by name or by extension number. You may also leave messages before or after regular office hours using our automated voice messaging system from a touch-tone phone. When the system answers your call, dial the four-digit extension of the party you wish to reach. You will be connected to that person and/or department's voice-mail. The voice mail operator will direct you to the “Names Directory” which provides the directory of telephone extensions for The Master’s College campus.
Legal Notices

While every effort is made to provide accurate and up-to-date information, the college reserves the right to change, without notice, statements in the catalog concerning policies, academic offerings, rules of conduct, charges for tuition, room and/or board.

The appropriate catalog, along with bulletins and student handbooks, determines student rights and duties with respect to the college. Matriculation constitutes an agreement by the student to abide by the rules, regulations, and policies of The Master's College.

Accreditation materials may be reviewed in the Office of the Vice President for Academic Affairs.

The Master's College does not discriminate on the basis of race, color, national origin, ancestry, gender, age, marital status, medical condition, veteran status, or any physical or mental disability for either employment or in any of the educational programs or activities it conducts. We are committed to practicing principles of equal opportunity and diversity in employment and admissions based upon sovereign Biblical principles. In conformance with various regulations, The Master's College requires individuals (whether applicants or students) to identify specific requests for reasonable accommodations that may be necessary due to the existence of a qualified disability. Questions regarding discrimination or disabled student services should be addressed to the TMC Student Disability Services: 21726 Placerita Canyon Road, Santa Clarita, CA 91321-1200.
Introducing The Master’s College

Purpose & Philosophy

The Master’s College, a Christian liberal arts college, exists to advance the Kingdom of the Lord Jesus Christ by equipping men and women for excellence in service to Him in strategic fields of ministry and vocation. This is accomplished through unreserved commitment to worshipping God, submitting to the authority of the Scriptures, nurturing personal holiness, serving the local church and penetrating the world with the Truth.

The Master’s College offers to Christian college students an opportunity for higher education in accord with biblical truth. Such an education is intended to stimulate students to think about the great issues of life such as purpose, morality and values as revealed to man through the inspired Scriptures, through the natural creation, through human history and ultimately in the Son of God, our Lord Jesus Christ.

The Master’s College purposes to cultivate in the student an intellectual curiosity, a habit of careful analysis of such truth, including as many differing views of truth as are possible within the context of the student’s major.

The Master’s College provides a campus community where dedicated faculty and staff members exemplify a mature Christian pattern of life and where students have access to their friendly and capable counsel.

The Master’s College desires to have a major part in directing students toward the service of Christ. In doing this, the college encourages students toward high ideals and achievement spiritually, intellectually, socially and emotionally. Likewise, the college is concerned that its graduates are equipped with the necessary skills for their chosen vocation.

The Master’s College was founded as Los Angeles Baptist Theological Seminary in 1927 to meet the need for a fundamental Baptist school on the West Coast. The intention of its founders was to provide a biblical and Christ-centered education consistent with those doctrines of the historic Christian faith. It held as its cardinal doctrine that the living sovereign God had revealed Himself in creation, in human history, and particularly in His Son, Jesus Christ, and that the Scriptures were the inspired record of such revealed truth. These convictions remain unchanged.

Today the college serves Bible-believing churches, providing their youth with a liberal arts education integrating their Christian faith. The college concedes of its liberal arts program as a life preparation education rather than a realm of specialization. Those subjects which contribute to Christian development spiritually, intellectually, emotionally and socially are included in the curriculum.

All undergraduate academic majors culminate with a baccalaureate degree, except for the one-year Master’s Institute program and the teacher credential program. The design of the curriculum subsequently permits the graduates to specialize in selected fields of study.

The Master’s College is accredited by the Accrediting Commission for Senior Colleges and Universities of the Western Association of Schools and Colleges, an institutional accrediting body recognized by the Council on Postsecondary Accreditation and the U.S. Department of Education. Accreditation means that the Commission has determined that the institution has clearly defined educational objectives appropriate to higher education and is implementing them in a manner consistent with Commission standards.

The Master’s College operates under a charter granted by the State of California in 1927 and is qualified under the California Education Code Section 94310(a) to grant degrees.

Membership is maintained in the Association of Independent California Colleges and Universities, the California Council for Teacher Education, the National Association of College Admissions Counselors, the Pacific Coast Association of Collegiate Registrars, the Association of Christian Schools International, the Western College Association, the Association on Higher Education and Disability and many more.

The Master’s College is one of approximately 105 members of the Council for Christian Colleges and Universities, which was founded in 1976 to serve
and strengthen the deeply-committed Christian liberal arts colleges of this country. Being a Council member allows students of The Master’s College to participate in study abroad programs described later in this catalog.

The school is approved by the California Department of Education for the training of veterans and orphans and dependents of veterans and is listed in Educational Institutions Approved by the Attorney General for the training of non-quota students from foreign countries.

Doctrinal Statement

The Holy Scriptures
We teach that the Bible is God’s written revelation to man, and thus the 66 books of the Bible given to us by the Holy Spirit constitute the plenary (inspired equally in all parts) Word of God (1 Corinthians 2:7-14; 2 Peter 1:20-21).

We teach that the Word of God is an objective, propositional revelation (1 Corinthians 2:13; 1 Thessalonians 2:13), verbally inspired in every word (2 Timothy 3:16), absolutely inerrant in the original documents, infallible, and God-breathed. We teach the literal, grammatical-historical interpretation of Scripture which affirms the belief that the opening chapters of Genesis present creation in six literal days (Genesis 1:31; Exodus 31:17).

We teach that the Bible constitutes the only infallible rule of faith and practice (Matthew 5:18; 24:35; John 10:35; 16:12-15; 17:17; 1 Corinthians 2:13; 2 Timothy 3:15-17; Hebrews 4:12; 2 Peter 1:20-21).

We teach that God spoke in His written Word by a process of dual authorship. The Holy Spirit so superintended the human authors that, through their individual personalities and different styles of writing, they composed and recorded God’s Word to man (2 Peter 1:20-21) without error in the whole or in the part (Matthew 5:18; 2 Timothy 3:16).

We teach that, whereas there may be several applications of any given passage of Scripture, there is but one true interpretation. The meaning of Scripture is to be found as one diligently applies the literal, grammatical-historical method of interpretation under the enlightenment of the Holy Spirit (John 7:17; 16:12-15; 1 Corinthians 2:7-15; 1 John 2:20). It is the responsibility of believers to ascertain carefully the true intent and meaning of Scripture, recognizing that proper application is binding on all generations. Yet the truth of Scripture stands in judgment of men; never do men stand in judgment of it.

God
We teach that there is but one living and true God (Deuteronomy 6:4; Isaiah 45:5-7; 1 Corinthians 8:4), an infinite, all-knowing Spirit (John 4:24), perfect in all His attributes, one in essence, eternally existing in three Persons—Father, Son, and Holy Spirit (Matthew 28:19; 2 Corinthians 13:14)—each equally deserving worship and obedience.

God the Father. We teach that God the Father, the first person of the Trinity, orders and disposes all things according to His own purpose and grace (Psalm 145:8-9; 1 Corinthians 8:6). He is the Creator of all things (Genesis 1:1-31; Ephesians 3:9). As the only absolute and omnipotent ruler in the universe, He is sovereign in creation, providence, and redemption (Psalm 103:19; Romans 11:36). His fatherhood involves both His designation within the Trinity and His relationship with mankind. As Creator He is Father to all men (Ephesians 4:6), but He is spiritual Father only to believers (Romans 8:14; 2 Corinthians 6:18). He has decreed for His own glory all things that come to pass (Ephesians 1:11). He continually upholds, directs, and governs all creatures and events (1 Chronicles 29:11). In His sovereignty He is neither author nor approver of sin (Habakkuk 1:13), nor does He abridge the accountability of moral, intelligent creatures (1 Peter 1:17). He has graciously chosen from eternity past those whom He would have as His own (Ephesians 1:4-6); He saves from sin all those who come to Him; and He becomes, upon adoption, Father to His own (John 1:12; Romans 8:15; Galatians 4:5; Hebrews 12:5-9).

God the Son. We teach that Jesus Christ, the second person of the Trinity, possesses all the divine excellencies, and in these He is coequal, consubstantial, and coeternal with the Father (John 10:30; 14:9).
We teach that God the Father created “the heavens and the earth and all that is in them” according to His own will, through His Son, Jesus Christ, by whom all things continue in existence and in operation (John 1:3; Colossians 1:15-17; Hebrews 1:2).

We teach that in the incarnation (God becoming man) Christ surrendered only the prerogatives of deity but nothing of the divine essence, either in degree or kind. In His incarnation, the eternally existing second person of the Trinity accepted all the essential characteristics of humanity and so became the God-man (Philippians 2:5-8, Colossians 2:9).

We teach that Jesus Christ represents humanity and deity in indivisible oneness (Micah 5:2; John 5:23; 14:9-10; Colossians 2:9).

We teach that our Lord Jesus Christ was virgin-born (Isaiah 7:14; Matthew 1:23, 25; Luke 1:26-35); that He was God incarnate (John 1:1, 14); and that the purpose of the incarnation was to reveal God, redeem men, and rule over God’s kingdom (Psalm 2:7-9; Isaiah 9:6; John 1:29; Philippians 2:9-11; Hebrews 7:25-26; 1 Peter 1:18-19).

We teach that, in the incarnation, the second person of the Trinity laid aside His right to the full prerogatives of coexistence with God, assumed the place of a Son, and took on an existence appropriate to a servant while never divesting Himself of His divine attributes (Philippians 2:5-8).

We teach that our Lord Jesus Christ accomplished our redemption through the shedding of His blood and sacrificial death on the cross and that His death was voluntary, vicarious, substitutionary, propitiatory, and redemptive (John 10:15; Romans 3:24-25; 5:8; 1 Peter 2:24).

We teach that our justification is made sure by His literal, physical resurrection from the dead and that He is now ascended to the right hand of the Father, where He now mediates as our Advocate and High Priest (Matthew 28:6; Luke 24:38-39; Acts 2:30-31; Romans 4:25; 8:34; Hebrews 7:25; 9:24; 1 John 2:1).

We teach that in the resurrection of Jesus Christ from the grave, God confirmed the deity of His Son and gave proof that God has accepted the atoning work of Christ on the cross. Jesus’ bodily resurrection is also the guarantee of a future resurrection life for all believers (John 5:26-29; 14:19; Romans 4:25; 6:5-10; 1 Corinthians 15:20, 23).

We teach that Jesus Christ will return to receive the church, which is His body, unto Himself at the Rapture and, returning with His church in glory, will establish His millennial kingdom on earth (Acts 1:9-11; 1 Thessalonians 4:13-18; Revelation 20).

We teach that the Lord Jesus Christ is the One through whom God will judge all mankind (John 5:22-23):
  a. Believers (1 Corinthians 3:10-15; 2 Corinthians 5:10);
  b. Living inhabitants of the earth at His glorious return (Matthew 25:31-46); and

As the mediator between God and man (1 Timothy 2:5), the head of His body the church (Ephesians 1:22; 5:23; Colossians 1:18), and the coming universal King who will reign on the throne of David (Isaiah 9:6; Ezekiel 37:24-28; Luke 1:31-33), He is the final Judge of all who fail to place their trust in Him as Lord and Savior (Matthew 25:14-46; Acts 17:30-31).

**God the Holy Spirit.** We teach that the Holy Spirit is a divine person, eternal, undivided, possessing all the attributes of personality and deity including intellect (1 Corinthians 2:10-13), emotions (Ephesians 4:30), will (1 Corinthians 12:11), eternity (Hebrews 9:14), omniscience (Psalm 139:7-10), omnipotence (Isaiah 40:13-14), omnipresence (Romans 15:13), and truthfulness (John 16:13). In all the divine attributes
He is coequal and consubstantial with the Father and the Son (Matthew 28:19; Acts 5:3-4; 8:25-26; 1 Corinthians 12:4-6; 2 Corinthians 13:14; Jeremiah 31:31-34; and Hebrews 1:10-15).

We teach that it is the work of the Holy Spirit to execute the divine will with relation to all mankind. We recognize His sovereign activity in the creation (Genesis 1:2), the incarnation (Matthew 1:18), the written revelation (2 Peter 1:20-21), and the work of salvation (John 3:5-7).

We teach that a unique work of the Holy Spirit in this age began at Pentecost when He came from the Father as promised by Christ (John 14:16-17; 15:26) to initiate and complete the building of the body of Christ. His activity includes convicting the world of sin, of righteousness, and of judgment; glorifying the Lord Jesus Christ and transforming believers into the image of Christ (John 16:7-9; Acts 1:5; 2:4; Romans 8:29; 2 Corinthians 3:18; Ephesians 2:22).

We teach that the Holy Spirit is the supernatural and sovereign agent in regeneration, baptizing all believers into the body of Christ (1 Corinthians 12:13). The Holy Spirit also indwells, sanctifies, instructs, empowers them for service, and seals them unto the day of redemption (Romans 8:9-11; 2 Corinthians 3:6; Ephesians 1:3).

We teach that the Holy Spirit is the divine teacher who guided the apostles and prophets into all truth as they committed to writing God's revelation, the Bible (2 Peter 1:19-21). Every believer possesses the indwelling presence of the Holy Spirit from the moment of salvation, and it is the duty of all those born of the Spirit to be filled with (controlled by) the Spirit (Romans 8:9; Ephesians 5:18; 1 John 2:20, 27).

We teach that the Holy Spirit administers spiritual gifts to the church. The Holy Spirit glorifies neither Himself nor His gifts by ostentatious displays, but He does glorify Christ by implementing His work of redeeming the lost and building up believers in the most holy faith (John 16:13-14; Acts 1:8; 1 Corinthians 12:4-11; 2 Corinthians 3:18).

We teach, in this respect, that God the Holy Spirit is sovereign in the bestowing of all His gifts for the perfecting of the saints. Speaking in tongues and the working of sign miracles in the beginning days of the church were for the purpose of pointing to and authenticating the apostles as revealers of divine truth, and were never intended to be characteristic of the lives of believers (1 Corinthians 12:4-11; 13:8-10; 2 Corinthians 12:12; Ephesians 4:7-12; Hebrews 2:1-4).

Man

We teach that man was directly and immediately created by God in His image and likeness. Man was created free of sin with a rational nature, intelligence, volition, self-determination, and moral responsibility to God (Genesis 2:7, 15-25; James 3:9).

We teach that God's intention in the creation of man was that man should glorify God, enjoy God's fellowship, live his life in the will of God, and by this accomplish God's purpose for man in the world (Isaiah 43:7; Colossians 1:16; Revelation 4:11).

We teach that in Adam's sin of disobedience to the revealed will and Word of God, man lost his innocence; incurred the penalty of spiritual and physical death; became subject to the wrath of God; and became inherently corrupt and utterly incapable of choosing or doing that which is acceptable to God apart from divine grace. With no recuperative powers to enable him to recover himself, man is hopelessly lost. Man's salvation is thereby wholly of God's grace through the redemptive work of our Lord Jesus Christ (Romans 5:15-21; Ephesians 2:1-3; Colossians 1:19; John 3:16; John 3:16; John 3:16; John 3:16; John 3:16; John 3:16).

We teach that because all men were in Adam, a nature corrupted by Adam's sin has been transmitted to all men of all ages, Jesus Christ being the only exception. All men are thus sinners by nature, by choice, and by divine declaration (Psalm 14:1-3; Jeremiah 17:9; Romans 3:9-23, 18, 5:10-12).

Salvation

We teach that salvation is wholly of God by grace on the basis of the redemption of Jesus Christ, the merit of His shed blood, and not on the basis of human merit or works (John 1:12; Ephesians 1:4-7; 2:8-10; 1 Peter 1:18-19).
Regeneration. We teach that regeneration is a supernatural work of the Holy Spirit by which the divine nature and divine life are given (John 3:3-8; Titus 3:5). It is instantaneous and is accomplished solely by the power of the Holy Spirit through the instrumentality of the Word of God (John 5:24), when the repentant sinner, as enabled by the Holy Spirit, responds in faith to the divine provision of salvation. Genuine regeneration is manifested by fruits worthy of repentance as demonstrated in righteous attitudes and conduct. Good works will be its proper evidence and fruit (1 Corinthians 6:19-20; Ephesians 5:17-21; Philippians 2:12; Colossians 3:12-17; 2 Peter 1:4-11). This obedience causes the believer to be increasingly conformed to the image of our Lord Jesus Christ (2 Corinthians 3:18). Such a conformity is climaxd in the believer’s glorification at Christ’s coming (Romans 8:16-17; 2 Peter 1:4; 1 John 3:2-3).

Election. We teach that election is the act of God by which, before the foundation of the world, He chose in Christ those whom He graciously regenerates, saves, and sanctifies (Romans 8:28-30; Ephesians 1:4-11; 2 Thessalonians 2:13; 2 Timothy 2:10; 1 Peter 1:1-2).

We teach that sovereign election does not contradict or negate the responsibility of man to repent and trust Christ as Savior and Lord (Ezekiel 18:23, 32; John 3:18-19, 36; Acts 13:48; James 4:8). Nevertheless, since sovereign grace includes the means of receiving the gift of salvation as well as the gift itself, sovereign election will result in what God determines. All whom the Father calls to Himself will come in faith and all who come in faith the Father will receive (John 6:37-40, 44; Acts 13:48; James 4:8).

We teach that the unmerited favor that God grants to totally depraved sinners is not related to any initiative of their own part nor to God’s anticipation of what they might do by their own will, but is solely of His sovereign grace and mercy (Ephesians 1:4-7; Titus 3:4-7; 1 Peter 1:2).

We teach that election should not be looked upon as based merely on abstract sovereignty. God is truly sovereign but He exercises this sovereignty in harmony with His other attributes, especially His omniscience, justice, holiness, wisdom, grace, and love (Romans 9:11-16). This sovereignty will always exalt the will of God in a manner totally consistent with His character as revealed in the life of our Lord Jesus Christ (Matthew 11:25-28; 2 Timothy 1:9).

Justification. We teach that justification before God is an act of God (Romans 8:30-33) by which He declares righteous those who, through faith in Christ, repent of their sins (Isaiah 55:6-7; Luke 13:3; Acts 2:38; 3:19; 11:18; Romans 2:4; 2 Corinthians 7:10) and confess Him as sovereign Lord (Romans 10:9-10; 1 Corinthians 12:3; 2 Corinthians 4:5; Philippians 2:11). This righteousness is apart from any virtue or work of man (Romans 3:20, 4:6) and involves the placing of our sins on Christ (Colossians 2:14; 1 Peter 2:24) and the imputation of Christ’s righteousness to us (1 Corinthians 1:2, 30; 6:11; 2 Corinthians 5:21). By this means God is enabled to “be just, and the justifier of the one who has faith in Jesus” (Romans 3:26).

Sanctification. We teach that every believer is sanctified (set apart) unto God by justification and is therefore declared to be holy and is identified as a saint. This sanctification is positional and instantaneous and should not be confused with progressive sanctification. This sanctification has to do with the believer’s standing, not his present walk or condition (Acts 20:32; 1 Corinthians 1:2, 30; 6:11; 2 Thessalonians 2:13; Hebrews 2:11; 3:1; 10:10, 14; 13:12; 1 Peter 1:2).

We teach that there is also by the work of the Holy Spirit a progressive sanctification by which the state of the believer is brought closer to the likeness of Christ through obedience to the Word of God and the empowering of the Holy Spirit. The believer is able to live a life of increasing holiness in conformity to the will of God, becoming more and more like our Lord Jesus Christ (John 17:17, 19; Romans 6:1-22; 2 Corinthians 3:18; 1 Thessalonians 4:3-4; 5:23).

In this respect, we teach that every saved person is involved in a daily conflict—the new creation in Christ doing battle against the flesh—but adequate provision is made for victory through the power of the indwelling Holy Spirit. The struggle nevertheless stays with the believer all through this earthly life and is never completely ended. All claims
to the eradication of sin in this life are unscriptural. Eradication of sin is not possible, but the Holy Spirit does provide for victory over sin (Galatians 5:16-25; Ephesians 4:22-24; Philippians 3:12; Colossians 3:9-10; 1 Peter 1:14-16; 1 John 3:5-9).

Security. We teach that all the redeemed once saved are kept by God's power and are thus secure in Christ forever (John 5:24; 6:37-40; 10:27-30; Romans 5:9-10; 8:1, 31-39; 1 Corinthians 1:4-9; Ephesians 4:30; Hebrews 7:25; 13:5; 1 Peter 1:4-5; Jude 24).

We teach that it is the privilege of believers to rejoice in the assurance of their salvation through the testimony of God's Word, which, however, clearly forbids the use of Christian liberty as an occasion for sinful living and carnality (Romans 6:15-22; 13:13-14; Galatians 5:13, 16-17, 25-26; Titus 2:11-14).

Separation. We teach that separation from sin is clearly called for throughout the Old and New Testaments, and that the Scriptures clearly indicate that in the last days apostasy and worldliness shall increase (2 Corinthians 6:14-7:1; 2 Timothy 3:1-5).

We teach that out of deep gratitude for the undeserved grace of God granted to us and because our glorious God is so worthy of our total consecration, all the saved should live in such a manner as to demonstrate our adoring love to God and so as not to bring reproach upon our Lord and Savior. We also teach that separation from any association with religious apostasy, and worldly and sinful practices is commanded of us by God (Romans 12:1-2; 1 Corinthians 5:9-13; 2 Corinthians 6:14-7:1; 1 John 2:15-17; 2 John 9:11).

We teach that believers should be separated unto our Lord Jesus Christ (2 Thessalonians 1:11-12; Hebrews 12:1-2) and affirm that the Christian life is a life of obedient righteousness demonstrated by a beatitude attitude (Matthew 5:2-12) and a continual pursuit of holiness (Romans 12:1-2; 2 Corinthians 7:1; Hebrews 12:14; Titus 2:11-14; 1 John 3:1-10).

The Church

We teach that all who place their faith in Jesus Christ are immediately placed by the Holy Spirit into one united spiritual body, the church (1 Corinthians 12:12-13), the bride of Christ (2 Corinthians 11:2; Ephesians 5:23-32; Revelation 19:7-8), of which Christ is the Head (Ephesians 1:22; 4:15; Colossians 1:18).

We teach that the formation of the church, the body of Christ, began on the day of Pentecost (Acts 2:1-21, 38-47) and will be completed at the coming of Christ for His own at the Rapture (1 Corinthians 15:51-52; 1 Thessalonians 4:13-18).

We teach that the church is thus a unique spiritual organism designed by Christ, made up of all born-again believers in this present age (Ephesians 2:11-36). The church is distinct from Israel (1 Corinthians 10:32), a mystery not revealed until this age (Ephesians 3:1-6; 5:32).

We teach that the establishment and continuity of local churches is clearly taught and defined in the New Testament Scriptures (Acts 14:23, 27; 20:17, 28; Galatians 1:2; Philippians 1:1; 1 Thessalonians 1:1; 2 Thessalonians 1:1) and that the members of the one spiritual body are directed to associate themselves together in local assemblies (1 Corinthians 11:18-20; Hebrews 10:25).

We teach that the one supreme authority for the church is Christ (Ephesians 1:22; Colossians 1:18) and that leadership, gifts, order, discipline, and worship in the church are all appointed through His sovereignty as found in the Scriptures. The biblically-designated officers serving under Christ and over the assembly are elders (males, who are also called bishops, pastors, and pastor-teachers; Acts 20:28; Ephesians 4:11) and deacons, both of whom must meet biblical qualifications (1 Timothy 3:1-13; Titus 1:5-9; 1 Peter 5:1-5).

We teach that these leaders lead or rule as servants of Christ (1 Timothy 5:17-22) and have His authority in directing the church. The congregation is to submit to their leadership (Hebrews 13:7, 17).

We teach the importance of discipleship (Matthew 28:19-20; 2 Timothy 2:2), mutual accountability of all believers to each other (Matthew 18:15-17), as well as the need for discipline for sinning members of the congregation in accord with the standards

We teach the autonomy of the local church, free from any external authority or control, with the right of self-government and freedom from the interference of any hierarchy of individuals or organizations (Titus 1:5). We teach that it is scriptural for true churches to cooperate with each other for the presentation and propagation of the faith. Local churches, however, through their pastors and their interpretation and application of Scripture, should be the sole judges of the measure and method of their cooperation (Acts 15:19-31; 20:28; 1 Corinthians 5:4-7, 13; 1 Peter 5:1-4).

We teach that the purpose of the church is to glorify God (Ephesians 3:21) by building itself up in the faith (Ephesians 4:13-16), by instruction of the Word (2 Timothy 2:2, 15; 3:16-17), by fellowship (Acts 2:47; 1 John 1:3), by keeping the ordinances (Luke 22:19; Acts 2:38-42) and by advancing and communicating the gospel to the entire world (Matthew 28:19; Acts 1:8).

We teach the calling of all saints to the work of service (1 Corinthians 15:58; Ephesians 4:12; Revelation 2:12).

We teach the need of the church to cooperate with God as He accomplishes His purpose in the world. To that end, He gives the church spiritual gifts. He gives men chosen for the purpose of equipping the saints for the work of the ministry (Ephesians 4:7-12) and He also gives unique and special spiritual abilities to each member of the body of Christ (Romans 12:5-8; 1 Corinthians 12:4-31; 1 Peter 4:10-11).

We teach that there were two kinds of gifts given to the early church: miraculous gifts of divine revelation and healing, given temporarily in the apostolic era for the purpose of confirming the authenticity of the apostles’ message (Hebrews 2:3-4; 2 Corinthians 12:12); and ministering gifts, given to equip believers for edifying one another. With the New Testament revelation now complete, Scripture becomes the sole test of the authenticity of a man’s message. Confirming gifts of a miraculous nature are no longer necessary to validate a man or his message (1 Corinthians 13:8-12). Miraculous gifts can even be counterfeited by Satan so as to deceive even believers (Matthew 24:24). The only gifts in operation today are those non-revelatory equipping gifts given for edification (Romans 12:6-8).

We teach that no one possesses the gift of healing today but that God does hear and answer the prayer of faith and will answer in accordance with His own perfect will for the sick, suffering, and afflicted (Luke 18:1-8: John 5:7-9; 2 Corinthians 12:6-10; James 5:13-16; 1 John 5:14-15).

We teach that two ordinances have been committed to the local church: baptism and the Lord’s Supper (Acts 2:38-42). Christian baptism by immersion (Acts 8:36-39) is the solemn and beautiful testimony of a believer showing forth his faith in the crucified, buried, and risen Savior, and his union with Him in death to sin and resurrection to a new life (Romans 6:1-11). It is also a sign of fellowship and identification with the visible body of Christ (Acts 2:41-42).

We teach that the Lord’s Supper is the commemoration and proclamation of His death until He comes, and should be always preceded by solemn self-examination (1 Corinthians 11:23-32). We also teach that whereas the elements of communion are only representative of the flesh and blood of Christ, the Lord’s Supper is nevertheless an actual Communion with the risen Christ who is present in a unique way, fellowshipping with His people (1 Corinthians 10:16).

Angels
Holy Angels. We teach that angels are created beings and are therefore not to be worshiped. Although they are a higher order of creation than man, they are created to serve God and to worship Him (Luke 2:9-14; Hebrews 1:6-7, 14; 2:6-7; Revelation 5:11-14).

Fallen Angels. We teach that Satan is a created angel and the author of sin. He incurred the judgment of God by rebelling against his Creator (Isaiah 14:12-17; Ezekiel 28:11-19), by taking numerous
We teach that Satan is the open and declared enemy of God and man (Isaiah 14:13-14; Matthew 4:1-11; Revelation 12:9-10), the prince of this world who has been defeated through the death and resurrection of Jesus Christ (Romans 16:20) and that he shall be eternally punished in the lake of fire (Isaiah 14:12-17; Ezekiel 28:11-19; Matthew 25:41; Revelation 20:10).

**Last Things (End Times)**

**Death.** We teach that physical death involves no loss of our immaterial consciousness (Revelation 6:9-11), that there is a separation of soul and body (James 2:26), that the soul of the redeemed passes immediately into the presence of Christ (Luke 23:43; 2 Corinthians 5:1; Philippians 1:23), and that, for the redeemed, such separation will continue until the rapture (1 Thessalonians 4:13-17) which initiates the first resurrection (Revelation 20:4-6), when our soul and body will be reunited to be glorified forever with our Lord (1 Corinthians 15:53-54; 50-54; Philippians 3:21). Until that time, the souls of the redeemed in Christ remain in joyful fellowship with our Lord Jesus Christ (2 Corinthians 5:8).

We teach the bodily resurrection of all men, the saved to eternal life (John 6:39; Romans 8:10-11, 19-23; 2 Corinthians 4:14), and the unsaved to judgment and everlasting punishment (Daniel 12:2; John 5:29; Revelation 20:13-15).

We teach that the souls of the unsaved at death are kept under punishment until the second resurrection (Luke 16:19-26; Revelation 20:13-15), when the soul and the resurrection body will be united (John 5:28-29). They shall then appear at the Great White Throne judgment (Revelation 20:11-15) and shall be cast into hell, the lake of fire (Matthew 25:41-46), cut off from the life of God forever (Daniel 12:2; Matthew 25:41-46; 2 Thessalonians 1:9).

**The Rapture of the Church.** We teach the personal, bodily return of our Lord Jesus Christ before the seven-year tribulation (1 Thessalonians 4:16; Titus 2:13) to translate His church from this earth (John 14:1-3; 1 Corinthians 15:51-53; 1 Thessalonians 4:15-5:11) and, between this event and His glorious return with His saints, to reward believers according to their works (1 Corinthians 3:11-15; 2 Corinthians 5:10).

**The Tribulation Period.** We teach that immediately following the removal of the church from the earth (John 14:1-3; 1 Thessalonians 4:13-18) the righteous judgments of God will be poured out upon an unbelieving world (Jeremiah 30:7; Daniel 9:27; 12:1; 2 Thessalonians 2:7-12; Revelation 16), and that these judgments will be climaxd by the return of Christ in glory to the earth (Matthew 24:27-31; 25:31-46; 2 Thessalonians 2:7-12). At that time the Old Testament and tribulation saints will be raised and the living will be judged (Daniel 12:2-3; Revelation 20:4-6). This period includes the seventeenth week of Daniel’s prophecy (Daniel 9:24-27; Matthew 24:15-31; 25:31-46).

**The Second Coming and the Millennial Reign.** We teach that after the tribulation period, Christ will come to earth to occupy the throne of David (Matthew 25:31; Luke 1:32-33; Acts 1:10-11; 2:29-30) and establish His messianic kingdom for a thousand years on the earth (Revelation 20:1-7). During this time the resurrected saints will reign with Him over Israel and all the nations of the earth (Ezekiel 37:21-28; Daniel 7:17-22; Revelation 19:11-16). This reign will be preceded by the overthrow of the Antichrist and the False Prophet, and by the removal of Satan from the world (Daniel 7:17-27; Revelation 20:1-6).

We teach that the kingdoms itself will be the fulfillment of God’s promise to Israel (Isaiah 65:17-25; Ezekiel 37:21-28; Zechariah 8:1-17) to restore them to the land which they forfeited through their disobedience (Deuteronomy 28:15-68). The result of their disobedience was that Israel was temporarily set aside (Matthew 21:43; Romans 11:1-26) but will again be awakened through repentance to enter into the land of blessing (Jeremiah 31:31-34; Ezekiel 36:22-32; Romans 11:25-29). We teach that this time of our Lord’s reign will be characterized by harmony, justice, peace, righteousness, and long life (Isaiah 11; 65:17-25; Ezekiel 36:33-38), and will be brought to an end with the release of Satan (Revelation 20:7).
The Judgment of the Lost. We teach that following the release of Satan after the thousand year reign of Christ (Revelation 20:7), Satan will deceive the nations of the earth and gather them to battle against the saints and the beloved city, at which time Satan and his army will be devoured by fire from heaven (Revelation 20:9). Following this, Satan will be thrown into the lake of fire and brimstone (Matthew 25:41; Revelation 20:10) whereupon Christ, who is the Judge of all men (John 5:22), will resurrect and judge the great and small at the Great White Throne judgment.

We teach that this resurrection of the unsaved dead to judgment will be a physical resurrection, whereupon receiving their judgment (John 5:28-29), they will be committed to an eternal, conscious punishment in the lake of fire (Matthew 25:41; Revelation 20:11-15).

Eternity. We teach that after the closing of the millennium, the temporary release of Satan, and the judgment of unbelievers (2 Thessalonians 1:9; Revelation 20:7-15), the saved will enter the eternal state of glory with God, after which the elements of this earth are to be dissolved (2 Peter 3:10) and replaced with a new earth wherein only righteousness dwells (Ephesians 5:5; Revelation 20:15, 21-22). Following this, the heavenly city will come down out of heaven (Revelation 21:2) and will be the dwelling place of the saints, where they will enjoy forever fellowship with God and one another (John 17:3; Revelation 21, 22). Our Lord Jesus Christ, having fulfilled His redemptive mission, will then deliver up the kingdom to God the Father (1 Corinthians 15:23-28) that in all spheres the triune God may reign forever and ever (1 Corinthians 15:28).

History of The Master's College

From a commitment that began more than seventy years ago to educate tomorrow’s Christian leaders, The Master’s College continues to train those who desire to serve in the pulpit or on the mission field as well as those who desire to make a difference for Christ’s sake in commerce, industry, sciences and the arts.
August 14, 1959 marked the dawning of a new era. Dr. John R. Dunkin was invited to fill the position of president, succeeding Dr. Carl M. Sweazy, who desired to devote his time and energy to full-time evangelism. The new president, in keeping with tradition, affirmed and maintained the scriptural position of the school’s leadership.

Almost a year later, the school had the opportunity to acquire twenty-seven acres with a tree-shaded nucleus of seven buildings—the Happy Jack Dude Ranch—some of which could be remodeled for college use. The property was in the town of Newhall, approximately forty miles north of Los Angeles. By May of 1961, the school occupied the main portion of the new campus. The foreman’s house became King Hall, which now houses the Student Life and Campus Activities offices. H. Vider Hall, which now includes offices for several departments, was once used as a dorm for students, and before that a barracks for the “dudes” of the ranch.

The R. L. Powell Library, named after a faithful trustee of the school, became the first new building. On Labor Day of 1961 over five hundred people picnicked at the campus for the dedication ceremony. Henry Vider supervised the construction of Rutherford Hall, what was then both the dining hall and administration building. In February 1965, Hotchkiss Hall, named after faculty member Dr. Herbert V. Hotchkiss, became the first new student dormitory.

Under Dr. Dunkin’s leadership, the college pursued accreditation by the Western Association of Schools and Colleges. Expansion of the college, including construction of Reese Academic Center, a new science and lecture hall, helped pave the way. To facilitate accreditation of the undergraduate program, the seminary moved to Tacoma, Washington in 1974, resulting in the founding of Northwest Baptist Seminary.

Monday, March 3, 1975 was a historic day. Dr. Dunkin announced in chapel that he had received a letter from the executive director of the Western Association of Schools and Colleges saying that the college had been granted accreditation.

After twenty-five years of faithful service Dr. Dunkin stepped down as president to become chancellor of the school. The board of directors appointed him President Emeritus in 1989. The John R. Dunkin Student Center, a two-story complex overlooking Placerita Canyon, serves as a reminder of his faithful, fervent dedication to representing the college in our community and across the nation.

In May 1985, Dr. John MacArthur, accepted an invitation from the board of directors to become the next president of the college. The college presidency added many responsibilities to his ministry as pastor-teacher at Grace Community Church in Sun Valley, California and well-known Bible expositor on the “Grace to You” radio broadcast, heard daily around the world. The name of the school was changed to The Master’s College. With the exposure of the college through Dr. MacArthur’s radio ministry, the school became one of the fastest growing Christian colleges in America.

Initial planning for graduate programs for students of The Master’s College began soon after Dr. MacArthur became president. The Master’s Seminary started in 1986 with the specific goal of producing Bible expositors. A first-year enrollment of ninety-nine men representing twenty-one states and three foreign countries inaugurated the seminary. In 1987 the Western Association of Schools and Colleges granted the seminary accreditation. Today, under the superb leadership of senior vice president Richard L. Mayhue, the seminary has over three hundred students enrolled.

Under the leadership of Dr. MacArthur, the goal of the college is to bring students to spiritual maturity and academic excellence through the collegiate learning process. Faculty and staff on both campuses are greatly encouraged by the spiritual eagerness of the students. Under Dr. MacArthur’s leadership, a spiritual foundation continues to be affirmed and maintained:

“At The Master’s College and Seminary, we focus on the Word of God. In the gospels, we see the Master educating His disciples before He sent them out. His methods have become our model for today.”
Admission

The following admission policies and procedures apply to candidates seeking admission to any of the college’s residential undergraduate programs. Requirements for all graduate programs and the Center for Professional Studies are referred to later in this catalog.

The Master’s College welcomes applications from students who are on a curriculum plan to complete their secondary (high school) education within the next twelve months. High school graduates and college students intending to transfer are also encouraged to apply. In selecting students, the college is drawn to those who present a strong academic record, show evidence for graduation, articulate a clear testimony of faith in Jesus Christ, share a common theological perspective, and who offer potential to contribute positively to the college community.

To assist in the admission and financial aid process (commonly referred to as Enrollment), each student is assigned to an Enrollment Counselor. Counselors are geographically assigned to prospective students, and an interactive territory map along with biographical information is available online at www.masters.edu.

ADMISSION POLICIES & PROCEDURES
To be considered for admission to The Master’s College, applicants must complete the steps listed below.

1. Submit a complete “Application for Undergraduate Admission” along with the appropriate processing fee. Electronic options are available at www.masters.edu/apply.

2. Arrange to have official transcripts of all high school and college work sent to the Enrollment Office. In cases where an academic record has yet to be established, a mid-semester grade report is acceptable.

3. Provide two recommendations, one spiritual and one academic. The spiritual recommendation should be given to the applicant’s pastor/youth pastor or fellowship leader. The academic recommendation should be given to an educator who knows the applicant well and can attest to their academic ability and recent performance. The academic recommendation may be completed by an employer if the applicant has not completed any formal education in the past three years. While letters of recommendation are helpful, they may not substitute for the required recommendation forms.

4. As an objective measure of academic preparedness and potential for college success, standardized college admission scores are required. Students who choose the SAT I (Scholastic Aptitude Test) are required to take the revised exam which includes a writing section. Beginning with fall 2006 applicants, SAT I scores must be from the revised exam. (Any test date since March 2005)

For those who prefer the American College Test (ACT), the optional writing exam is also required. Applicants must arrange to have their results from either exam sent to The Master’s College. To register, applicants should use the code 4411 for the SAT and 0303 for the ACT.

Applicants are invited to call the Enrollment Office to arrange a campus visit and/or counseling appointment. It is not necessary to have an application on file to participate and a meeting is not required for admission. Members of the Enrollment Team are available throughout the calendar year with the exception of Winter Break.

Grade Point Average
To determine admission and financial aid eligibility, The Master’s College uses both Grade Point Averages (GPA) and College Test scores (SAT I or ACT). The Master’s College maintains a policy of utilizing an applicant’s GPA as it is reported on their official high school transcript. The College encourages applicants to pursue the most challenging courses possible. When multiple Grade Point Averages are presented, the college selects the academic (non-elective) GPA that best favors the student.
Application Deadlines

The Master’s College holds three application deadlines: two for Fall applicants (Early Action and Regular) and one for Spring applicants.

<table>
<thead>
<tr>
<th>Postmark Deadline</th>
<th>Notification Mailed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall</td>
<td>December 20</td>
</tr>
<tr>
<td>(Early Action)</td>
<td></td>
</tr>
<tr>
<td>Fall</td>
<td>Rolling beginning</td>
</tr>
<tr>
<td>(Regular Decision)</td>
<td>February 1</td>
</tr>
<tr>
<td>Spring</td>
<td>Rolling</td>
</tr>
<tr>
<td></td>
<td>November 17</td>
</tr>
</tbody>
</table>

Application Fees

Applications within their respective deadlines should be accompanied by a non-refundable processing fee of $40.00. Late applications require an additional fee of $15.00 ($55.00). Those who encounter a financial hardship may submit a Fee-Waiver Request available on our website at www.masters.edu/downloads.

ADMISSION REQUIREMENTS

Early Action Applicants

Early Action is intended for first time freshmen with strong academic records who have selected The Master’s College as their first choice by fall of their senior year. Students interested in Early Action should submit their application and supporting credentials no later than November 11 to receive a decision by December 20. All forms must be postmarked by November 11. Applicants not admitted for Early Action will have their file reconsidered in February once additional information is received.

Freshman Applicants

1. The applicant should be a high school senior or graduate with a minimum of eleven courses from grades 9 through 12 as follows: English - 4 years; Mathematics - 3 years; Science - 2 years; History - 2 years.
2. The applicant must take the SAT I or ACT (plus writing exam). These scores help assess preparedness for a collegiate workload.
3. The college may admit students who have not graduated from traditional high school. These students must present a satisfactory G.E.D. certificate or pass the California High School Proficiency Examination and meet all other admission requirements.

Freshman Home-schooled Applicants

The Master’s College welcomes applications from anyone who has been home-schooled for all or part of their high school education. The requirements for admission are as follows:

1. The applicant should have completed a high school curriculum as follows: English - 4 units; Mathematics - 3 units; History - 2 units; Science - 2 units. One unit represents two semesters or one school year.
2. The applicant must take the SAT I or ACT (plus writing exam). These scores help assess preparedness for a collegiate workload.
3. The Master’s College accepts transcripts produced by home-schooling parents as well as transcripts provided by charter, cluster, or publishing organizations. A sample transcript form is available online at www.masters.edu.

The following format should be used when submitting a home-school transcript:

Beginning with Grade 9, the transcript should include the following information:

- Course title (i.e., Algebra I, English 10, etc.)
- Grade earned when providing grade information, be sure to provide a scale that shows the relationship between percentages and earned letter grades, even if percentages are recorded.
- Credit earned, the standard measure for awarding credit is the Carnegie Unit, which awards one (1) credit for completion of a full year course that meets daily.
Curricula vary from one home-schooled program to another. Applicants should provide a written explanation of the curriculum used and the educator’s teaching methods. The following information should be included with the applicant’s transcript:

- Who is ultimately responsible for setting up curriculum and selecting materials?
- What type of curriculum and materials did the educator(s) use?
- Who was responsible for providing instruction? Were tutors used in some areas and not in others?
- Who recorded grades and how?
- What type of independent, standardized testing was used to measure the student’s progress against a larger population?

4. Some home-schooled applicants may finish their high school education at an accelerated pace and be ready to attend The Master’s College at an earlier age than their public or private high school counterparts. The college retains the right to defer an applicant’s entrance until such a time as it deems appropriate.

Transfer Applicants
An individual will be classified as a transfer student if he/she has completed 24 or more semester units (36 or more quarter hours) of transferable college level coursework at the time of application to TMC. Students desiring to transfer must file an application for admission and submit official copies of all college transcripts regardless of their intent to receive credit.

Students who wish to transfer to TMC from another college or university but will not have completed 24 semester hours (36 quarter units) at the time of application will be considered freshman with prior college credit. This will not affect their ability to be admitted; however, it will require them to submit their official high school transcript containing their high school GPA for Financial Aid purposes.

Applicants who have attended another Christian college/university, Bible college, or any other faith-based institution, are required to submit a Christian College Transfer Recommendation Form for each of these schools. This form is available from the Enrollment Office or online at www.masters.edu/downloads.

College transcripts from other institutions are evaluated, and credit is awarded prior to the student’s first semester at The Master’s College. For financial aid and degree planning purposes, this evaluation is made available to both the student and the academic advisor. Any additional transcripts received after the semester has begun will be evaluated immediately and credit is awarded within four weeks of their receipt by the Registrar’s Office.

Requirements for International Students
The Master’s College is authorized under federal law to enroll non-immigrant alien students. Students from abroad are welcome, provided they meet the admission requirements of the college. International students are urged to contact the Office of International Students or view the college’s website to obtain the appropriate application forms. The following are requirements of both The Master’s College and U.S. Immigration:

1. Foreign students must submit documentation (transcripts) reflecting the completion of high school education or the equivalent of it. All transcripts must be translated into English and must be official copies.

2. All applicants to The Master’s College must submit an acceptable score from a standardized test. If the student’s first language is English, he or she may submit the SAT 1 (school code 4411) or ACT (school code 0303). Non-native speakers of English should submit a score from either the TOEFL (school code 4411) or the IELTS. IELTS is jointly managed by the British Council, IDP: IELTS Australia, and the University of Cambridge ESOL Examinations.

3. A certification of finances is required from all foreign students to reflect that they have necessary funds to pay for all tuition and related cost of living for at least their first year of schooling. Limited financial assistance is available from The Master’s College, and a Financial Aid Application may be requested through the International Student Office.
4. International students may transfer from another U.S. college or university if they are a full-time student at the school currently being attended, have maintained non-immigration status, and intend to be a full-time student at The Master's College. According to the F-1 student visa transfer regulations of the INS effective May 22, 1987, the institution from which the student is transferring must also confirm that the student has maintained his/her F-1 status throughout the student's enrollment with them.

5. Upon admission to The Master's College, United States Federal law requires that an international student must be registered as a full-time student.

6. Upon receipt of all documentation, an international student will be notified of the Admission Committee’s decision by the International Student Office. Once a student is accepted and the finances are verified, Form I-20 A-B will be forwarded to them. Form I-20 A-B is an official document of the United States government which grants a foreign student permission to apply for a Student Visa at the nearest U.S. Consulate.
FINANCIAL AID POLICIES & PROCEDURES

Eligibility
To be eligible to receive financial aid, a student must:

1. Be a U.S. citizen or permanent resident (except for international scholarships).
2. Be enrolled as a full-time student.
3. Have a high school diploma or equivalent or pass an approved ability-to-benefit test.
4. Maintain satisfactory academic progress towards graduation and maintain a minimum cumulative GPA as required.
5. Be registered for the draft with the Selective Service if the student is male, at least 18 years old, was born after December 31, 1960 and is not a current member of the active armed service.
6. Not be in default on any Title IV loans or owe repayment on any Title IV grant (Pell or SEOG).

Priority in awarding is based upon the timely filing of all required applications, supporting documents and notification of admission to the college.

All awards (scholarships, grants, loans) are disbursed in two equal installments, which are credited directly to the student's account. Most financial awards are eligible for renewal based on program guidelines and an annual application (modified for continuing students) must be submitted.

Determination of Need
Financial need is calculated by information the student provides on the Free Application for Federal Student Aid (FAFSA). The results of this calculated assessment is what is commonly referred to as the Estimated Family Contribution or (EFC).

The EFC is subtracted from the cost of attendance and the result is a calculation of the student's "financial need" or eligibility for financial aid. Aid eligibility at The Master's College is a function of both our cost of attendance and your expected family contribution.

If you are a current student or have applied for admission to The Master's College (TMC), we will send you a financial aid application packet. In completing this form, be sure to list TMC to receive FAFSA results (our Title IV school code is 001220).

Application Process
For Federal, State and Institutional aid you will need to:

1. Complete and submit the Free Application for Federal Student Aid (FAFSA).
2. Complete The Master's College Financial Aid Application (FAA) and return it to the Office of Financial Aid.
3. Complete the appropriate Income Verification worksheet (Dependent or Independent) and supply Student and Parent 1040's from previous tax year and submit to the Office of Financial Aid.
4. File a verified grade point average (GPA) with the California Student Aid Commission no later than March 2nd.

OPTION 1: Obtain a GPA Verification Form, have it certified by a school official and send it to the California Student Aid Commission. Photocopy the form prior to mailing and obtain a proof of mailing for verification purposes.

OPTION 2: Many high schools and colleges will file (with a signed release) a students' verified GPA with the Commission in roster form. This option should be verified with each institution.
FINANCIAL AID AWARDS

Once all applications and supporting documents are received (which includes the results of the FAFSA), a financial aid award will be offered to the student.

New Students

January applicants can expect to receive a notice instructing you where to retrieve your award by mid March. Be aware, the “wait period” between application award lengths the later one waits to complete financial aid paperwork. The statement of principles of good practice, established by the National Association for College Admission Counseling, permits first year candidates for fall admission to choose, without penalty, among offers of admission and financial aid until May 1. After May 1 students have 15 business days to respond to their financial aid offer or their financial aid is subject to cancellation.

Continuing Students

We will notify you of this offer through a postcard instructing you how to retrieve your financial aid award. January applicants can expect to receive a letter by mid March although the “wait period” between application award widens the later one waits to complete financial aid paperwork. Students have 15 business days to respond to the financial aid offer (either in part or in whole). Aid is subject to cancellation after 15 days if no response is received.

Online Awards

Award letters contain confidential information and are located on the TMC secure site. In order to keep the site secure, do not share your password with anyone including your parents.

SATISFACTORY ACADEMIC PROGRESS

The following is the satisfactory academic progress policy for the Office of Financial Aid at The Master’s College:

1. Each student must maintain a cumulative GPA of 2.0 for each semester of attendance. Cumulative GPA is based on institutional credit hours only.

2. A student must also complete 80 percent of the institutional units he/she has attempted (see table). For example, a student who attempts 30 credit hours for the first year must complete 24 of those credit hours. A student who has attempted 60 credit hours by the end of the second year must have completed 48 of those credit hours. Part-time students must also complete 80 percent of their attempted units. “F” grades, incompletes, withdrawals, and “no credit” marks affect your GPA as outlined in the Academic Requirements and Policies section of this catalog.

<table>
<thead>
<tr>
<th>Year of School</th>
<th>1st</th>
<th>2nd</th>
<th>3rd</th>
<th>4th</th>
</tr>
</thead>
<tbody>
<tr>
<td>Units Attempted by End of Year</td>
<td>30</td>
<td>60</td>
<td>90</td>
<td>120</td>
</tr>
<tr>
<td>Units Completed by End of Year</td>
<td>24</td>
<td>48</td>
<td>72</td>
<td>96</td>
</tr>
</tbody>
</table>

Evaluation of Student’s Progress

A student’s GPA level and unit progress are evaluated at the end of each semester to ensure continued qualification to receive financial aid for the subsequent semester. If either of the criteria is not met at the time of evaluation, the student will be notified of his/her failure to meet the qualifications and the student will be placed on Financial Aid Probation.

Financial Aid Probation for Failure to Meet the GPA Requirement

After a student is put on Financial Aid Probation for failure to meet the cumulative GPA requirements, the student has one semester to receive a cumulative GPA of 2.0.

If, after two semesters of Financial Aid Probation, the student does not receive a cumulative GPA of 2.0, the student will have all financial aid suspended until he/she has met the 2.0 cumulative GPA requirement. After maintaining a 2.0 cumulative GPA for one semester, the student will again be eligible for financial aid.
**Probation for Failure to Meet the Unit Requirement**

If, at the time of unit evaluation, a student has failed to complete 80 percent of attempted units, he/she will be placed on Financial Aid Probation and will be notified of his/her failure to meet the requirements. That student will have one semester in which to improve the percentage. If, after two semesters of Financial Aid Probation, the student has not completed 80 percent of cumulative attempted units, that student will have all financial aid suspended until such a time as he/she has met the requirement. The student may again apply for financial aid after requirements have been met.

**Appeal**

A student may appeal this suspension by presenting a letter of appeal to the Office of Financial Aid. This appeal will be forwarded to the vice president for academic affairs and/or the provost for their review and a final judgment on the matter. Extreme illness or of death in the family are examples of circumstances that will be taken into consideration. The Office of Financial Aid will notify the student about the final decision.

**FORMS OF FINANCIAL AID**

Financial aid is money provided from federal and local governments, independent and private organizations and from funds, set aside by the college, to assist families in meeting the costs of higher education. Most opportunities of financial assistance fall into either of two categories: “merit-based aid” and “need-based aid.”

“Merit-based” scholarships are granted based on a student’s achievements or promise of achievement in several areas including academics, music and athletics. “Need-based” aid, as the name implies, requires that the student and their family demonstrate a financial need in meeting college costs. Simply stated, financial need is the difference between (the amount a family is expected to contribute) and (the actual amount) to attend college. In most cases the amount of financial aid offered will be based on a combination of factors involving both types of aid.

Once application materials are received, students are assigned counselors to assist them through the financial aid process. New students continue to work with their Enrollment counselors while continuing students are assigned a counselor from the Office of Financial Aid.

Information on financial aid for the Degree Completion program and the Master of Arts in Biblical Counseling should be located within their respective sections of the catalog.

**FINANCIAL AID PROGRAMS**

On the following two pages are descriptions of Scholarships, Work Program, Grants and Loans that are available to those students who qualify.
SCHOLARSHIPS

<table>
<thead>
<tr>
<th>Scholarship</th>
<th>Description</th>
<th>Eligibility</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>President’s Scholarship</td>
<td>Competitive scholarship awarded to full-time incoming freshmen. Applicants must have a high school GPA of 3.85 and a SAT I score of 1400 or ACT score of 32. Students must also be actively involved in church ministry with plans on pursuing a degree program offered by The Master’s College.</td>
<td>65% of tuition. Renewable with college GPA of 3.5</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Distinguished Scholar</td>
<td>Awarded to full-time continuing or transfer students who have a 3.85 cumulative college GPA. Incoming freshmen must have a 3.85 high school GPA and either a SAT I score of 1250 or ACT score of 28.</td>
<td>$5,000 per year. Renewable. Annual application required.</td>
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<td></td>
</tr>
<tr>
<td>Honors Scholarship</td>
<td>Awarded to full-time continuing or transfer students who have a 3.65 cumulative college GPA. Incoming freshmen must have a 3.65 high school GPA and either a SAT I score of 1200 or ACT score of 27.</td>
<td>$4,000 per year. Renewable. Annual application required.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Achievement Scholarship</td>
<td>Awarded to full-time continuing or transfer students who have a 3.45 cumulative college GPA. Incoming freshmen must have a 3.45 high school GPA and either a SAT I score of 1150 or ACT score of 25.</td>
<td>$2,500 per year. Renewable. Annual application required.</td>
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<tr>
<td>Servant-Leader Scholarship</td>
<td>Awarded to full-time students who have shown leadership abilities and a servant’s attitude.</td>
<td>$2,000 per year. Annual application required.</td>
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<td></td>
</tr>
<tr>
<td>Athletic Scholarship</td>
<td>Awarded by the Athletic Department to students who demonstrate athletic ability and Christian character which will contribute to The Master’s College and its athletic programs.</td>
<td>Varies. Annual application required.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Music Scholarship</td>
<td>Awarded by the Music Department to students who demonstrate superior music ability and who are committed to The Master’s College and the ministry focus of its music programs.</td>
<td>Varies. Annual application required.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>AWANA Citation Award</td>
<td>Awarded to full-time incoming freshmen or transfer students who have completed twelve years of AWANA training and who are designated as Citation Award winners.</td>
<td>$1,000 per year. Renewable. Annual Application Required.</td>
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</tr>
<tr>
<td>Hume Lake Christian Camp, Camp Gilead, Island Lake Camp</td>
<td>Awarded to full-time incoming freshmen possessing exemplary Christian character. One nomination is made each week by a camp staff member.</td>
<td>$1,000 per year. One-time award only.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>IFCA</td>
<td>Awarded to IFCA International Division I talent winners in Quizzing, Preaching and Music competitions.</td>
<td>$1,000 per year. Renewable based on qualifying G.P.A.</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Word of Life Bible Institute</td>
<td>Awarded to full-time transfer students who complete a diploma program at Word of Life Bible Institute and transfer to The Master’s College the next semester.</td>
<td>$1,000 per year. Renewable. Annual application required.</td>
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</tbody>
</table>

WORK PROGRAM

<table>
<thead>
<tr>
<th>Program</th>
<th>Description</th>
<th>Criteria</th>
<th>Amount</th>
<th>Notes</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Employment Programs</td>
<td>Awarded to full-time students based on financial need and academic qualification. Students work in part-time jobs, either on-campus or off-campus. Depending on experience and wage, most students work between ten and twenty hours per week. Wages begin higher than the minimum wage. Often, these jobs complement students’ educational and career objectives, providing them with valuable vocational and technical experience. Whether a student works on-campus or off-campus, these programs offer many opportunities for employment which are sure to enhance a resume upon graduation.</td>
<td>$2,000 or $4,000 per year. Annual application required.</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Grants

<table>
<thead>
<tr>
<th><strong>The Master's College Grant</strong></th>
<th>Awarded to students based on academic achievement and financial need. Student must be enrolled full-time.</th>
<th>Award Varies. Annual application required.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>International Student</strong></td>
<td>Awarded to new and continuing international students. Based on financial need and academic achievement.</td>
<td>Varies. One year only.</td>
</tr>
<tr>
<td><strong>Christian Ministry Dependent</strong></td>
<td>Awarded to full-time students demonstrating need, who are dependents of full-time Christian ministry personnel who provide the family’s primary support and whose ministries are consistent with the mission of TMC.</td>
<td>$2,000 per year. Renewable. Annual application required.</td>
</tr>
<tr>
<td><strong>Ministry Matching Grant</strong></td>
<td>Awarded to students who receive sponsorship from a Christian ministry. The Master’s College will match, on a dollar-for-dollar basis, up to a total of $2,500 per student, as long as funds remain available.</td>
<td>Up to $2,500 per year. Annual application required.</td>
</tr>
<tr>
<td><strong>Outside Scholarship Matching Grant</strong></td>
<td>Awarded to full-time students who receive a scholarship from a source outside of The Master’s College, federal, and state programs. The Master's College will match, on a dollar-for-dollar basis, up to a total of $500 per student as long as funds remain available.</td>
<td>Up to $500 per year. Annual application required.</td>
</tr>
<tr>
<td><strong>Cal Grant</strong></td>
<td>Awarded to low and middle income California residents. Based on need and GPA. Student must be enrolled in at least a two year program.</td>
<td>Up to $9,708 per year. Annual application required.</td>
</tr>
<tr>
<td><strong>Pell Grant</strong></td>
<td>Federal program, based on need.</td>
<td>Up to $4,050 per year. Annual application required.</td>
</tr>
<tr>
<td><strong>Supplemental Education Opportunity Grant</strong></td>
<td>Federal program, based on need. Also must be eligible for Pell Grant (see above).</td>
<td>Up to $1,000 per year. Annual application required.</td>
</tr>
<tr>
<td><strong>Assumption Program of Loans for Education</strong></td>
<td>The California Student Aid Commission may assume up to $11,000 in outstanding educational loan balance in return for service as a public (K-12) school teacher.</td>
<td>Up to $11,000</td>
</tr>
</tbody>
</table>

## Loans

<table>
<thead>
<tr>
<th><strong>Federal Perkins Loan</strong></th>
<th>Student loan based on need and meeting of satisfactory progress requirements. Must be repaid. Repayment and 5% interest rate begins nine months after leaving school.</th>
<th>Up to $3,000 per year. Annual application required.</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Federal Stafford Loan</strong></td>
<td>Student loan based on need and lending institution requirements. Must be repaid. Repayment and interest postponed until six months after graduation, the interest is variable (capped at 8.25%).</td>
<td>Up to $2,625 (Fr.), $3,500 (So.), $5,500 (Jr. &amp; Sr.)</td>
</tr>
<tr>
<td><strong>Unsubsidized Federal Stafford Loan</strong></td>
<td>Student loan that may exceed demonstrated financial need, but may not exceed cost of education. Allows for additional loans beyond the subsidized program listed above. Must be repaid.</td>
<td>Varies. Annual application required.</td>
</tr>
<tr>
<td><strong>Federal Parent Loan for Undergraduate Students</strong></td>
<td>Available to parents of undergraduate dependent students. Based on ability to repay rather than financial need. Must meet lending institution’s requirements. Variable rate loan, adjusted annually.</td>
<td>Varies. Annual application required.</td>
</tr>
</tbody>
</table>
Through the financial assistance of faithful Christian friends and churches, The Master’s College strives to offer students a Christ-centered education within the financial reach of all. The cost of education is considerably in excess of what a student pays. However, the College is able to keep students’ costs at a minimum as Christian friends support us through their generous gifts and prayers. With the establishment of scholarships and direct gifts, hundreds of students have been prepared for specific fields of work and service.

**PAYMENT TERMS**

Tuition, fees, room and board expenses are due July 10 for the Fall and December 10 for the Spring semester. All Post Session and Winterim charges are due at the time of registration for the courses. For the regular semesters, the following option is available at a fee of $75.00 per semester:

**5-Month Plan.** The estimated semester cost of tuition, room and board will be divided into five ($5) monthly payments. Payments begin the July 10 prior to the Fall semester and December 10 prior to the Spring semester. A $75 per semester fee will apply, although no interest will be charged. A $25 late fee for payments not received within a 5-day grace period may also apply.

**PAYMENTS FROM GOVERNMENT AGENCIES OR PRIVATE FOUNDATIONS**

Students who anticipate receiving financial assistance from Government Agencies or Private Foundations and will not be able to meet the payment deadlines need to submit a Request for Payment Deferment to the Student Finance Center. If approved, the anticipated amount will be deferred until October 10th (Fall semester) or March 10th (Spring semester). Students will be responsible for paying any charges that exceed this assistance by the published due dates.

**REFUNDS**

Refunds are based upon the week that the official withdrawal form, signed by the registrar and the appropriate dean, is presented to the accounting office, and not on the time a student ceases to attend classes. A student withdrawing from school with neither consultation nor consent of an appropriate administrator shall not be entitled to any refund. The percentage of tuition refunded is based on actual tuition cost charged to the student’s account.

**Tuition.**

<table>
<thead>
<tr>
<th>Week</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>No attendance</td>
<td>100%</td>
</tr>
<tr>
<td>During first week</td>
<td>100%</td>
</tr>
<tr>
<td>During second week</td>
<td>90%</td>
</tr>
<tr>
<td>During third week</td>
<td>75%</td>
</tr>
<tr>
<td>During fourth week</td>
<td>60%</td>
</tr>
<tr>
<td>During fifth week</td>
<td>45%</td>
</tr>
<tr>
<td>During sixth week</td>
<td>30%</td>
</tr>
<tr>
<td>During seventh week</td>
<td>15%</td>
</tr>
<tr>
<td>During eighth week</td>
<td>5%</td>
</tr>
<tr>
<td>Ninth week and later</td>
<td>none</td>
</tr>
</tbody>
</table>

**Board.** Any refund for board will be prorated on a weekly basis.

**Room.** The refund will be prorated for the part of the semester remaining. There will be no room refund for Post Session or Winterim.

**Fees.** Course and lab fees (including individual music lessons) are fully refundable if the student drops the course during the first two weeks of class following registration. After that, they are not refundable.
General Education Requirements

The general education courses taken by all students are designed to be the foundation for a liberal arts education. A liberal arts education aims to expose students to a wide variety of values, ideas and assumptions that will help them better appreciate the responsibilities and benefits of a free society. It is also designed to give them a common core of knowledge which will aid in understanding their society and culture.

The college has developed a general education program designed to form the minimum core of each student’s liberal arts education. Each candidate for a bachelor's degree must complete a minimum of 71 semester units of general education requirements.

Some courses could satisfy a general education requirement in several possible areas. In these cases, the student must declare which general education requirement a course is intended to satisfy. One course can be used to satisfy ONLY ONE requirement.

These requirements may be completed through courses accepted by the Office of the Registrar upon transfer or through specifically designated courses distributed in the following areas:

Biblical Studies (25)
- B211 Biblical Fundamentals (1)
- B101,102 Old Testament Survey I, II (3,3)
- B201,202 New Testament Survey I, II (3,3)
- BTH321,322 Christian Theology I, II (3,3)
- Upper Division Bible Electives (6)

All new students are required to take B211 during the first fall semester that they attend the college.

A student entering the college as a freshman is required to take all of the Biblical Studies courses listed above. Any student entering TMC having attended an accredited college or university for at least one semester after high school graduation and earning at least 24 units of accepted transfer work is required to take one of the above courses (beyond B211) for each semester of full-time attendance. Transfer students must begin with courses from the Old Testament, New Testament, Christian Theology sequences prior to taking the upper-division Bible electives. No other courses will satisfy these requirements unless approved by the chairperson of the Department of Biblical Studies.

Business Administration (3)
- ECN200 Economics & Society (3)

Communication (3)
- C100 Spoken Communication (3)
  Note: All students majoring in Bible may substitute BMN310 (for men) or BMN310 (for women).

Computer Use (0 or 3)
- Pass basic computer usage competency examination OR take CS100.

Cross Cultural Studies (3 or 6)
- Option A: Complete any one of the following courses and its accompanying ministry/mission assignment:
  - BMS331 Urban Ministry Preparation (3)
  - BMS312 Foreign Mission Preparation (3)
  - IBEX320 Jewish Thought & Culture (3)

- Option B: Any 6 units of coursework from the following:
  - Any Bible Missions course (3)
  - C391 Intercultural Communication (3)
  - H327 Latin American History (3)
  - H332 Californian Past & Present (3)
  - H346 East Asian History to 1945 (3)
  - H376 Minority Groups in United States History (3)
  - H3483 Topics in Home Economics (1-3)
  - ITA126a,126b Beginning Italian I & II (3,3)
  - MCT348 Intro. to International Business (3)
  - MU396 World Music (3)
  - SP221,222 Introductory Spanish I & II (4,4)
  - SS386 Cultural Geography (3)

Note: Additional courses may be approved in the future that will also satisfy this requirement.
Exemptions. Requests for exemption of the cross-cultural studies requirements will be accepted according to the following guidelines:

1. All foreign-born students who have lived outside of the United States for five of the last ten years may be exempted.

2. All children of U.S. citizens who have lived outside of the United States in a foreign culture for at least five years during school grades 7 - 12 may be exempted.

3. No semester units will be awarded. Any student who received an exemption is still held accountable for the minimum number of required units to meet graduation requirements.

4. Appeals for special cases should be made to the Office of the Registrar. The Registrar reserves the right to make the final decision.

English (6)
- One of the following: E211, E212, E221, E222, E311 or E312 (3)
- Any other English except: E322, E332, E353, E364 (3)

Fine Arts (3)
- MU190 Introduction to Music & Art (3)
- MU295 Music & Art for Musicians (3) for music majors and students with a music background only.
- MU333 Hymnology & Worship (3) for Biblical Studies majors only.

History (9 + competency exam) or (12)
- One of the following: H241, H242 or H228 (3)
- POL220 U.S. Government (3)
- Either take both H211 World History I & H212 World History II (3,3)
- or pass the World History competency exam and take one upper division history course (3). See History Section for details.

Mathematics (3 + competency exam)
- Pass Elementary Level Mathematics (ELM) Examination OR take MA072 (NOTE: MA072 is a remedial-level course and does NOT count toward units for graduation) OR pass one of the following math proficiency examinations:
  - Minimum score of 520 on the Math section of the SAT I.
  - Minimum score of 22 on the Math section of the ACT.
- MA240 Critical Thinking & Problem Solving (3)
  - Minimum score of 520 on the Math section of the SAT I.
  - Minimum score of 22 on the Math section of the ACT.
-_stylescript>Notes:</stylescript>
- M.A240 is waived for Business Administration and CIS Majors.
- LSit majors may substitute M.A201 AND M.A202 for MA240.
- Students may use MA121 or MA262 (or above) to meet the M.A240 requirement.

Philosophic Studies (3)
- One of the following:
  - BCW363 Apologetics (3)
  - P311 Introduction to Philosophy (3)
  - P321 Philosophies of Education (3)
  - P364 Ethics (3)

Science (7)
- LS200 Foundations of Science (3)
- One science lecture course (3)
- One science laboratory course (1)

Writing and Research (6 to 9)
- E110 English Composition (3) or pass one of the following writing proficiency examinations:
  - Minimum score of 700 on the Verbal section of the SAT I.
  - Minimum score of 31 on the English section of the ACT.
  - Minimum score of 5 on the Criterion Examination administered by ETS Technologies.
  - Minimum score of 6 on the Compass e-Write examination administered by ACT.
- Complete two courses (2-6 units) that are formally designated as writing enhanced.
  - One of the two “W” courses must be completed within the major while the second
"W" course may be taken either as a major or a General Education course. A list of approved "W" courses is available at the Office of the Registrar.

- Students may petition to use a transfer course to meet this requirement by submitting a written petition along with a course syllabus and class schedule to the chairperson of the W-Course Committee.

### Graduation Requirements

The Bachelor of Arts, Bachelor of Music and the Bachelor of Science degrees are granted subject to the following:

1. Minimum of 122 semester units of credit.
2. Minimum of 40 semester units in upper division courses.
3. Minimum grade point average of 2.00 in all work attempted at TMC and in the major.
4. Minimum of one year or the equivalent of resident study, completing at least 12 of the final 24 semester units at The Master's College.
5. Completion of the curriculum as given for the chosen major field of study.
6. Four-year students must complete at least 25 semester units of general education requirements in Bible. Transfer students must take a minimum of one general education Bible survey course (B101, B102, B201, B202, BTH321, BTH322) each semester of full-time attendance. Part-time students (taking fewer than 12 semester units) are not required to take a Bible course. However, a student taking several semesters of part-time coursework must complete one general education Bible course for every 15 semester units taken at The Master's College.
7. No student will be allowed to participate in commencement exercises unless he/she has completed, or is in progress to complete, all academic requirements by the time of commencement ceremonies.

### General Policies and Procedures

**Student Academic Classification**

- **Freshman.** An accepted high school graduate who has enrolled in the college.
- **Sophomore.** A student with at least 30 semester units and a 2.00 GPA. All conditions of entrance removed.
- **Junior.** A student with at least 60 semester units and a 2.00 GPA.
- **Senior.** A student with at least 90 semester units and a 2.00 GPA. There must be reasonable assurance of the fulfillment of all requirements for graduation within the academic year. A student must file an application for graduation in the Office of the Registrar prior to the beginning of the second semester of the senior year.
- **Full-Time Student.** One who is carrying a minimum load of 12 semester units. Only full-time students not on academic probation may be elected to student association offices, serve on student publications or compete on intercollegiate athletic teams.
- **Non-Matriculating Student.** One who has not formally declared a degree objective and is carrying six or fewer semester units.
- **Transfer Student.** A student who enters TMC with at least 24 semester units of accepted college level coursework from another college or university earned after high school graduation. Credit by examination does NOT count toward determining whether a student has reached transfer status.
The third digit in the course number usually indicates the frequency at which the course is offered. Thus:

<table>
<thead>
<tr>
<th>if the third digit is</th>
<th>the course is usually offered</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Every Semester</td>
</tr>
<tr>
<td>1</td>
<td>Every Year, Fall</td>
</tr>
<tr>
<td>2</td>
<td>Every Year, Spring</td>
</tr>
<tr>
<td>3</td>
<td>Odd Years, Fall</td>
</tr>
<tr>
<td>4</td>
<td>Even Years, Spring</td>
</tr>
<tr>
<td>5</td>
<td>Even Years, Fall</td>
</tr>
<tr>
<td>6</td>
<td>Odd Years, Spring</td>
</tr>
<tr>
<td>7</td>
<td>Offered Every 3-4 years</td>
</tr>
<tr>
<td>8</td>
<td>Offered on Demand</td>
</tr>
<tr>
<td>9</td>
<td>Special Courses</td>
</tr>
</tbody>
</table>

Consistent with general academic practice, not all courses listed in this catalog are offered every semester. Students should consult the schedule of classes prepared prior to registration in planning their programs. The college reserves the right to withdraw any course for which there is not sufficient demand. Usually five students are required as a minimum.

### Grading System

<table>
<thead>
<tr>
<th>Symbol</th>
<th>Grade Points</th>
<th>Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>4.0</td>
<td>Thorough mastery of subject material &amp; demonstrates effective use of creative resourcefulness.</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
<td>Good mastery of subject material, and evidences ability to effectively use acquired knowledge.</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
<td>Average group of subject material.</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
<td>Average group of subject material.</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
<td>Average group of subject material.</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
<td>Average group of subject material.</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
<td>Average group of subject material.</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
<td>Average group of subject material.</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
<td>Minimal grasp of subject material.</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
<td>Minimal grasp of subject material.</td>
</tr>
<tr>
<td>D-</td>
<td>.7</td>
<td>Minimal grasp of subject material.</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
<td>Failure to attain minimal grasp of subject material.</td>
</tr>
</tbody>
</table>

### Course Numbering System

The first digit in the course number indicates the year during which a student will typically take that course. Thus:

- 100-199 are freshman level courses
- 200-299 are sophomore level courses
- 300-399 are junior level courses
- 400-499 are senior level courses
- 500-599 are graduate level courses
**Academic Terms and Definitions**

The following definitions apply to symbols utilized in lieu of grades:

**Audit (AUD).** Audit students are those who receive no credit, but wish to attend lectures in a course, or participate in musical ensembles or private lessons, without any responsibility to take examinations, complete homework or papers, practice hours or to be evaluated. Audit registration will appear on the student’s record, but will not be included in computing a full-time academic load.

**Credit (CR).** Credit is measured in semester units. A semester unit represents one recitation period (55 minutes) per week for one semester of 15 weeks and assumes about two hours of outside preparation for each recitation period. Credit units of particular classes are given with each course description.

**Failure (F).** No credit or grade points given. This policy means that all units attempted which are shown on the permanent record card as F will be charged against the student with a value of 0.00 grade points. The effect of this will be to lower the overall GPA.

**Incomplete (I).**
1. An Incomplete will be granted only upon submission of a completed Incomplete Contract to the Office of the Registrar.
2. Any Incomplete not finished within the terms of the Incomplete Contract will lapse into the grade designated on the Incomplete Contract.

**No Credit (NC).** No credit.

**Pass (P).** Indicates that the student passed a course, but credits do not count toward GPA or credits do not count toward graduation, such as MA072, 082, 090.

**Quality Points (QP).** Quality points are assigned in order to determine the student’s scholastic average. Quality points of a given grade are multiplied by the number of semester units of credit given in each course.

**Withdraw (W).** Withdrawal from course from third week of classes through twelfth week. After the twelfth week a student may not withdraw and is awarded the grade earned.

**Transfer Credit Policies**

TMC grants credit for college level course work from other colleges and universities based on the following criteria:

1. The student must have good standing at the institutions previously attended. Students who have been dismissed or suspended from another college for disciplinary reasons must request that a letter be sent by the dean of the college involved, detailing the reasons for such dismissal.

2. No courses will be transferred in which the grade earned was less than C (2.0). Credit will be given for accepted courses which will apply toward the student’s course of study at The Master’s College.

3. No more than 70 units of credit will be accepted from a community college. Courses for which credit is allowed toward the bachelor’s degree must be university transfer level.

4. No more than 94 units from other accredited institutions may apply toward fulfillment of degree requirements at The Master’s College. Transfer students must take at least 12 semester units of upper division work in their major at TMC.

5. Students who are transferring from an accredited institution and who have completed a lower division course which had content comparable to an upper division course at The Master’s College may: (a) choose to retake the course at TMC to earn upper division credit for the course; or (b) choose to pass a competency exam to verify that the lower division course was comparable in rigor to the upper division course at TMC. Passing the competency exam entitles the student to enroll in another upper division course to earn sufficient upper division credits.
6. Transfer credit may be granted to students from unaccredited schools of collegiate rank upon approval of the Vice President for Academic Affairs.

7. The Master's College will grant credit for transferable college coursework taken before high school graduation if taken from an accredited college. Official transcripts must be submitted and all other transfer requirements met.

8. The maximum number of transfer credits which will be awarded for various types of "non traditional" college course work from accredited institutions are as follows:
   • 32 units of Advanced Placement, CLEP examinations or credit by TMC assessment
   • 45 units of transfer credit from military transcript with maximum of 30 units applicable toward meeting TMC general education requirements
   • 36 units of non-traditional course work including: directed studies courses, correspondence courses, Computer and WWW-based distributed education courses or Video/ITV based courses
   • 24 units of intensive format courses (e.g., post session, winterim, Saturday school, etc.)
   • 24 units of credit for life experience assessment.

Credit by Examination
The Master's College, as a member of the College Entrance Examination Board, recognizes the merits of the Advanced Placement (AP), College Level Examination Program (CLEP) and the International Baccalaureate (IB), and will grant credit for passing scores in certain tests offered through these programs. A student may earn a maximum of 32 semester units of AP/CLEP exam transfer credit. If a student takes a college course for which he/she has already received AP/CLEP credit, then he/she forfeits that transfer credit.

The Master’s College reserves the right to determine the amount of credit that will be awarded for all AP/CLEP transfer credit examinations. Credit for all AP courses other than math and science, is awarded based on a score of “3”, “4” or “5”. Credit for math and science AP courses is awarded based on a score of “4” or “5”. CLEP examination credit may be granted for all courses based on a score of 50 or higher. The College will grant credit for IB examinations with scores of “5”, “6” or “7”.

Note: The Master's College has been designated as a national testing facility for the CLEP examination. If CLEP examinations have already been taken, contact the Office of the Registrar for information regarding acceptance of CLEP scores. For testing information, contact the Office of Career Services.

Registration Procedures
The college sets aside a period at the beginning of the fall semester for reception, registration and orientation. During these days the new students become acquainted with programs and facilities provided for their instruction.

1. Several entrance tests and surveys are given to all new students at this time.

2. All students will be notified by mail regarding the fall orientation and registration schedules. A schedule of classes is published and is available approximately one month before registration.

3. All continuing students are required to have an interview with their academic advisor at least once per semester prior to registration.

4. An evaluation of credits is made of all transfer college work, and new transfer students will find the evaluation in the possession of their advisor. A student may contact the Office of the Registrar for the name of his/her advisor.

5. Late check-in continues one week following the priority check-in day. A fee of $50.00 will be charged for late check-in.

6. Check-in is completed only after financial arrangements have been made with the Director of Student Accounts.
Class Changes

1. **Changes in registration.** Students must have the permission of their instructor, their academic advisor, the accounting office, and the Office of the Registrar to change their program. Forms are available in the Office of the Registrar. A student may add a course to his/her schedule only within the first two weeks of class.

2. **Dropping courses.** Courses may be dropped only with the written consent of the instructor. Add/drop forms are available from the Office of the Registrar. Courses dropped during the first two weeks of classes do not appear on the student’s permanent transcript. Courses dropped from the third to the twelfth week of the semester will appear on the transcript with a grade of “W.” Courses may not be dropped after the twelfth week of class except in the case of serious illness.

3. **Course and lab fees.** These fees will be refunded if a student drops a course during the first two weeks of the semester. After that time, course and lab fees are not refundable.

4. **Withdrawing from school.** Withdrawal is processed on a form available from the Office of the Registrar. Any refund due the student is determined according to the refund policy found in the financial information section of this catalog.

Graduation Honors: Granted at graduation to students who have completed at least 60 semester units at The Master's College and have attained the following cumulative grade point average:

- Summa Cum Laude: 3.85
- Magna Cum Laude: 3.65
- Cum Laude: 3.50

Academic Advising

When students are admitted to the college, an academic advisor is assigned to assist them in planning their program of courses. Student orientation is provided at the beginning of the year for general information, and academic advisors assist students prior to each registration. Students are encouraged to maintain close contact with their advisor in order to plan their college program properly. Students on academic probation receive special advising and must enroll in courses designed to help them meet the academic demands of college life.

Although the college seeks to provide students the assistance that they need in their academic career through academic advisement, final responsibility for meeting all program, residence and graduation requirements rests with the students. One of the most important tools is this catalog. Students should become thoroughly familiar with the catalog in order to keep up with their own records and to make certain that they are meeting graduation requirements, including general education courses and grade point average. The academic requirements of the catalog under which a student enters becomes the student’s academic contract. Academic requirements may be lowered but never raised under a particular catalog. Students are strongly encouraged to maintain possession of this catalog for future reference.

Scholastic Probation

Students entering on academic probation are limited to 15 units per semester. They must receive a minimum GPA of 2.00 at the end of the semester to be removed from probation. Any student whose cumulative GPA falls below 2.00 will be placed on academic probation for one semester. If their cumulative GPA remains below 2.00 at the end of
that semester, they will be subject to academic disqualification. A student subject to academic disqualification may appeal by submitting a letter to the Vice President for Academic Affairs stating why he/she should not be disqualified. The student’s request will then be reviewed by the Academic Affairs Council for final decision.

The procedure for readmission of an academically disqualified student includes: (1) a minimum of one semester of academic suspension, (2) attendance at another accredited institution and achievement of a 2.50 cumulative GPA on a minimum of twelve semester units of transferable coursework with no course grade lower than a “C”, and (3) review of the student’s application for readmission by the admissions committee. If the student’s readmission is approved, the student will be placed on academic monitoring/probation and will be required to meet regularly with the academic counselor during the semester. The student will have that semester to achieve a 2.00 cumulative GPA to be removed from academic monitoring/probation and continue their enrollment at the college.

Any student whose cumulative GPA falls below 2.0 may not participate in extracurricular activities such as student government, athletics, music and missions teams.

### Academic Dishonesty

It is the responsibility of the faculty member to pursue suspected incidents of academic dishonesty occurring within his/her courses. If a student is found to be guilty of cheating, plagiarism or another form of academic dishonesty, the faculty member is required to document the incident in writing and submit the report to the Vice President for Academic Affairs. The first documented incident of academic dishonesty will result in the student failing the assignment or the course at the instructor’s discretion depending on the severity of the incident. Any subsequent documented offense of academic dishonesty by that student (regardless of whether it occurs in the same or any other course taken by the student at the College) will result in automatic failure of the course and expulsion of the student from the College for a minimum of one academic year.

### Directed Studies

A Directed Studies (DS) course is defined as a course that is being taken in a non-regularly scheduled class format. The policy for taking DS courses at The Master’s College is outlined below:

1. A student is allowed to take a maximum of 13 semester units of TMC DS coursework during his/her undergraduate program.
2. A student may be enrolled in no more than two DS courses at any one time.
3. A student may have no more than one DS course still in process during the third week in March to be eligible to participate in the May commencement ceremonies.
4. A student may enroll for a DS course at any time during the school year.
   - If the student enrolls at any time during a semester, the course will be added to the student’s schedule for that semester, and the cost for that semester will be adjusted as necessary.
   - If the student registers between the fall and spring semesters, the course will be added to and posted as a part of the student’s spring schedule.
   - If the student registers for the course at any time between the spring and fall semesters, the course will be added to the student’s summer term.
5. A grade for a DS course can be posted no sooner than one week per semester unit following the student’s official enrollment date in the course.
6. A student may withdraw from a course (and receive a “W” grade) only during the first 75% of the term of the contract. If the work is not completed by the deadline (a maximum of 4 months), the Registrar’s Office will assign a grade of “F” to the student for this course.
7. The percentage of tuition refunded to a student dropping a DS course will be based on the number of weeks the student has been enrolled in the DS course, and will be parallel to the tuition refund schedule for regular fall and spring semester courses.
8. A per-unit fee will be charged to the student to cover faculty and institutional expenses. The per-unit fee is non-refundable after the first two weeks of enrollment in the course.

Institutional Eligibility Regulations for Athletics

Institutional Semester GPA Regulation of 1.75
Any student-athlete having a semester GPA lower than 1.75 is subject to the following guidelines:

1. First semester freshman student-athletes are allowed a one semester grace period to improve their GPA before being denied the privilege of representing the institution in athletics.
2. Student-athletes who do not have first-time freshman status or are transfer students will be denied playing status during the next semester of attendance.
3. Once student-athletes raise their GPA to 1.75 or above, they can begin athletic participation and continue as long as their semester GPA is maintained at 1.75 or above.

Institutional Cumulative Grade Point Average Regulation of 2.00
Student-athletes whose cumulative GPA falls below 2.00 are placed on academic probation. If they do not attain a cumulative GPA of 2.00 or above for a second or any subsequent semester of enrollment, they will be denied participation in intercollegiate programs and are subject to academic disqualification. **NOTE:** Institutional grade point averages can be raised only by taking institutional credit hours.

Veteran’s Benefits

The Master’s College is approved as a degree-granting institution for the attendance of veterans under Title 38, United States Code. This includes the programs covered in chapters 30, 31, 32 and 35 of Title 38, relating also to the education of disabled veterans and war orphans, and 1606 of Title 10. The Bureau for Private Postsecondary and Vocational Education under the State of California Department of Consumer Affairs has also authorized the College for the attendance of veterans and veterans’ dependents.

Veterans, or their dependents, who plan to enroll in the College are urged to contact the veteran’s certifying official in the Office of the Registrar well in advance of registration so that the necessary arrangements may be made with the Veterans Administration or the California Department of Veteran’s Affairs. You may also contact the Veteran’s Administration directly at 1-800-827-1000 to request Form DD-214. To access downloadable forms, please go to [www.va.gov](http://www.va.gov).

Family Education Rights and Privacy Act of 1974

The Master’s College complies with the provisions of the Family Education Rights and Privacy Act of 1974. The college does not permit access to, or the release of, personally identifiable information or educational records, to any individual without the written consent of the student, with the following exceptions:

- To administrators, faculty or staff of the college, having legitimate educational concerns.
- To medical personnel when the health of the student or others would be endangered by the withholding of information.
- To financial aid personnel in connection with an application for such aid.
- To the parents of dependent children.
- To the governmental officials designated by law, or in compliance with a judicial order.

The college may release directory information unless the student withholds permission. Directory information is defined as: student’s name, address, telephone number, date and place of birth, major field of study, participation in sports and officially recognized college activities, height and weight of members of athletic teams, dates of attendance at the college, degrees and honors received.

In addition, under the provisions of the above-named act every student has the right to:

- Inspect and review his/her educational records.
- Request changes to items in his/her records that are not accurate.
- Obtain a copy of the college’s policy related to FERPA.

Questions about the application of these policies may be directed to the Office of the Registrar.
Disability Services

The Master's College has an institutional commitment to provide equal educational opportunities for qualified students with disabilities in accordance with applicable state and federal laws and regulations, including the Americans with Disabilities Act of 1990 and Section 504 of the Rehabilitation Act of 1973. To ensure equality of access for students with disabilities, academic and/or non-academic accommodations and auxiliary aids shall be provided to the extent required to comply with the state and federal laws and regulations. For each student, academic and/or non-academic accommodation and auxiliary aids shall specifically address those functional limitations of the disability which adversely affect equal educational opportunity. The Master's College and Seminary has established the Office of Disability Services (ODS) to coordinate compliance with the various regulations and sovereign scriptural issues and to assist qualified students with disabilities. Students requiring services should contact the SDS at (661) 259-3540, ext. 3209, or alternatively by FAX (661) 260-3384.
Administration

Dr. John MacArthur  
President

Dr. Richard L. Mayhue  
Senior Vice President and Provost

Mr. Paul Berry  
Athletic Director

Mr. Robert L. Hotton  
Vice President for Operations

Dr. John A. Hughes  
Vice President for Academic Affairs

Dr. Michael G. Scales  
Vice President for Advancement

Dr. Mark Tatlock  
Vice President for Student Life

Mr. Bradley G. Wetherell  
Vice President for Finance

Full-Time College Faculty

Adams, Joann E.  
Professor of Education  
B.A., Palomar College; B.A., Biola University; M.A., National University; Ed.D., United States International University. Joined TMC 1988.

Anderson, Ross S.  
Professor of Biochemistry  
B.A., Austin College; M.B.S., University of Colorado at Boulder; Ph.D., Baylor College of Medicine. Joined TMC 1998.

Baker, Ernest H.  
Assistant Professor of Biblical Counseling  

Behle, J. Gregory  
Professor of Christian Education  
B.A., Biola University; Th.M., Dallas Theological Seminary; Ph.D., University of Southern California. Joined TMC 1986.

Bolen, Todd A.  
Associate Professor of Bible, IBEX Program  

Boyd, Steven W.  
Associate Professor of Bible  
B.S., M.S., Drexel University; Th.M., Dallas Theological Seminary; M.Phil., Ph.D., Hebrew Union College - Jewish Institute of Religion; Doctoral Studies, Dropsie College. Joined TMC 1998.

Button, Michael A.  
Associate Professor of Mathematics  
B.S., University of California, Los Angeles; M.A., University of California, San Diego; Ph.D., Bowling Green State University. Joined TMC 1998.

Carpenter, Shirley F.  
Professor of Education  
B.A., California State at Long Beach; M.A., California Polytechnic University, San Luis Obispo; Ed.D., University of LaVerne. Joined TMC 1998.

Chua, Esther Joy Tan  
Assistant Professor of English  

Cook, Randall K.  
Associate Professor of Bible, IBEX Program  

Eickemeyer, John S.  
Associate Professor of Computer & Information Sciences  
B.A., Occidental College; M.S., Ph.D., University of California, Los Angeles. Joined TMC 2003.

Englin, Dennis L.  
Professor of Biological Sciences  
B.A., Westmont College; M.S., California State University, Northridge; Ed.D., University of Southern California. Joined TMC 1981.
Ennis, Patricia A.
Professor of Home Economics--Family and Consumer Sciences

Forgerson, Michael W.
Associate Professor of Business Administration

Francis, Joseph W.
Associate Professor of Biological Sciences
B.S., Michigan State University; Ph.D., Wayne State University; Post-doctoral Fellow, University of Michigan. Joined TMC 2002.

Frazer, Gregg L.
Professor of Political Studies
B.A., Los Angeles Baptist College; M.A., California State University, Los Angeles; Ph.D., Claremont Graduate University. Joined TMC 1988.

Greer, Clyde P., Jr.
Professor of History

Gutwein, Richard P.
Assistant Professor of Kinesiology & Physical Education

Hair, Erin F.
Assistant Professor of Home Economics--Family and Consumer Sciences

Hall, Donna L.
Associate Professor of Education

Hall, Merrill E.
Associate Professor of Computer & Information Sciences
B.S., Pepperdine University; M.A., University of California, Los Angeles. Joined TMC 1995.

Halstead, Thomas A.
Professor of Bible, Dean of The Master’s Institute
B.S., M.S., California State University, Northridge; M.Div., Talbot Theological Seminary; Ed.D. Nova Southeastern University. Joined TMC 1985.

Hild, Kurt L.
Professor of Education
B.A., Kearney (NE) State College; M.A., California State University, Northridge; Ed.D., Nova Southeastern University. Joined TMC 1987; Rejoined TMC 2000.

Horner, W. Grant
Associate Professor of English

Hotchkiss, John G.
Professor of English

Hutchison, Dennis A.
Associate Professor of Bible

Jensen, Jeffrey A.
Assistant Professor of History

Jones, Kimberlyn S.
Professor of Music

Jones, Taylor B.
Professor of Chemistry
B.S., Clemson University; Ph.D., The University of Texas at Austin. Joined TMC 1986.
Larsen, David R.
Assistant Professor of Kinesiology & Physical Education
B.S., California State Polytechnic University, Pomona; M.A., California State University, Long Beach; Diploma in Biblical Studies, The Master’s College; National Athletic Trainer’s Association, Certified. Joined TMC 2001.

Larson, Julie M.
Professor of Communication

Lawson, Lazella M.
Instructor in Science

Leathers, Michael D.
Director of Management Information Systems
B.S., California State University, Fresno; M.S., Southern Polytechnic State University. Joined TMC 1999.

Mackey, R. W., II
Professor of Business Administration

Matsumoto, Saburo
Associate Professor of Mathematics

Morley, Brian K.
Professor of Philosophy and Apologetics

Negron, Jesse A.
Assistant Professor of Communication

Opfer, Stephen R.
Professor of Music
B.M., University of Northern Iowa; M.M., California State University, Fullerton; D.M.A., University of Southern California. Joined TMC 1992.

Orr, Gerald T.
Director of the Center for Professional Studies
B.S., University of Wyoming; M.S., University of Southern California. Joined TMC 1999.

Owen, James D.
Associate Professor of History

Piew, Paul T.
Professor of Music

Powell, Benjamin D., Jr.
Professor of Business Administration
B.S., University of Wyoming; M.B.A., University of Southern California; Ph.D., New York University. Joined TMC 1987.

Schlegel, Bill J.
Associate Professor of Bible, IBEX Program

Simons, Carolyn W.
Associate Professor of Music
B.M., M.M., Baylor University; Ph.D., The University of Iowa. Joined TMC 1999.

Simons, Jack H.
Professor of Communication
B.A., Moody Bible Institute; M.A., Andrews University; M.F.A., M.A., University of Iowa; Ph.D., Bowling Green State University. Joined TMC 1999.

Smith, David W.
Associate Professor of Biblical Counseling

Stead, John P.
Professor of History & Political Studies
B.A., M.A., California State University, Los Angeles; Ph.D., University of Southern California. Joined TMC 1970.
**Street, John D.**  
Professor of Biblical Counseling  

**Suzuki, Jo**  
Associate Professor of English  

**Thorsell, Paul**  
Associate Professor of Bible  

**Varner, William C.**  
Professor of Bible, Director of IBEX  

**Wallis, Trevor A.**  
Associate Professor of Computer & Information Sciences  

**Ward, Scott D.**  
Associate Professor of Business Administration  
B.S., University of Southern California; M.B.A., Indiana University; M.A., Ph.D., University of Rochester. Joined TMC 2005.

**Wong, Daniel K.**  
Associate Professor of Bible  
B.S., Swatow University; M.Div., Th.M., Talbot School of Theology; Ph.D., Dallas Theological Seminary. Joined TMC 2000.

**Wright, Nathan S.**  
Associate Professor of Kinesiology & Physical Education  

**Staff**

**ACADEMIC SUPPORT**

Hughes, John A.  
Vice President for Academic Affairs

**Gilmore, Donald W.**  
Registrar

**Jenson, Jeffrey**  
Instructional Technology Coordinator

**Leathers, Michael D.**  
Director of Management Information Systems

**McElwee, Marion P.**  
Academic Counselor

**Stone, John W.**  
Director of Library Services

**Tillman, Janet L.**  
Reference Librarian

**Wahler, Rick**  
Director of Career Services

**Wallis, Trevor A.**  
Director of Internet Services

**Walter, John M.**  
Director of Institutional Research & Assessment

**ADVANCEMENT**

Scales, Michael G.  
Vice President for Advancement

**Harris, Stacey**  
Director of Alumni Relations

**Dixon, Steve**  
Advancement Officer

**ATHLETICS**

Berry, Paul  
Athletic Director

**Brooks, Monte**  
Assistant Athletic Director  
Head Coach, Men’s Baseball

**Bowden, Allan**  
Head Coach, Women’s Soccer

**Gordon, Ryan**  
Head Coach, Women’s Volleyball

**Larsen, David**  
Head Athletic Trainer
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lundstrom, Jim</td>
<td>Head Coach, Men's Golf</td>
</tr>
<tr>
<td>Oates, Bill</td>
<td>Head Coach, Men's Basketball</td>
</tr>
<tr>
<td>Rickard, Jim</td>
<td>Head Coach, Men's Soccer</td>
</tr>
<tr>
<td>Sugarman, Ken</td>
<td>Head Coach, Women's Basketball</td>
</tr>
<tr>
<td>Waldeck, Dan</td>
<td>Men &amp; Women's Cross Country</td>
</tr>
<tr>
<td>Orr, Gerald T.</td>
<td>Director</td>
</tr>
<tr>
<td>Cowan, Dan</td>
<td>External Relations Coordinator</td>
</tr>
<tr>
<td>Halstead, Thomas A.</td>
<td>Major Professor, Christian Ministries</td>
</tr>
<tr>
<td>Hild, Kurt L.</td>
<td>Major Professor, Liberal Studies Teacher Education</td>
</tr>
<tr>
<td>Roleder, Dan</td>
<td>Major Professor, Organizational Management</td>
</tr>
<tr>
<td>Scales, Michael G.</td>
<td>Vice President for Advancement</td>
</tr>
<tr>
<td>Edwards, Gary</td>
<td>Director of Financial Aid</td>
</tr>
<tr>
<td>Gorsh, Hollie</td>
<td>Director of Admissions</td>
</tr>
<tr>
<td>Haschak, Diane</td>
<td>Assistant Director of Financial Aid</td>
</tr>
<tr>
<td>Wetherell, Bradley G.</td>
<td>Chief Financial Officer</td>
</tr>
<tr>
<td>Ehlen, Jerry</td>
<td>Director of Student Accounts</td>
</tr>
<tr>
<td>Hartung, Jason</td>
<td>Assistant Controller</td>
</tr>
<tr>
<td>Johnson, Lori</td>
<td>Student Finance Center Manager</td>
</tr>
<tr>
<td>Kirby, Jon</td>
<td>Student Employment Manager</td>
</tr>
<tr>
<td>Ross, Phillip E.</td>
<td>Controller and Assistant Treasurer</td>
</tr>
<tr>
<td>Street, John D.</td>
<td>Chairperson, Master of Arts in Biblical Counseling</td>
</tr>
<tr>
<td>Kropf, Chris</td>
<td>Director of MABC Enrollment Counseling</td>
</tr>
<tr>
<td>Somerville, Robert B.</td>
<td>Administrative Director of Summer Institute Program</td>
</tr>
<tr>
<td>Hotton, Robert</td>
<td>Vice President for Operations</td>
</tr>
<tr>
<td>Barosh, Ralph, Jr.</td>
<td>Director for Plant Operations</td>
</tr>
<tr>
<td>Donaldson, Wayne</td>
<td>Director for Auxiliary Services</td>
</tr>
<tr>
<td>Haney, Kent</td>
<td>Director for Human Resources</td>
</tr>
<tr>
<td>Tatlock, Mark</td>
<td>Vice President for Student Life</td>
</tr>
<tr>
<td>Anthony, Ryan</td>
<td>Director of Campus Ministries</td>
</tr>
<tr>
<td>Bosworth, Dave</td>
<td>Director of International Ministries</td>
</tr>
<tr>
<td>Keller, Joe</td>
<td>Associate Dean of Students</td>
</tr>
</tbody>
</table>
Price, Betty  
*Director of Women’s Ministries

Sugarman, Ken  
*Director of Student Athletic Development

**Board of Directors**

- **Babbitt, Jack**
  Businessman; Tulsa, OK (1997)

- **Beddoe, Darrell**
  Pastor; Boise, ID (1973)

- **De Courcy, Philip**
  Pastor; Toledo, OH (2004)

- **Gillies, David**
  School Administrator; San Jose, CA (1982)

- **Herwaldt, Louis**
  Businessman; Fresno, CA (1988)

- **Hughes, Bryan**
  Pastor; Bozeman, MT (2000)

- **Iverson, Rob, Treasurer**
  Businessman; Valencia, CA (1992)

- **Koptis, William H.**
  Businessman; Cleveland, OH (1985)

- **Lawson, Steve, Secretary**
  Pastor; Mobile, AL (2002)

- **MacArthur, John, President**
  Santa Clarita, CA (1985)

- **Martin del Campo, Felix**
  Dentist; Visalia, CA (1992)

- **Provost, Robert W.**
  Missions Executive; Loves Park, IL (1994)

- **Rickard, James W., Chairman**
  Businessman; Santa Clarita, CA (1981)

- **Riddle, Rich, Vice Chairman**
  Businessman; Bradbury, CA (1995)

- **van Wingerden, John**
  Businessman; Oberlin, OH (2001)

- **Walls III, Harry F.**
  Pastor; Birmingham, AL (2001)

- **Wismer, David**
  Retired Businessman; Colorado Springs, CO (1993)

- **Zimmer, Bill**
  Businessman; West Hills, CA (1986)

  *Executive Committee

**Emeritus Board Members**

- John Fullerton
- Orton Stokke
- Mitch Sulahian
- Leonard Taylor
The Master's College offers comprehensive academic undergraduate programs. Included in the undergraduate program are 13 major fields of study with 54 distinctive emphases. A number of cooperative study programs provide students with numerous opportunities for off-campus learning experiences.

### BACHELOR OF ARTS DEGREES

#### Biblical Studies, with emphases in:
- Bible Exposition
- Biblical Counseling
- Biblical Languages
- Christian Education & Youth Ministry
- Missions
- TESOL
- Theology & Apologetics

#### Christian Ministries

#### Communication, or with emphasis in:
- Electronic Media
- Print Media
- Speech Communication

#### English

#### History, or with emphasis in:
- Church History

#### Liberal Studies/General

#### Liberal Studies/Teacher Education

#### Mathematics, or with emphases in:
- Applied Mathematics
- Mathematics Education
- Pure Mathematics

#### Music, or with Interdisciplinary emphases in:
- Music & Communication
- Music & Theology
- Music & Youth Ministry

#### Organizational Management

#### Kinesiology & Physical Education, or with emphasis in:
- Sports Injury Studies
- Physical Education with Teaching Credential

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**BACHELOR OF ARTS DEGREE (CONTINUED)**

#### Political Studies, with emphases in:
- American Politics
- Constitutional Law
- Political Theory

#### BACHELOR OF MUSIC DEGREES

- Applied Music - Instrumental
- Applied Music - Piano
- Applied Music - Voice
- Church Music
- Music Education
- Theory & Composition

#### BACHELOR OF SCIENCE DEGREES

#### Biological Science, or with emphases in:
- Cellular & Molecular Biology
- Natural History/Environmental Biology
- Pre-Medicine/Pre-Dentistry
- Secondary Teacher Education in Life Sciences

#### Business Administration, with emphasis in:
- Accounting
- Christian Ministries Administration
- Finance
- Management
- Management Information Systems
- Pre-Law
- Public Relations

#### Computer & Information Sciences, with emphasis in:
- Computer Science
- Information Systems

#### Home Economics--Family and Consumer Sciences, or with emphasis in:
- Secondary Education
UNDERGRADUATE PROGRAMS
• Accounting
• Bible
• Biology
• Business Administration
• Communication
• Computer Science
• English
• History
• Home Economics–Family & Consumer Sciences
• Kinesiology & Physical Education
• Mathematics
• Music
• Political Studies

Minors are not printed on the diploma nor are they listed on the transcript.

THE MASTER’S INSTITUTE
TMC offers, through The Master’s Institute, a one-year, 32-unit Diploma in Biblical Studies. See The Master’s Institute section of this catalog for more information.

DEGREE COMPLETION PROGRAM
TMC offers, through the Center for Professional Studies, the following Bachelor of Arts degrees:
• Christian Ministry
• Liberal Studies
• Organizational Management

For complete program information, see the Degree Completion Program section of this catalog. Prospective applicants may request further information from the Center for Professional Studies by calling 1-800-229-XCEL.

MASTER OF ARTS DEGREE
TMC offers M.A. degrees in:
• Biblical Counseling (MABC)
• Biblical Studies (MABS)

See the Graduate Program section of this catalog. Prospective applicants may request further information from the Graduate Program Coordinator by calling 1-800-568-6248, extension 3037.

THE MASTER’S SEMINARY
The Master’s Seminary exists to advance the kingdom of the Lord Jesus Christ by equipping godly men to be pastors and/or trainers of pastors for excellence in service to Christ in strategic fields of Christian ministry. This is to be accomplished through an educational program and an environment of spiritual fellowship and relationships that emphasize unreserved commitment to the worship of God, submission to the authority of the Scriptures, a life of personal holiness, the priority of the local church and the mission of penetrating the world with the Truth.

The Master’s Seminary offers six degree programs:
• Master of Divinity (M.Div.)
• Bachelor of Theology (Th.B.)
• Diploma of Theology (Dip.Th.)
• Master of Theology (Th.M.)
• Doctor of Theology (Th.D.)
• Doctor of Ministry (D.Min.)

The Master’s Seminary is located on the campus of Grace Community Church in Sun Valley, California.

Prospective applicants may request further information by calling The Master’s Seminary Office of Admissions at 1-800-CALL-TMS.

COOPERATIVE PROGRAMS
The Master’s College cooperative study programs provide students with numerous opportunities for off-campus learning experiences locally, nationally and internationally.

In addition to TMC’s own Israel Bible Extension (IBEX), students benefit from the college’s membership in the Council for Christian Colleges and Universities, which provides for off-campus learning opportunities.

For information on Council-sponsored programs, write or call:
Council for Christian Colleges and Universities
321 Eighth Street, N.E.
Washington, D.C. 20002
(202) 546-8713 • (202) 546-8914 fax
e-mail: info@bestsemester.com
web: www.bestsemester.com
American Studies Program (ASP)  Founded in 1976, the American Studies Program has served hundreds of students from Council member institutions as a “Washington, D.C. campus.” ASP uses Washington as a stimulating educational laboratory where collegians gain hands-on experience with an internship in their chosen field and explore pressing national and international issues in public policy seminars which are issue-oriented, interdisciplinary and led by ASP faculty and Washington professionals. Internships are tailored to fit the student’s talents and aspirations and are available in a wide range of fields. ASP bridges classroom and marketplace, combining biblical reflection, policy analysis and real-world experience. Students are exposed to on-the-job learning that helps them build for their future and gain perspective on the calling of God for their lives. They are challenged in a rigorous course of study to discover for themselves the meaning of Christ’s lordship in putting their beliefs into practice. The aim of the program is to help Council schools prepare their students to live faithfully in contemporary society as followers of Christ. Students earn 16 semester hours of credit. This program is sponsored by The Master's College & Seminary.

Au Sable Institute of Environmental Studies  Students at The Master’s College are eligible to take courses in environmental field studies through the Au Sable Institute. This Christian organization offers college-level courses at campuses in Michigan (Great Lakes); Whidbey Island in Puget Sound, Washington; Tangier Island, Virginia; Tamil Nadu, South Africa; and Kenya, Africa during January and in the summer. The four-unit course offerings include Marine Stewardships, Plant Ecology and Aquatic Biology among others. The students register at The Master's College for LS348 Biological Field Studies and take the course at the respective campus. The Institute also offers a Stewardship Ecologist Certificate, Naturalist Certificate and Land Resources Analyst Certificate. Several fellowships and scholarships are available through the Institute. Contact Dr. Dennis Englin, the Au Sable campus representative, about current offerings and registration procedures. Students earn 4 semester hours of credit. This program is sponsored by The Master's College & Seminary.

Australia Studies Centre (ASC)  The ASC offers students a semester at the Wesley Institute, in Sydney, Australia, where they can explore their artistic talents through Wesley Institute’s outstanding division of Ministry & the Arts. Faculty trained and working in the professional performing arts scene in Sydney will guide students in their thinking through the Christian’s role in culture, whether classical or pop culture. The ASC utilizes a combination of classroom training at the Wesley Institute and experiential learning in the beautiful Australian context. Home stays, service learning and travel around Australia are important components of the ASC. Students will examine the many faces of Australia. They will observe its beautiful landscape, live in the cosmopolitan melting pot of Sydney, serve the poor of Sydney’s multi-cultural ghettos, engage the political capital Canberra and its power players, and come to know the traditions of Aboriginals. ASC students participate in the core experiential course and choose the remainder of their credits from Wesley Institute’s arts and ministry courses. ASC students receive up to 16 hours of credit. This program is sponsored by The Master's College & Seminary.

China Studies Program (CSP)  The China Studies Program enables students to engage this ancient and intriguing country from the inside. While living in and experiencing Chinese civilization firsthand, students participate in seminar courses on the historical, cultural, religious, geographic and economic realities of this strategic and populous nation. In addition to the study of standard Chinese language, students are given opportunities such as assisting Chinese students learning English or working in an orphanage, allowing for one-on-one interaction. The program introduces students to the diversity of China, including Hong Kong, Beijing, Shanghai, Xi’an and Xiamen. This interdisciplinary, cross-cultural program enables students to deal with this increasingly important part of the world in an informed, Christ-centered way. Students earn 15-17 semester hours of credit. This program is sponsored by The Master's College & Seminary.

Contemporary Music Center (CMC)  The Contemporary Music Center provides students the opportunity to live and work in the community while seeking to understand how God will have them integrate music, faith and business. Both interdisciplinary and multidisciplinary in nature, the CMC offers two tracks: the Artist Track and the Executive Track. The Artist Track is tailored to students considering careers as vocalists, musicians, songwriters, recording artists, performers, producers and recording engineers. The Executive Track is designed for business, arts management, marketing,
communications and related majors interested in possible careers as artist managers, agents, record company executives, music publishers, concert promoters and entertainment industry entrepreneurs. Both Artist and Executive Track students receive instruction, experience and a uniquely Christian perspective on creativity and the marketplace, while working together to create and market a recording of original music. Both tracks include course work, labs, directed study and a practicum. Students earn 16 semester hours of credit. This program is sponsored by The Master’s College & Seminary.

Israel Bible EXTension (IBEX) This 15-week semester abroad program is a high quality educational opportunity in Israel for students who wish to enhance their knowledge of the Bible’s historical, archaeological and geographic background. Classroom lectures are integrated with extensive field trips. Together, these will expose the student to every corner of the land and to every period of the history of the people of that land. The student’s educational experience, as well as his/her personal maturation, will be significantly enhanced by the cross-cultural experience which the semester provides. For information on IBEX, see the IBEX pages within the Biblical Studies section of this catalog and/or contact the IBEX Office at 1-800-568-6248. This program is sponsored by The Master’s College & Seminary.

Latin American Studies Program (LASP) Students of CCCU colleges have the opportunity to live and learn in Latin America through the Latin American Studies Program, based in San Jose, Costa Rica. The program introduces students to a wide range of experiences through the study of the language, literature, culture, politics, history, economics, ecology and religion of the region. Living with a Costa Rican family, students experience and become a part of the day-to-day lives of typical Latin Americans. Students also take part in a service opportunity and travel for three weeks to nearby Central American nations. Students participate in one of four concentrations: Latin American Studies (offered both fall and spring terms); Advanced Language and Literature (limited to Spanish majors and offered both fall and spring terms); International Business and Management (offered only in fall terms); and Tropical Sciences (offered only during spring terms). Students in all concentrations earn 16-18 semester credits. This program is sponsored by The Master’s College & Seminary.

Los Angeles Film Studies Center (LAFSC) The Los Angeles Film Studies Center is designed to train students of Council institutions to serve in various aspects of the film industry with both professional skill and Christian integrity. Students live, learn and work in the LA area near major studios. The curriculum consists of two required seminars focusing on the role of film in culture and the relationship of faith to work in this very influential industry. In addition, students choose two elective courses from a variety of offerings in film studies. Internships in various segments of the film industry provide students with hands-on experience. The combination of the internship and seminars allow students to explore the film industry within a Christian context and from a liberal arts perspective. Students earn 16 semester hours of credit. This program is sponsored by The Master’s College & Seminary.

Middle East Studies Program (MESP) This program, based in Cairo, Egypt, allows Council students to explore and interact with the complex and strategic world of the modern Middle East. The interdisciplinary seminars give students the opportunity to explore the diverse religious, social, cultural and political traditions of Middle Eastern people. In addition to seminars, students study the Arabic language and work as volunteers with various organizations in Cairo. Through travel to Israel, Palestine, Jordan, Syria and Turkey, students are exposed to the diversity and dynamism of the region. MESP encourages and equips students to relate to the Muslim world in an informed, constructive and Christ-centered manner at a time of tension and change. Students earn 16 semester hours of credit. This program is sponsored by The Master’s College & Seminary.

Russian Studies Program (RSP) RSP students are exposed to the depth and diversity of the culture during a semester spent in Russia’s three largest cities: Moscow, St. Petersburg and Nizhni Novgorod. In addition to three seminar courses entitled History and Sociology of Religion in Russia; Russian Peoples, Cultures and Literature; and Russia in Transition, students receive instruction in the Russian language, choosing either 4 or 6 semester hours of language coursework. For those choosing 4 hours of Russian, a seminar course, International Relations and Business in Russia, is available. RSP strives to give students as wide an experience as possible in this complex nation. Students spend time in Moscow, the heart of both
medieval and modern Russia. Students also spend 12 weeks in Nizhni Novgorod, a strategic city on the Volga River. After six weeks of language instruction, students live with a Russian family for the remainder of their stay in this city. Students participate in a service opportunity in Nizhni Novgorod. The program also includes time in the complex and intriguing city of St. Petersburg, the Russian “window to the West.” Students earn 16 semester hours of credit. This program is sponsored by The Master’s College & Seminary.

The Scholars’ Semester in Oxford (SSO) SSO is designed for students interested in doing intensive scholarship in this historic seat of learning. Working with academic tutors, students hone their skills and delve into the areas that interest them most. As Visiting Students of Oxford University and members of Wycliffe Hall, students have the privilege to study and learn in one of university’s historic halls. SSO students enroll in a Primary and Secondary Tutorial, an Integrative Seminar and are required to attend two series of lectures. The SSO is designed for students interested in the fields of Theology, Biblical Studies, Education, Science, Pre-Med, Psychology, Business and the Humanities. Applicants are generally honors and other very high-achieving students. Students earn 17 semester hours of credit. This program is sponsored by The Master’s College & Seminary.

Uganda Studies Program (USP) Winston Churchill is credited with nicknaming Uganda the “Pearl of Africa,” and many visitors since his time have come to agree with him. The USP offers students a very personal encounter with this African success story, which has become an economic and public health model in its region. Another success story, Uganda Christian University (UCU), serves as the base of study for students in the USP. Set on the outskirts of the capital city Kampala, this rapidly growing institution brings USP students together with the UCU Honours College. Courses taught by local faculty in the English tutorial tradition will immerse students in a uniquely African education. Topics such as Christianity and Islam in Contemporary Africa, African Literature and African History will present many insights into African life because of the guidance of faculty who love Uganda and East Africa. Homestays, travel, service learning and daily interaction with Honours College students form the backbone of the USP experience. In addition to the core experiential course, students will choose from an approved selection of courses from the UCU Honours College to earn up to 16 hours of credit. This program is sponsored by The Master’s College & Seminary.

SUMMER PROGRAMS

Oxford Summer Programme (OSP) The Oxford Summer Programme (OSP) is a program of the Council for Christian Colleges & Universities and Wycliffe Hall, Oxford. The program is designed for students wishing to gain a more comprehensive understanding of the relationship between Christianity and the development of the West and who wish to do specialized work under expert Oxford academics in the areas of History, Religious Studies, English and History of Science. The Programme is structured for rising-college sophomores, juniors and seniors; graduate and seminary students; non-traditional students; teachers and those enrolled in continuing-education programs. This program is sponsored by The Master’s College & Seminary.

Summer Institute of Journalism (SIJ) Council campuses are invited to choose two student journalists to apply for this four-week, all-expenses-paid experience in Washington, D.C. Fifteen students are selected to participate in the Institute, which lasts from mid-May to mid-June. The Institute blends classroom experience with hands-on work and provides excellent opportunity to learn through lectures and panels with leading journalists who share a strong Christian commitment. Students also participate in seminars taught by communications professors from Council member institutions, take part in field trips and complete workshop projects for hometown newspapers. SIJ provides valuable insight and training in gathering and writing news in the most important news market in the world. The Institute develops students as Christian journalists—exhibiting both professionalism and legal/ethical integrity. Students earn 4 semester hours of credit. This program is sponsored by The Master’s College & Seminary.
The Master’s College has developed one of the strongest Biblical Studies programs anywhere in the United States. The Department of Biblical Studies stresses the understanding, interpretation, and application of biblical literature. The biblical material is studied in light of its original historical environment so that an authentically biblical understanding can be applied to the theological and cultural issues of the modern age. The department attempts to assist all students in developing a biblical worldview in which the principles and norms derived from the Word of God are applied to the whole of life. Spiritual values are emphasized so that practical spiritual growth is experienced along with academic achievement.

The Department of Biblical Studies provides guidance for the effective preparation for ministries of teachers, missionaries, church leaders, and other ministering personnel. In addition to the intensive, one-year Institute program described below, there are seven baccalaureate emphases offered. Each of these emphases is designed to prepare students for graduate and professional study of the Word, as well as for support ministries in churches and in other Christian organizations. Each major and/or emphasis is overseen by one or more of the Bible faculty, as listed in parentheses below:

The Master’s Institute (Tom Halstead)
The Master’s Institute is a one-year, intensive Bible training program designed to aid the church in “equipping the saints” by providing students with a solid foundation in the Word of God. The program consists of 32 units of Bible courses and upon completion a diploma in Biblical Studies will be awarded. In addition, the Institute provides the opportunity to transfer into the baccalaureate program at The Master’s College and still complete a bachelor’s degree in four years.

Bible Exposition (Will Varner, Steven Boyd & Daniel Wong)
The Bible Exposition emphasis is a study of the Word of God in its entirety, and is specifically designed for those who desire to serve in Christian ministry or for those who plan to go on for graduate work or seminary.

Biblical Counseling (Ernest Baker, David Smith & John Street)
This emphasis consists of a study of the principles and aspects of biblical counseling, and is designed to prepare God’s people to meet counseling-related needs wherever they exist with the sufficient and superior resources God provides. The course of study trains students to counsel people in the local church. It emphasizes the proper interpretation and specific application of Scripture in ministering to people.

Biblical Languages (Steven Boyd, Dennis Hutchison & Will Varner)
The Biblical Languages emphasis consists of three years of Biblical Greek and one year of Hebrew, and is designed primarily for those desiring graduate work, either in seminary or in languages and Bible translation.

Christian Education & Youth Ministry (Greg Behle)
The Christian Education & Youth Ministry emphasis examines the concepts of Christian education, with a special focus on youth. It is designed for those students who desire to enter the educational program of the local church, specifically junior high, high school, or college. It is also valuable for that student who desires the mission field, Christian school, or the teaching ministry.

Missions (Tom Halstead)
This emphasis focuses on understanding cross-cultural ministry, and is specifically designed for those who desire to serve in a full-time cross-cultural capacity.

TESOL (Tom Halstead)
The purpose of the TESOL (Teaching English to Speakers of Other Languages) emphasis and Certificate program is to provide students with the theory, skills, and experience needed to competently instruct adult students in the skills of the English language. This program is designed for students who wish to participate in cross-cultural ministry in the United States or abroad using the recognized profession of teaching English.
Theology & Apologetics (Brian Morley & Paul Thorsell)
The Theology & Apologetics emphasis is a comprehensive study of theology and apologetics in which students will not only focus their attention on systematic theology, but also be able to better understand Christianity in relation to other worldviews, religions, and philosophies. It is designed for those students who desire to further their education in seminary, and eventually serve in a pastoral or teaching capacity.

REQUIREMENT FOR BIBLICAL STUDIES MAJORS:
All Biblical Studies majors are required to earn a 2.0 GPA or better in every course in the Biblical Studies major. A student who earns below a 2.0 must repeat the course until a grade of 2.0 or above is earned.

Bible Exposition Emphasis Courses
B335 Daniel/Revelation ...................... 3
B340 Biblical Interpretation .................. 3
B342 Romans .................................... 3
B346 Life of Christ .......................... 3
B364 History of Ancient Israel ............ 3
B365 Bible Backgrounds ..................... 3
BCE401 Senior Integrative Seminar ........ 3
Either of the following ...................... 6-8
BL311 & 312 Elementary Hebrew I & II (3,3)
BL301 & 302 Elementary Greek I & II (4,4)
Bible Book Study ............................. 3
Bible Electives ................................. 15-17
Total units required for emphasis .......... 47

Biblical Counseling Emphasis Courses
B340 Biblical Interpretation .................. 3
BC309 Introduction to Biblical Counseling .... 3
BC311 Theological Basis for Biblical Counseling .................. 3
BC238 Methods of Biblical Change .......... 3
BC342 Marriage & Family Counseling .......... 3
BC421, 422 Problems & Procedures I, II ............ 3, 2
BC431, 432 Counseling Practicum I, II ............ 2, 2
BCE401 Senior Integrative Seminar ........ 3
Either of the following ...................... 6-8
BL311 & 302 Elementary Greek I & II (4,4)
BL311 & 312 Elementary Hebrew I & II (3,3)
Bible Electives ................................. 12-14
Total units required for emphasis .......... 47

Biblical Languages Emphasis Courses
B340 Biblical Interpretation .................. 3
BCE401 Senior Integrative Seminar ........ 3
BL311, 312 Elementary Hebrew I, II ............ 3, 3
BL401, 402 Intermediate Greek I, II ............ 3, 3
B342 Greek Exegesis ........................ 3
BL461 Advanced Greek Grammar ............. 3
Bible Electives ................................. 15
Total units required for emphasis .......... 47

Christian Education & Youth Ministry Emphasis Courses
B340 Biblical Interpretation .................. 3
BCE300 Introduction to Biblical Counseling .... 3
BCE304 Teaching Methodology .................. 3
BCE305 Hist. & Phil. C.I.E. .................... 3
BCE313 Introduction to Church Education .... 3
BCE401 Senior Integrative Seminar ........ 3
B501 Child & Adolescent Development ........ 3
Either of the following ...................... 6-8
BL311 & 312 Elementary Hebrew I, II (3,3)
BMN300 Ministry Internship .................. 2
BYM321 Introduction to Youth Ministry ....... 3
BYM322 Youth Culture & Conflicts ............. 3
Bible Electives ................................. 10-12
Total units required for emphasis .......... 47

Missions Emphasis Courses
B340 Biblical Interpretation .................. 3
BC300 Introduction to Biblical Counseling .... 3
BCE401 Senior Integrative Seminar ........ 3
Either of the following ...................... 6-8
BL311 & 312 Elementary Hebrew I, II (3,3)
BMS301 Introduction to Missions ............. 3
BMS303 History & Theory of Missions ......... 3
BMS304 Biblical Method of Missions ........... 3
Field-based Semester ......................... 12
Bible Electives ................................. 9-11
Total units required for emphasis .......... 47
TESOL Emphasis Courses
- B340 Biblical Interpretation ...................... 3
- BCE401 Senior Integrative Seminar ........... 3
- Either of the following ............................... 6-8
  BL 301 & 302 Elementary Greek I & II (4, 4)
  BL 311 & 312 Elementary Hebrew I & II (3, 3)
- ESJ344 Cultural Anthropology .................. 3
- BTH436 Theology of Man & Sin (3)
- BMS434 Church Planting & Creative Access ...... 3
- ESI203 Introduction to Linguistics ................. 3
- ESI311 Introduction to TESOL ....................... 3
- ESI324 Methodology I .............................. 3
- ESI326 Methodology II .............................. 3
- ESL31 Methodology III ............................ 3
- ESI353 Language & Language Acquisition .......... 3
- ESL433 Program & Curriculum Design .......... 2
- ESL492 Practicum .................................. 5
- Bible Electives 9-11

Total units required for emphasis .................. 47

Certificate in TESOL
- ESL311 Intro to TESOL .............................. 3
- ESI324 Methodology I .............................. 2
- ESI326 Methodology II .............................. 2
- ESI433 Program and Curriculum Design ......... 2
- ESL492 Practicum .................................. 5

Total units required for certificate .................. 15

Theology & Apologetics Emphasis Courses
- B340 Biblical Interpretation ...................... 3
- BCE401 Senior Integrative Seminar ........... 3
- BCW363 Apologetics ............................... 3
- Either of the following ............................... 6-8
  BL 301 & 302 Elementary Greek I & II (4, 4)
  BL 311 & 312 Elementary Hebrew I & II (3, 3)
- BMS483 World Religions or ......................... 3
- ESI483 Religions of America ...................... 3
- Either of the following ............................... 3
  BTH323 Historical Theology I (3)
  BTH324 Historical Theology II (3)
  BTH325 New Testament Theology ................. 3
  BTH326 Old Testament Theology ................. 3
  BTH413 Theological Systems ..................... 3
- Either of the following ............................... 3
  BTH416 Contemporary Theology (3)
  BTH424 Theology Seminar (3)
- Bible Electives ...................................... 12-14

Total units required for emphasis .................. 50

Course Offerings in Biblical Studies

APOLOGETICS

BCW363 Apologetics (3)
A survey of the main approaches to apologetics, and examination of evidences for the Christian faith from such fields as science, history, archaeology and philosophy.

BCW364 Ethics (3)
A survey of the main approaches to ethics, issues in personal ethics, such as moral responsibility, decision-making, honesty and conscience; and topics in special ethics such as war, abortion, euthanasia, genetic engineering and church-state relations. Same as P364.

BCW400 Christian World View (3)
A study of the application of biblical data to contemporary culture, science and the arts so as to define a Christian worldview, integrating liberal arts learning with biblical truth. Beginning with issues of epistemology, the student will be exposed to the relationship between the Bible and natural science, social science and the humanities, concluding with an emphasis upon the apologetic value of the world view to modern life. Prerequisite: Sophomore status or higher.

BCW408 Apologetic Systems (3)
A study of major approaches to apologetics, especially presuppositionalism and evidentialism. Comparison of apologists such as Aquinas, Butler, Paley, Van Til, Clark, Carnell and Schaeffer.

BCW498 Apologetics Area Study (2)
A concentrated study in the area of apologetics.

BIBLICAL COUNSELING

BC300 Introduction to Biblical Counseling (3)
A general introduction to basic concepts and distinctive features of biblical counseling. Students will discuss what biblical counseling is and what it involves, the role of the counselor in biblical counseling, the different kinds of counseling that are needed, the place of counseling in the ministry of the church, how biblical counseling theory and practice relate to and differ from some of the more common secular models and theories. Part of the course will involve a personal improvement project in which the student will evaluate his/her own counseling qualifications, design a plan for improving some area of his/her life, put that plan into action and then evaluate his/her progress as the course draws to a close.
BC331 Theological Basis of Biblical Counseling (3)
A consideration of the theological realities that form the basis of a proper approach to counseling. Special emphasis is given to the nature of God and of man (fallen and unfallen), a biblical definition of the image of God, the nature of sin, the realities of regeneration and progressive sanctification, the concept of “the flesh” (old man/new man), an understanding of the heart/mind as used in Scripture and the place of the local church in the ministry of counseling.

BC330 Methods of Biblical Change (3)
An overview of the counseling process presenting a comprehensive methodological model for promoting biblical change in people; the goal is to encourage biblical thinking and procedures in the process of helping people. Prerequisite: BC300.

BC341 Women Discipling Women (3)
This course provides basic training in developing and maintaining a women’s ministry within the local church. Topics include the priority of discipleship, a biblical definition of discipleship and training in the “how to’s” of discipleship. Prerequisite: For women only.

BC342 Marriage & Family Counseling (3)
Marriage and family problems are present in the majority of counseling cases. This course will give an overview of general marriage and family counseling issues relating to the content and process of counseling. It will then proceed to specifically deal (from a biblical perspective) with the major difficulties that troubled marriages and families experience. Included in the course are discussions of the biblical basis and purposes of marriage, family stages, in-law problems, developing unity, husband/wife roles and responsibilities, correcting communication problems, why conflicts arise and how to resolve them.

BC391 Counseling & the Book of Ecclesiastes (3)
This course is designed to help the counselor to work with individuals who are struggling with materialistic cosmology.

BC399 Counseling and the Book of Proverbs (3)
This course is an expositional study of Proverbs with special emphasis on its relevance to counseling.

BC406 Theoretical Constructs of Psychology (3)
This course is designed to critically analyze secular and evangelical integrationist theories of psychotherapy. It will probe the anthropological presuppositions of treatment theory and seek to bring a thoroughly biblical critique to their foundational assumptions as well as methodology. Issues like theories of the subconscious, psychoanalytic approaches to personality, establishing norm, psychological testing, making the distinction between the normal and abnormal, major and mood disorders, schizophrenia and multiple personality disorders are among the psychological constructs and their popular theoreticians that will be explored. Prerequisite: BC300 or BE100 taken at TMC.

BC421, 422 Problems & Procedures I, II (3, 3)
These courses are designed to apply the biblical principles taught in the Methods of Biblical Change course (BC330) to a range of specific counseling problems. Topics discussed include anger, fear, depression, sexual deviancy, anxiety, eating disorders, decision making, one’s past, self-concepts, various syndromes, ADHD and crisis counseling. During the second semester of this course, each student will be part of a team that will develop and present to the class a detailed biblical counseling outline for a teacher-approved counseling problem. Prerequisite: BC300, BC330.

BC431, 432 Counseling Practicum I, II (2, 2)
These courses are designed to consider the practical application of the principles of biblical counseling and the various methodological aspects of the counseling process. These courses will include student participation in counseling as counselors, counselees and observers. These activities will form the basis of seminar discussions where counseling will be analyzed from a biblical perspective. The goal of these courses is to help the student learn, evaluate and sharpen practical counseling skills. Prerequisites: BC300, BC330.

BC433 Cross-Cultural Counseling (3)
This course is an exploratory study of biblical counseling in diverse cultural settings with a particular emphasis on equipping the Christian who seeks to counsel people of a culture different from his/her own.

BC434 Counseling & Youth (2)
This course is designed to help the student to understand the intense and frequent problems of young people. A thoroughly biblical understanding of young people and their problems, and a functional approach to counseling youth will be presented.

BC311 Theological Basis of Biblical Counseling (3)
A consideration of the theological realities that form the basis of a proper approach to counseling. Special emphasis is given to the nature of God and of man (fallen and unfallen), a biblical definition of the image of God, the nature of sin, the realities of regeneration and progressive sanctification, the concept of “the flesh” (old man/new man), an understanding of the heart/mind as used in Scripture and the place of the local church in the ministry of counseling.

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An overview of the counseling process presenting a comprehensive methodological model for promoting biblical change in people; the goal is to encourage biblical thinking and procedures in the process of helping people. Prerequisite: BC300.

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and the teachings of the epistles and Revelation. On the basis of the biblical text, parallel readings, projects and lectures, the events and messages of the New Testament will be portrayed against their historical and cultural setting. The Fall semester surveys the Gospels and Acts, while the Spring semester is devoted to the Epistles and Revelation.

B211 Biblical Fundamentals (1)
This course focuses on presentation of a biblical foundation and framework relating to origins, worldview, regeneration, sanctification, worship, the church and missions. In addition, the presentation of practical study skills, such as research and writing, will enable students to effectively complete their first college assignments. This uniquely designed course integrates new students into alumni, faculty or staff-led mentor groups. Practical guidance for issues related to student success will be provided by these mentors assuring students a positive adjustment to college life.

B306 Genesis (3)
A systematic study of the Book of Beginnings in which problem areas are studied, introductory materials are given, the best English texts are analyzed verse by verse and devotional application is made.

B313 The Gospel of John (3)
An expository treatment of this important Gospel for the purpose of bringing out the great message of the book. Special attention is given to theological and Christological content, along with practical truths.

B314 1 & 2 Corinthians (3)
The sequence of thought as well as the major problems in these books are carefully examined with special emphasis on how the books intersect with our personal and corporate Christian experience.

B335 Daniel & Revelation (3)
An introduction and detailed study of the books with special attention given to the eschatological significance of their messages.

B340 Biblical Interpretation (3)
An analysis of how to study and understand Scripture. Emphasis will be placed on the vital methods used to apply a passage, and the specific rules used to interpret biblical narratives, poetry, parables and prophecy.

B342 Romans (3)
An analysis emphasizing the great soteriological themes, including sin, justification, sanctification, glorification and an investigation of the practical implication of these doctrines.

B345 Intertestamental Period (3)
A survey of the historical movements and events in Judea from 400 BC to AD 70 that serve as the background for the New Testament. The literature (apocryphal books, Dead Sea Scrolls), institutions (synagogue, Sanhedrin, temple) and religious sects (Pharisees, Sadducees, Essenes, etc.) will be closely examined. Finally, the Hellenistic, Roman, and Jewish political rulers will be surveyed to understand better the context in which the early Christian events took place.

B346 Life of Christ (3)
A thorough overview of the life of Jesus Christ on earth, with special attention to the developing emphases and distinctive purposes that prevailed during our Lord’s public ministry. Theological and chronological difficulties are also considered.

B347 The Epistles of John (2)
A study of the importance of John’s epistles in the historical framework of the early church, giving special attention to the polemic nature of the epistles as well as to the practical instructions contained in them.

B350 Principles of Personal Bible Study (3)
An overview of principles of inductive Bible study and the application of those principles to a book of the New Testament, to a topical study and to a biographical character study. In each of these aspects of study there is an emphasis on life change and spiritual growth in knowing God more deeply through His Word. Prerequisite: For women only.

B364 History of Ancient Israel (3)
A careful study of the history of the people and nation of Israel, from Abraham through the restoration period. Special attention is given to the relationship of Old Testament prophetic and wisdom literature to that historical narrative.

B365 Bible Backgrounds (3)
A study of the geography of the land of Israel, including Old Testament, New Testament and modern geography; a survey of the post-biblical history of the land; and an overview of the distinctive elements of Hebrew culture which are deemed necessary to a proper understanding of the Scriptures themselves.

B367 Psalms (3)
The five major sections of this book are analyzed and interpreted for their literary features and studied for their spiritual and doctrinal contribution.

B368 Proverbs (2)
A study of the wisdom of Solomon and its applicability for our spiritual and doctrinal growth. Such topics as wisdom, the fool, friendship, family, life and death and the sluggard will be covered.
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<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>B377</td>
<td>Prison Epistles (3)</td>
<td>A study of the messages of Philippians, Ephesians, Colossians and Philemon in light of their historical setting so as to understand their doctrinal content and practical application.</td>
</tr>
<tr>
<td>B387</td>
<td>The General Epistles (3)</td>
<td>A study of the non-Pauline epistles, with the exception of Hebrews and Revelation, with special emphasis on the doctrine and practical implications of these books.</td>
</tr>
<tr>
<td>B388</td>
<td>Peter &amp; Jude (2)</td>
<td>A study of the messages of these three books, with special attention given to the topics of suffering and apostasy.</td>
</tr>
<tr>
<td>B389</td>
<td>Job (2)</td>
<td>An intensive study of this book with special attention given to the issue of God's sovereignty and man's suffering.</td>
</tr>
<tr>
<td>B397</td>
<td>Pastoral Epistles (2)</td>
<td>An intensive study of 1 and 2 Timothy and Titus; with attention given to critical problems in addition to doctrinal and spiritual content.</td>
</tr>
<tr>
<td>B398</td>
<td>Peter &amp; Jude (2)</td>
<td>A study of the messages of these three books, with special attention given to the topics of suffering and apostasy.</td>
</tr>
<tr>
<td>B407</td>
<td>Isaiah (3)</td>
<td>An introduction to the epistle with special attention given to its historical and eschatological significance.</td>
</tr>
<tr>
<td>B408</td>
<td>Jeremiah (3)</td>
<td>A study of the message of this book with special attention given to its historical and eschatological significance.</td>
</tr>
<tr>
<td>B417</td>
<td>Hebrews (2)</td>
<td>A study of the message of this book with special attention given to its historical and eschatological significance.</td>
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<tr>
<td>B418</td>
<td>Galatians (2)</td>
<td>An analysis and exposition of Galatians, with special attention given to questions concerning justification and sanctification by faith according to the principle of grace, as well as other theological, chronological, and interpretive difficulties of this book. Relevant practical issues are also evaluated.</td>
</tr>
<tr>
<td>B437</td>
<td>Advanced Hermeneutics (3)</td>
<td>This course assumes that students already understand and can apply the basic principles of hermeneutics in their study of the written Word of God. The course will cover the history of hermeneutics in the Church, philosophical and literary issues relating to hermeneutics and the use of the Old Testament in the New Testament. Prerequisite: B341.</td>
</tr>
<tr>
<td>B447</td>
<td>Old Testament Minor Prophets (3)</td>
<td>A study of the backgrounds and messages of these twelve prophets with particular emphasis on the eschatological significance of their messages.</td>
</tr>
<tr>
<td>B467</td>
<td>The Eschatological Epistles (2)</td>
<td>A study of 1 and 2 Thessalonians with special emphasis on the eschatological sections of the books.</td>
</tr>
<tr>
<td>B488</td>
<td>Old Testament Area Study (2)</td>
<td>A concentrated area of study of the Old Testament, which may include a topic, a book or a specialized area.</td>
</tr>
<tr>
<td>B490</td>
<td>Senior Competency (1)</td>
<td>This is a required course for all Bible majors who entered the school prior to Fall 2002. It is a Comprehensive Exam that requires students to demonstrate minimum competencies in areas of Bible and Theology. The student must pass the exam with at least 70% in order to graduate. Additionally, the student must meet with their faculty advisor for an exit interview during their final semester. The unit will be graded credit/no credit.</td>
</tr>
<tr>
<td>B498</td>
<td>New Testament Area Study (2)</td>
<td>A concentrated area of study of the New Testament, which may include a topic, a book or a specialized area.</td>
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</tbody>
</table>

**BIBLICAL LANGUAGES**

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>BL301, 302</td>
<td>Elementary Greek I, II (4, 4)</td>
<td>Designed for beginners in Greek and includes a thorough study of the pronunciation and acquisition of a working vocabulary; exercises in translation from Greek to English as well as from English to Greek. Translation of selected passages of the Greek New Testament.</td>
</tr>
<tr>
<td>BL311, 312</td>
<td>Elementary Hebrew I, II (3, 5)</td>
<td>A study of the grammar of the Hebrew language as well as the translation of selected passages of the Old Testament.</td>
</tr>
<tr>
<td>BL401, 402</td>
<td>Intermediate Greek I, II (3, 5)</td>
<td>The accidence and syntax of Koine Greek, together with readings in the Greek New Testament and an introduction to the methods of exegesis. Prerequisites: BL301, 302.</td>
</tr>
<tr>
<td>BL417</td>
<td>Intermediate Hebrew I (3)</td>
<td>This is a third semester course in Biblical Hebrew. Students will vocalize and translate substantial blocks of Biblical Hebrew narrative (Genesis 37-48; Jonah 1:1-2:2; 3-4). Emphasis will be placed on mastering Biblical Hebrew morphology, following the main story line in narrative prose, determining parenthetic or background information, identifying and translating verb sequences and building vocabulary. In addition, students will be introduced to Biblical Hebrew philology and narrative poetics.</td>
</tr>
</tbody>
</table>
UNDERGRADUATE PROGRAMS

BL418 Intermediate Hebrew II (3)
This is a fourth semester course in Biblical Hebrew. Biblical Hebrew poetic texts are read in conjunction with an introduction to Hebrew poetry and a continued review of Biblical Hebrew philology, phonology, morphology, syntax and lexicography. Topics covered and illustrated with examples from Hebrew poetry include poetry versus prose, the directions of poetry, the opacity of poetic words, identifying atypicality and its significance, analyzing structure, prosodic analysis, parallelism, metaphor and the effect of poetry on readers. Attention is also given to vocabulary mastery.

BL422 Greek Exegesis (3)

BL461 Advanced Greek Grammar (3)

BL498 Language Area Study (3)
A concentrated area of study in language exegesis, which may include a topic, a book or a specialized area.

CHURCH HISTORY

BCH315 Medieval Europe (3)
A broadly cultural history of Western Europe from the fall of Rome through the High Middle Ages (AD 300 to 1300). Topics covered include: collapse of Rome, Byzantium, the great church councils, rise of Islam, Charlemagne, monasticism, the Crusades, papacy vs. empire, feudal society, and the rise of towns, universities and monarchies.

BCH365 History of the Church (3)
A survey of personalities and issues in church history from the first century to the present. The course includes discussions of the church fathers, major councils, the Reformation and key church leaders over the last two thousand years.

BCH366 History of the Early Church (3)
A historical study of the life and thought of early Christianity as it developed within the political and cultural context of the Roman world.

BCH408 Puritanism (3)
This course provides an undergraduate survey of the Puritan movement from its origins in England through the establishment of the American colonies in New England. Attention is given to the historical, theological, cultural and educational contributions of the Puritans.

BCH464 The Reformation Era, 1500-1648 (3)
A study of the historical/theological development of the Reformation and post-Reformation period through Calvin. Other areas of the Reformation not covered in class lectures are pursued through research papers and class discussion.

BCH485, 486 U.S. Church History I, II (3, 3)
The first semester is a historical survey of American Protestantism as it sought to develop and mold a “Christian America.” The period emphasized is from the First Great Awakening to the Civil War. The second semester begins with the post-Civil War church and charts the course of American Protestantism from its perceived height of unity to its shattered ending in the modernist/fundamentalist controversy, and concludes with the rebuilding of modern evangelism beginning in the 1930s.

BCH498 Church History Area Study (2)
A concentrated study in church history, which may include a period of time or a specialized topic.

EDUCATIONAL MINISTRIES

BCE304 Teaching Methodology (3)
A seminar on the teaching-learning process with attention given to current research, the dynamics of classroom instruction, curriculum development and the application of instructional methodology and technology.

BCE305 History & Philosophy of Christian Education (3)
A survey of the history and philosophic development of religious education in the western world and its impact upon society and culture.

BCE308 Curriculum Development (3)
A seminar on the curriculum development, including scope and sequencing, construction of instructional objectives, application of learning technologies, lesson planning, and a discussion of the impact of educational philosophy upon the curriculum process.

BCE313 Introduction to Church Education (3)
A survey of the educational program of the local church with attention given to the philosophy, principles and practice of Christian education for all age levels.

BCE318 Educational Ministries to Adults (3)
A seminar on adult ministries with attention given to adult development, spiritual formation and contemporary adult learning theories.

BCE328 Cross-Cultural Education Ministries (3)
A seminar on Christian education within a cross-cultural context, including a discussion of biblical imperatives and cultural adaption of those imperatives.
BCE338 Christian Camp Ministries (3)
A seminar on Christian camping ministries with attention to development of a philosophy of camp ministries, leadership development, camp administration, programming and the place of recreation in Christian educational ministries.

BCE401 Senior Integrative Seminar (3)
A senior integrative seminar covering such topics as the credentialing process, seminary and graduate school preparation, ministry candidating, career placement and the senior competency examination. Prerequisite: Senior status.

BCE407 History of Christian Higher Education (3)
An analysis of the historical development of Christian higher education from the rise of the Medieval universities to the modern period. Attention is given to emergence and formation of Christian higher education in the United States, the impact of nineteenth-century educational developments within higher education, and the role of the fundamentalist controversies upon the modern situation. Additional discussion is given to the formation of a philosophy of Christian higher education and the role of the Church in academic ministries.

BCE408 Adventure-Based Education (3)
A seminar on the nature of adventure-based learning with attention given to the history and philosophy of adventure-based education programs, and exploration of experiential learning theory, organization and logistics, programming, equipment selection and care and the application of adventure-based education to Christian education ministries.

BCE437 Home Schooling (3)
A seminar on the home-school movement and home-based education, including an exploration of competing philosophies of home education, legal issues, curriculum development, learning assessment and the role of the home in the educational process.

BMN300 Ministry Internship (2)
Supervised on-site instruction in the field of some aspect of Church Ministry for a maximum of two semesters (1 unit per semester). This course is graded: credit/no-credit.

BMN310 Message Preparation for Women (3)
Training for women in preparation, organization and delivery of personal testimonies, devotions and women's Bible studies. The course will aid female students preparing for women's ministry or youth ministry. Each student will have opportunities to speak before the class and receive evaluations by the instructor and other students. Prerequisite: For women only

BMN317 Training in Women's Ministry (3)
This course provides basic training in how to develop a women's ministry in a local church. Topics include the biblical foundation for such a ministry from Titus 2:3-5, qualifications and preparation of leaders (Titus 2:3 and 1 Timothy 3:1), how to lead a small group, how to teach a Bible study, planning retreats and other events, counseling, admonishing, discipleship and how to lead a working committee.

BMN333 Hymnology & Worship (3)
This course will cover the historical aspects and trends of worship to the present; a historical development of the hymn: Greek, Latin, hymns of the Reformation, English, and American; modern trends in hymn-writing; the gospel hymn; standards for analysis and evaluation of hymns and tunes; evaluation of hymnals; hymns in the devotional life of the Church.

BMN370 Sermon Preparation & Delivery (3)
An investigation of the biblical idea of preaching and instruction in the principles and practices of sermonic analysis and structure. Opportunity is afforded each student to prepare and present expository sermons before the class. Critical analyses are given by the professor and students. Prerequisite: For men only.

BMN413 Pastoral Ministries (3)
A study of the practical areas of ministry and church life, with special attention given to pastoral functions (i.e. daily schedules, priorities, leadership, team concept, and special events). Prerequisite: For men only.

BMN491, 492 Staff Development I, II (2, 2)
A seminar for Resident Assistants that may be taken for credit, two units in the Fall and two units in the Spring, subject to approval by the Vice President for Student Affairs, and the Chair of the Biblical Studies Department.

BMN498 Ministry Area Study (2)
A concentrated study in an area of ministry, whether it be...
in the local church, a parachurch organization, etc.

**MISSIONS**

**BMS301 Introduction to Missions (3)**
A general introduction to the principles and practices in Christian missions, surveying the biblical basis of missions, the missionary call, the missionary life and work, mission boards and the mission program of the church.

**BMS302 Urban Ministry Preparation (3)**
This course is designed to acquaint students with the dynamics of inner city ministry by developing a biblical theology of church ministry, investigating how principles of missions are implemented in urban churches within the greater Los Angeles area and evaluating the effectiveness of urban ministries which emphasizes an Incarnational model of ministry. Students will be required to complete a semester-long, field-based internship to receive credit for this course.

**BMS303 History & Theory of Missions (3)**
A study of the background, origins and expansion of the Christian church, with attention to the people and dynamics which have contributed to its growth.

**BMS304 Biblical Method of Missions (3)**
A study concentrating on the Pauline missionary method in Acts and the epistles, the indigenous principle and some evaluation of contemporary missionary strategy.

**BMS312 Foreign Missions Preparation (3)**
A practical training course focusing on the preparation of those students participating in the summer missions program. Topics include cross-cultural ministry, dealing with culture shock, evangelism, travel requirements and a specific country study (economics, history, traditions, politics, and ministries). This course may only be taken one time.

**BMS317 Cross-Cultural Communication (3)**
A study of the dynamics of communication and leadership in working effectively across cultures. Emphasizes the importance of understanding the world view of both the source culture and the receptor culture. Includes a treatment of diverse perceptions, values, means of expression, logic and linguistic difficulties.

**BMS327 The Local Church & Missions (3)**
A study of the place of the local church in missions, principles and methods of building missionary churches and the relationship of mission societies to the local church.

**BMS332 Cross-Cultural Church Planting (3)**
Consideration of the biblical mandates given for establishing God’s church among the ethne will provide the framework for this course. Particular topics investigated will include recognizing the unique characteristics of a culture, consideration of unexpected opportunities and obstacles to establishing a nationally led church, the process of evangelism, discipleship and raising up of national leadership, Bible translation, language acquisition and the implications for the missionary family.

**BMS338 Cross-Cultural Evangelism (3)**
This course will provide each student with a framework for understanding the communication dynamics of ministering among a foreign people group. Emphasis will be placed on cross-cultural communication skills and transference of Gospel principles to followers of a false religion. This is an essential course for those interested in international outreach.

**BMS344 Theological & Cultural Anthropology (3)**
This course will examine the theological doctrines of man and sin specifically as the doctrines relate to Missions. Students will be introduced to the field of cultural anthropology. Special attention will be given to methods of field research so that students are able to acquire an understanding of a society, culture, and people group with whom they may work. The course will stress the application of sound theology to strategies of cultural ministry.

**BMS348 Personal Health Maintenance Abroad (2)**
Preparation for living overseas, with emphasis on healthy lifestyle, prevention of disease, mental and spiritual burnout and personal care in places where no medical service is available.

**BMS355 Language Acquisition for Missionaries (3)**
This course will apply the principles and techniques of language acquisition most often used in preparing those ministering in a cross-cultural setting. The emphasis is placed upon learning the language by immersion while living in a foreign language context. The aim is to develop the student’s proficiency in conversation skills and speaking capabilities in the language that they may use as a future missionary.

**BMS385 World Religions (3)**
A study of major non-Christian religious systems in the world. The claims of each will be compared with the absolute truth and adequacy of biblical faith.

**BMS397 Missionary Biography (2)**
The course will require extensive reading and evaluation of selected biographies of great missionaries such as Carey, Brainard, Judson, Moffat and Goforth. Missionary methods will be compared and evaluated.
BMS398 Missionary Lab (3)
The student will be formally mentored and evaluated by a missionary currently working among the student’s target people group, resulting in a final assessment of strengths and weaknesses, and a formal recommendation for future missionary work. Students will actively participate in those activities related to the management of a missionary home, such as, parenting, educating children, hospitality, business and government interactions, and community relations.

BMS434 Church Planting & Creative Access (3)
This course will examine the theological principles of church planting and creative access ministry. A historical survey of both will conclude with an examination of current trends and issues facing those working in creative access situations.

BMS483 Religions of America (3)
A study of the most prominent modern religions native to America, with particular reference to their historical backgrounds and doctrinal positions.

BTH321, 322 Christian Theology I, II (3, 3)
An analysis of the great doctrines of Scripture. The significant issues of each great theme are discussed, taking great care to demonstrate that the Scriptures are the only true source of theology. The student is expected to learn to examine all previous doctrinal conceptions in the light of the Word of God. The fall semester will cover Theology proper, Bibliology, Christology and Pneumatology; the spring semester will include: Anthropology, Hamartiology, Soteriology, Ecclesiology, Eschatology and Angelology.

BTH323, 324 Historical Theology I, II (3, 3)
A study of the historical development of Christian theology throughout the ages, tracing the origin, development and growth of the doctrines of the church.

BTH325 New Testament Theology (3)
A study of the major theological themes of the New Testament as they are revealed from the perspectives of the various New Testament writers, demonstrating that though the viewpoints may differ, there is essential unity of doctrine throughout the New Testament. Great emphasis is placed upon Scripture as the sole source of theology, while at the same time recognizing the importance of historical and contextual settings. New Testament Theology emphasizes that God revealed His Word to men in the midst of their historical setting.

BTH326 Old Testament Theology (3)
A study of the distinctive viewpoints of each period of Old Testament history with respect to the major points of theology. It will be accomplished by means of exegesis and collation of passages independently of any philosophic system.

THEOLOGY

BTH335 Theology of Salvation (3)
A study of the doctrine of salvation, including the atonement, election, regeneration, justification, sanctification and perseverance.

BTH336 Theology of the Church (2)
An in-depth study of the origin of the church, its organization, offices and operation, including issues facing the church today.

BTH337 Theology of God (2)
An in-depth study of the doctrine of God, including His existence, names, attributes and the trinity.

BTH338 Theology of Man & Sin (3)
The course will cover the creation of man, the image of God in man, and man’s construction, both physically and spiritually. This will be followed by an analysis of the fall of man, the origin and nature of sin, the extent of the power of sin, the consequences of sin and the imputation of sin. The unpardonable sin and other relevant topics will be discussed as time permits.

BTH344 Theology of Angels (2)
An in-depth study of the doctrine of angels, their origin, fall, present ministry and their future.

BTH346 Theology of Christ (2)
An in-depth study of the doctrine of Christ, including His birth, death, resurrection, deity and kenosis.

BTH347 Theology of the Scriptures (2)
An in-depth study of the doctrines of the Bible, including such issues as revelation, inspiration, inerrancy, preservation, canonicity, and translations/versions.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
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</thead>
<tbody>
<tr>
<td>BTH377</td>
<td>Messianic Theology (3)</td>
<td>This course focuses on the Messianic idea as it developed in both the Old and New Testaments. The first half of the course will concern the “Messianic Promise of the Old Testament.” The course will examine the one promise of a coming deliverer and its various individual promises referred to as the Messianic Prophecies. It will seek to interact with the Jewish interpretation of these prophecies in post-biblical times down to the view of the Messiah in modern Judaism. The second part of the course will deal with the “Messianic Person in the New Testament.” The treatment of this subject will be largely a study of the different titles for Jesus, e.g., Son of God, Son of Man, Lord, Messiah, etc. The course could be described as “Christology from a biblical rather than a systematic theology perspective.”</td>
</tr>
<tr>
<td>BTH413</td>
<td>Theological Systems (3)</td>
<td>A study of various approaches in contemporary theology, such as Dispensationalism, Reformed Theology, Wesleyan Theology, Neo-Orthodoxy, Ecumenism, Fundamentalism and Neo-Evangelicalism. The course is designed to encourage the student to formulate a consistent biblical perspective. Prerequisites: BTH321, 322.</td>
</tr>
<tr>
<td>BTH416</td>
<td>Contemporary Theology (3)</td>
<td>A survey of developments leading to the rise of religious liberalism, and a critique of theological positions in the nineteenth and twentieth centuries, including Neo-Orthodoxy, Existentialism and radical theologies.</td>
</tr>
<tr>
<td>BTH424</td>
<td>Theology Seminar (3)</td>
<td>A course designed to demonstrate the practical ramifications of theology, emphasizing the more prevalent trends and emphases of theology confronting the Christian church. Building upon the understanding gained from studying Theological Systems (BTH411), the student will analyze five current trends: Feminism, the Charismatic Movement, Liberation Theology, Theonomy and Process Theology. These trends will be scrutinized as to their purported and real relation to Scripture. Prerequisites: BTH321, 322.</td>
</tr>
<tr>
<td>BTH428</td>
<td>Eschatological Interpretations (2)</td>
<td>A study of the Scriptures bearing on the significance and temporal relations of the Rapture, the coming of Christ and the Millennium, with evaluation of the various positions of these events.</td>
</tr>
<tr>
<td>BTH438</td>
<td>Roman Catholic Theology (3)</td>
<td>Examination of historical and contemporary Catholic thought.</td>
</tr>
<tr>
<td>BTH448</td>
<td>Mormonism (3)</td>
<td>An in-depth examination of the history, beliefs and practices of Mormon groups.</td>
</tr>
<tr>
<td>BTH498</td>
<td>Theology Area Study (2)</td>
<td>A concentrated study in theology, which may include a particular doctrine or passage.</td>
</tr>
</tbody>
</table>
ESL326 Methodology III: Teaching Children (1)
This course will investigate interactive methodologies of teaching ESL to children. Prerequisite: ESL311.

ESL344 Cultural Anthropology (3)
This course is an introduction to cultural anthropology to assist students in developing the skills to personally acquire an accurate understanding of various cultures through exposure to field methods of studying, describing, analyzing, and applying culture. Subject matter will be addressed from a biblical worldview to understand and discern the process of culture research and personal communication in another culture. Some of the topics to be addressed will include language, kinship, relationships, daily life patterns, education, and rituals.

ESL355 Language & Language Acquisition (3)
This course will explore the practical and theoretical structures of language. Attention will be given to the first and second language acquisition as they apply to English language teachers.

ESL433 Program & Curriculum Design (2)
This course will study the principles of planning, administering and assessing language programs. The students will design syllabi and instructional materials. Program observation and analysis will be included. Prerequisite: ESL311.

ESL492 Practicum (5)
Students will investigate a specific overseas culture, design, and implement lessons in a team setting. Students will complete 10-15 hours of teaching in a domestic setting and 50-70 hours in an overseas setting. All ESL# classes must be in process or completed prior to the overseas phase of this course.

Israel Bible E Xtension (IBEX)
The Israel Bible E Xtension program, called “IBEX,” is The Master’s College (TMC) extension program in Israel. The IBEX program provides a unique laboratory experience, studying the Bible in the Land of the Bible. This 15-week semester abroad program consists of 12-16 credits and is crafted to meet general education requirements. In addition to the semester-abroad program, other short term programs are available (see Cooperative Programs for details).

Location
Our extension campus is in the Jerusalem vicinity. Facilities include dormitory, cafeteria, library and lecture hall.

Cost
The price for a semester in Israel (including tuition, full board and field trip expenses) is the same as that of a TMC student living on the California campus.

Programs
• Semester Abroad. The Israel Bible E Xtension program, “IBEX,” is The Master’s College (TMC) extension program in Israel. IBEX is a 15-week semester abroad program, which provides a quality educational opportunity for students who wish to enhance their knowledge of the geographical, historical, archaeological and cultural understanding of the land of Israel, both ancient and modern. Classroom lectures are integrated with frequent field trips; together, these expose the student to every corner of the land and to every period of the history of the people of that land. The student’s educational experience, as well as his or her personal maturation, is significantly enhanced by the cross-cultural experience which the semester-abroad program provides.

• Short-term Programs. Academic study trips (both bachelor and graduate level; 2-6 credits) are offered during the summer months between regular semesters.
Excavations. During the semester program, IBEX students participate in various archaeological excavations at ancient sites associated with Biblical events. Participants in short term trips often are able to participate in a “Dig for a Day.”

“The world is a great book, of which they who never stir from home read only a page.”
- Augustine (AD 354-430)

Contact wvarner@masters.edu for more information.

Course Offerings at IBEX

IBEX300 The Land & the Bible (4)
A regionally based geographic study of the land of Israel with an emphasis on the biblical period. Attention is given to the inter-relationship of geography and geology to history and the subsequent development of civilization in the various regions. Regions studied include Judea, Samaria, Dead Sea, Jordan Rift, Galilee, Golan, Jezreel, Negev and the Coastal district. (Required of all semester IBEX participants) (IBEX 300 fulfills B365 requirement for TMC Bible Exposition emphasis.)

IBEX307 Regional Studies—Israel (3)
A field-based seminar focusing on historical, geographical, cultural and archeological aspects of selected regions in the land of Israel designed to supplement those covered in IBEX 300. Prerequisites: Rigorous hiking, ability to read Hebrew place names on topographic maps and extensive field work mandatory for class participation.

IBEX310 Old Testament Archaeology (3)
A study of the art and science of archaeological research. Attention will be given to primary literary sources, the history and development of archaeology as a discipline, methodology, and the present state of archaeology in the land of Israel. Opportunities for site excavation will be afforded the student. Focus of the course will be the Old Testament period.

IBEX311 Biblical Hebrew (3)
An introduction to grammar, syntax, and vocabulary of Biblical Hebrew. Attention is given to translation and reading skills. (IBEX311 parallels BL311 Elementary Hebrew 1 at The Master’s College.)

IBEX312 Modern Hebrew (3)
An introduction to modern Hebrew with attention to reading and conversation skills.

IBEX320 Jewish Thought & Culture (3)
A study of Jewish thought, literature, and culture from the ancient to modern period. Social, political, cultural, philosophical and theological developments and contributions will be considered.

IBEX330 History of the Modern State of Israel (3)
A thematic study of the major issues concerned with Jewish self-determination and the establishment of the State of Israel. Topics include the rise of Zionism, the British Mandate, the Holocaust and anti-Semitism, sociopolitical status of the Jewish people in the late-nineteenth to mid-twentieth century, the 1948 war for independence and the subsequent Arab-Israel conflicts.

IBEX337 Geographic Area Studies (3)
A field-based seminar on selected sites of historical, geographical, cultural and archaeological interest in the Mediterranean region and the Middle East proper.

IBEX347 The Holocaust (3)
A historical, philosophical and thematical examination of the Jewish Holocaust from anti-Semitic developments in the nineteenth century to implications for the Jewish people today.

IBEX357 Biblical Manners & Customs (3)
An examination of the cultural, political, religious and social factors that shape an understanding of the biblical narrative.

IBEX367 History of Ancient Israel (3)
A careful study of the history of the people and nation of Israel, from Abraham through the restoration period. Special attention is given to the period of the monarchy. (IBEX367 fulfills B364 requirement for TMC Bible Exposition emphasis.)

IBEX370 Physical Geography of Israel (3)
An examination of the physical geography of the land of Israel with attention to regional structure, geology and topography with a view to the development of communication lines and settlement. (Academic Short-Term Program Only)

IBEX377 The Life of Christ (3)
An examination of the life of Christ with attention to the historical, cultural and geographical factors that influenced Christ’s earthly ministry. (IBEX377 fulfills B346 requirement for TMC Bible Exposition emphasis.)
IBEX398 Cultures & Religions of the Middle East (3)
A field-based exploration of the cultural, religious and ethnic diversity of the land of Israel. Special attention is given to religious and cultural distinctive of the major ethnic communities and monotheistic religions of the region. (Academic Short-Term Program Only)

IBEX447 Dead Sea Scrolls (3)
An introductory survey of the literature and history of the Dead Sea Scrolls.

IBEX457 Jerusalem Studies (3)
A seminar covering historical, archaeological and cultural aspects of the city of Jerusalem, both ancient and modern. Readings in primary sources related to the city, site visits, classroom lecture and student presentations are required.

IBEX467 Historical & Cultural Backgrounds of the N.T. (3)
A seminar covering historical, archaeological and literary aspects of the Second Temple Period (Herodian-New Testament-Roman). Readings in primary sources, site visits, classroom lecture and student presentations are required.
The Department of Biological and Physical Sciences spans the disciplines of Biology, Zoology, Botany, Chemistry, Physics and Earth and Physical Science. The department seeks to instill in students the desire to be professionally competent, to develop lifelong patterns of intellectual growth and to be uncompromising in their faith. This is accomplished by a consideration of historically tested facts and current perspectives in the various scientific disciplines in addition to the Word of God. The internally consistent outcome of these studies form a basis for the accurate evaluation of science past, present and yet future. The goal of all instruction is to send forth the saints with an understanding of science, so that through their professional, academic and spiritual testimony, the Master is presented and exalted.

Career Opportunities
The training students receive at The Master’s College in biological and physical sciences helps them prepare for the following careers:

- Biochemist
- Dietitian
- Laboratory Technician
- Dentist
- Physician
- Veterinarian
- Botanist
- Ecologist
- Marine Biologist
- Pharmacist
- Microbiologist
- Zoologist

Undergraduate Research Opportunities
Students are encouraged to pursue personalized scholarship opportunities with individual faculty in the department. A particular forte of our institution is the interest and emphasis of our faculty in creation science research. Students may translate such research opportunities into academic credit toward graduation in the form of practicums in industrial settings and/or scholarly articles presented to academic and professional societies.

Credit-by-Examination
Credit-by-examination in the department will be granted for certain course segments if the student has scored 4 or 5 on the Advanced Placement Program examination of the Educational Testing Service, or above the 50th percentile on the College Level Examination Program test. This applies to granting: Physics examination - 6 hours of PS251, 252 General Physics. (Students must take physics lab each semester; only lecture credit is granted.) Chemistry examination - 4 hours of CH151 General Chemistry. (Biology majors must take CH152 at college level.) Biology examination - 3 hours of LS151 Organic Biology.

California Single Subject Teaching Credential: Life Science
Students desiring to obtain a California Single Subject Teaching Credential in biology should contact their advisors about specific major requirements for this credential.

Comprehensive Exam
Students graduating with a Bachelor of Science in Biology will be required to take a comprehensive discipline-specific examination in their senior year, prior to graduation.

Biology Emphasis Courses
Biology Major Core Courses ........................... 53
Upper division Biology & Chemistry electives ...... 8
Total units required for emphasis ................... 61

BIOLOGY CORE COURSES

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<th>Course</th>
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<th>Units</th>
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<tr>
<td>CH151</td>
<td>General Chemistry I</td>
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<tr>
<td>CH152</td>
<td>General Chemistry II</td>
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<tr>
<td>CH351</td>
<td>Organic Chemistry I</td>
<td>4</td>
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<tr>
<td>CH352</td>
<td>Organic Chemistry II</td>
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<tr>
<td>LS151</td>
<td>Organic Biology</td>
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<tr>
<td>LS220</td>
<td>Research Methods</td>
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<td>LS252</td>
<td>Cell Biology</td>
<td>4</td>
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<tr>
<td>LS332</td>
<td>Ecology</td>
<td>4</td>
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<tr>
<td>LS342</td>
<td>Genetics</td>
<td>4</td>
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<tr>
<td>LS354</td>
<td>Origins</td>
<td>3</td>
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<tr>
<td>LS420</td>
<td>Seminar in Biology</td>
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<tr>
<td>MA121</td>
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<td>MA262</td>
<td>Elementary Statistics</td>
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<tr>
<td>PS251</td>
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<tr>
<td>PS252</td>
<td>General Physics II</td>
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Total core courses ....................................... 53
**Cellular & Molecular Biology Emphasis**

<table>
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<tr>
<th>Courses</th>
<th>Units</th>
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<tr>
<td>Biology Major Core Courses</td>
<td>53</td>
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<tr>
<td>At least three of the following</td>
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<tr>
<td>LS315 Animal Biology (4)</td>
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<tr>
<td>LS326 Medical Microbiology (4)</td>
<td></td>
</tr>
<tr>
<td>LS306 Developmental Biology (4)</td>
<td></td>
</tr>
<tr>
<td>LS351, 352 Physiology I, II (4, 4)</td>
<td></td>
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<tr>
<td>LS353 Immunology (3)</td>
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<tr>
<td>LS464 Molecular Biology (4)</td>
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<tr>
<td>CH463 Biochemistry (4)</td>
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<td><strong>Total units required for emphasis</strong></td>
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**Natural History/Environmental Biology Emphasis Courses**

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<td>At least two of the following</td>
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<tr>
<td>LS315 Animal Biology (4)</td>
<td></td>
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<tr>
<td>LS326 Medical Microbiology (4)</td>
<td></td>
</tr>
<tr>
<td>LS348 Biological Field Studies (topics vary)</td>
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<tr>
<td>and can be repeated for credit(3 or 4)</td>
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<td><strong>Total units required for emphasis</strong></td>
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**Pre-Medical/Pre-Dentistry/Pre-Allied Health Emphasis Courses**

<table>
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<tr>
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<tr>
<td>Biology Major Core Courses</td>
<td>53</td>
</tr>
<tr>
<td>At least three of the following</td>
<td>12</td>
</tr>
<tr>
<td>LS306 Developmental Biology</td>
<td>4</td>
</tr>
<tr>
<td>LS315 Animal Biology</td>
<td>4</td>
</tr>
<tr>
<td>LS326 Medical Microbiology</td>
<td>4</td>
</tr>
<tr>
<td>LS351 Physiology I</td>
<td>4</td>
</tr>
<tr>
<td>LS352 Physiology II</td>
<td>4</td>
</tr>
<tr>
<td>LS353 Immunology</td>
<td>3</td>
</tr>
<tr>
<td>LS464 Molecular Biology</td>
<td>4</td>
</tr>
<tr>
<td>CH463 Biochemistry</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total units required for emphasis</strong></td>
<td>65</td>
</tr>
</tbody>
</table>

**Secondary Teacher Education in Life Sciences Emphasis Courses**

<table>
<thead>
<tr>
<th>Courses</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology Major Core Courses</td>
<td>53</td>
</tr>
<tr>
<td>PS248 Earth Science</td>
<td>4</td>
</tr>
<tr>
<td>Upper division Biology or Chemistry elective</td>
<td>4</td>
</tr>
<tr>
<td><strong>Total units required for emphasis</strong></td>
<td>61</td>
</tr>
</tbody>
</table>

**Minor in Biology**

<table>
<thead>
<tr>
<th>Courses</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>For a minor in Biology, the student must complete:</td>
<td></td>
</tr>
<tr>
<td>LS315 Organismic Biology</td>
<td>4</td>
</tr>
<tr>
<td>LS252 Cell Biology</td>
<td>4</td>
</tr>
<tr>
<td>CH151, 152 General Chemistry I, II</td>
<td>4, 4</td>
</tr>
<tr>
<td>LS354 Origins</td>
<td>3</td>
</tr>
<tr>
<td>Upper division Biology and Chemistry electives</td>
<td>6</td>
</tr>
<tr>
<td><strong>Total units required for minor</strong></td>
<td>25</td>
</tr>
</tbody>
</table>

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**Course Offerings in Biological and Physical Sciences**

**BIOLOGICAL SCIENCE**

**LS140 Principles of Biology (4)**

An analysis of the principles of life common to plant and animal study: the cell, intermediary metabolism, photosynthesis, cell reproduction, genetics, ecology and origins. 3 hours lecture, 3 hours laboratory. (Lab fee $60)

**LS151 Organismic Biology (4)**

The first course for biology majors, emphasizing biological life forms, their physiology, origins and environmental relationships. 3 hours lecture, 3 hours laboratory. **Composite CH151.** (Lab fee $60)

**LS200 Foundations of Science (3)**

An introduction to the history, development and influence of science on other academic disciplines. The impact of the science on patterns of thought and society in general will also be addressed. How science functions today in various disciplines, how it has functioned historically and what it can and cannot produce as an outcome will be emphasized.

**LS218 Tutorial Studies (1-3)**

See LS418.

**LS220 Research Methods (1)**

An introduction to research methods with emphasis on the documentation and communication methods used in biological research. The student will be exposed to major aspects of scientific writing and presentation of scientific data, including library research, data analysis, evaluation of scientific writing, composition of a scientific paper and a prospective research proposal and presentation of scientific data in a poster format. 1 hour lecture.

**LS221 Human Anatomy & Physiology I (4)**

A study of the anatomy and physiology of the human integument, skeletal, muscular, and nervous systems. The laboratory consists of the use of some human materials and models, cat dissection and exercises in human physiology. 3 hours lecture, 2-3 hours laboratory. (Lab fee $60)

**LS222 Human Anatomy & Physiology II (4)**

A study of the anatomy and physiology of the endocrine, digestive, respiratory, circulatory, lymphatic, urinary and reproductive systems. The laboratory consists of the use of some human materials and models, cat dissection and exercises in human physiology. 3 hours lecture, 2-3 hours laboratory. (Lab fee $60)
LS242 General Botany (4)  
An introduction to the fundamental principles of plant classification, morphology and physiology, including a survey of the plant kingdom with an emphasis upon identification and life cycles of plants, with field work. 3 hours lecture, 3 hours laboratory. (Lab fee $60).

LS252 Cell Biology (4)  
The molecular basis for the various structures and physiological functions of prokaryotic and eukaryotic cells. Topics include membrane structure-function, cellular energetics, receptors and cell-cell communication. 3 hours lecture and 3 hours laboratory. Concurrent laboratory registration required. Prerequisite CH151, LS151 (Lab fee $60)

LS305 Vertebrate Biology (4)  
A study of chordate systematics, comparative anatomy and morphogenesis. 3 hours lecture, 3 hours laboratory. Prerequisite: LS151. (Lab fee $60)

LS306 Developmental Biology (4)  
A study of developmental regulation of selected vertebrate types. 3 hours lecture. Prerequisite: LS151.

LS315 Animal Biology (4)  
A comprehensive study of animal systems, adaptations and origins with emphasis on invertebrates. 3 hours lecture, 3 hours laboratory/field work. Prerequisite: LS140 or LS252. (Lab fee $60)

LS326 Medical Microbiology (4)  
The classification, cultivation, physiology, growth, morphology, genetics and economic significance of microorganisms with special emphasis on the bacteria. 3 hours lecture, 3 hours laboratory. Prerequisite: LS140 or equivalent. (Lab fee $60).

LS332 Ecology (4)  
Organisms in relation to the environmental complex; the composition, dynamics succession and growth of plant and animal communities including field study. 3 hours lecture, 3 hours laboratory. Prerequisites: LS140 or LS151 and MA262. (Lab fee $60)

LS342 Genetics (4)  
An introduction to both classical Mendelian genetics and modern molecular genetics. Topics include fundamental aspects of inheritance, chromosomal linkage and mapping, microbial and plant genetics, the structure, expression and regulation of genes, quantitative and population genetics. 3 hours lecture, 3 hours laboratory. Concurrent laboratory registration required. Prerequisites LS252, LS331, CH152. (Lab fee $60)

LS348 Biological Field Studies (3-4)  
The topics for this course are usually taken from wildlife biology, conservation biology, freshwater biology and marine biology depending upon demand. It also includes courses taught at the Au Sable Institute of Field Biology. The course may be repeated for credit with different topics. (Lab fee $60 if taken for lab credit) Prerequisite: LS342.

LS351 Physiology I (4)  
An examination of the major systems: cellular, neural, skeletal-muscular, cardiovascular, respiratory, urinary, digestive and reproductive with an emphasis on the human body. Particular attention is given to the regulation of these systems and their integrations into a functioning whole utilizing a cellular approach. 3 hours lecture, 3 hours laboratory. Prerequisite: LS252, CH152.

LS352 Physiology II (4)  
This course examines each of the major systems: cellular, neural, skeletal-muscular, cardiovascular, respiratory, urinary, digestive and reproductive. The emphasis is on the human body. Particular attention is given to the regulation of these systems and their integration into a functioning whole. This necessarily involves approaching physiology on a cellular basis since it is at the level of the cell that all physiological processes occur. 3 hours lecture and 3 hours lab. Students are required to register for the lecture and lab concurrently. Prerequisites: LS352 or CH152. (Lab fee of $60).

LS353 Immunology (3)  
Topics include histology and cell biology of cells and tissues involved in immunity, immunogenetics, antibody structure-function, immunotechniques, complement, autoimmunity, tolerance and tumor immunology. Prerequisite: LS352.

LS354 Origins (3)  
An introduction to the classical and modern concept of evolution with critical discussion of proposed mechanisms involved and with evaluation of special creation and other alternative origins positions. Prerequisite: LS326 Does not fulfill general education laboratory science requirement.

LS418 Tutorial Studies (1)  
This course will consist of topics not included in the regular curriculum. This course may be based upon independent studies, conferences and the preparation of a term paper. The topic of the course will be announced prior to the term in which it is to be offered. Prerequisite permission of the instructor. Offered upon demand. May be repeated for credit with varying topics. (Lab fee possible.)
LS420 Seminar in Biology (1)
Review of biological literature with emphasis on current topics in experimental biology. This course serves as a review of the primary topics of the theory and application of the major and is intended to assist in the preparation for the senior exit examination.

LS428 Research in Biology (2-4)
Library and laboratory study on various topics in contemporary biology to be selected. Report required. (Lab fee possible.)

LS464 Molecular Biology (4)
Topics related to genes: their structure, regulation and metabolism. An introduction to current biotechnology used in molecular biology. 3 hours lecture and 3 hours lab. The course has a strong laboratory emphasis, involving a semester-long project centered on a particular gene and its product. Concurrent laboratory registration required. Prerequisites: LS342. (Lab fee $60)

CH148 Introduction to Chemistry (3)
An introductory, primarily qualitative study of areas of general chemistry, organic chemistry and biochemistry. 3 hours lecture, 3 hours laboratory. Prerequisite: approval of instructor. (Lab fee $60)

CH151 General Chemistry I (4)
A course covering fundamental chemical principles and theories. Topics include properties and states of matter, development of atomic theory, atomic structure and periodicity, chemical bonding, stoichiometry, inorganic nomenclature and chemical reactions. 3 hours lecture, 3 hours laboratory. (Lab fee $60)

CH152 General Chemistry II (4)
A continuation of CH151: an introduction to solution equilibria, electrochemistry, kinetics, chemical thermodynamics, organic chemistry, nuclear chemistry and environmental chemical applications. 3 hours lecture, 3 hours laboratory. Prerequisite: CH151 or its equivalent with a grade of C or better. (Lab fee $60)

CH351 Organic Chemistry I (4)
Introduction to the chemistry of carbon-containing compounds. Particular emphasis is given to Lewis acid-base theory and structure-reactivity relationships as predictive tools. The chemistry of aliphatic hydrocarbons, stereochemistry, alkenes, alkynes, spectroscopy, radicals, alcohols and ethers is discussed. 3 hours lecture, 3 hours laboratory. Prerequisites include CH152 or its equivalent with a C or better. (Lab fee $60)

CH352 Organic Chemistry II (4)
A continuation of CH351: conjugated systems, aromatic compounds and their reactions, synthesis and reactions of carbonyl compounds, including carbonylic acids, esters, amides, beta-dicarbonyl compounds, and amines, phenols. The philosophy of organic synthesis and a brief introduction to natural products and biochemistry are included. 3 hours lecture, 3 hours laboratory. (Lab fee $60)

PHYSICAL SCIENCE

PS228 Earth Science for Elementary Teachers (2)
A general survey of the Earth as a planet in the Solar System, its interior and a study of its crust and atmosphere. This course is designed to meet the requirements of liberal studies students seeking a teaching credential. 2 hours lecture. Prerequisite: approval of instructor or teacher education department

PS238 Physical Science for Elementary Teachers (2)
A survey of topics from the physical sciences including areas of study relating to modern problems and advances in science and technology. This course is designed to meet the requirements of liberal studies students seeking a teaching credential. 2 hours lecture. Prerequisite: approval of instructor or teacher education department.

PS248 Earth Science (4)
A survey of the Earth as a planet in the Solar System, its interior and a detailed study of its crust and atmosphere to serve as a broad-based course for liberal studies majors. Fulfills the general education laboratory science requirement. 3 hours lecture, 3 hours laboratory. (Lab fee $60)

PS251 General Physics I (4)
A calculus-based introduction to classical physics including Newton’s laws of motion, work, energy, power, conservation laws and classical waves. 3 hours lecture, 3 hours laboratory. Prerequisite: MA121 (may be taken concurrently). (Lab fee $60)

PS252 General Physics II (4)
A continuation of PS251. Topics include electricity, magnetism and optics. 3 hours lecture, 3 hours laboratory. Prerequisite: MA121. (Lab fee $60)
PS258 Physical Science (4)  
A treatment of topics from the physical sciences to serve as a broad-based course for liberal studies majors. Course will cover a broad area of study relating to modern problems and advances in science and technology. 3 hours lecture, 3 hours laboratory. Fulfills the general education laboratory science requirement. (Lab fee $60)

PS328 Oceanography (4)  
The biological, chemical, physical and geological aspects of the world’s major oceans are studied. Particular attention is paid to the Southern California coastline. The laboratory consists of field studies, laboratory analyses and evaluations. Prerequisites: LS140 or LS151 and upper division standing. Three hours lecture, three hours laboratory (Lab fee $60)

PS338 Astronomy (4)  
Methods of measurement and observation in astronomy are studied from a historical perspective. The solar, stellar and galactic systems are studied in detail accompanied by observations. Various cosmological viewpoints and their underlying assumptions are presented. 3 hours lecture, 3 hours laboratory. (Lab fee $60)
Business Administration

Dr. R.W. Mackey, II, Chairperson

Business administration is a profession practiced by managers who solve problems and make decisions in the process of leading and guiding an organizational unit in its efforts to achieve some inherent goal or objective. Organizational activities are measured for their effectiveness (the degree to which organizational goals are accomplished) and for their efficiency (the cost in resources used to achieve these goals).

In the Business Department, studies develop from a common viewpoint that all truth is of God. Therefore, as led by the Spirit, the student will search for truth to be applied with wisdom to the glory and honor of God.

Every business student completes the basic core of business courses, then takes additional courses in at least one of the seven Business emphases (1) Accounting, (2) Christian Ministries Administration, (3) Finance, (4) Management, (5) Management Information Systems, (6) Pre-law, (7) Public Relations.

Objectives

Students with a major in Business Administration will study the fundamentals of management theory together with the “tools” used by modern management practitioners; will explore modern theories, concepts, and principles of management and administration; will apply the lessons learned to contemporary management situations; and will be encouraged to develop an appetite for contemporary literature in the dynamic field of business administration.

Accounting

Students with a program emphasis in accounting will study basic accounting theories and principles as recognized and practiced by the accounting profession. Graduates may enter public accounting (CPA) or management accounting (CMA) careers.

Christian Ministries Administration

This emphasis is designed for those who specifically desire to minister in an administrative capacity in a local church or other Christian organization. This emphasis helps prepare students for careers as a Pastor, Christian school or Christian college Administrator, Church Administrator or Missions Director.

Finance

This emphasis is designed for those students preparing for a career in banking, investments or corporate finance.

Management

Students pursuing this emphasis will study the functions that managers perform as well as the conceptual framework of organizations working to achieve common goals and objectives. Graduates may enter career paths in general management or, with further graduate studies, enter one of the specialized management fields.

Management Information Systems

Students pursuing this program emphasis will undertake studies to develop a competency in the application of computer technology to the problem-solving and information-handling activities necessary for the effective, efficient conduct of business activities.

Pre-Law

Students preparing for a legal career may choose a curriculum which emphasizes law and business before entering law school. This emphasis affords an excellent foundation for business law practices.

Public Relations

Students who choose this emphasis will study a combination of business and communication disciplines which will prepare them to influence the opinions and choices of people within a free market.

Business Administration

65
## Business Administration Core Courses

- ACC210 Accounting Fundamentals I 3
- ACC220 Accounting Fundamentals II 3
- ACC360 Tax Accounting 3
- BUS310 Statistics for Business 3
- BUS320 Business Law 3
- BUS330 Marketing Fundamentals 3
- BUS490 Advanced Business Seminar 3
- ECON210 Microeconomics 3
- FIN388 Finance 3
- MA390 Intermediate Algebra 1
- MGT310 Management Theory 3
- MGT330 Business Communications 3
- MIS320 Information Systems Applications 3
- ACC320

Total units required for core courses 37

## Accounting Emphasis Courses

- ACC302 Christian Ministries Accounting 3
- ACC311 Intermediate Accounting I 3
- ACC312 Intermediate Accounting II 3
- ACC431 Cost Accounting 3
- ACC442 Auditing 3
- ACC451 Advanced Accounting 3
- ACC462 Tax Accounting II 3

Total units required for emphasis 52

## Christian Ministries Administration Emphasis Courses

- ACC382 Christian Ministries Accounting 3
- MGT331 Human Resource Mgt. 3
- BTH336 Theology of the Church 2
- BMN413 Pastoral Ministries 3
- MGT439 Ministry Admin. Practicum 1
- BUS483 Business Internship, or
- Bible Elective 3

Total units required for emphasis 58

## Finance Emphasis Courses

- ACC321 Financial Planning 3
- ACC331 Cost Accounting 3
- FIN338 Introduction to Risk Management 3
- FIN388 Studies in Finance 3
- BUS483 Business Internship 3

Total units required for emphasis 52

## Management Emphasis Courses

- MGT321 Decision Science Fund. 3
- MGT331 Human Resource Mgt. 3
- Three of the following: 9
  - ACC302 Christian Ministries Accounting
  - ACC321 Financial Planning
  - ACC331 Cost Accounting
  - ACC462 Tax Accounting II
  - FIN338 Introduction to Risk Management
  - FIN342 Investments
  - FIN388 Studies in Finance
  - MGT348 Introduction to International Business
  - BUS483 Business Internship

Total units required for emphasis 52

## Management Information Systems Emphasis Courses

- CS111 Intro. to Computer Programming 3
- CS122 Web Design & Programming 3
- MIS411 Systems Analysis & Design 3
- MIS432 Database Management Systems 3
- Two of the following: 6
  - BUS483 Business (IS) Internship
  - CS212 Computer Hardware
  - CS322 Network Principles and Architecture

Total units required for emphasis 55

## Pre-Law Emphasis Courses

- MGT331 Human Resource Management 3
- POL366 Western Political Philosophy II 3
- POL424 Law and Public Policy 3
- Two of the following: 6
  - ACC462 Tax Accounting II
  - BUS483 Business Internship
  - POL343 U.S. Constitutional History
  - POL423 The Judicial Process
  - POL435 Introduction to Constitutional Law
  - POL445 The Church as a Legal Institution
  - POL446 Supreme Court/Bill of Rights

Total units required for emphasis 52

## Public Relations Emphasis Courses

- C211 Intro. to Mass Communication 3
- C381 Beginning Public Relations 3
- Three of the following: 9
  - BUS483 Business Internship
  - C130 Multi-Image Production
  - C368 Fundamentals of Adv. Copywriting
  - C392 Advanced Public Relations
  - C468 Promotional & Adv. Writing
  - C344 Article Writing

Total units required for emphasis 52
Minor in Accounting

A minor in Accounting is offered to students not majoring in business, but who wish to develop a marketable skill. After completing 24 semester units of accounting coursework and an exam review, the graduate is prepared to take the Certified Public Accountant examination.

For a minor in Accounting, the following courses are required:

- ACC210 Accounting Fundamentals I (3)
- ACC220 Accounting Fundamentals II (3)
- ACC311 Intermediate Accounting I (3)
- ACC312 Intermediate Accounting II (3)
- ACC431 Cost Accounting (3)
- ACC442 Auditing (3)
- ACC451 Advanced Accounting (3)
- ACC302 Christian Ministries Accounting (3)

Total units required for minor: 27

Minor in Business Administration

A minor in Business Administration is offered to students not majoring in business, but who desire a basic understanding of the process of people working together to achieve common goals. This administrative process is known as management and is recommended for a student preparing for any career that may call for administrative responsibilities.

For a minor in Business Administration, the following courses are required:

- ACC210 Accounting Fundamentals I (3)
- BUS320 Business Law (3)
- BUS550 Marketing (3)
- MGT310 Management Theory (3)
- MGT330 Business Communications (3)
- MIS320/ACC320 Management Information Systems (3)
- ACC460 Tax Accounting (3)
- FIN342 Investments (3)

Total units required for minor: 21

Course Offerings in Business Administration

**ACCOUNTING**

**ACC210 Accounting Fundamentals I (3)**

This course is an intensive study of the processes and procedures which accountants use for analyzing, recording and reporting a business organization’s assets, liabilities and owner’s equity. Students complete a practice set for a merchandising business which uses special purpose journals, a payroll register, and general and subsidiary ledgers, to prepare classified external financial statements. **Prerequisite: MA090.**

**ACC220 Accounting Fundamentals II (3)**

This course completes the study of financial accounting begun in ACC210 by examining the procedures for reporting liabilities and stockholders’ equity on external financial statements for a corporation. Then, the course explores management’s use of job-order, process and standard cost accounting systems for decision making. Additional topics include the preparation of budgets, ratio analyses and federal income tax returns. Students complete a computerized job-order cost accounting practice set and analyze the resulting financial statements. **Prerequisite: ACC210.**

**ACC311 Intermediate Accounting I (3)**

A comprehensive study of financial statements of business enterprises, focusing on the systematic development of theory and practice from generally accepted accounting principles. **Prerequisite: ACC220.**

**ACC312 Intermediate Accounting II (3)**

An analytical study of the corporate form of entity accounting with stocks, bonds, long and short-term investments, revenue recognition, pension plans, lease arrangements and existing reporting practices promulgated by leading professional organizations. **Prerequisite: ACC311.**

**ACC321 Financial Planning (3)**

Acquaints the student with the principles and concepts of basic financial planning, with both theoretical and personal application and a view toward the Certified Financial Planner exam. **Prerequisites: ACC220 and FIN342.**
ACC431 Cost Accounting (3)
Theories and practices relating to management planning and control through methods of cost accumulation. Job order, process and standard costing systems are studied as methods of cost accounting and cost distribution. Prerequisite: ACC220.

ACC442 Auditing (3)
Presents the procedures and practices employed by auditors to systematically appraise and examine the reliability, adequacy and effectiveness of the client's financial statements. Describes the duties and responsibilities of independent auditors, the methods of preparing audit reports and the manner of expressing opinion as to the fairness of the financial reports under audit. Prerequisite: ACC312.

ACC451 Advanced Accounting (3)
An exhaustive study of earnings per share using dilutive and anti-dilutive securities, preparation of multi-step income statements and a detailed study of techniques of preparation of consolidated corporate statements. Prerequisite: ACC312.

ACC460 Tax Accounting (3)
A study of the chronological progress of the income tax system combined with the Federal Revenue codes under the changing political and economic environments. Emphasis is on the elements of gross income, adjusted gross income, exclusions, itemized deductions, exemptions and preparation of individual tax returns in detail. A brief introduction to tax laws for corporations, partnerships, estates and trusts will also be included. Prerequisite: ACC220; ACC460 is recommended, but not required.

ACC462 Tax Accounting II (3)
A comprehensive study of tax laws and returns for corporations, partnerships, estates and trusts. Studies include specially taxed corporations, taxation of securities, retirement, pension plans and gift taxes. Prerequisites: ACC220; ACC460 is recommended, but not required.

ACC483 Accounting Internship (1-4)
An on-site work experience which gives the student practical training in specific accounting techniques and their application. Evaluation will be made by the work supervisor and an accounting instructor. Prerequisites: ACC312 and permission of department chair.

ACC499 Directed Studies: Accounting (1)
A variety of study topics are available under this heading as desired to meet the special accounting interest of the student. Prerequisite: permission of advisor.

GENERAL BUSINESS

BUS310 Statistics for Business (3)
Topics include descriptive statistics, elements of probability, probability distributions, sampling, estimation and confidence intervals, tests of hypotheses, linear regression and correlation. Prerequisite: MA090.

BUS320 Business Law (3)
Principles of business law covering the fields of contracts, agency, personal property, sales, negotiable instruments, partnerships and corporations.

BUS350 Marketing Fundamentals (3)
An introduction to marketing management in relation to the total business environment. Involves a study from the conception of the idea for goods or services to its ultimate utilization by the consumer with emphasis on major decision areas and tools.

BUS384, 485, 486 Business Internship (1-4)
An on-site work experience which gives the student practical training in specific business techniques and their applications. Evaluation will be made by the work supervisor and a member of the business department faculty. Prerequisites: junior or senior status and permission of department chair.

BUS492 Advanced Business Seminar (3)
A course examining contemporary business issues through integrating coursework and acquired knowledge in the business discipline. Attention will be given to a biblical world view, vocational pursuit and a strategy for life-long learning. An additional course component is senior assessment. Prerequisite: senior status or permission of the department chairperson.

ECONOMICS

ECN200 Economics & Society (3)
An introduction to macroeconomic principles and terminology. The primary focus is on the aggregate U.S. economy and the policy decisions that state and federal lawmakers face. Topics include: review of the economic problem, measuring GNP, money and banking, interest rates, monetary and fiscal policy, inflation and unemployment. A basic knowledge of mathematics and graphs is assumed.

ECN208 Microeconomics (3)
An introduction to microeconomic principles and terminology. The primary focus is on the business firm and the decisions it faces. Topics include: review of the economic problem, mechanics of supply and demand, elasticities, consumer utility, production costs and the competitive environment. A basic knowledge of mathematics and graphs is assumed.
FINANCE
FIN308 Personal Financial Management (3)
A survey of financial management for individuals and households including setting financial goals, developing a budget, preparing personal taxes, utilizing banking services, using consumer credit, buying or renting a home, purchasing an automobile or major appliance, purchasing various types of insurance, choosing investment options and strategies and planning for retirement.

FIN338 Introduction to Risk Management (3)
An introduction to basic insurance concepts. Topics include terminology, risk exposure, private consumer coverage, property and liability insurance, health insurance, life insurance, annuities, commercial coverage and government issues.

FIN342 Investments (3)
A survey of investments including stocks, bonds, government securities, and financial intermediaries. Emphasis is placed on security analysis, valuation and portfolio management. Topics include personal financial strategies and investment alternatives. Prerequisite: ECON290.

FIN388 Studies in Finance (3)
A survey of a selected topic(s) in financial management made available by an adjunct or full-time professor.

FIN440 Finance (3)
Valuation methods available to the manager for the determination of the optimal financial structure of the firm. Emphasis is on financial statement analysis, cash flow analysis, capital budgeting, investment and financing decisions. Prerequisite: ACC220.

MANAGEMENT
MGT299, 399, 499 Directed Studies in Management (1-3)
Opportunities for the student to pursue individual studies of interest in management at a high level of sophistication. Independent study and research will be encouraged. Prerequisite: permission of the department chairperson.

MGT300 Management Theory (3)
An examination of the fundamentals of managerial functions and the basic concepts and principles of modern management. Emphasis is placed on the interrelationships of planning, organizing, controlling, decision-making and accepted practices used in directing the activities of an organization in the achievement of desired objectives.

MGT321 Decision Science Fundamentals (3)
An overview of the scientific methods available to the managerial decision maker. Topics include linear programming, the transportation problem, queuing, simulation, project management, forecasting, facility location and layout, inventory control, quality assurance and job design. Prerequisite: BUS310.

MGT330 Business Communications (3)
Presents comprehensive coverage of the major concepts and principles of the human communication process and analysis of the various forms of communication used by managers. The media of managerial communication include verbal delivery, as well as written letters, reports, memoranda, etc.

MGT348 Introduction to International Business (3)
This survey of international business includes an introduction to international economics, cultural implications, import and export issues, multinational organizational strategies and tentmaking opportunities.

MGT351 Human Resource Management (3)
A study of the human factors in business, including the total employee-employer relationship: job analysis, selection, training, transfer, promotion, dismissal of employees and industrial relations.

MGT439 Ministry Administration Practicum (1)
Through the process of observing and interviewing ministry administrators, the student seeks to discover the job descriptions, routines, attitudes, difficulties and rewards inherent in Christian ministry administration.
The basic elements of Christianity—evangelization (leading people to saving faith in Jesus Christ) and edification (discipling believers to maturity)—require effective communication skills. The Department of Communication, therefore, seeks to identify and develop the spiritual gifts of students relating to communication arts and sciences.

Courses in the Department of Communication emphasize the theory and practice of speech communication, print media and electronic media. Students majoring in Communication lay a foundation for careers in teaching, law, advertising, professional writing and broadcasting, missions and church-related ministries. They also develop a Christian world-view based on the history, impact and functions of human communication.

Students desiring a major in Communication may choose from three available emphases: Speech Communication, Print Media or Electronic Media. They must take a minimum of 39 units, 15 of which are specific required courses.

**Electronic Media**
Practical courses provide fundamental and advanced training for students who wish to seek their life work in this demanding area. Possible careers include producer, director, multi-media manager, announcer, news reporter and script writer.

**Print Media**
This program helps students develop writing skills and prepares them for a variety of careers, such as journalist, editor, foreign correspondent, columnist, author, layout artist and editorial writer.

**Speech Communication**
Courses in this emphasis develop the student’s ability to think, write and speak clearly and effectively. Communication skills at both the interpersonal and public levels are stressed with the view of developing critical thinking skills and problem-solving strategies. This area of concentration helps prepare students for such careers as speech teacher, manager, sales person, public relations practitioner, law and customer service.

The following 15 units are courses that are required for the general major and each of the Communication emphases:

- C211 Introduction to Mass Communication ........... 3
- C71 Interpersonal Communication.................. 3
- C472 Rhetorical Criticism .................................. 3
- Any print media writing course ....................... 3
- Either of the following:......................................... 5
- C382 Persuasion (3)
- C481 Argumentation & Debate (3)
- **Total units required for core courses** ................. 15

**General Emphasis in Communication**
Communication core courses ................................... 15
Elective Communication courses .............................. 24
**Total units required for major** ............................... 39

**Electronic Media Emphasis Courses**
Communication Core Courses ................................. 15
Units from the following totaling ............................. 24
- C130 Multi-Image Production (2)
- C201 Sound Engineering I (3)
- C202 Film History I (3)
- C208 Sound Engineering II (3)
- C221 Moving Image Criticism (3)
- C231 Digital Video Editing I (3)
- C232 Digital Video Editing II (3)
- C251 The Scene (3)
- C301 Semiotics: Theories of Visual Montage (3)
- C311 Video Production I (3)
- C312 Video Production II (3)
- C321 Screenwriting I (3)
- C328 Screenwriting II (3)
- C329 Film History II (3)
- C401 Directing I (3)
- C402 Directing II (3)
- C426 Photoshop (3)
- C428 Motion Graphics (3)
- C430 Honors Internship (1-6)
- C499 Directed Studies in Communication (1-3)

**Also Acceptable**
- MIS368 Introduction to 3D Graphics and Animation (3)
- MIS468 Advanced 3D Graphics and Animation (3)

**Electronic Media Emphasis Courses**
................................................................. 24
**Total units required** ........................................ 39
Print Media Emphasis Courses

Communication Core Courses ........................................... 15

Units from the following totaling ........................................ 24

C241 Poetry Writing (3)
C261 Journalism (3)
C334 Travel Writing (3)
C344 Article Writing (3)
C351 Creative Writing (3)
C352 Editing (3)
C354 Journal & Autobiog. Writing (3)
C362 Writing Essays, Editorials & Columns (3)
C364 Women Writers (3)
C368 Fund. of Advertising Copywriting (3)
C351 Creative Writing (3)
C352 Editing (3)
C354 Journal & Autobiog. Writing (3)
C362 Writing Essays, Editorials & Columns (3)
C364 Women Writers (3)
C368 Fund. of Advertising Copywriting (3)
C430 Honors Internship (1-6)
C459 Novel Writing (3)
C468 Promotional & Advertising Writing (3)
C499 Directed Studies in Communication (1-3)

Print Media Emphasis Courses ........................................... 24

Total units required ....................................................... 39

Speech Communication Emphasis Courses

Communication Core Courses ........................................... 15

Units from the following totaling ........................................ 24

C284 Group Dynamics (3)
C336 Political Communication (3)
C381 Beginning Public Relations (3)
C382 Persuasion (3)
C383 Family Communication (3)
C384 Nonverbal Communication (3)
C388 Communication & Social Movements (3)
C391 Intercultural Communication (3)
C392 Advanced Public Relations (3)
C393 Honors Internship (1-6)
C378 Classical to Contemp. Rhet. Theory (3)
C481 Argumentation & Debate (3)
C484 Organizational Communication (3)
C488 Rhetoric of Religion (3)
C498 Communication Theories (3)
C499 Directed Studies in Communication (1-3)

Also Acceptable

BUS350 Marketing Fundamentals (3)
MGT330 Management Theory (3)
MGT330 Business Communications (3)
MGT384 Introduction to International Business (3)
MGT351 Human Resource Management (3)
MIS320 IS Applications (3)

Speech Communication Emphasis Courses ........................................... 24

Total units required ....................................................... 39

Minor in Communication

Available for students who are completing a major in another department at The Master’s College. The minor in Communication includes the three required courses listed below, plus three electives chosen from the Communication department course offerings:

C211 Intro. to Mass Communication ................................... 3
C373 Interpersonal Communication .................................... 3
Any Print Media Writing Course ....................................... 3
Electives in Communication ............................................ 9

Total units required for minor ........................................ 18

Course Offerings in Communication

C100 Spoken Communication (3)
Study and practice of the organization and delivery of prepared material in the conversational style of extemporaneous speaking.

C130 Multi-Image Production (2)
Introduces students to the communication medium of multi-image. Content includes multi-image photography, production, editing, writing and music selection.

C201 Sound Engineering I (3)
Study of sound engineering techniques, using studio location.

C202 Film History (3)
A study of film from its early conceptual stages to its familiar modern format. Also included will be film’s influence on society and the biblical response.

C208 Sound Engineering II (3)
Study of advanced sound engineering techniques, using studio location. Prerequisite: C201.

C211 Introduction to Mass Communication (3)
Study of the communicative function of the mass media and the impact of films, radio, television, newspapers, magazines and books on society.

C221 Moving Image Criticism (3)
Learning theories of criticism, viewing films and writing evaluations.

C231 Digital Video Editing I (3)
Editing theory and application of the digital moving image.
C232 Digital Video Editing II (3)
Editing theory and application of the digital moving image. 
Prerequisite: C231.

C241 Poetry Writing (3)
An examination of the various poetry rhymes, meters and additional tools of the poet. Various poetry patterns explained and illustrated with the goal of helping students become published.

C251 The Scene (3)
A workshop-style study of the scene as the key cellular element of story telling, including structure, interpretation, break down, directing the actor, blocking and camera coverage.

C261 Journalism (3)
Techniques of obtaining, evaluating and reporting the news, with special reference to press ethics and press laws.

C284 Group Dynamics (3)
The process of group communication including verbal and nonverbal messages, leadership, rules and roles, cohesiveness, conflict reduction and problem solving.

C301 Semiotics: Theories of Visual Montage (3)
Montage: Theory, history, practice.

C311 Video Production I (3)
Introduction to the video technical language; creative and aesthetic elements of the production process. Student will gain understanding of lighting, sound, camera operation, composition and design of visual elements.

C312 Video Production II (3)
A continuation of the subjects of Video Production I. Prerequisite: C311.

C321 Screenwriting I (3)
An introduction to the styles, techniques, content and forms of screenwriting. The writing of several short scripts is required in the course.

C328 Screenwriting II (3)
Individual attention with a screenplay.

C334 Travel Writing (3)
Techniques for crafting publishable articles on travel writing in a field that is featured both in magazines and in every major U.S. newspaper.

C336 Political Communication (3)
A study of the various media and their impact on politics. Particular emphasis on television, political cartoons, and propaganda.

C344 Article Writing (3)
Various forms of writing feature material for newspapers and magazines. Includes the personal experience article, the personality sketch, the interview, and the research article. Investigates marketing requirements and techniques.

C351 Creative Writing (3)
The short story form, including plot, characterization and dialogue.

C352 Editing (3)
Learning laws and practices of editing.

C354 Journal & Autobiographical Writing (3)
Exploration of journal keeping and autobiographical writing with surveys of secular and Christian works in the genres. Requires daily journal writing and short self-discovery papers.

C362 Writing Essays, Editorials & Columns (3)
Training in essay writing.

C364 Women Writers (3)
A study of Southern women writers and Virginia Woolf with the purpose of exploring the particular contributions and understandings offered by women.

C368 Fundamentals of Advertising Copywriting (3)
Basic principles of copywriting for print and broadcast media. Surveys newspaper, magazine, billboards, brochures, direct mail, radio and television.

C371 Interpersonal Communication (3)
Analysis of the theory and practice of the process of interpersonal communication including verbal and nonverbal messages, self-disclosure, social power, intimacy, emotions, conflict reduction and various interpersonal relationships.

C381 Beginning Public Relations (3)
Theories, processes, and techniques involved in planning and implementing programs designed to influence public opinion and behavior. Requirements: On campus internship of 6-10 hours a week.

C382 Persuasion (3)
Theories and techniques of social influence. Course content includes motivation, attitude change, ethics, credibility, nonverbal persuasion, logic and argumentation, emotions and cultural influences.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>C383</td>
<td>Family Communication (3)</td>
<td>A survey of communication that occurs within the family, with emphasis on rules, change, development, power, stress and decision-making. Attention will be given to how families seek satisfaction through communication.</td>
</tr>
<tr>
<td>C384</td>
<td>Nonverbal Communication (3)</td>
<td>Examination of the influence of environmental factors, physical behavior and vocal cues on human communication.</td>
</tr>
<tr>
<td>C388</td>
<td>Communication &amp; Social Movements (3)</td>
<td>Social and political movements as rhetorical phenomena. Ideology and influence of recent movements will be analyzed.</td>
</tr>
<tr>
<td>C391</td>
<td>Intercultural Communication (3)</td>
<td>Analysis of theories and techniques of the process of communication between persons of different cultures or subcultures.</td>
</tr>
<tr>
<td>C392</td>
<td>Advanced Public Relations (3)</td>
<td>Advanced theories, processes and techniques involved in planning and implementing programs designed to influence public opinion and behavior. Prerequisites: C381.</td>
</tr>
<tr>
<td>C401</td>
<td>Directing I (3)</td>
<td>Concentration on the principles and aptitudes of planning and picturization of script material, culminating in the production and editing of various projects.</td>
</tr>
<tr>
<td>C402</td>
<td>Directing II (3)</td>
<td>An advanced course in directing and producing from conceptualization to evaluation.</td>
</tr>
<tr>
<td>C426</td>
<td>Photoshop (3)</td>
<td>Study of the Photoshop computer software.</td>
</tr>
<tr>
<td>C428</td>
<td>Motion Graphics (3)</td>
<td>Study of the Aftereffects computer software.</td>
</tr>
<tr>
<td>C430a,b</td>
<td>Honors Internship (1-6)</td>
<td>Students find placement in communication related departments or firms (film studios, television stations, radio stations, newspapers, advertising companies, public relations firms). 15 hours per week for 3 units. A comprehensive final report completes coursework. Prerequisite: senior standing and B average or higher in communication courses. Must get permission from an instructor in the department to enroll.</td>
</tr>
<tr>
<td>C459</td>
<td>Novel Writing (1-3)</td>
<td>Students learn the techniques of novel writing.</td>
</tr>
<tr>
<td>C468</td>
<td>Promotional &amp; Advertising Writing (3)</td>
<td>An examination of all forms of promotional writing, looking at various components that give it excellence.</td>
</tr>
<tr>
<td>C472</td>
<td>Rhetorical Criticism (3)</td>
<td>Theories and methods of evaluating persuasive communication including public address, contemporary drama and other categories of written discourse.</td>
</tr>
<tr>
<td>C478</td>
<td>Classical to Contemporary Rhetoric Theory (3)</td>
<td>A survey of major theories of rhetoric from the 5th century B.C. to the present.</td>
</tr>
<tr>
<td>C481</td>
<td>Argumentation &amp; Debate (3)</td>
<td>Theories of argumentation including the analysis of propositions, issues, evidence and reasoning. Training and experience in debate forms.</td>
</tr>
<tr>
<td>C484</td>
<td>Organizational Communication (3)</td>
<td>Communicative behavior in organizations. Attention will be given to change, conflict reduction, decision-making, leadership and networks as communication variables.</td>
</tr>
<tr>
<td>C488</td>
<td>Rhetoric of Religion (3)</td>
<td>Religious advocacy and persuasion. Topics include the strategic use of language and symbolism in religious discourse, forms of religious persuasion, conversion argument and the psychology of the audience and discussions of the problem of evil.</td>
</tr>
<tr>
<td>C498</td>
<td>Communication Theories (3)</td>
<td>A survey of the basic theories associated with human communication. Provides students with a practical understanding of how the major variables of communication systems interact and how information is processed by individuals.</td>
</tr>
<tr>
<td>C499</td>
<td>Directed Studies in Communication (1-3)</td>
<td>Individual research and readings in an area of communication determined in consultation with the instructor.</td>
</tr>
</tbody>
</table>
Computer and Information Sciences

Merrill E. Hall, Chairperson

Computers are no longer huge machines hidden away in protected rooms and accessible to only a few highly-trained individuals. Instead, they are now used in almost every business, on almost every desk, and have moved into every conceivable area of our lives. Understanding computers, their uses, and the concepts that underlie their construction are now part of a well-rounded education.

The goal of The Master's College Computer & Information Sciences (CIS) Department is to prepare students to excel in an increasingly complex technical world while living lives that glorify God. CIS majors study computers both in theory and in practice, covering topics in software, hardware, networks, databases, the Web and more. They also learn about the impact computers are having on the world, and ways they can be used to further God's kingdom.

Emphases

The Master's College Department of Computer & Information Sciences offers degrees in two emphases: Computer Science (CS) and Information Systems (IS). Every CIS student completes the core CIS courses, then takes additional courses in his or her selected emphasis.

A CIS degree helps prepare students for any of a number of careers, including computer programming, web design, network administration, systems analysis, data processing management or teaching.

Computer Science

The emphasis in Computer Science is designed to give students a practical introduction to the world of computers. It focuses on the technical side of computing, presenting basic theoretical material while maintaining a practical focus. Graduates may pursue advanced degrees in Computer Science or seek work in a variety of technical positions.

Information Systems

The emphasis in Information Systems approaches computers from a more business-oriented perspective. It emphasizes business processes and how computers can be used to improve them. Analysis and design are stressed, along with an appropriate knowledge of business principles. Graduates will be prepared to pursue careers in the field of business information systems, one of the largest and fastest-growing specialties in the world.

Credit by Examination

Students may receive credit by examination as follows:

- Credit may be granted for Calculus I (MA121), Calculus II (MA122) or Introduction to Computer Programming (CS111).
- Credit may be granted if the student submits proof of earned test scores of 3 or above on the appropriate AB/BC Advanced Placement tests of the College Board.
- The department reserves the right to interview and/or retest students before granting credit by examination.

Comprehensive Exam

Students graduating with a degree in Computer Science or Information Systems may be required to take a comprehensive discipline-specific examination during their senior year, prior to graduation.

Department Requirements

All CIS majors are required to earn a grade of C or better in all courses in the CIS major. A student earning a grade below C must repeat the course until a grade of C or above is earned.
UNDERGRADUATE PROGRAMS

CIS CORE COURSES

The following courses are required for all CIS majors:

CS111 Introduction to Computer Programming/Lab (4) Fee: $30.
CS122 Web Design & Programming (3) Corequisite: CS111L.
CS212 Computer Hardware (3)
CS211 Computer Organization & Architecture (3) Co-requisite: CS111L.
CS332 Programming Languages & Systems (3)
CS341 Database Management Systems (3) Fee: $30.
MS441 Web Site Administration (3)
MS408 IS Internship (3)
Upper Division IS Electives (6) Total units required for emphasis: 33

Minor in Computer Science or Information Systems

The following courses are required for a minor in Computer Science or in Information Systems:

CS111 Intro. to Computer Programming/Lab (4) Fee: $30.
CS122 Web Design & Programming (3) Corequisite: CS111L.
CS212 Computer Hardware (3)
CS301 Computer Application Development (3)
CS321 Operating Systems (3)
Total units required for minor: 25

Course Offerings in Computer and Information Sciences

COMPUTER SCIENCE

CS100 Computer Fundamentals (3)
This course introduces students to computers and general computer applications. It is required of all students who do not earn a passing score on the Computer Literacy exam.
The course covers: computer components and how they interact; proper PC operation; applications often used by both business and personal users; the impact of computers on society and careers; functions and limitations of computers; evaluating software; and a biblical perspective on issues in computing. It also includes hands-on training using computers with a variety of widely-used applications.
Fee: $35.

CS111 Introduction to Computer Programming (3)
This course introduces students to computer organization, programming, and algorithm development. The course covers data representation, storage, problem solving, and programming techniques and principles using the Java programming language. Prerequisite: CS111L.

CS111L Computer Programming Lab (1)
This lab course provides hands-on assistance and instruction in the programming work required by CS111. This course is a co-requisite to CS111L. Fee: $30.

CS122 Web Design & Programming (3)
This course introduces students to the World-Wide Web from a programmer's perspective. The course will teach students to design and implement web pages using tools such as Extensible HyperText Markup Language (XHTML), Cascading Style Sheets (CSS), JavaScript, Dynamic HTML (DHTML), and Extensible Markup Language (XMI). Prerequisite: CS111 or instructor's approval. Fee: $30.

CS211 Data Structures (3)
This course introduces students to the World-Wide Web from a programmer's perspective. The course will teach students to design and implement web pages using tools such as Extensible HyperText Markup Language (XHTML), Cascading Style Sheets (CSS), JavaScript, Dynamic HTML (DHTML), and Extensible Markup Language (XMI). Prerequisite: CS111. Co-requisite: CS211L.

CS211L Web & Database Programming Lab (1)
This lab course provides hands-on assistance and instruction in the programming work required by CS211. This course is a co-requisite to CS211L. Fee: $30.
<table>
<thead>
<tr>
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<th>Description</th>
<th>Prerequisite(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS212</td>
<td>Computer Hardware (3)</td>
<td>Presents computer hardware concepts, including components, their structures, and their interfaces. Integral to this class is the tight cohesion of theory (lecture) and practice (hands-on labs). Labs will cover microcomputer components, construction, problem diagnosis and resolution, maintenance, and upgrades. Lab fee: $40.</td>
<td>CS122</td>
</tr>
<tr>
<td>CS301</td>
<td>Computer Application Development (3)</td>
<td>This course teaches computer application design and development. Topics will include Structured Query Language (SQL) and simple data base design, as well as object-oriented development and programming, with emphasis on developing complete applications from start to finish. <strong>Prerequisite: CS122.</strong></td>
<td></td>
</tr>
<tr>
<td>CS308</td>
<td>Advanced Java Programming (3)</td>
<td>This course provides advanced training in the Java programming language. Topics will include applications &amp; applets, object-oriented programming features, GUI (graphical user interface) components using Swing, exception handling, multithreading, files &amp; streams, multimedia capabilities, database connectivity (JDBC), client/server programming, servlets, and JavaServer Pages (JSP). <strong>Prerequisite: CS212, CS211, and CS301; or instructor's approval.</strong></td>
<td></td>
</tr>
<tr>
<td>CS311</td>
<td>Computer Organization &amp; Architecture (3)</td>
<td>This course introduces computer hardware organization, design, structure, and relationships. Mechanics of digital computer information storage, transfer, and control are addressed. Also explored are: fundamentals of logic design, computer arithmetic, addressing, instruction sets and assembler languages, and memory organization. <strong>Prerequisite: CS211.</strong></td>
<td></td>
</tr>
<tr>
<td>CS318</td>
<td>C/C++ Programming (3)</td>
<td>An introduction to the C/C++ programming languages, which are the backbone of many technical and business programming environments. The course will cover procedural language topics, C/C++ syntax, standard function and class libraries, structures and classes in C++, file processing, exception handling, pointers and memory management, etc. <strong>Prerequisite: CS122.</strong></td>
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</tr>
<tr>
<td>CS321</td>
<td>Operating Systems (3)</td>
<td>An introductory study of the organization and architecture of computer operating systems. Major principles are discussed, including purposes, functions, interfaces, and structures. Case studies involving actual operating systems are presented. Covers preparation for Microsoft's Operating System examination. <strong>Prerequisite: CS111.</strong></td>
<td></td>
</tr>
<tr>
<td>CS322</td>
<td>Networking Principles &amp; Architecture (3)</td>
<td>This course introduces computer networks. It includes concepts and methods of computer communications, hardware and software components, configurations, and standard layers of communication protocols. <strong>Prerequisite: CS321.</strong></td>
<td></td>
</tr>
<tr>
<td>CS332</td>
<td>Programming Languages &amp; Systems (3)</td>
<td>Introduces programming language organization and structure. The course covers program run-time behavior and requirements; compiler and interpreter functions, and basic programming language analysis, design, and specification. It also introduces several programming language alternatives as examples. <strong>Prerequisite: CS211.</strong></td>
<td></td>
</tr>
<tr>
<td>CS338</td>
<td>File &amp; Database Structures (3)</td>
<td>An introduction to the concepts of information organization, methods of representing information both internally and externally. The course begins with a review of basic structures (stacks, queues, linked lists and trees) and moves through more complex data structures into the processing of files (sequential, relative, indexed sequential and others). Projects are completed in one or more high-level languages. <strong>Prerequisite: CS311.</strong></td>
<td></td>
</tr>
<tr>
<td>CS347</td>
<td>Windows Programming (3)</td>
<td>Programming for a MS Windows environment using Visual Studio.NET and Microsoft's Framework Class Library (FCL). This class covers topics in graphical user interface (GUI) program development, including windows, menus, mouse processing, dialog controls, threads, files, databases, and more. <strong>Prerequisite: CS322.</strong></td>
<td></td>
</tr>
<tr>
<td>CS348</td>
<td>Assembly Language Programming (3)</td>
<td>Teaches programming in assembly language, including its relationship to computer architecture, macros, segmentation, memory management, linkages, etc. <strong>Prerequisite: CS311.</strong></td>
<td></td>
</tr>
<tr>
<td>CS358</td>
<td>Computer Graphics Programming (3)</td>
<td>This course introduces programming in the specialized area of interactive computer graphics. Topics will include 3D geometric transformations, the various representation models and storage methods for 3D objects, and the techniques and models for realistic rendering. Students will apply these techniques to create an interactive computer graphics application using OpenGL. <strong>Prerequisite: CS211, M-3127.</strong></td>
<td></td>
</tr>
</tbody>
</table>
CS402 Computer Algorithms (3)
This course introduces students to the analysis of algorithms and to algorithm design techniques, including brute-force, divide/ decrease/ transform-and-conquer, space and time tradeoffs, dynamic programming, greedy algorithms, backtracking, branch-and-bound, and approximation algorithms. It includes computational complexity analysis, and covers a variety of applications from classic algorithms to games and puzzles. Prerequisite: CS211 and MA122.

CS420 Seminar in Computer Science (1)
A lecture/discussion course reviewing recent computer science topics and literature from journals available to advanced undergraduate students. Prerequisite: instructor’s approval.

CS425 Advanced Networks, Security, & Cryptography (3)
This course covers advanced network and security topics, including TCP/IP security, firewalls, packet filtering, intrusion detection, virtual private networks, Internet Protocol Security (IPSec), encryption algorithms and techniques, private and public key encryption, password authentication, message integrity, digital signatures, administrative security policies, and other security issues involving Linux, Unix and Microsoft Windows operating systems. Instructor permission required.

CS448 Game Programming (3)
This course covers methodology and techniques for writing interactive computer games and similar applications. Prerequisite: CS358.

CS458 Applied Software Project (1-3)
Students complete an independent project, integrating knowledge gained from other courses in the development of a significant software system. The application is of the students’ choice subject to advisor approval. Prerequisite: instructor’s approval.

CS468 Decision Support and Expert Systems (3)
Provides an overview of operations research and quantitative techniques in supporting decision-making, including systems that attempt to model human planning processes. Topics include linear programming, queuing, simulation, modeling, forecasting, network analysis, dynamic programming, scheduling and control. Prerequisite: CS211, CS402.

CS478 Computer Science Internship (1-4)
Provides an applied learning experience in a supervised work environment. May include work in systems analysis and design, programming, network administration, etc. Prerequisite: junior or senior standing and instructor’s approval.

CS488 Independent Research (1-3)
Independent advanced study of specialized topics with faculty advisor. Prerequisite: instructor’s approval.

CS492 Computer Science Senior Seminar (3)
This senior seminar course is designed to integrate the field of Computer Science into a Biblical world view, including the ethical issues relating to the field. It also provides students the opportunity to demonstrate their proficiency and knowledge through a set of research and writing assignments and a standardized Major Field Test. Prerequisite: senior standing.

CS498 Topics in Computer Science (1-3)
A study of relevant computer science topics. May be repeated for credit if content is different. Topics may include: Systems Programming (e.g. design and construction of programming language translators, compilers, and interpreters), Operating System Internals, or Advanced Computer Graphics (such as interactive graphics, screen displays, graphical techniques and software).

MANAGEMENT INFORMATION SYSTEMS

MIS312 Linux & Unix (3)
This course focuses on Linux/Unix workstations and servers in a integrated computing environment. Students will configure, use, and administer personal workstations, file servers, DNS servers, web servers, DHCP servers, mail servers, print servers, Samba servers, and similar systems. System administration topics include user accounts and groups, permissions, file systems, the boot process, the OS kernel, TCP/IP network configuration, swap space, XWindows, kernel configuration, and related topics.

MIS320 IS Applications (3)
This course teaches computer applications that are accepted as standard in the business world. Emphasis is placed on the practical implementation of end user software in a business environment. The use of spreadsheet and database programs to support business processes will be studied in depth. Excel and Access will be used in this class. Prerequisite: CS100.

MIS328 COBOL Programming (3)
This course provides training in COBOL (Common Business Oriented Language), the most widely used programming language in the business world. Prerequisite: CS111.

MIS338 Data & File Processing (3)
An introduction to the concepts of information organization, methods of representing information both internally and externally. The course begins with a review of basic structures (stacks, queues, linked lists and trees) and moves through more complex data structures into the processing of files (sequential, relative, indexed sequential and others). Projects are completed in one or more high-level languages. Prerequisite: CS111.
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<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MIS348</td>
<td>Assembly Language Programming (3)</td>
<td>Teaches programming in assembly language, including its relationship to computer architecture, macros, segmentation, memory management, linkages, etc. <strong>Prerequisite:</strong> CS111.</td>
</tr>
<tr>
<td>MIS358</td>
<td>Introduction to Web Graphics (3)</td>
<td>Introduces computer graphics from a designer’s perspective, as well as software tools for manipulating them. Web graphics are covered in detail, including appropriate processes and methods.</td>
</tr>
<tr>
<td>MIS368</td>
<td>Introduction to 3D Graphics &amp; Animation (3)</td>
<td>This course introduces students to the world of three-dimensional (3D) computer graphics and animation. The software package that is used in the class is Maya, the most widely used 3D content creation and animation software. Topics include curves and polygons, surfaces, lights, NURBS, camera, rendering, effects, and more.</td>
</tr>
<tr>
<td>MIS411</td>
<td>Systems Analysis &amp; Design (3)</td>
<td>Introduces the concepts of the systems development life cycle. Analyzes various examples, such as traditional, CASE, prototyping, and R&amp;D. Discusses file and database structures and processing practices. Presents techniques and tools for system specifications and documentation. <strong>Prerequisite:</strong> CS111. May be taken concurrently with CS301, but not before.</td>
</tr>
<tr>
<td>MIS432</td>
<td>Database Management Systems (3)</td>
<td>Design, implementation, and management of business database systems. Includes data analysis, design, and normalization. <strong>Prerequisite:</strong> CS301.</td>
</tr>
<tr>
<td>MIS438</td>
<td>Advanced Database Application Development (3)</td>
<td>This course examines advanced concepts used to develop information systems. Topics include advanced database programming, embedded database commands in high-level languages, and expert system designed user interface concepts. Pertinent current topics used in information system development are also included. <strong>Prerequisite:</strong> MIS432.</td>
</tr>
<tr>
<td>MIS441</td>
<td>Web Site Administration (3)</td>
<td>Students will learn to install, maintain, and administer a web site. Integral to this class is the tight cohesion of theory (lecture) and praxis (hands-on labs). Each student will be responsible for and complete weekly applied projects agreed upon with the Instructor. Subject matter will include TCP/IP, security, intranets, designing, implementing, and administering databases; search services; firewalls and proxy servers; etc. <strong>Prerequisite:</strong> CS301.</td>
</tr>
<tr>
<td>MIS468</td>
<td>Advanced 3D Graphics and Animation (3)</td>
<td>This course continues the study of 3D graphics and animation begun in MIS368. <strong>Prerequisite:</strong> MIS368.</td>
</tr>
<tr>
<td>MIS478</td>
<td>IS Internship (1–4)</td>
<td>Provides an applied learning experience in a supervised work environment. May include work in systems analysis and design, programming, network administration, etc. <strong>Prerequisites:</strong> junior or senior standing and instructor’s permission.</td>
</tr>
<tr>
<td>MIS488</td>
<td>Independent Research (1–3)</td>
<td>Independent advanced study of specialized topics with faculty advisor. <strong>Prerequisite:</strong> instructor’s approval.</td>
</tr>
<tr>
<td>MIS492</td>
<td>IS Senior Seminar (3)</td>
<td>This senior seminar course is designed to integrate the field of Information Technology into a Biblical world view, including the ethical issues relating to the field. It also provides students the opportunity to demonstrate their proficiency and knowledge through a project and a set of research and writing assignments. <strong>Prerequisite:</strong> senior standing.</td>
</tr>
<tr>
<td>MIS498</td>
<td>Advanced Topics in Information Systems (1–3)</td>
<td>A study of relevant information systems topics. May be repeated for credit if content is different. <strong>Prerequisite:</strong> instructor’s approval.</td>
</tr>
<tr>
<td>MIS499</td>
<td>IS Senior Seminar (3)</td>
<td>This senior seminar course is designed to integrate the field of Information Technology into a Biblical world view, including the ethical issues relating to the field. It also provides students the opportunity to demonstrate their proficiency and knowledge through a project and a set of research and writing assignments. <strong>Prerequisite:</strong> senior standing.</td>
</tr>
<tr>
<td>MIS500</td>
<td>Independent Advanced Study (1–3)</td>
<td>Independent advanced study of specialized topics with faculty advisor. <strong>Prerequisite:</strong> instructor’s approval.</td>
</tr>
</tbody>
</table>
The Department of English at The Master’s College regards the study of language and literature as central to a Christian liberal arts education. It merits this centrality, in part, because of the very nature of the Christian faith: God chose to reveal His dealings with humans in a historical and literary way—the Word of God, a Word which employs specifically literary forms and rhetorical strategies to engage its audience. It also merits a central position because literature contains traces of God’s truth (e.g., truthfulness to the human experience), occupies a place in human culture receiving God’s blessing, and often fulfills the qualifications of Philippians 4:8. We affirm that the noblest reasons for acquiring literacy are to read the Scriptures with understanding and sympathy; to articulate the truth of God clearly, attractively, and convincingly; and to be equipped to recognize truth expressed in many sources, discerning it from partial truth and error, testing all by the biblical standard.

Through the study of poetry, drama, fiction, essays, and critical theory, students in the English major can

• Begin to understand how God has unfolded history, as they explore literature that both illuminates the past and becomes itself part of the historical record.
• Acquire critical reading and thinking skills that enable them to develop biblically based discernment.
• Extend the range of their intellectual, moral, and spiritual vision as they explore works that deal with the great issues of life, death, purpose, and destiny.
• Grow as persons as they participate in the vicarious experience of literature and see life from a variety of viewpoints.
• Develop their abilities to write clearly, attractively, and perceptive and learn to converse in the marketplace of ideas.
• Prepare for advanced studies in English.

The Department of English offers a primarily traditional curriculum. The philosophy and practice of the faculty is to emphasize works of recognized and enduring merit in the canon of English, American, and world literature. At the same time, they remain receptive to the inclusion of new or neglected works that are compatible with the department’s philosophy. Several courses examine critical theory, and faculty employ a variety of methodologies in literary analysis, while favoring a historical and exegetical approach.

Students may choose to obtain a major in English, a minor in English, or work toward qualifying for the California Single Subject Teaching Credential in English (additional requirements).

Careers for the English Major
The English major is not a career-specific major, such as accounting. Instead, alert and competent graduates with an English major have acquired a habit of thought and a range of skills that open opportunities for careers in a diversity of fields: teaching, missions, journalism, publishing, insurance, law, paralegal work, banking, personnel management, public relations, and government service. With additional specific training, graduates in English can enter these and other occupations, careers, and vocations.

California Single Subject Teaching Credential in English
Students desiring to obtain a California Single Subject Teaching Credential in English complete the English major under the direction of an English faculty advisor. Currently (2005) the California State Commission on Teacher Credentialing requires students to pass four assessment examinations (CSET series) as evidence of subject matter competence. Information about these examinations and other state requirements is available in the Department of English, the Department of Teacher Education, and at http://www.cset.nesinc.com.

Credit by Examination
Course and unit credit for E110 English Composition for test score of 3 or higher on the Advanced Placement examination in Language and Composition or Literature and Composition. Course and unit credit for E120 Introduction to Literature for test score of 3 or higher on Advanced Placement examination in Composition and Literature. Course and unit credit for E110 English Composition for a 50th percentile or better score on one of three CLEP examinations:

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ENGLISH COURSE REQUIREMENTS

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>E211, 212 English Literature I, II</td>
<td>3, 3</td>
</tr>
<tr>
<td>E221 World Literature I (3)</td>
<td></td>
</tr>
<tr>
<td>E222 World Literature II (3)</td>
<td></td>
</tr>
<tr>
<td>E311, 312 American Literature I, II</td>
<td>3, 3</td>
</tr>
<tr>
<td>E313 Age of Romanticism</td>
<td>3</td>
</tr>
<tr>
<td>E314 Victorian Age</td>
<td>3</td>
</tr>
<tr>
<td>E315 History of the English Language</td>
<td>3</td>
</tr>
<tr>
<td>E356 Literary Criticism &amp; Critical Theory</td>
<td>3</td>
</tr>
<tr>
<td>E491 Senior Thesis &amp; Capstone Examination</td>
<td>3</td>
</tr>
</tbody>
</table>

Also one Lower Division English Elective (3)

Also one Upper Division English Elective (3)

Also one of the following:
- E332 Advanced Composition (3)
- E333 Advanced Grammar & Usage (3)
- E335 Drama as Literature (3)
- E336 Poetry & Poetics (3)

Total units required for the minor in English..............51

Course Offerings in English

E110 English Composition (3)
Instruction and supervised practice in the techniques of effective written expression, with emphasis on analytical reading and writing of expository prose. Includes one or more researched and documented essays. (Fulfills the general education requirement for writing competency.)

E120 Introduction to Literature (3)
An introduction to literary forms: short story, novel, poetry, drama. This course intends to foster an appreciation for the range of literature and to instruct students in close reading and analysis. Provides further instruction in expository writing through personal response to and analysis of the literature. (May be counted as a literature elective; does not fulfill the literature survey requirement.)

E211, 212 English Literature I, II (3, 3)
A chronological survey of the development of English literature, with emphasis on the major writers; some attention to the parallel developments in history, language, religion, and culture. First semester: Anglo-Saxon period through the Neoclassical period. Second semester: Romanticism through contemporary period.

E221, 222 World Literature I, II (3, 3)
A chronological and geo-politico-religious survey of the major literary works that contributed to the shaping of world history. This course examines selected literary works from three major regions from antiquity to the present: the Greco-Roman world and Europe, the Middle Eastern world and India, and the Far East (China and Japan). First semester: antiquity to the Renaissance. Second semester: the Renaissance to the present. (Non-English majors may fulfill the general education literature survey requirement with either E221 or E222.)

E299 Studies in Classic Film (3)
An introduction to film history, technique and theory, with an emphasis on genre conventions. Students will study approximately twelve feature-length and several shorter films, with particular attention to how the technical and artistic elements such as cinematography, plot and direction control meaning and worldview. The focus of the course is on developing a biblical-critical-analytical approach to film viewing, resulting in discernment of the philosophical foundations of individual works. (Fulfills non-survey literature elective.)
E311, 312 American Literature I, II (3, 3)
A survey of the writings of famous American authors, this course emphasizes those who help students to understand the American heritage and the influences combining to shape American literature. First semester: 1607-1860, Puritans through Whitman and Dickinson. Second semester: 1860-1960, Twain through selected contemporary writers.

E313 Age of Romanticism (3)
A study of the poetry and prose of the major writers of the English Romantic Movement (1785-1830) with a view to understand their lives, work, and literary importance. Selected minor writers and one novel are also included.

E314 Victorian Age (3)
Major poets and prose writers of England's Victorian period (1830-1901). Emphasizes those writers whose work both created and responded to crucial issues during this transitional era. Several minor authors and at least one Victorian novel are included.

E322 Children's Literature (3)
A survey of the various types of literature for children. Requires extensive reading and evaluation of children's books (May be counted as a literature elective by English majors only when they are pursuing a secondary teaching credential).

E332 Advanced Composition (3)
An advanced writing course emphasizing theory and praxis of composition. Special attention given to the five canons of Classical Rhetoric (i.e., invention, arrangement, style, memory, and delivery) to develop conceptual depth in content, and to broaden and refine stylistic and organizational repertoire in expression. Involves extensive practice in writing (re-writing) and oral presentation of the work. (May not be counted as an elective to fulfill the general education English requirements.)

E333 Drama as Literature (3)
Selected works of Western playwrights from ancient to modern. Concurrently, this genre course explores the history, nature, and types of drama, especially the tragic and comic traditions, as well as the rise of new forms.

E334 The Short Story (3)
A study of short fiction from masters of the short story genre. Explores the fictional elements, techniques, themes and interpretation of representative works from classic and contemporary authors. Includes attention to the historical development of the genre.

E335 The English Novel (3)
A historical study of the development of the English novel. Emphasis on critical reading and writing through a study of selected novels from the eighteenth century to the present.

E336 Poetry & Poetics (3)
A study of metrical and stanzaic conventions of poetry. Emphasis on close reading of a wide range of representative classic poems from an anthology historically arranged.

E337 Advanced Grammar & Usage (3)
A detailed structural examination of Modern English at the level of the clause, sentence, and discourse. Explores the concept and vocabulary behind traditional grammar as well as contemporary linguistic theories. Involves extensive practice in text analysis. Required for all students seeking to qualify for the California Single Subject Teaching Credential in English. (May not be counted as an elective to fulfill the general education English requirements.)

E344 History of the English Language (3)
A systematic survey of the major periods in the development of the English language: Old English, Middle English, Early Modern English, and Modern English. Provides deeper understanding of the nature of language and language change. Incorporates discussion of contemporary linguistic (and sociolinguistic) theories.

E364 History of the English Language (3)
A systematic survey of the major periods in the development of the English language: Old English, Middle English, Early Modern English, and Modern English. Provides deeper understanding of the nature of language and language change. Incorporates discussion of contemporary linguistic (and sociolinguistic) theories.

E374 Studies in Jane Austen (3)
Reading and analysis of the major Austen canon: seven novels, focusing on the context of Austen's life and times, modes of reading, thematic implications, and issues raised by Austen criticism. Some attention to film adaptations of her fiction.

E405 Shakespeare (3)
Intensive reading of ten of Shakespeare's thirty-seven plays and viewing a film version of an eleventh; additional extensive readings from the Sonnets. Short lectures and discussions throughout the semester explore the cultural background of Elizabethan England on a wide range of topics. Two-thirds of class sessions revolve around student group performance. Substantial term paper project also required.

E406 Milton (3)
Reading of John Milton's major poetry and much of the prose. Includes substantial amount of contextual reading in Calvin, Luther, Erasmus, Arminius, Augustine, Pelagius, Origen, and other theological and non-theological writers from the ancient to the early modern world. Additional attentional to the scriptural passages that Milton used as catalysts for his own writing.
E415 Contemporary Literature (3)
An intensive study of selected contemporary literary works from around the world. This course examines the current international trends in literature, with special attention given to the body of literature loosely labeled “postmodern.” Students will become familiar with its concept, content, and style; further, they will develop, from a biblical perspective, a critical ability to respond to its cognitive and aesthetic challenges.

E416 Modern British Writers (3)
British fiction, drama, poetry, and prose from 1910 to the 1940s. Authors are selected by semester for study from among the following: Hardy, Conrad, Joyce, The War Poets, Forster, Yeats, Eliot, Woolf, Orwell, Lawrence, Huxley, Mansfield, Greene, Auden, Lewis. Reading of whole works, together with identification and discussion of techniques, subject matters, themes, historical influences, and crux issues.

E435 Literary Criticism & Critical Theory (3)
An introduction to literary criticism and theoretical/conceptual systems from the Pre-Socratics and Plato to modern and emerging postmodern thinking. Readings in primary texts, with emphasis on developing a biblical-critical theory for approaching literature, philosophy, art, culture, and theory itself. This basic theoretical model will derive from the scriptural record regarding human wisdom and knowledge.

E436 Contemporary Critical Theory (3)
An examination of the main trends in the development of critical and cultural theories since the New Criticism, focusing on (French) poststructuralism, (German) hermeneutics and (American) Neo-Pragmatism, as well as (post-)Marxism and (Lacanian and post-Lacanian) psychoanalysis. This course also looks at some major outgrowths of these approaches, namely, contemporary feminism, deconstruction, and (so called) postmodernism.

E453 Psychoanalytic Criticism (3)
An in-depth investigation and critique of the theory and praxis of psychoanalysis as it is applied to the study of literature and culture. Introduces the students to the terminology and the concept of Freudian and Lacanian psychoanalysis, and biblically and critically examines their origins and development, and applications to the field of literary and cultural criticism (as well as to the aesthetics and the gender theory). Recommended for advanced English majors seeking to pursue graduate education (or others who seek graduate education in various disciplines within the humanities).

E489 Directed Studies in Literature (1-3)
Intensive study of a selected topic in literature under direction of a member of the English faculty. Prerequisite: permission of the department chairperson.

E491 Senior Thesis & Capstone Examination (3)
During the last two semesters before graduation, all English majors prepare an extended research paper on a complex literary topic, question, or issue. Students also compile an academic dossier from which department faculty formulate questions for a comprehensive examination.

E499 Seminar in Literature (3)
Selected writer, group of writers, or area of study. May be repeated for credit when topics vary.
The Department of History and Political Studies is designed to help all students develop an understanding of the complex factors that have produced the civilizations of the present and also aid students in becoming responsible Christian citizens. Especially because of our emphasis on systematic research and analysis, the History and Political Studies majors receive instruction in preparing for careers in education, business, government service, public relations, or library work, as well as graduate study in law, theology, history or political science.

The department acknowledges that, in human affairs of the past, present and future, God is sovereign. With that foundational truth, students are aided in developing Christian philosophies of history and politics as parts of an overarching biblically based world view.

The department offers two Bachelor of Arts degrees with five different areas of emphasis. Every course should help students integrate Christian faith and the academic fields.

Students desiring a major in Political Studies may choose from three available emphases: American Politics, Constitutional Law, or Political Theory. Although a capable person can get into law school with almost any major, the Constitutional Law emphasis constitutes excellent preparation for law school.

Students desiring a major in History may choose Church History or General History. Anyone seeking a History major and planning to attend seminary should choose the Church History emphasis. Anyone wanting to teach history should read the following paragraphs carefully.

California Single Subject Teaching Credential in Social Studies

The California Commission on Teacher Credentialing requires prospective teachers of history and social studies to prove their social science subject matter competence in one of two ways: (1) students take rigidly prescribed courses in a state-approved curriculum, or (2) students pass assessment examinations. Students currently desiring to obtain the credential to teach in junior and senior high schools should plan on taking the Social Studies assessment tests from the CSET (California Subject Examination for Teachers) series. Information about these tests is available in the Department of Teacher Education and in the Department of History and Political Studies.

The latter department may attempt to get a program of classes approved by the commission in the future, but presently, like the English and Science Departments, it is simply preparing students for the assessment tests. The next page shows a tentative list of required courses for the General History major which should be helpful in this process. Students must, however, consult closely with their advisors for details relating to possible changes in this area because the state of California changes requirements frequently.

The Department of Teacher Education has arranged course requirements so that students can complete most of their teacher credential program during a fifth year of study—one semester of courses and a semester of student teaching. The only two courses that can be taken during the regular four-year program are ED300 Computer Basics for Educators and ED400 Foundations of Education.

Credit-By-Examination

The Department of History and Political Studies will grant credit-by-examination on the following conditions only: course credit and semester unit credit are granted for H211 and H212 - World History I and II (3,3), H241 or H242 - United States History (3) and POI220 - United States Government (3) when the student submits proof of earned test scores of 3 or above on the Advance Placement Examination or 50 or above on the College Level Examination Program test.

World History Waiver Examination

Students who have not taken either World History I or World History II may take a competency test which, if passed, will exempt them from the two-semester World History survey sequence. These students will then be required to take only one upper division history course to fulfill the General Education World History requirement. Students in state-approved teacher credentialing programs, however, must take the regular World History sequence. The test may be taken only once.
HISTORY CORE COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>H211</td>
<td>World History I</td>
<td>3</td>
</tr>
<tr>
<td>H212</td>
<td>World History II</td>
<td>3</td>
</tr>
<tr>
<td>H241</td>
<td>United States History I</td>
<td>3</td>
</tr>
<tr>
<td>H242</td>
<td>United States History II</td>
<td>3</td>
</tr>
<tr>
<td>H343</td>
<td>United States Constitutional History</td>
<td>3</td>
</tr>
<tr>
<td>H421</td>
<td>Historical Research Techniques</td>
<td>3</td>
</tr>
<tr>
<td>H492</td>
<td>Senior Seminar in History</td>
<td>3</td>
</tr>
</tbody>
</table>

Total core courses ........................................ 21

Church History Emphasis Courses

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL354</td>
<td>The Christian &amp; Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL455</td>
<td>Christian Political Thought</td>
<td>3</td>
</tr>
<tr>
<td>Church History Electives ..................................</td>
<td></td>
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<tr>
<td>Church or other History Elective</td>
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Total units required for emphasis ................................ 48

General History Emphasis Courses

<table>
<thead>
<tr>
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<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

Two upper division U.S. History Electives .................. 6
Two upper division European History Electives ............ 6
Two upper division Non-U.S., Non-European History Electives ........................................ 6
Additional upper division History Electives ............... 6
Additional History or Social Science Electives .......... 6

Total units required for emphasis ................................ 51

Minor in History

For a minor in History, the following courses are required:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>H211</td>
<td>World History I</td>
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<tr>
<td>H212</td>
<td>World History II</td>
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<tr>
<td>Upper Division History Electives</td>
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</table>

Total units required for minor ................................ 24

Students graduating with a B.A. in History or Political Studies must take a comprehensive discipline-specific assessment test during their senior year.

POLITICAL STUDIES CORE COURSES

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL326</td>
<td>Introduction to American Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL343</td>
<td>U.S. Constitutional History</td>
<td>3</td>
</tr>
<tr>
<td>POL354</td>
<td>The Christian &amp; Politics</td>
<td>3</td>
</tr>
<tr>
<td>POL365</td>
<td>Western Political Philosophy I</td>
<td>3</td>
</tr>
<tr>
<td>POL366</td>
<td>Western Political Philosophy II</td>
<td>3</td>
</tr>
<tr>
<td>POL393</td>
<td>Introduction to Political Research</td>
<td>3</td>
</tr>
<tr>
<td>POL492</td>
<td>Senior Seminar in Political Studies</td>
<td>3</td>
</tr>
</tbody>
</table>

Total core courses ........................................ 21

American Politics Emphasis Courses

Political Studies Core Major Courses .......................... 21
Additional upper division Political Studies electives .... 9
Four of the following ........................................ 12
POL325 Political Parties & Elections (3)
POL333 The Presidency (3)
POL334 Congress (3)
POL336 Political Communication (3)
POL355 U.S. Diplomatic History (3)

Total units required for emphasis ................................ 42

Political Theory Emphasis Courses

Political Studies Core Major Courses .......................... 21
Additional upper division Political Studies electives .... 9
Four of the following ........................................ 12
POL453 Democratic Capitalism (3)
POL455 Christian Political Thought (3)
POL462 Topics in Political Philosophy (3)
POL464 Machiavelli (3)
POL466 The Federalist Papers (3)
POL473 American Political Thought I (3)
POL474 American Political Thought II (3)

Total units required for emphasis ................................ 42

Constitutional Law Emphasis Courses

Political Studies Core Major Courses .......................... 21
Additional upper division Political Studies electives .... 9
Four of the following ........................................ 12
POL423 The Judicial Process (3)
POL424 Law & Public Policy (3)
POL435 Introduction to Constitutional Law (3)
POL445 The Church as a Legal Institution (3)
POL446 The Supreme Court & the Bill of Rights (3)

Total units required for emphasis ................................ 42

Minor in Political Studies

For a minor in Political Studies, the following courses are required:

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>POL220</td>
<td>United States Government</td>
<td>3</td>
</tr>
</tbody>
</table>
| Upper Division Political Studies Electives ............ 21

Total units required for minor ................................ 24

The Master's College 2005-2006 Catalog
Course Offerings in History & Political Studies

GENERAL EDUCATION HISTORY

H211, 212 World History I, II (3, 3)
A broad two-semester survey integrating important geographical, intellectual, cultural, social, political, and economic developments within the world's major civilizations from earliest times to 1648 first semester and from 1648 to present in the second semester.

H228 U.S. History Comprehensive (3)
A broad survey integrating significant political, economic, geographical, social, and cultural developments from colonial times to the present.

H241, 242 U.S. History I, II (3, 3)
A two-semester examination of noteworthy political, geographical, social, cultural, and economic trends in the United States to 1900 first semester and since the late 19th century second semester. To fulfill the general education requirement for one 3-credit U.S. history class, students can take H241, H242, or H228.

HISTORY CORE COURSES

H343 U.S. Constitutional History (3)
A broad survey of U.S. Constitutional history beginning with the influences of English Common Law and Colonial constitutional practices to the present Rehnquist Court. Case law is integrated within the historical contexts so that students will understand the inter-relatedness between American history and jurisprudence.

H421 Historical Research Techniques (3)
A course on research methods in history, introducing both traditional research techniques and contemporary computer-based strategies. Problems in writing and documentation will also be addressed, while historiography comprises a main topic for readings.

H492 Senior Seminar in History (3)
A review of historical data to prepare history majors for national tests. Must be taken during the second semester of the senior year.

UNITED STATES HISTORY

H324 The United States from 1900 to 1941 (3)
Social, cultural, economic, geographic, political, and diplomatic developments in the U.S. from the beginning of the 20th century to the bombing of Pearl Harbor. Major topics include the progressive movement, WWI, the Roaring Twenties, and the Great Depression.

H325 The United States from 1941 to 1973 (3)
Social, cultural, economic, geographic, political, and diplomatic developments in the United States from Pearl Harbor to the end of the Vietnam War. The following topics are included: WWII, various Cold War conflicts, 1960s protests, debates over the welfare state, and Civil Rights movements for African-Americans, other minority groups, and women.

H326 Contemporary United States History (3)
Social, cultural, economic, geographical, political, and diplomatic developments in the United States from approximately 1973 to the present. The following topics are addressed: post-industrial economics, the end of the Cold War, and various manifestations of the “culture wars.”

H332 California: Past & Present (3)
A study of cultural, economic, geographical, and political developments in California starting with its Native-American residents, through the Spanish and Mexican periods and continuing to its present multicultural state. California’s present government structure is also examined.

H335 Colonial & Revolutionary America (3)
An examination of economic, political, social, geographical and cultural developments in the North American colonies from their discovery to the writing of the Constitution in 1787. Topics include the clash of Native-American and European cultures, colonial religious beliefs and practices, the institutionalization of slavery, formative experiences in self-government and the ideologies of the Revolution and Constitution.

H355 U.S. Diplomatic History (3)
A survey of U.S. foreign relations events, policies and policy-makers for the United States from the colonial era to the present. Geopolitics since WWII receives extra emphasis to facilitate an understanding of the context for contemporary international relations.

H376 Ethnic America (3)
An examination of the historical conditions and contributions of Native-Americans, African-Americans, Hispanic-Americans, Asian-Americans and various European-Americans from the colonial era to the present. Geographical implications of settlement and residential patterns are also explored.
H424 Civil War & Reconstruction (3)
An examination of political, social, economic and military facets of the Civil War and Reconstruction periods, including such topics as: the nature of the Union under the Constitution, the importance of regional economic specialization, the crucial role of race relations in American society, and ethical questions concerning slavery and war.

H433 Emergence of Modern America (3)
Industrialization, urbanization, immigration, secularization, the westward movement, Plains Indians wars, Gilded Age politics, Populism, and involvement in world affairs from 1877 to 1900.

H485/BCH485 U.S. Church History I (3)
A historical survey of American Protestantism as it sought to develop and mold a “Christian America.” The period emphasized is from the first Great Awakening to the Civil War.

H486/BCH486 U.S. Church History II (3)
A continuation of U.S. Church History I. Beginning with the post-Civil War church, the course of American Protestantism from its perceived height and unity to its shattered ending in the modernist/fundamentalist controversy and the rebuilding of modern evangelicalism beginning in the 1930s.

H499 Special Historical Studies (1-3)
Studies which deal with subjects not normally covered in departmental courses.

EUROPEAN HISTORY
H315 Medieval Europe (3)
A broadly cultural history of Western Europe from the fall of Rome through the High Middle Ages (A.D. 500 to 1300). Topics covered include: collapse of Rome, Byzantium, the great church councils, rise of Islam, Charlemagne, monasticism, the Crusades, papacy vs. empire, feudal society, and the rise of towns, universities, and monarchies.

H316 Renaissance Europe (3)
A survey of the historical events in Renaissance Europe (A.D. 1300 to 1550) with special attention given to the events, personages and themes of Renaissance Italy. A particular area of focus is the society and culture of Florence during this period.

H365/BCH365 History of the Church (3)
A survey of personalities and issues in church history from the first century church to the present. The course includes discussions of the church fathers, major councils, the Reformation and key church leaders over the last two thousand years.

H453 Development of Modern Europe (3)
A survey of European history from the peace of Westphalia to the French Revolution (A.D. 1648-1789). Areas of focus will include the growth of absolute monarchies; the English Civil War; the rise of Prussia and Austria; developments in science, philosophy, economics and political thought; the Enlightenment and its impact; the philosophers and enlightened despots.

H454 Nineteenth Century Europe (3)
A study of Europe from the French Revolution to the eve of WWI (1789-1914). Major areas of interest to be covered include: the French Revolution; Napoleon and empire; the concert of Europe; revolutions of ’48; Industrial Revolution; Napoleon III; unification of Germany and Italy; Bismarck; colonialism and empire building; the Victorian era; ferment in art and thought; alliance system and diplomatic crises preceding WWI.

H464/BCH464 The Reformation Era (3)
A study of the historical/theological development of the post-Reformation and Reformation period through Calvin. Other areas of the Reformation not covered in class lectures are pursued through research papers and class discussion.

H467 Europe from 1914 to 1945 (3)
Political, diplomatic, military, social, geographical, and economic history, with special attention to the interwar years and the period of reconstruction, the League of Nations, the rise of fascism, and World War II.

H468 Europe Since World War II (3)
A study integrating the major political, geographical, diplomatic, economic, and social developments in Europe from World War II to the present.

NON-U.S./NON-EUROPEAN & CHURCH HISTORY
H327 Latin American History (3)
A broad survey integrating geography, politics, economics, and culture, including the ancient Native-American civilizations, Iberian conquest and colonization, wars of independence, modern national trends, and relations with the United States.

H346 East Asian History to 1945 (3)
A survey of East Asian history and geography with the major emphasis on the political and cultural histories of China and Japan to 1945. This course uses a historical and comparative approach.

H348 The Intertestamental Period (3)
A survey of the historical movements and events in Judaea from 400 B.C. to A.D. 70 that serve as the background for the New Testament. The literature (apocryphal books, Dead
History and Political Studies

H364 History of Ancient Israel (3)
A careful study of the history of the people and the nation of Israel, from Abraham through the period of restoration. Special attention is given to the relationship of the Old Testament prophetic and wisdom literature to that historical narrative.

H366/BCH366 History of the Early Church (3)
A historical study of the life and thought of early Christianity as it developed within the political and cultural context of the Roman world.

H373/BTH323 Historical Theology I (3)
An historical examination of the struggle to define, clarify and defend foundational Christian doctrines beginning with the second century church. This is done through lectures, assigned papers, class discussion and reasoning. This section deals mainly with the formation of the canon, early heresies relating to Christ and attempts to define God as three in one and ends with an extensive discussion of the Armenian controversy that resulted in the Nicene Creed of A.D. 325 and its reformation at Constantinople in A.D. 385.

H374/BTH324 Historical Theology II (3)
This course follows the same patterns as Historical Theology I, though the focus begins where the Armenian controversy ends, the debate over the two-natures of Christ and follows this never ending debate to the modernist/fundamentalist struggle. Also covered are eschatology, the Eucharist, and the Augustine/Pelagian controversy over man's fallen state.

SS381 Cultural Geography (3)
An examination of human geography, including worldwide patterns and developments concerning demographics, race, language, religion, industrialization, urbanization and ecology. Locations of all the world's nations will be learned during studies of regional geography.

POLITICAL STUDIES CORE COURSES

POL220 United States Government (3)
A survey of American institutions and processes. Included are such topics as the Constitution, federalism, Congress, the presidency, judiciary, and civil rights.

POL326 Introduction to American Politics (3)
A general overview of the important fields of study and seminal works in American Politics.

POL343 U.S. Constitutional History (3)
A broad survey of U.S. Constitutional history beginning with the influences of English Common Law and Colonial constitutional practices to the present Rehnquist Court. Case law will be integrated within the historical contexts so that students will understand the interrelatedness between American history and jurisprudence.

POL384 The Christian & Politics (3)
A biblical approach to Christian citizenship and activity. Emphasis on general and specific scriptural principles and their application to contemporary issues including an introduction to various viewpoints.

POL365 Western Political Philosophy I (3)
An in-depth study of the foundational works of classical political philosophy.

POL366 Western Political Philosophy II (3)
An in-depth study of the major modern political philosophers and their thought from Machiavelli through the social contract theorists to the utilitarians.

POL393 Introduction to Political Research (3)
A basic introduction to the appropriate methods, procedures, and sources for political research and writing.

POL492 Senior Seminar in Political Studies (3)
Capstone course for senior students in Political Studies; emphasizing summary integration of a biblical world view within the context of Political Studies, review of contemporary emphases in the discipline, and summary reinforcement and assessment of student learning.

AMERICAN POLITICS

POL325 Political Parties & Elections (3)
American political parties: their history, structure, operation, and their impact on the American electoral process.

POL333 The Presidency (3)
A study of the presidency and various schools of thought concerning the president's role and powers. Particular attention is paid to the constitutional presidency view vs. the modern presidency view.
POL334 Congress (3)
A study of the United States Congress, its members, functions and procedures; and its relationship with other elements of the governmental system and processes.

POL336 Political Communication (3)
A study of the various media and their impact on politics. Particular emphasis on television, political cartoons, and propaganda.

POL335 U.S. Diplomatic History (3)
A survey of U.S. foreign relations events, policies and policymakers for the United States from the colonial era to the present. Geopolitics since WWII receives extra emphasis to facilitate an understanding of the context for contemporary international relations.

POL489 Internship (15)
Opportunity to spend a semester in Washington, D.C., with the American Studies Program. Seminars on selected topics and field experience working in a professional environment. Requires application to the American Studies Program.

POL453 Democratic Capitalism (3)
An in-depth study of the theory and practice of democratic capitalism including its ideals of a market economy, a polity respectful of individual rights and a system of cultural institutions supporting justice and liberty.

POL455 Christian Political Thought (3)
A study of major Catholic and Protestant political ideas from Augustine and Aquinas through the Reformers. Analysis stresses comparison of each with Scripture.

POL462 Topics in Political Philosophy (3)
Intensive study of influential political philosophers and momentous works in political philosophy.

POL464 Machiavelli (3)
An in-depth study of the political philosophy and influence of Niccolo Machiavelli, including detailed analysis of *The Prince and Discourses on Livy*.

POL466 The Federalist Papers

POL473 American Political Thought I (3)
A study of important American political ideas from the Puritans to the Founding period.

POL474 American Political Thought II (3)
A study of important American political ideas from the Jeffersonian era to the present.

POL475 American Political Thought III (3)
A study of important American political ideas from the Civil War to the present.

CONSTITUTIONAL LAW

POL425 The Judicial Process (3)
An examination of the dynamics of the national judicial system, with emphasis on the Supreme Court as a working institution, the politics of selecting judges, external influences on the courts, internal procedures of decision-making, and relations with other political institutions.

POL424 Law & Public Policy (3)
An examination of American political culture and its dynamics through selected current issues in law with an emphasis on their effect on policy formation and implementation.

POL435 Introduction to Constitutional Law (3)
General principles of federal and state constitutional law, powers of the national government and federal-state relations. A study of the leading decisions of the United States Supreme Court.

POL445 The Church as a Legal Institution (3)
A survey of statutory and case law related to the institution of the church, its members and leaders. Includes church discipline and the law, church finances and the law, the First Amendment and the church and more.

POL446 The Supreme Court & the Bill of Rights (3)
An in-depth study of the evolution of the Bill of Rights and its effect upon individual rights and federal and state law enforcement.

POL488 Directed Study in Politics (1-3)
Intensive study of a selected area under direction of Political Studies faculty member. Prerequisite: permission of the instructor.
Experience The Department’s Distinctives

Today’s world demands a flexibility and response to change for which many are not prepared. Home Economics–Family and Consumer Sciences at The Master’s College is designed to train Christian women to meet these changes with confidence. Courses within the department promote individual character development, increase one’s professional skills, develop insights into home and family living, and prepare its students to enter a wide range of vocational options. As a profession, Home Economics–Family and Consumer Sciences applies the findings of the physical, biological, and social sciences to improving the quality and standards of individual and family life. Additionally, it cultivates a knowledge of the arts to make life more creative, enjoyable, and emotionally satisfying. Master’s students majoring in Home Economics–Family and Consumer Sciences participate in a number of learning and enrichment activities, which emphasize:

- Maximizing human resources
- Coping with economic uncertainty
- Assessing the importance of fibers and fabric in today’s clothing
- Maintaining lifetime nutrition
- Understanding growth and development from infancy to aging
- Interpreting the housing needs of the individual and the family
- Understanding family differences and cultures
- Responding to twenty-first century issues facing individuals and families
- Utilizing modern scientific methods and resources to enhance quality of life
- Generating research to identify the needs of individuals and families
- Approaching individuals and families with preventative measures rather than crisis intervention
- Educating the public to ensure productive and harmonious individual and family lifestyles

The Master’s College Home Economics–Family and Consumer Sciences Department offers both a general and secondary education major emphasis.

Acquire Professional Preparation

Professional opportunities abound in Home Economics–Family and Consumer Sciences! A sampling of career tracks at The Master’s College include Home Economist-Family and Consumer Scientist in Business, Child Development, Clothing, Textiles and Design (both Clothing and Interior), Human Services (Biblical Counseling with the ability to diagnose and prescribe), Foods and Nutrition, Home Economics-Family and Consumer Sciences Education, Communications, or International Service (Missions). Generating from these career tracks, the course in Entrepreneurship trains our students to establish home-based businesses. Marketability is a consistent thread throughout the Home Economics–Family and Consumer Sciences curriculum at The Master’s College. Beginning with vocational assessment and investigation of career options in the Orientation to Home Economics–Family and Consumer Sciences course and concluding with the completion of a professional portfolio in the Resource Management Practicum the concept of professional stewardship is encouraged.

The Home Economics–Family and Consumer Sciences discipline encompasses the six areas described in Titus 2:3-5: it’s simply good stewardship to merge the Biblical Mandate with one’s professional pursuits.

Titus 2:3-5 instructs the older women to “admonish the young women to love their husbands, to love their children, to be discreet, chaste, homemakers, good, obedient to their own husbands, that the word of God will not be discredited.” This passage implies that the younger woman learns how to:

- Use time management skills in her home.
- Manage the family finances.
- Cook nutritious meals.
- Practice hospitality.
- Joyfully submit to her husband.
- Raise her children in the “fear and admonition of the Lord” (Ephesians 6:4)

Dr. Patricia A. Ennis, Chairperson

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The Master’s College Home Economics–Family and Consumer Sciences Department offers both a general and secondary education major emphasis.
Home Economics--Family & Consumer Sciences General Education

The General emphasis allows the student to acquire a solid foundation in Home Economics--Family and Consumer Sciences. Courses are divided into three categories:

**Character** - designed to develop the character of the Christian woman.

**Principle** - acquisition of the academic knowledge necessary for a strong foundation in the Home Economics--Family and Consumer Sciences profession.

**Laboratory** - perfection of the skills unique to the Home Economics--Family and Consumer Sciences profession.

Students may focus on a specific concentration in Home Economics--Family and Consumer Sciences in the junior and senior year. Where possible, they engage in an internship leading to professional employment in such areas as:

- Home Economist--Family and Consumer Scientist in Business
- Clothing, Textiles & Design
- Foods & Nutrition
- Early Childhood Education
- Preparation for Graduate School
- Home Economist--Family and Consumer Scientist in International Service (Missions)
- Home Economist--Family and Consumer Scientist in Human Services (Biblical Counseling)

Home Economics--Family and Consumer Sciences Secondary Education

Students earn a California Single Subject Teaching Credential that qualifies them to teach Home Economics--Family and Consumer Sciences in grades 7-12. Additionally, it prepares them to begin Home Economics--Family and Consumer Sciences programs in Christian secondary schools, home school, and opens a number of career options in the field of education.

<table>
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<tr>
<th>HOME ECONOMICS--FAMILY AND CONSUMER SCIENCES CORE COURSES</th>
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<td>HE202 Principles of Food Preparation ................................ 4</td>
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<td>HE204 Clothing Selection ............................................ 4</td>
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<td>HE305 Meal Management .................................................. 4</td>
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<td>HE306 Principles of Family Finance .................................. 3</td>
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<td>HE308 Home Management Theory ....................................... 3</td>
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<td>HE309 Introduction to Entrepreneurship ................................ 1</td>
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<td>HE310 Early Childhood Education .................................... 3</td>
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<td>HE401 Phil. and Prof. Issues in H.E--Family and Consumer Sciences.................................................. 3</td>
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<td>HE410 Resource Management Practicum ................................ 3</td>
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<td>Upper Division Home Economics Electives............................. 9</td>
</tr>
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</table>

**Total units required for major** .............................................. 54

**Minimum Grade for Courses in Major**

Students are required to earn a grade of C minus or above in every course in the Home Economics--Family and Consumer Sciences curriculum. A student who earns below a C minus must repeat the course until a grade of C minus or above is earned.

**Minor in Home Economics--Family & Consumer Sciences**

The requirements for a minor in Home Economics--Family and Consumer Sciences are 21 semester units in the Department course offerings. This includes HE101 and a minimum of 12 units of upper division coursework. All prerequisites for upper division coursework must be fulfilled.
Course Offerings in Home Economics—Family & Consumer Sciences

HE101 Orientation to Home Economics—Family and Consumer Sciences (3)
Introduction to the requirements and opportunities for the Home Economist—Family and Consumer Scientist in various professional fields. Basic personality qualities that contribute to one’s professional and personal success are explored. (Supply fee $10.) Prerequisite: Freshman or Sophomore status only.

HE102 Fundamentals of Clothing Construction (4)
Development of proficiency in the execution of professional clothing construction skills. Introduction to fabric selection, clothing construction equipment, and garment construction. (Lab fee $50.)

HE200 Nutrition Symposium (1)
Application of nutrition principles and science concepts. Concurrent enrollment in HE 201.

HE201 Nutrition (3)
Fundamentals of nutrition, with emphasis on practical application of principles throughout the life cycle. Prerequisite: Science background recommended.

HE202 Principles of Food Preparation (4)
Principles and techniques of food preparation. Consideration of the physical and chemical properties of food as related to methods and techniques of preparation. (Lab fee $50.)

HE203 Fundamentals of Interiors (4)
Basic design concepts as applied to interior environments. The history of architecture is discussed. Analysis of functional and aesthetic factors involved in planning interior spaces. (Lab fee $15.)

HE204 Clothing Selection (4)
Basic design concepts as applied to clothing. The history of costume is discussed. Selection, use, and care of textiles. (Lab fee $15.)

HE301 Women in Society (3)
Emphasis upon the individual uniqueness of the woman, her human potential, and her impact upon society.

HE302 Principles of Pattern Alteration (1)
Concepts of pattern alteration as they relate to the construction of garments which reflect professional fit. Prerequisite: HE102 recommended.

HE303 Intermediate Clothing (4)
Advanced clothing construction skills and study of specified fibers. Prerequisite: HE102; concurrent enrollment in HE 302 recommended. (Lab fee $50.)

HE304 Nutrition for Children (3)
An integrated course covering the specific nutritional requirements of children for optimal mental and physical growth. Menu planning and nutrition education activities provide practical application. Prerequisite: HE201, 202; 305, 305L suggested. (Lab fee $25.)

HE305 Meal Management (4)
The planning, preparation, and service of nutritionally adequate and aesthetically pleasing meals. Emphasis on management of physical, personal, and financial resources in relation to family goals and needs concerning food. Prerequisites: HE201 and HE202. (Lab fee $100.)

HE306 Principles of Family Finance (3)
Development of a financial planning system based on personal and family goals, including the evaluation of banking services, consumer credit, housing costs, insurance, investments, taxes, and retirement and estate planning.

HE308 Home Management Theory & Analysis (3)
Management process and its relationship to the use of resources based upon the values, goals and standards of the family. Efficient management of the home, establishment of goals and productive use of money, time and energy. Minimum Junior standing.

HE309 Introduction to Entrepreneurship (1)
Overview of basic entrepreneurship principles as they relate to the establishment of a home-based business or other entrepreneurship enterprises. Discussion of marketing strategies, equipment needs, finances, legal concerns and management issues, including time, home and family.

HE310 Early Childhood Education (3)
Principles of physical, cognitive, social, spiritual, and emotional development of children from conception through adolescence. Laboratory experience with children required.
HE311 Strategies in Food Science (4)
An integrated course addressing basic nutrition concepts, fundamental principles and techniques of food preparation, and the planning and service of nutritionally sound meals. A laboratory setting allows application of the cognitive concepts.

HE401 Philosophic & Professional Issues in Home Economics--Family and Consumer Sciences (3)
Intensive examination of the philosophic and personal aspects related to the professional Home Economist--Family and Consumer Scientist. Investigation of professional issues; development of mentoring and discipleship resources. Prerequisite: HE 101

HE402 Dynamics of Family Living (3)
Studies in basic family relationships: a woman’s relationship to her husband, children, church, government, culture, friends, and other individuals.

HE403 Principles of Fitting (1)
Principles of fitting as they relate to the construction of professional garments. Construction of a basic sloper. Prerequisite: HE 302. (Lab fee $20.)

HE410 Resource Management Practicum (3)
Synthesis and application of the Home Economics curriculum with a focus on personal resource management skills. Development of a portfolio which demonstrates mastery of the department Student Learning Outcomes. Prerequisites: HE 101, HE 202, HE 305 or concurrent enrollment, HE 306, and HE 308. (Lab fee $75.)

HE411 Advanced Garment Design (4)
Principles of tailoring. Construction of coats and/or suits. Prerequisite: HE 303. (Lab fee $50.)

HE412 Flat Pattern Design (4)
Principles and techniques of flat-pattern design. Use of the basic sloper pattern for the purpose of interpreting new design. Prerequisite: HE 302, HE 303, HE 403. (Lab fee $30.)

HE414 Principles of Parenting (3)
Parenting concepts viewed through the grid of Scripture. Complements Nutrition for Children (HE 304), Child Development (HE 301), and Dynamics of Family Living (HE 402).

HE415 Methods & Materials for Teaching Home Economics--Family and Consumer Sciences (3)
Principles of learning as they relate to the instruction of Home Economics; organization of materials; selection, use and evaluation of teaching techniques. Prerequisite: 15 units of Home Economics recommended.

HE482 Independent Study (1-3)
Independent study on a topic not covered in organized classes. May be repeated, but the total number of units in independent study may not exceed ten percent of the total number of units required for graduation. The topic must be approved by the instructor and the academic advisor.

HE483 Topics in Home Economics--Family and Consumer Sciences (1-3)
A class or seminar in which significant topics in Home Economics are explored. HE 483: Women in Israel fulfills a Cross-Cultural Elective. Prerequisite: HE 101.

HE484 Internship in Home Economics--Family and Consumer Sciences (1-3)
Supervised professional experience in an approved Home Economics related position. May be repeated for up to 6 credits. Prerequisite: Minimum junior standing.

HE485 Independent Study (1-3)
Independent study on a topic not covered in organized classes. May be repeated, but the total number of units in independent study may not exceed ten percent of the total number of units required for graduation. The topic must be approved by the instructor and the academic advisor.

HE487 Topics in Home Economics--Family and Consumer Sciences (1-3)
A class or seminar in which significant topics in Home Economics are explored. HE 487: Women in Israel fulfills a Cross-Cultural Elective. Prerequisite: HE 101.
Course Offerings in Humanities

**ART**

ART109, 309 Fundamental Instruction in Art (1,1)
Introductory studies in various art forms.

ART318 Arts & Crafts: Individual Expression (3)
The class will do three projects together, then students will explore their own field of artistic interest under the guidance of the instructor. Prerequisite: permission of education department. Lab fee $25.

ART330 Art Components & Techniques (3)
For students desiring to teach children basic art skills in a variety of media encouraging creative communication through these skills. Students learn to use art and craft projects to emphasize or reinforce other areas of learning, such as science, history or biblical teaching. Includes making and using visual aid tools. Prerequisite: permission of education department. Lab fee $25.

ART334 Art History of the Western World (3)
Built on a foundation of forty art slide programs from ancient Greek sculpture to twentieth century art, the course surveys the major periods, media and styles; Strong emphasis on the Italian Renaissance and greater emphasis on painting than on architecture and sculpture. A major goal is to establish a historical and cultural "canon" in major art styles especially as brought to focus by religious painting.

**BEHAVIORAL STUDIES**

BE100 Introduction to Psychology (3)
General introduction to the basic concepts of psychology, with emphasis given to the various theories of psychology.

BE301 Child & Adolescent Development (2-3)
Analysis of the physiological, cognitive, spiritual and personality development from birth through adolescence. There will also be a discussion of parenting issues and a critique of the self-esteem movement.

**LANGUAGES**

**ITALIAN**

ITA128a, ITA128b Beginning Italian I, II (3,3)
Designed to introduce the beginning student to the Italian language. The curriculum will include the fundamentals of grammar, pronunciation, and conversation. The course fulfills the general education requirement for cross-cultural studies.

RUSSIAN

RU228a, RU228b Beginning Russian I, II (4,4)
Designed to introduce the beginning student to the Russian language. The curriculum will include the fundamentals of grammar, pronunciation and conversation. The year course fulfills the general education requirement for foreign language.

RU318a, 318b Conversational Russian I, II (3,3)
Designed for students who will be traveling to a Russian speaking country on a mission trip. Emphasis is on basic grammar and conversation skills that will be helpful while in the country.

**SPANISH**

SP221, 222 Introductory Spanish I, II (4,4)
Designed to introduce the beginning student to the Spanish language. The curriculum will include the fundamentals of grammar, pronunciation and conversation. The year course fulfills the general education requirement for foreign language.

SP318a, 318b Intermediate Spanish I, II (3,3)
Designed to increase the student’s proficiency in conversational skills with the goal of developing speaking capability in the language.

SP319a, 319b Advanced Spanish I, II (3,3)
Individual instruction at the advanced level of language development.

**PHILOSOPHY**

P212 Introduction to Logic (3)
The principles and techniques of correct thinking, including the scientific method of deriving truth by induction from observation as well as by deduction from given premises. The aim is to discipline the student in soundness of reasoning, sifting of evidence and recognition of superficialities and fallacies in the thinking of others.

P311 Introduction to Philosophy (3)
A survey of the field of philosophy: its vocabulary, aims and purposes; the great systems of speculative thought; the leading thinkers.

P318 History of Ancient & Medieval Philosophy (3)
The development of philosophy from its beginning in Greece to the revival of Aristotle, Thomas Aquinas and William of Ockham at the close of the Middle Ages. Special attention is given to development of Greek philosophy from the pre-Socratic through the Neo-Platonic periods as foundational to the developing medieval mind of Christian philosophy and the church fathers.
P468 Religion & Science (3)
Comparison and contrast of philosophies of religion and science in their ways of knowing, uses of language and symbols, relation to experience and formulation of beliefs and theories.

P478 Religious Epistemology (3)
The possibility, nature and certainty of religious knowledge.

P488 Problem of Evil (3)
Explanations for the existence of pain and evil.

P498 Philosophers of Religious Significance (3)
An examination of philosophers who have greatly influenced religious thought. Considered are thinkers such as Plato, Aristotle, Aquinas, Descartes, Hume, Hegel, Nietzsche and Wittgenstein.

P499 God in Philosophy & Theology (3)
A study of the nature of God and the coherence of the divine attributes; God's relation to logic, language, time, causality and evil; belief as it relates to science, natural theology, evidence and mysticism.

HU312 Disciplinary Connections (3)
Disciplinary Connections is a study of conceptual foundations of seven major areas of study; reading, language and literature; history and social science; mathematics; science; visual and performing arts; physical education; and human development. Students will examine the connections between disciplines. This is a required 3 unit course in the 12 unit concentration for Liberal Studies-teacher education majors. Prerequisite: LS200
Kinesiology & Physical Education

Nathan S. Wright, Chairperson

In the Kinesiology & Physical Education major at The Master's College, students have the opportunity to study important principles they can use for a successful career and effective ministry in physical education, sports and pre-physical therapy emphasis. These concentrations of study will mold a person's knowledge in activity skills, educational methods, scientific factors in body movement analysis, sports injury care and allied health careers.

The Department of Kinesiology & Physical Education is designed to prepare Christian leadership in such areas as teaching, coaching, sports injury studies and pre-physical therapy emphasis. Graduating students will participate in the instructional areas of elementary and secondary schools (both public and private) and areas of allied health careers. To implement these objectives, the department provides movement theory, activity courses and science based course work for teaching careers or allied health studies.

California Single Subject Teaching Credential in Physical Education

Students desiring to obtain a California Single Subject Teaching Credential in physical education should talk to their advisors about specific major requirements for this credential and make application to the Teacher Education Department.

General Requirements for all Students

The kinesiology and physical education department does not require any general education requirements for non-physical education majors. However, physical education majors are not required to take general education requirement MA240 (Critical Thinking and Problem Solving). Kinesiology & Physical Education majors within the pre-physical therapy emphasis are not required to take LS200 (Foundations of Science). Liberal Studies majors can use PE405 (Statistical Analysis) as an upper division math course.

Kinesiology & Physical Education Core Courses

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<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tr>
<td>LS221</td>
<td>Human Anatomy and Phys. I</td>
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<tr>
<td>LS222</td>
<td>Human Anatomy and Phys. II</td>
<td>3</td>
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<tr>
<td>PE212</td>
<td>Principles of Physical Education</td>
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<td>PE256</td>
<td>Movement Education</td>
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<td>PE222A</td>
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<td>PE223</td>
<td>Sport Analysis Practicum</td>
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<td>PE303</td>
<td>History and Philosophy of P.E.(W)</td>
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<td>PE313</td>
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<td>PE324</td>
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<td>PE383</td>
<td>Teaching Individual/Dual Sports</td>
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<td>Health Education</td>
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<td>PE404</td>
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<tr>
<td>PE414</td>
<td>Organization and Admin. of P.E.</td>
<td>3</td>
</tr>
<tr>
<td>Physical Education Electives</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Total core courses</td>
<td>50</td>
<td></td>
</tr>
</tbody>
</table>

Kinesiology & Physical Education General Emphasis Courses

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE402</td>
<td>Professional Activities I</td>
<td>2</td>
</tr>
<tr>
<td>PE403</td>
<td>Professional Activities II</td>
<td>2</td>
</tr>
<tr>
<td>PE404</td>
<td>Professional Activities III</td>
<td>2</td>
</tr>
<tr>
<td>PE405</td>
<td>Professional Activities IV</td>
<td>2</td>
</tr>
<tr>
<td>PE406</td>
<td>Professional Activities V</td>
<td>3</td>
</tr>
<tr>
<td>PE407</td>
<td>Professional Activities VI</td>
<td>1</td>
</tr>
<tr>
<td>PE408</td>
<td>Professional Activities VII</td>
<td>1</td>
</tr>
<tr>
<td>Total units required for emphasis</td>
<td>61</td>
<td></td>
</tr>
</tbody>
</table>

Senior Competency Requirements

All graduating seniors in the Kinesiology & Physical Education Emphasis are required to pass a department assessment exam with at least a 70% grade. The exam consists of the following two sections:

1. Writing analysis and subject matter competencies
2. Skills assessment evaluations in at least nine of the fourteen requirements for Professional Activities courses.

All graduating seniors in the Sports Injury Studies are required to pass a department assessment exam with at least a 70% grade. The exam consists of writing analysis and subject matter competencies.

Kinesiology & Physical Education
Pre-Physical Therapy Emphasis Courses

MA121 Calculus I ................................................. 4 
CH151 General Chemistry I/lab ................................ 4 
CH152 General Chemistry II/lab............................... 4 
LS140 Principles of Biology/lab ................................ 4 
LS326 Medical Microbiology/lab.............................. 4 
LS221 Human Anatomy and Physiology I/lab........... 4 
LS222 Human Anatomy and Physiology II/lab......... 4 
PS251 General Physics I/lab.................................... 4 
PS252 General Physics II/lab................................... 4 
PE303 History and Philosophy of PE........................ 3 
PE313 Adapted Physical Education........................... 3 
PE314 Kinesiology.................................................. 3 
PE316 Physiology of Exercise.................................. 3 
PE402 Health Education......................................... 1 
PE405 Tests & Measurements or a Statistical Analysis Course........ 3 
PE414 Organization & Administration of PE............ 3 
PE425 Prevention & Care of Athletic Injuries........... 3 
PE426 Advanced Prevention & Care of Athletic Injuries................. 3 
PE436 Motor Learning.............................................. 3 
PE446 Reconditioning of Athletic Injuries................ 3 
PE479 Internship (Practicum 60 hours)................. 1.3 
PE490 Senior Competency Exam............................... 1 
Total units required for emphasis............................. 69-71

The degree offered for the Pre-Physical Therapy emphasis will be offered as a Bachelor of Science within the Physical Education Major. Within the Pre-Physical Therapy emphasis students are prepared to enter graduate degree programs in Physical Therapy (M.P.T./D.P.T.), Occupational Therapy (O.T.), Physician Assistant (P.A.-C), Podiatric Medicine (D.P.M.), Chiropractics (D.C.) and other related programs.

Sports Injury Studies Emphasis Courses

Physical Education Major Core Courses ..................... 50 
PE425 Prevention & Care of Athletic Injuries ........... 3 
PE426 Advanced Prevention & Care of Athletic Injuries ................. 3 
PE446 Reconditioning of Athletic Injuries .............. 3 
PE465 Special Topics in Athletic Training .............. 2 
Total units required for emphasis ...................... 61

Those students desiring to have an emphasis in Sports Injury Studies can take selected training courses in place of activity courses. However, the activity courses are required if a student is planning on completing a California State Single Subject Teaching Credential.

Minor in Kinesiology & Physical Education

For a minor in Physical Education, the following courses are required:

LS221 Human Anatomy & Physiology I .................. 4 
LS222 Human Anatomy & Physiology II .............. 3 
PS212 Principles of Physical Education................ 2 
PS303 History & Philosophy of P.E. ................... 3 
PE314 Kinesiology.................................................. 3 
PE324 Psychology of Coaching.............................. 2 
PE405 Tests & Measurements or a Statistical Analysis Course........ 3 
PE414 Organization & Administration of P.E. ........ 3 
Physical Education Electives................................... 2 
The above course requirements amount to 61 units.

Course Offerings in Kinesiology & Physical Education

Intercollegiate Athletics (1)
Open only to those individuals participating on an intercollegiate team. No more than four total semester hours, including transfer hours, for any combination of different sports may be taken for credit.

IA110/410 Intercollegiate Basketball (1) 
IA121/421 Intercollegiate Cross Country (1) 
IA131/431 Intercollegiate Soccer (1) 
IA141/441 Intercollegiate Volleyball (1) 
IA192/492 Intercollegiate Baseball (1) 
IA211/411 Intercollegiate Golf (1) 
IA222/422 Intercollegiate Tennis (1)

Professional Activities I: Team Sports (2)
Development of skills in at least two units of the following team sports. Meets three hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE103a Soccer (1) 
PE103b Football (1) 
PE120 Track & Field (1) 
PE235a Basketball (1) 
PE266a Volleyball (1)
Professional Activities II: Racket/Club Sports (2)
Development of skills in at least two units of the following racket/club sports. Meets three hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE109 Racketball (1)
PE114a Golf (1)
PE235b Badminton (1)
PE266b Tennis (1)

Professional Activities III: Aquatics (2)
Development of skills in the following two aquatic levels. Meets three hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE113a Beginning Swimming (1)
PE124b Intermediate/Advanced Swimming (1)

Professional Activities IV: Gymnastics (2)
Development of skills in the two following gymnastic areas. Meets three hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE114b Beginning Gymnastics (1)
PE124a Intermediate/Advanced Gymnastics (1)

Professional Activities V: Conditioning/Rhythms (3)
Development of skills in at least three units of Conditioning and Rhythms. Meets three hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE235b Rhythms (1)
PE245a Aerobics (1)
PE245b Body Conditioning (1)

Professional Activities VI: Combatives (1)
Development of skills in at least one Combative course.

PE268a Self Defense (1)
Note: Other types of Combative course would fulfill requirement.

Professional Activities VII: Outdoor Educational Activities (1)
Development of skills in at least one Outdoor Educational Activity.

PE260a Rock Climbing (1)
Note: Other types of Outdoor Educational Activity courses would fulfill requirement. E.g. Bicycling

Professional Activities VIII: Nontraditional (1)
Development of skills in at least one Nontraditional Activity. Meets three hours per week. No less than a C grade will be accepted in professional activity classes for departmental majors.

PE119 Archery (1)
PE268b Pickleball (1)

PE300/400 Intercollegiate Athletics (1)
Open only to those individuals participating on an intercollegiate team. Credit for intercollegiate sports cannot be used to fulfill general education requirement for physical education. No more than four total semester hours, including transfer hours, for any combination of different sports may be taken for credit.

PE305a Field Work in Athletic Training I (1)
An introductory course to the Sports Injury Studies. Designed for freshman and sophomore student trainers to introduce them to the program, rules, goals, objectives, and the governing organization - the National Athletic Trainers Association. The student will observe daily activities in the training room, learn training room policies and procedures, emergency procedures, and basic wrapping and taping procedures.

PE305b Field Work in Athletic Training II (1)
A second semester course designed for the freshman and sophomore student trainer to continue learning and improving wrapping and taping procedures along with modality use, vital sign measurement, and a variety of other related Sports Injury Studies.

PE310 Fitness Techniques & Health (2)
Designed to develop a reasonable level of physical fitness through organized programs of exercise and activities. Students will acquire skills, knowledge and attitudes that will enable them to continue in a self-directed fitness program after the semester has been completed.

PE212 Principles of Physical Education (2)
A study of the foundations and purposes of physical education in relation to the total school program. Provides opportunity to observe secondary and elementary physical education classes in operation. Required of all departmental sophomores in order to continue with the physical education major.

PE222 Sports Analysis (2)
Analysis of the organization, fundamentals, techniques and strategy of coaching a specific sport.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>PE223</td>
<td>Sports Analysis Practicum (2)</td>
<td>Observation and analysis of an interscholastic sport team program.</td>
</tr>
<tr>
<td>PE256</td>
<td>Movement Education (2)</td>
<td>Principles of movement are analyzed and practiced as they apply to locomotor and non-locomotor skills. Stress is placed on the development of creativity, coordination, rhythm and timing.</td>
</tr>
<tr>
<td>PE303</td>
<td>History &amp; Philosophy of Physical Education (3)</td>
<td>A study of the historical background, aims, and objectives of physical education and the place of physical education in modern life.</td>
</tr>
<tr>
<td>PE313</td>
<td>Adapted Physical Education (3)</td>
<td>A study of the principles of the physical education program for the handicapped and an analysis of disabilities and their implications for the physical education program.</td>
</tr>
<tr>
<td>PE314</td>
<td>Kinesiology (3)</td>
<td>A course in the mechanism of bodily movements. The movements of the body are studied as they are used in games, sports and the various occupations of life. Prerequisite: LS221.</td>
</tr>
<tr>
<td>PE316</td>
<td>Physiology of Exercise (3)</td>
<td>A study of the effects of muscular activity on the human body under various circumstances. Prerequisites: LS221.</td>
</tr>
<tr>
<td>PE324</td>
<td>Psychology of Coaching (2)</td>
<td>A study of current problems and trends in the administration of athletics.</td>
</tr>
<tr>
<td>PE335</td>
<td>Analysis of Basketball (2)</td>
<td>Analysis of the organization, fundamentals, techniques and strategy of coaching basketball.</td>
</tr>
<tr>
<td>PE336</td>
<td>Analysis of Softball (2)</td>
<td>Analysis of the organization, fundamentals, techniques and strategy of coaching softball.</td>
</tr>
<tr>
<td>PE346</td>
<td>Analysis of Track and Field (2)</td>
<td>Analysis of the organization, fundamentals, techniques and strategy of coaching track/field.</td>
</tr>
<tr>
<td>PE356</td>
<td>Analysis of Baseball (2)</td>
<td>Analysis of the organization, fundamentals, techniques and strategy of coaching baseball.</td>
</tr>
<tr>
<td>PE363</td>
<td>Analysis of Soccer (2)</td>
<td>Analysis of the organization, fundamentals, techniques and strategy of coaching soccer.</td>
</tr>
<tr>
<td>PE364</td>
<td>Analysis of Football (2)</td>
<td>Analysis of the organization, fundamentals, techniques and strategy of coaching football.</td>
</tr>
<tr>
<td>PE365</td>
<td>Analysis of Volleyball (2)</td>
<td>Analysis of the organization, fundamentals, techniques and strategy of coaching volleyball.</td>
</tr>
<tr>
<td>PE373</td>
<td>Sports Officiating I (2)</td>
<td>An elective course consisting of a study of the rules and techniques of officiating basketball and soccer. Included is laboratory work in officiating in the gymnasium and on the field.</td>
</tr>
<tr>
<td>PE383</td>
<td>Teaching Individual &amp; Dual Sports (3)</td>
<td>Analysis of the organization, fundamentals, techniques, and strategy of teaching tennis, archery, badminton, golf, swimming, gymnastics and track and field.</td>
</tr>
<tr>
<td>PE384</td>
<td>Sports Officiating II (2)</td>
<td>An elective course consisting of a study of the rules and techniques of officiating volleyball and baseball. Included is laboratory work in officiating in the gymnasium and on the field.</td>
</tr>
<tr>
<td>PE402</td>
<td>Health Education (1)</td>
<td>A study of the Principles of Health Education. This course meets the requirements needed for a Professional Clear Teaching Credential.</td>
</tr>
<tr>
<td>PE404</td>
<td>Sport in American Culture (3)</td>
<td>A study of the impact of sports on American culture.</td>
</tr>
<tr>
<td>PE405</td>
<td>Statistical Analysis (3)</td>
<td>Statistical Analysis and evaluation of data within physical education. Analysis topics can include descriptive statistics, sampling distributions, bivariate data, probability, and common hypothesis tests. Waives general education requirement MA240 for only physical education majors.</td>
</tr>
<tr>
<td>PE412</td>
<td>Teaching PE in the Secondary School (3)</td>
<td>A study of the physical education techniques and materials used in junior and senior high schools.</td>
</tr>
<tr>
<td>PE414</td>
<td>Organization &amp; Administration of PE (3)</td>
<td>A study with suggestions for implementing the physical education program, with emphasis on departmental organization, buying and caring for equipment, care of facilities, tests and measurements and the importance of the interschool and intramural programs.</td>
</tr>
</tbody>
</table>
An elective course involving a study of the physical education techniques and materials used in the elementary school. An exploration of physical education activities which can be used at the elementary school levels.

**PE435 Prevention & Care of Athletic Injuries (3)**

Theory and practice in the prevention and care of athletic injuries. This course will cover: 1) the legal liabilities and duties associated with rendering injury care to the patient; 2) the types of injuries most often seen in athletics; 3) basic wound healing and the general injury cycle; and 4) basic injury recognition and evaluation techniques. Prerequisite: LS221.

**PE426 Advanced Prevention & Care of Athletic Injuries (3)**

An advanced course in theory and practice in the prevention and care of athletic injuries. This course will primarily deal with advanced injury evaluation and physical examination techniques of the spine and upper extremities. This course will also cover injuries to the internal organs and injuries to the head, face, and neck.

**PE436 Motor Learning (3)**

A study of the theories related to motor learning and human development and the nature of learning basic locomotor and sports skill theories as related to physiological, psychological, and sociological aspects of development.

**PE446 Reconditioning of Athletic Injuries (3)**

This class will provide students with advanced knowledge and practical skills pertaining to the care and prevention of athletic injuries. Injury prevention; injury recognition; and injury management using techniques in therapeutic exercise and modalities will be presented in lecture and discussion format.

**PE448 Research in Physical Education (1-3)**

An elective course involving intensive library and field study of a selected topic in contemporary physical education. Prerequisites: permission of the instructor; senior or graduate standing.

**PE465 Special Topics in Athletic Training (1-2)**

Relevant topics in Sports Injury Studies covered in a seminar setting. Topics will include the organization and administration of Sports Injury programs, including all administrative components pertaining to health care services, financial management, training room management, personnel management, and public relations.

**PE 479 Internship (1-3)**

Observation and analysis of an allied health service profession service center.
The Liberal Studies major is designed to offer the student a broad, interdisciplinary program of study, the epitome of the liberal arts education. Two emphases are available to Liberal Studies majors: General and Teacher Education.

**Liberal Studies/General Emphasis**

Students enrolled in the Liberal Studies/General Emphasis major complete a total of 84 semester units distributed among the following four areas:

- **English & Communication** 18-24
- **Humanities & Fine Arts** 18-24
- **Mathematics, Science & Computer** 18-24
- **Social Science** 18-24

In each of the above divisions, the student must complete at least 18 units and may count no more than 24 units toward the 84 unit requirement. At least 24 units must be at the upper division level. A maximum of 12 units of Bible and 6 units of music performance coursework may be counted in the Humanities/Fine Arts section of the major.

**Liberal Studies/Teacher Education Emphasis**

Students wanting to obtain a California Multiple Subject Teaching Credential may enroll in the Liberal Studies/Teacher Education emphasis. It has been developed to meet the multiple-subject program requirements of the California Commission on Teacher Credentialing.

Requirements for this emphasis include specific general education courses as well as courses selected from various disciplines taught in the elementary classroom and are listed in the next column to the right. Requirements include general education core courses and an advanced specialization.

**Minimum Grade for Courses in Major**

Students in the teacher education emphasis are required to earn a grade of C- or above in every course in LS curriculum. A student who earns below a C- must repeat the course.

**Minimum Grade for Education Courses**

Students in the teacher education emphasis are required to earn a grade of a B- or better in every course taken in the Teacher Education Department, which has an ED prefix.

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**LIBERAL STUDIES/TEACHER EDUCATION MAJOR CORE COURSES**

For a Bachelor of Arts degree in Liberal Studies/Teacher Education with a Multiple Subject Credential emphasis, the following specific courses are required:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>ART330</td>
<td>Art Components &amp; Techniques</td>
<td>3</td>
</tr>
<tr>
<td>BE301</td>
<td>Child &amp; Adolescent Development</td>
<td>2</td>
</tr>
<tr>
<td>BCW400</td>
<td>Christian World View</td>
<td>3</td>
</tr>
<tr>
<td>CI300</td>
<td>Spoken Communication</td>
<td>3</td>
</tr>
<tr>
<td>E</td>
<td>English/American/World Literature</td>
<td>3</td>
</tr>
<tr>
<td>E110</td>
<td>English Composition</td>
<td>3</td>
</tr>
<tr>
<td>E322</td>
<td>Children's Literature</td>
<td>3</td>
</tr>
<tr>
<td>ECN280</td>
<td>Economics &amp; Society</td>
<td>3</td>
</tr>
<tr>
<td>ED310</td>
<td>Freshman Integration Seminar</td>
<td>1</td>
</tr>
<tr>
<td>ED320</td>
<td>Sophomore Integration Seminar</td>
<td>2</td>
</tr>
<tr>
<td>ED330</td>
<td>Computer Basics for Educators</td>
<td>3</td>
</tr>
<tr>
<td>ED330</td>
<td>Junior Integration Seminar</td>
<td>2</td>
</tr>
<tr>
<td>ED400</td>
<td>Foundations of Education</td>
<td>3</td>
</tr>
<tr>
<td>ED402</td>
<td>Senior Integration Seminar in LS</td>
<td>3</td>
</tr>
<tr>
<td>ESL303</td>
<td>Introduction to Linguistics OR</td>
<td>3</td>
</tr>
<tr>
<td>ESL355</td>
<td>Language &amp; Language Acquisition OR</td>
<td>3</td>
</tr>
<tr>
<td>E364</td>
<td>History of the English Language</td>
<td>3</td>
</tr>
<tr>
<td>H211</td>
<td>World History I or test</td>
<td>3</td>
</tr>
<tr>
<td>H212</td>
<td>World History II or test +UD World</td>
<td>3</td>
</tr>
<tr>
<td>H241</td>
<td>U.S. History I</td>
<td>3</td>
</tr>
<tr>
<td>H332</td>
<td>California Past &amp; Present</td>
<td>3</td>
</tr>
<tr>
<td>LS141</td>
<td>Principles of Biology w/lab</td>
<td>4</td>
</tr>
<tr>
<td>LS200</td>
<td>Foundations of Science</td>
<td>3</td>
</tr>
<tr>
<td>MA201</td>
<td>Mathematical Systems for Elementary Teachers I</td>
<td>3</td>
</tr>
<tr>
<td>MA202</td>
<td>Mathematical Systems for Elementary Teachers II</td>
<td>3</td>
</tr>
<tr>
<td>MU190</td>
<td>Introduction to Music &amp; Art</td>
<td>3</td>
</tr>
<tr>
<td>MU431</td>
<td>Music Components &amp; Tech. for Elem. Teachers</td>
<td>3</td>
</tr>
<tr>
<td>PS301</td>
<td>Philosophics of Education</td>
<td>3</td>
</tr>
<tr>
<td>PE110</td>
<td>Fitness Techniques &amp; Health</td>
<td>2</td>
</tr>
<tr>
<td>PE415</td>
<td>Elementary P.E. Components &amp; Techniques</td>
<td>2</td>
</tr>
<tr>
<td>PHL220</td>
<td>U.S. Government</td>
<td>3</td>
</tr>
<tr>
<td>PS228</td>
<td>Earth Science for Elem. Teachers</td>
<td>2</td>
</tr>
<tr>
<td>PS238</td>
<td>Physical Science for Elem. Teachers</td>
<td>2</td>
</tr>
<tr>
<td>SS381</td>
<td>Cultural Geography</td>
<td>3</td>
</tr>
</tbody>
</table>

**Total units required for major** 88
Areas of Specific Concentration

In addition to the courses listed above, every student must complete 12 units of advanced study in a specific area of concentration. All concentrations include HU312 Disciplinary Connections. Students select nine (9) additional units from one of the following list of concentrations:

- Communication
- Computer Concepts and Applications
- English
- Foreign Language – Spanish
- History - United States
- History - World
- Intercultural
- Israel
- Mathematics
- Music
- Physical Education
- Political Studies
- Science
- Visual and Performing Arts
- Writing
Mathematics

Dr. Taylor B. Jones, Chairperson

Due to the ever-increasing influence of technology, the study of mathematics is crucial not only for logical thinking, but also for the preparation for any technical vocation. In addition, mathematics is a vital part of any well-rounded liberal arts education.

The mathematics curriculum is designed to provide a strong foundational core for the student interested in pursuing graduate study and to offer students the opportunity for preparation in fields relating to applied mathematics, such as statistics, and teaching. The Department of Mathematics provides a strong and thorough offering in mathematics as a part of God’s creation in a concentrated effort to integrate faith and learning. A minor in mathematics is available to students from all other departments and can be pursued in conjunction with every other major on campus.

Career Opportunities

The education students receive in Mathematics at The Master’s College will provide the first step toward careers in:

- Actuarial Science
- Applied Mathematics
- Business
- Economics
- Education
- Engineering
- Financial Analysis
- Information Systems
- Market Analysis
- Numerical Analysis
- Operations Research
- Statistics

Credit by Examination

The Department of Mathematics will grant credit by examination on the following conditions only: course credit and semester hour credit are granted for MA121 Calculus I or MA122 Calculus II when the student submits proof of earned test scores of 4 or 5 on the appropriate AB/BC Advanced Placement Calculus Examinations of the College Board. The department reserves the right to interview and/or retest students before granting credit by examination.

California Single Subject Teaching Credential in Mathematics

Students interested in obtaining a California Single Subject Teaching Credential in Mathematics should contact both the Mathematics and Teacher Education Departments’ advisors about specific requirements for this credential.

Comprehensive Examination

Students graduating with a degree in Mathematics will be required to take a comprehensive discipline-specific examination in their senior year prior to graduation.

MATHMATICS CORE COURSES

The following courses are required of every student who wishes to pursue a degree in mathematics from The Master’s College:

<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>CS111</td>
<td>3</td>
</tr>
<tr>
<td>CS111L</td>
<td>1</td>
</tr>
<tr>
<td>MA121</td>
<td>4</td>
</tr>
<tr>
<td>MA122</td>
<td>4</td>
</tr>
<tr>
<td>MA221</td>
<td>4</td>
</tr>
<tr>
<td>MA231</td>
<td>3</td>
</tr>
<tr>
<td>MA282</td>
<td>3</td>
</tr>
<tr>
<td>MA400</td>
<td>2</td>
</tr>
<tr>
<td>MA412</td>
<td>1</td>
</tr>
</tbody>
</table>

Total core courses ........................................ 25

In addition to the Mathematics Major Core Courses, each student must choose an emphasis that they would like to pursue from Pure Mathematics, Applied Mathematics or Mathematics Education. The requirements for each of these emphases are as follows:

Pure Mathematics Emphasis Courses

<table>
<thead>
<tr>
<th>Mathematics Major Core Courses</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA302 Introduction to Mathematical Proof</td>
<td>3</td>
</tr>
<tr>
<td>MA355 Number Theory/History of Mathematics</td>
<td>3</td>
</tr>
<tr>
<td>MA383 Complex Analysis</td>
<td>3</td>
</tr>
<tr>
<td>MA445 Real Analysis I</td>
<td>3</td>
</tr>
<tr>
<td>MA453 Abstract Algebra I</td>
<td>3</td>
</tr>
<tr>
<td>MA466 Real Analysis II (3)</td>
<td>3</td>
</tr>
<tr>
<td>MA467 Abstract Algebra II (3)</td>
<td>3</td>
</tr>
<tr>
<td>MA482 Topics in Mathematics</td>
<td>3</td>
</tr>
</tbody>
</table>

One of the following ........................................ 3
<table>
<thead>
<tr>
<th>Course</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA446 Real Analysis II (5)</td>
<td>3</td>
</tr>
<tr>
<td>MA454 Abstract Algebra II (3)</td>
<td>3</td>
</tr>
</tbody>
</table>

Total units required for emphasis .................................. 32
Notes

1. All students who are interested in going to IBEX should consider going during the Spring semester of their junior or senior year.
2. All students in the Mathematics Education Emphasis are strongly urged to consider taking ED300, ED400 and one from among ESL303, ESL355 and ESL364 during their last two years in addition to the courses required for the Bachelor’s degree as a preparation for the Fifth Year Program. See the Teacher Education Department for more information.

3. A maximum of two (non-general education) upper division courses from another department may be used to satisfy the “Additional Upper Division Mathematics Courses” requirement subject to the prior approval of the student’s major advisor.

Course Offerings in Mathematics

Mathematics

MA072: Basic Mathematics (3)
This course is required for all students who did not achieve a passing score on the Elementary Level Mathematics Examination. Topics covered in this course include a consideration of the nature of numbers and fundamentals of operations, an introduction to geometry, solving consumer applications and algebra. This course does not count toward a degree and is graded on a Pass/Fail basis.

MA090: Intermediate Algebra (1)
This course covers further studies in linear equations and inequalities, rational expressions, roots and radicals, systems of equations and functions and their graphs: polynomial, rational, exponential and logarithmic. This course is intended for those who need a refresher course before enrolling in ACC210, BUS310 and MA101. This course does not count toward a degree and is graded on a Pass/Fail basis. In addition, this course is offered as a lecture in the Fall semester and as a Lab in the Spring semester.

MA101: College Algebra & Trigonometry (3)
A standard course combining algebra and trigonometry intended as a preparation for MA121 Calculus I. Prerequisite: Two years of high school algebra, successful completion of MA090 or instructor approval.

MA121: Calculus I (4)
The first semester of a unified course, this class covers basic analytic geometry, limits, continuity, differentiation, applications of the derivative, antiderivatives and the definite integral and its applications. Prerequisite: MA101 or equivalent.

MA122: Calculus II (4)
The second semester of a unified course, this class covers differentiation and integration of exponential, logarithmic, and trigonometric functions, additional integration techniques, numerical methods, indeterminate forms, improper integrals, infinite sequences and series. Prerequisite: MA121.
MA201 Mathematical Systems for Elementary Teachers I (3)
The first semester of a unified course that provides basic mathematical competency for teachers at the elementary school level. Emphasis is placed upon problem solving and understanding the principles underlying mathematical concepts. This course is strictly intended for liberal studies majors seeking to meet breadth requirements in mathematics. Topics to be covered include sets, whole numbers, functions, whole-number computation, integers, basic number theory, rational numbers, decimals, percents and real numbers. Prerequisite: MA121.

MA202 Mathematical Systems for Elementary Teachers II (3)
The second semester of a unified course that provides basic mathematical competency for teachers at the elementary school level. Topics to be covered include probability, statistics, introductory geometry, constructions, congruence, similarity, measurement, motion geometry and tessellations. Prerequisite: Permission of the Teacher Education Department.

MA221 Calculus III (4)
The third semester of a unified course, this class covers such topics as vectors, calculus on vector-valued functions, functions of several variables, partial differentiation and multiple integration. Prerequisite: MA122.

MA228 Calculus IV (1)
This is an optional fourth-semester course in calculus covering advanced topics in vector calculus such as vector fields, line integrals, Green's Theorem, surface integrals the Divergence Theorem, and Stokes' Theorem. Prerequisite: MA221.

MA231 Linear Algebra (3)
A course on the theory of linear equations and vector spaces, topics to be covered include linear equations, matrices, determinants, vectors, real vector spaces, eigenvalues, eigenvectors and linear transformations. Prerequisite: MA122.

MA240 Critical Thinking & Problem Solving (3)
An interdisciplinary course designed to provide the student with the analytical tools and concepts for dealing with practical “everyday” problems. Emphasis is placed on developing critical, analytical thinking and reasoning skills in the context of quantitative and logical applications. Topics covered may include logic, fallacies, abuse of numbers and percentages, problem-solving techniques, financial calculations, statistics, correlation, the normal distribution, probability and mathematics in the arts and politics. Prerequisite: Passing score on the Elementary Level Mathematics Examination.

MA256 Discrete Mathematics (3)
This course is a study of discrete structures commonly used in computer science and mathematics, including topics from sets and relations, permutations and combinations, graphs and trees, induction, recursion and Boolean Algebras. Prerequisites: MA121.

MA262 Elementary Statistics (3)
This is a general course in elementary statistics dealing with the collection, organization, display and inferential techniques of modern data analysis. Topics covered may include descriptive statistics, bivariate data, probability, probability distributions, sampling distributions and common hypothesis tests. Prerequisite: MA121 or equivalent.

MA282 Ordinary Differential Equations (3)
This course covers the forms and solutions of many different types of ordinary differential equations and their applications in the sciences. Prerequisites: MA221 and MA231.

MA302 Introduction to Mathematical Proof (3)
A practical introduction to formal mathematical proof emphasizing preparation for advanced study in mathematics. Special attention is paid to reading and building proofs using standard forms and models within the context of specific examples. Prerequisite: MA221.

MA324 Numerical Analysis (3)
This course deals with the numerical approximations of solutions to mathematical problems. Diverse mathematical topics will be covered such as the approximations and interpolations of functions by polynomials and piecewise polynomials, numerical solution of a system of algebraic equations, numerical differentiation and integration, and numerically solving ordinary differential equations. Prerequisites: CS111 and MA282.

MA343 Modern Geometry (3)
This course covers finite geometries, modern Euclidean geometry, constructions, non-Euclidean geometries and other topics in geometry. Prerequisite: MA302 or instructor approval.

MA345 Number Theory & the History of Mathematics (3)
This course is designed to acquaint the student with the widely known theorems, conjectures, unsolved problems and proofs of number theory. In addition, the history of mathematics, from the beginning of recorded civilization to the present, will be covered. Topics may include divisibility, primes, congruences, Diophantine equations and arithmetic functions. Prerequisite: MA302 or instructor approval.
MA366 Probability (3)
A general course in elementary probability theory. Topics to be covered may include the normal distribution, random variables, uni- and multi-variate probability distributions and the Central Limit Theorem. Prerequisite: MA221.

MA383 Complex Analysis (3)
This course is an introduction to complex analysis. Topics to be covered may include complex numbers, analytic functions, elementary functions, integrals, Laurent series, residues, poles and conformal mapping. Prerequisite: MA282.

MA400 Mathematics Seminar (1)
A lecture/discussion course reviewing recent articles appearing in mathematical journals accessible to undergraduate mathematics majors. May be repeated once for credit. This course is a capstone integrative course. Prerequisite: MA282.

MA412 Integrated Review (1)
A comprehensive review of the undergraduate mathematics curriculum for the purpose of preparing students for standardized examinations, such as the PRAXIS and the CSET (for prospective teachers), the GRE (for prospective graduate students), actuarial examinations (for prospective actuaries), and the senior subject examination in mathematics. This course is a capstone integrative course. Prerequisite: Senior standing in Mathematics.

MA425 Mathematical Models (3)
This course covers the application of mathematical tools to enlighten and solve selected problems in the “real world.” Areas may include economics, finance, life sciences, computer science and physics. Prerequisite: MA282.

MA445 Real Analysis I (3)
The first semester of a unified course, this class covers topology in real space, the axioms of the real numbers, sequences, limits, continuity, convergence and differentiation. Prerequisite: MA102.

MA446 Real Analysis II (3)
The second semester of a unified course, this class covers the Riemann integral, the inverse and implicit function theorems, integration and other advanced topics of calculus. Prerequisite: MA445.

MA453 Abstract Algebra I (3)
The first semester of a unified course, this class covers groups, homomorphisms, factor groups, isomorphisms and free groups. Prerequisite: MA102.

MA454 Abstract Algebra II (3)
The second semester of a unified course, this class will cover rings, factor rings, fields, ideals, factorization, extension fields, automorphisms and elementary Galois Theory. Prerequisite: MA463.

MA474 Mathematics Education (3)
This course is designed to provide students in the Mathematics Education emphasis with some first-hand experience in mathematics teaching as well as to present mathematically advanced topics and ideas that can be used in the classroom. Theoretical topics in mathematics education will also be discussed. Prerequisite: Instructor approval.

MA482 Topics in Mathematics (3)
This course will consist of selected topics to be chosen by the professor. This course may be repeated once for credit. Prerequisite: Instructor approval.

MA498 Tutorial Studies in Mathematics (1-3)
Individual study under the guidance of a faculty member. Prerequisite: Instructor approval.
Music

Dr. Paul T. Plew, Chairperson

The Department of Music continually works to create for the entire student body an atmosphere which is conducive to cultural growth and an appreciation for the fine arts. The department aims to give a well-balanced scope of many styles of music and opportunities for exposure to those styles.

The curriculum offered by the Department of Music is designed to serve the entire college community. Applied Music courses (private lessons, ensembles, etc.) are available to all students of the college for active music participation and development of individual musical skills. Additional courses are open as well for growth in the knowledge and expression of the musical arts.

Mission
The mission of The Master's College Music Department is to develop, with Biblical perspectives, individuals having an intrinsic desire to excel; to produce knowledgeable and skillful musicians through comprehensive musical training; and to promote intellectual understanding, artistry and community responsibility.

Degrees
Students select from two degrees and nine emphases. The Bachelor of Music degree is offered in vocal performance, piano performance, instrumental performance, church music/worship leader, music education and composition. The Bachelor of Arts is offered in music or in inter-disciplinary music: music and communication, music and theology, and music and youth ministry.

Due to the standards of the California Commission on Teacher Credentialing, students desiring to obtain a Single Subject Teaching Credential in Music should consult an advisor about specific course requirements.

Computer Lab
The Master's College music facilities include a computer lab that features Macintosh/Roland music work stations, each complemented with the most recent music notation and sequencing software application programs. Combined with a quality audio recording system and CD-ROM music library, The Master's College music student has access to the latest in computer generated composition, digital sequencer recording and educational technology. The Music Department offers courses in conjunction with the music technology lab that focus on equipping students with the abilities and experience to utilize the technologies available to the music profession.

Careers
The department also strives to acquaint music majors with musical careers in "music major meetings." Individuals from many sectors of the music field are brought in to share with students their experience and show what is available to those who have a music degree.

Concerts
The Master's College Music Department presents concerts each semester which include staged productions such as Opera Scenes, a 'Come Christmas Sing' concert series, a major oratorio, wind ensemble, orchestra, and choral concerts.

All students taking private instruction are involved in recitals each semester. In addition, the music faculty offers a variety of faculty performances. All musical performances are open to the college and the community.

Performing Groups
Vocal choirs include Collegiate Singers, a non-auditioned campus community choir, as well as three auditioned choirs: The Master's Chorale, Women's Chamber Choir and Majesty. Instrumental groups include the Wind Ensemble, Chamber Orchestra, various chamber groups, and handbell choirs. These groups present concerts on and off campus, and many tour annually within the United States and/or internationally. The Master's College Chorale and Majesty are requested by major Christian recording labels for nationally released albums.

General Requirements
Concert attendance is necessary for all music majors to enrich their musical understanding and to enhance their own performance. Enrollment in Concert Attendance is required every semester.

A reasonable level of keyboard proficiency is required of all music majors. The proficiency exam must be passed prior to graduation. All Bachelor of Music and Bachelor of Arts in Music candidates must be enrolled in piano instruction until the
requirement is met. Candidates for the Bachelor of Arts in Inter-disciplinary Music (Music & Communication, Music & Theology, Music & Youth Ministry) have separate requirements as listed in their course offerings.

All students enrolled in private lessons for credit are required to take an examination each semester at the discretion of the instructor. Music majors are required to appear in one student recital each semester, demonstrating satisfactory progress in their applied area of performance. This is at the discretion of the instructor. All music majors and minors must be enrolled in Collegiate Singers every semester of registration.

Senior B.M. majors in non-performance emphases and candidates for the B.A. music degrees must appear in a satisfactory senior recital in their chosen performance area or complete a satisfactory project before graduation. Students giving a recital must meet the departmental standards for student recitals. They must obtain approval from the faculty for their program at least one month before their performance date. Students completing a project must obtain faculty approval of the topic, scope and medium before beginning the project.

Candidates for the B.M. degree in performance must obtain approval from the music faculty at the end of the sophomore year in order to continue the degree program. Junior performance majors must give a satisfactory recital at least 30 minutes in duration; senior performance majors must give a satisfactory recital of at least 60 minutes in duration. All recitals must meet the departmental standards for student recitals. Music to be performed must be approved by the instructor and permission to give the recital must be obtained from the faculty at least one semester in advance.

Students must be concurrently enrolled in private instruction the semester a recital is given.

Music majors select from two degrees and six emphases in music or three interdisciplinary music emphases. Each student must choose a primary performance instrument and is required to enroll in Individual Instruction in that instrument every semester.

In addition, the department offers a minor in music, which offers grounding in the basics of music and worship, along with individual training and ensemble performance opportunities. Music is so much a part of church life that the music minor is highly recommended to all who are involved in the church in any capacity. It also provides a well-rounded education for any major.

**BACHELOR OF MUSIC DEGREE: CORE COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MU105/310</td>
<td>Collegiate Singers (8 sem.)</td>
<td>4</td>
</tr>
<tr>
<td>MU130/330</td>
<td>Concert Attendance (8 sem.)</td>
<td>0</td>
</tr>
<tr>
<td>MU141</td>
<td>Music Theory I</td>
<td>4</td>
</tr>
<tr>
<td>MU142</td>
<td>Music Theory II</td>
<td>4</td>
</tr>
<tr>
<td>MU160/360</td>
<td>Individual Instruction</td>
<td>8</td>
</tr>
<tr>
<td>MU241</td>
<td>Music Theory III</td>
<td>4</td>
</tr>
<tr>
<td>MU242</td>
<td>Music Theory IV</td>
<td>4</td>
</tr>
<tr>
<td>MU271</td>
<td>Basic Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MU293</td>
<td>Music &amp; Art for Musicians</td>
<td>3</td>
</tr>
<tr>
<td>MU333</td>
<td>Hymanology &amp; Worship</td>
<td>3</td>
</tr>
<tr>
<td>MU393</td>
<td>Music History &amp; Literature I</td>
<td>3</td>
</tr>
<tr>
<td>MU394</td>
<td>Music History &amp; Literature II</td>
<td>3</td>
</tr>
<tr>
<td>MU396</td>
<td>World Music</td>
<td>3</td>
</tr>
<tr>
<td>MU411</td>
<td>Computers in Music</td>
<td>2</td>
</tr>
<tr>
<td>MU456</td>
<td>Form &amp; Analysis</td>
<td>2</td>
</tr>
<tr>
<td>MU476</td>
<td>Advanced Conducting</td>
<td>2</td>
</tr>
<tr>
<td>MU482</td>
<td>Senior Seminar</td>
<td>3</td>
</tr>
<tr>
<td>MU484</td>
<td>Major Performing Ensemble</td>
<td>8</td>
</tr>
<tr>
<td>MU486</td>
<td>Upper Level Theory Elective</td>
<td>2</td>
</tr>
<tr>
<td>MU487</td>
<td>Piano Proficiency (Each semester until requirement is met)</td>
<td>0-8</td>
</tr>
</tbody>
</table>

**Total core courses** 64-72

**Applied Music: Piano Emphasis**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>MU210/410</td>
<td>Piano Practicum (8 sem.)</td>
<td>0</td>
</tr>
<tr>
<td>MU160</td>
<td>Individual Instruction in Organ</td>
<td>1</td>
</tr>
<tr>
<td>MU160</td>
<td>Additional Instruction in Piano</td>
<td>8</td>
</tr>
<tr>
<td>MU163</td>
<td>Accompanying</td>
<td>2</td>
</tr>
<tr>
<td>MU164</td>
<td>Sight Reading &amp; Improvisation</td>
<td>2</td>
</tr>
<tr>
<td>MU185</td>
<td>Piano Pedagogy</td>
<td>2</td>
</tr>
<tr>
<td>MU186</td>
<td>Piano Literature</td>
<td>2</td>
</tr>
</tbody>
</table>

**Junior Recital (30 minutes)**

**Senior Recital (60 minutes)**

**Total units required for emphasis** 61-89
**Applied Music: Vocal Emphasis**

- Music Core Courses: 64-72
- ITA126a: Beginning Italian: 3
- MU200/400: Vocal Practicum (3 sem.): 0
- MU283/284: Dictation (Foreign Language): 4
- MU341: Stage Training: 2
- MU360: Additional Vocal Instruction: 3
- MU464: Vocal Pedagogy: 2
- MU466: Vocal Literature: 2

  **Junior Recital (30 minutes)**

  **Senior Recital (60 minutes)**

  **Total units required for emphasis**: 82-90

*Italian substitutes for World Music (MU396)*

**Applied Music: Instrumental Emphasis**

- Music Core Courses: 64-72
- MU140/340: Chamber Performance: 4
- MU360: Additional Individual Instruction: 8
- MU477C-U: Instrumental Pedagogy: 2
- MU478C-U: Instrumental Literature: 2

  **One of the following**: 2

- MU353: Tonal Counterpoint (2)
- MU443: 20th Century Analysis (2)

- MU474: Instrumentation (2)

  **Junior Recital (30 minutes)**

  **Senior Recital (60 minutes)**

  **Total units required for emphasis**: 82-90

**Church Music/ Worship Leader Emphasis**

- Music Core Courses: 64-72
- MU100: Individual Instruction: Organ: 1
- MU334: Church Music Administration: 2
- MU364: Church History: 3
- MU428: Choral Methods: 2
- MU445: Choral Arranging: 2
- MU494: Church Music Internship: 4

  **Music Electives**: 24

  **Recital (30 min.) or approved project**

  **Total units required for emphasis**: 80-90

**Music Education Emphasis**

- Music Core Courses: 64-72
- MU181: Introduction to Music Education: 1
- MU315: Percussion Techniques: 2
- MU316: String Techniques: 2
- P321: Psychology of Education: 3
- ED400: Foundations of Education: 3

  **One of the following**: 2

- MU414: Instrumental Methods, Literature, & Chorusing (2)
- MU428: Choral Methods (2)

  **Recital (30 min.) or approved project**

  **Total units required for emphasis**: 84-92

**Composition Emphasis**

- Music Core Courses: 62-70*
- MU220/420: Composition Practicum (8 sem.): 0
- MU169w: Individual Instruction in Composition: 2
- MU225: Introduction to Composition: 2
- MU153: Total Counterpoint: 2
- MU360w: Individual Instruction in Composition: 4
- MU443: 20th Century Analysis: 2
- MU445: Choral Arranging: 2
- MU474: Instrumentation: 2

  **Recital (60 min.) or approved project**

  **Total units required for emphasis**: 78-86

*2 units of MU360W satisfy 2 units of MU360 in the core requirements for seniors.

**BACHELOR OF ARTS IN MUSIC**

- MU110/310: Collegiate Singers (8 sem.): 4
- MU130/330: Concert Attendance (8 sem.): 0
- MU141: Music Theory I: 4
- MU142: Music Theory II: 4
- MU160/360: Individual Instruction: 8
- MU241: Music Theory III: 4
- MU242: Music Theory IV: 4
- MU271: Basic Conducting: 2
- MU295: Music and Art for Musicians: 3
- MU333: Hymnology & Worship: 3

  **One of the following**: 3

- MU393: Music History & Literature I (3)
- MU394: Music History & Literature II (3)
- MU411: Computers in Music: 2
- MU482: Senior Seminar: 3
- Music Electives: 12

  **Major Performing Ensemble**: 4

  **Recital (30 min.) or approved project**

  **Piano Proficiency (Each sem. until requirement is met)**

  **Total units required for Bachelor of Arts in Music**: 60-68

**BACHELOR OF ARTS IN INTERDISCIPLINARY MUSIC: CORE COURSES**

- MU110/310: Collegiate Singers (8 sem.): 4
- MU130/330: Concert Attendance (8 sem.): 0
- MU141: Music Theory I: 4
- MU142: Music Theory II: 4
- MU160/360: Individual Instruction: 8
- MU241: Music Theory III: 4
- MU242: Music Theory IV: 4
- MU271: Basic Conducting: 2
- MU295: Music and Art for Musicians: 3
- MU333: Hymnology & Worship: 3
- MU396: World Music: 3

  **Music Electives**: 4

  **Recital (30 min.) or approved project**

  **Total core courses**: 40
Music Offerings in Music

MU108 Music Fundamentals (2)
Course designed for the non-music major. Provides basic knowledge of the elements of music including melody, chords, and rhythm. Requires no prior instruction in music.

MU110/310 Collegiate Singers (0.5)
Preparation and performance of major oratorios works one semester of the year, performing accessible music the next semester. Meets once weekly. Open to all students. No auditions. May be repeated for credit.

MU111/311 Opera Workshop (1)
Opera scenes from a variety of styles and time periods are performed in English, with staging and costumes, at the end of the fall semester.

MU120/320 The Master's Chorale (1)
Concert choir of 50 to 60 voices. Membership is open to all students by audition with the director. Strong emphasis on concert choral literature of varied eras and styles. Local concerts and spring tour. May be repeated for credit. Corequisites: MU110/310.

MU120W/320W Women's Chamber Choir (1)
A choir for women performing a wide variety of music. The choir sings at churches, the Christmas concerts and the Spring Concert as well as their own concert. Open to all women students by audition. May be repeated for credit. Corequisites: MU110/310.

MU130/330 Concert Attendance (0)
Attendance at a specified number of concerts. Required concerts include a combination of on- and off-campus concerts. Pass/Fail; no tuition.

MU140/340 Wind Ensemble (1)
Auditioned group rehearsing under faculty supervision. May be repeated for credit.

MU140B/340B Brass Ensemble (1)
Open to all students by audition. May be repeated for credit.

MU140F/340F Flute Ensemble (1)
Open to all students by audition. May be repeated for credit.
MU140H/340H Handbell Ensemble (1)
Open to all students. May be repeated for credit.

MU140J/340J Jazz Band (1)
Open to all students by audition. May be repeated for credit.

MU140P/340P Percussion Section (1)
Open to all students by audition. May be repeated for credit.

MU140S/340S Chamber Orchestra (1)
Open to all students by audition. May be repeated for credit.

MU141 Music Theory I (4)
Designed for the music major. Study of the fundamentals of music including proper notation procedures, scales, keys, intervals, rhythm and melody; also chord construction with emphasis on four-part writing and analysis of harmonic progressions involving diatonic triads and non-harmonic tones. Melodic, rhythmic and harmonic dictation; sight-singing and keyboard drills. Class meets 5 hours weekly.

MU142 Music Theory II (4)
Further harmonic study including diatonic seventh chords, secondary dominants, and leading-tone chords, modulation, binary and ternary form, and popular music symbols. Further aural drill, sight-singing, and keyboard harmony. Class meets 5 hours weekly. Prerequisite: MU141.

MU160 Individual Instruction (1)
Private lessons in performance areas as listed below. One half-hour lesson per week for 1 unit. This course number applies to students in their first four semesters of private instruction. May be repeated for credits. Voice students must also register for MU290 Vocal Performance Practicum.
Areas of Instruction:
MU160a Piano, MU160b Voice, MU160c Organ, MU160d Guitar, MU160f Flute, MU160g Oboe, MU160h Clarinet, MU160i Saxophone, MU160j Bassoon, MU160k Trumpet, MU160l Horn, MU160m Trombone, MU160n Euphonium/Tuba, MU160p Percussion, MU160q Violin, MU160r Harp, MU160s Cello, MU160t String Bass, MU160u Viola, MU160v Composition.

MU170 Class Instruction (1)
Small class (not over 8) instruction in performance areas of voice, piano or other areas. Designed for the student with little or no previous private training. May be repeated once credit.

MU180H/380H Advanced Handbell Ensemble (1)
Open to all students by audition. May be repeated for credit.

MU181 Introduction to Music Education (1)
Orientation course designed to introduce students to the teaching profession. Required of the music education student during the first semester of study.

MU190 Introduction to Music & Art (3)
An overview of music and art in Western civilization. Integrates culture, philosophy, and history, and helps the student to verbalize a biblically-based philosophy of music and art. Includes a segment on hymnology and worship, concert attendance and a field trip to the Getty Center. Designed for the non-music major.

MU200/400 Vocal Practicum (0)
A weekly meeting of students in vocal instruction for the purpose of performing works in progress and learning how to critique performances.

MU210/410 Piano Practicum (0)
A weekly performance class in which students perform for and critique one another under the supervision of the piano Faculty. Required for all students enrolled in private piano instruction who are late intermediate level and above.

MU220/420 Composition Practicum (0)
A weekly meeting of all composition majors in the structure of a master class with occasional discussion of related topics. Students will perform student compositions for peer discussion and critiquing.

MU225 Composition (2)
The study of the craft of musical composition. Thematic organization and development, pacing and formal continuity.

MU230/430 Guitar Practicum (0)
A twice-quarterly meeting of all guitar students for the purpose of performing works in progress and for ensemble experience. Conducted in a masterclass format.

MU241 Music Theory III (4)
Study of sixteenth century and eighteenth century contrapuntal practices with analysis and writing assignments. Study of variation technique, analysis of large forms such as sonata allegro and rondo form and written analysis, aural recognition, composition and keyboard performance of borrowed chords, the Neapolitan sixth and augmented sixth chords. Continued sight-singing of chromatic melodies. Class meets 5 hours weekly. Prerequisite: MU142.
### UNDERGRADUATE PROGRAMS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Title</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>MU242</td>
<td>Music Theory IV (4)</td>
<td>Further study of augmented sixth chords, altered dominants and chromatic mediants, ninth, eleventh and thirteenth chords. Study of compositional devices used in Impressionism and in the twentieth century involving analysis and original composition using these devices. Class meets 5 hours weekly. Prerequisite: MU241.</td>
</tr>
<tr>
<td>MU271</td>
<td>Basic Conducting (2)</td>
<td>Basic study of song-leading, conducting patterns and styles through practical experience in the classroom, using hymns and choral materials. Prerequisite: MU141.</td>
</tr>
<tr>
<td>MU283</td>
<td>Diction for Singers: IPA, English (2)</td>
<td>Study of the international phonetic alphabet and singing in English.</td>
</tr>
<tr>
<td>MU284</td>
<td>Diction for Singers: Italian, German, French (2)</td>
<td>Study of singing diction in Italian, German and French languages using the international phonetic alphabet.</td>
</tr>
<tr>
<td>MU295</td>
<td>Music &amp; Art for Musicians (3)</td>
<td>Establishes a foundation in music and art in Western Civilization. Relates music and art to culture, philosophy, and history and helps the student develop a biblically-based philosophy of music. Includes a segment on American music and a field trip to The Getty Center. Prerequisite: Major in music or approval of the instructor.</td>
</tr>
<tr>
<td>MU310/110</td>
<td>Collegiate Singers (0.5)</td>
<td>Preparation and performance of major oratorio works one semester of the year, performing accessible music the next semester. Meets once weekly. Open to all students. No auditions. May be repeated for credit.</td>
</tr>
<tr>
<td>MU311/111</td>
<td>Opera Workshop (1)</td>
<td>Opera scenes from a variety of styles and time periods are performed in English, with staging and costumes, at the end of the fall semester.</td>
</tr>
<tr>
<td>MU313</td>
<td>Percussion Techniques (1)</td>
<td>Basic elements of playing percussion instruments as it relates to school teaching. Basic rudiments, design and maintenance of percussion instruments.</td>
</tr>
<tr>
<td>MU314</td>
<td>Woodwind Techniques (1)</td>
<td>Basic elements of playing woodwind instruments as it relates to school teaching. Performance skills, literature and maintenance of woodwind instruments.</td>
</tr>
<tr>
<td>MU315</td>
<td>Brass Techniques (1)</td>
<td>Basic elements of playing brass instruments as it relates to school teaching. Performance skills, literature and maintenance of brass instruments.</td>
</tr>
<tr>
<td>MU316</td>
<td>String Techniques (1)</td>
<td>Basic elements of playing string instruments as it relates to school teaching. Positions, design, maintenance and literature of string instruments.</td>
</tr>
<tr>
<td>MU320/120</td>
<td>The Master's Chorale (1)</td>
<td>Concert choir of 50 to 60 voices. Membership is open to all students by audition with the director. Strong emphasis on concert chorale literature of varied eras and styles. Local concerts and Spring tour. May be repeated for credit. Co-requisite: MU110/310.</td>
</tr>
<tr>
<td>MU320W/120W</td>
<td>Women's Chamber Choir (1)</td>
<td>A choir for women performing a wide variety of music. The choir sings at churches, the Christmas concerts and the Spring Concert as well as their own concert. Open to all women students by audition. May be repeated for credit. Co-requisite: MU110/310.</td>
</tr>
<tr>
<td>MU330/130</td>
<td>Concert Attendance (0)</td>
<td>Attendance at a specified number of concerts. Required concerts include a combination of on- and off-campus concerts. Pass/Fail; no tuition.</td>
</tr>
<tr>
<td>MU333</td>
<td>Hymnology &amp; Worship (3)</td>
<td>Traces the thread of worship from early Hebrew times to the present; explores the varied paradigms of worship and reasons why we worship as we do. Presents the historical development of psalms, hymns, and spiritual songs and an introduction to the history of Western music and art.</td>
</tr>
<tr>
<td>MU334</td>
<td>Church Music Administration (2)</td>
<td>Designed to give organized presentation and leadership to students who are interested in the music ministry of the church. Because those taking the course would have sufficient music background, areas of study would commence on a high level, to include the hymn ministry of the congregation, working with the pastoral staff, music in the Christian education program, repertoire, philosophy of church music, the “combination position,” special programs, the music committee, multiple choir programs, equipment and materials, worship and leadership.</td>
</tr>
<tr>
<td>MU340/140</td>
<td>Wind Ensemble (1)</td>
<td>Auditioned group rehearsing under faculty supervision. May be repeated for credit.</td>
</tr>
<tr>
<td>MU340B/140B</td>
<td>Brass Ensemble (1)</td>
<td>Open to all students by audition. May be repeated for credit.</td>
</tr>
<tr>
<td>MU340F/140F</td>
<td>Flute Ensemble (1)</td>
<td>Open to all students by audition. May be repeated for credit.</td>
</tr>
<tr>
<td>Course Code</td>
<td>Course Title</td>
<td>Description</td>
</tr>
<tr>
<td>-------------------</td>
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<td>-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>MU340H/140H</td>
<td>Handbell Ensemble (1)</td>
<td>Open to all students. May be repeated for credit.</td>
</tr>
<tr>
<td>MU340J/140J</td>
<td>Jazz Band (1)</td>
<td>Open to all students by audition. May be repeated for credit.</td>
</tr>
<tr>
<td>MU340P/140P</td>
<td>Percussion Section (1)</td>
<td>Open to all students by audition. May be repeated for credit.</td>
</tr>
<tr>
<td>MU340S/140S</td>
<td>Chamber Orchestra (1)</td>
<td>Open to all students by audition. May be repeated for credit.</td>
</tr>
<tr>
<td>MU341</td>
<td>Stage Training (2)</td>
<td>A beginning study of improvisational techniques for the stage. Very interactive class structure.</td>
</tr>
<tr>
<td>MU348</td>
<td>Production Techniques (1)</td>
<td>This class will provide an environment where students may, through a “hands-on” approach, learn the techniques, problems and solutions of producing a large-scale musical and/or dramatic presentation in a school or church environment.</td>
</tr>
<tr>
<td>MU353</td>
<td>Tonal Counterpoint (2)</td>
<td>A study of and practice in the materials and methods of polyphonic harmony. Primary stress is placed on the practices of the 18th century. Prerequisite: MU242.</td>
</tr>
<tr>
<td>MU360/160</td>
<td>Individual Instruction (1)</td>
<td>Private lessons in performance (for areas see MU160). One half-hour lesson per week for 1 unit. This course number applies to students who have completed at least 4 semesters of individual instruction. May be repeated for credit. Voice students must also register for MU400 Vocal Performance Practicum.</td>
</tr>
<tr>
<td>MU363</td>
<td>Accompanying (2)</td>
<td>Study and performance of piano accompaniment for vocal and instrumental literature; discussion of styles and performance practices; experience in public performance.</td>
</tr>
<tr>
<td>MU364</td>
<td>Sight-Reading &amp; Improvisation at the Keyboard (2)</td>
<td>Designed to give the advanced keyboard student greater fluency in the arts of sight-reading and improvisation.</td>
</tr>
<tr>
<td>MU365H</td>
<td>Church History (3)</td>
<td>See course H365 under Course Offerings in History, Division of Social Science.</td>
</tr>
<tr>
<td>MU370/170</td>
<td>Class Instruction (1)</td>
<td>Small class (not over 8) instruction in performance areas of voice, piano, or other areas. Designed for the student with little or no previous private training. May be repeated once for credit.</td>
</tr>
<tr>
<td>MU380H/180H</td>
<td>Advanced Handbell Ensemble (1)</td>
<td>Open to all students by audition. May be repeated for credit.</td>
</tr>
<tr>
<td>MU393</td>
<td>Music History &amp; Literature I (3)</td>
<td>A study of the history and literature of music from ancient times to the Baroque period.</td>
</tr>
<tr>
<td>MU394</td>
<td>Music History &amp; Literature II (3)</td>
<td>A study of the history and literature of music from the classical period to the twentieth century period.</td>
</tr>
<tr>
<td>MU396</td>
<td>World Music (3)</td>
<td>A multi-disciplinary study of peoples around the world and their music. Identifies various people groups geographically and culturally, and defines the role of music in their religion, daily lives, and history. Introduces indigenous musical instruments and performance practices. Includes attendance requirement at ethnic (non-Western) music concerts. Satisfies 3 units of the cross-cultural requirement.</td>
</tr>
<tr>
<td>MU399</td>
<td>Synthesizer Programming (2)</td>
<td>This course is designed to develop the student’s ability to effectively utilize the synthesizer both in live performance and in recording.</td>
</tr>
<tr>
<td>MU400/200</td>
<td>Vocal Practicum (0)</td>
<td>A weekly meeting of students in vocal instruction for the purpose of performing works in progress and learning how to critique performances.</td>
</tr>
<tr>
<td>MU410/210</td>
<td>Piano Practicum (0)</td>
<td>A weekly performance class in which students perform for and critique one another under the supervision of the piano Faculty. Required for all students enrolled in private piano instruction who are late intermediate level and above.</td>
</tr>
<tr>
<td>MU411</td>
<td>Computers in Music (2)</td>
<td>The course will familiarize students with the computer and what it can do through a MIDI system. Emphasis in digital sound programming as well as musical arrangement programming.</td>
</tr>
<tr>
<td>MU414</td>
<td>Instrumental Methods, Literature &amp; Charting (2)</td>
<td>Provides students with knowledge, fundamental skills and an educational philosophy that are important in organizing, running and providing leadership to a high school marching band program. Discussion of selecting quality performance literature. Computer-aided charting will result from discussion of terminology, marching techniques, show development, music selection, drill designs and charting flow.</td>
</tr>
</tbody>
</table>
MU416 Teaching Music in the Elementary & Secondary School (3)
Survey of materials, methods of teaching and philosophies of vocal, general, and instrumental music programs found in elementary through senior high schools. At least 9 classroom hours of observation/fieldwork are required.

MU420/220 Composition Practicum (0)
A weekly meeting of all composition majors in the structure of a master class with occasional discussion of related topics. Students will perform student compositions for peer discussion and critiquing.

MU421 Directed Studies (1-3)
Intensive study of a selected area of music. Prerequisite: permission of the department chairperson.

MU428 Choral Methods (2)
A broad survey of choral repertoire from Gregorian chant to present-day compositions. Emphasis is placed upon knowing the availability and sources of music and of appropriateness for the church and school. Includes a plan for the establishment of the graded music program with special attention given to methods and materials. Field experience required.

MU430/230 Guitar Practicum (0)
A twice-quarterly meeting of all guitar students for the purpose of performing works in progress and for ensemble experience. Conducted in a masterclass format.

MU431 Music Components & Techniques for Elementary Teachers (3)
Introduction to the fundamentals of music notation and structure and their application in musical activities within the elementary classroom. Not for Music majors.

MU443 20th Century Analysis (2)
An analytical survey of twentieth century composition techniques. Prerequisite: MU242.

MU445 Choral Arranging (2)
The course is aimed to familiarize the student with the compositional practices of several of the major musical time periods involving the craft of choral writing.

MU456 Form & Analysis (2)
The development of musical forms, beginning with simple song form and continuing through instrumental and orchestral compositions. Prerequisite: MU242.

MU464 Vocal Pedagogy (2)
The science and art of training the singing voice. Principles of resonance, breath support, registration and expression. Prerequisite: permission of the instructor.

MU474 Instrumentation (2)
The instruments: ranges and limitations. Scoring for section and full orchestra. The church orchestra. Prerequisite: MU242.

MU476 Advanced Conducting (2)
Advanced techniques in choral and instrumental literature. Prerequisite: MU271.

MU477 Instrumental Pedagogy (2)
Survey of methods and literature as they apply to an instructor in a specific instrument.

MU478 Instrumental Literature (2)
Performance and study of literature for the specific instrument from early stylistic periods to the present. Purpose is to survey as much literature as possible to study the development of music for the instrument as well as to study its use for teaching purposes.

MU482 Senior Seminar in Music (3)
A senior capstone course that correlates music history, literature, and theory, with a writing component expressing the student’s philosophy of life from the Christian perspective. Emphasizes leadership and encompasses the wide-sweeping expectations of the profession. Includes preparation for the major field exam, career possibilities, and an exit interview.

MU485 Piano Pedagogy (2)
Survey of piano methods and literature as they apply to the private piano instructor. Prerequisite: permission of the instructor.

MU486 Piano Literature (2)
Performance and study of keyboard literature from early Baroque to the present. Purpose is to survey as much literature as possible to study development of keyboard music as well as its use for teaching purposes.

MU487 Handbell Directing & Advanced Techniques (1)
A study of the particulars of directing a handbell choir. Topics include: music selection and preparation, ringer placement, rehearsals, performance techniques and advanced ensemble ringing techniques. Prerequisite: MU340H/340L. Corequisite: MU180H/180L.

MU494 Church Music Internship (2-4)
A supervised experience in which the student observes, works with and then is observed and evaluated by church pastoral leadership.
Mr. Gerald T. Orr, Director

The Center for Professional Studies program is designed to meet the needs of today's working adult learner. We understand the value, reward and challenge of completing your degree and have made every effort to make this pursuit as practical and convenient as possible. By design, the program is a compressed course of study and your class will meet for instruction only one evening a week for four hours, 6:00 – 10:00 p.m. You will learn in an interactive teaching/learning format conducive to the adult learning style.

The Center for Professional Studies offers a fully accredited bachelor degree in three various majors. The degree completion program can be completed in as little as 20 months, depending upon the major course of study selected and sufficient transfer units.

The major program is open to adults 25 and older who have a testimony of personal faith in Jesus Christ, a grade point average of 2.0 or better in all prior academic work from an accredited college, and an ability to write at the collegiate level.

At the Center for Professional Studies, you will be going through the program as a cohort, allowing you to work on one class at a time and enabling you to meet with the same classmates throughout the entire program. This provides an excellent opportunity for encouragement, support, accountability, camaraderie and lasting relationships while at the same time moving toward completion of your educational goals.

The classes at the Center for Professional Studies are kept small (typically 12-18 students), allowing for personalized attention. We believe that personalized discipleship enhances spiritual maturity and that personalized scholarship encourages the pursuit of individual academic excellence, as unto the Lord.

*Applicants with low units should contact an enrollment counselor regarding the Degree Completion Program General Education School.

Admissions

The Master's College welcomes applications from all individuals who have a testimony of personal faith in Jesus Christ as Lord and Savior. The college is committed to a policy of non-discrimination on the basis of ethnic origin or sex in its admission policies.

Admission Requirements

- Statement of Faith
- Minimum age of 25
- Sixteen (16) transferable units with a grade of "C" or better
- Ability to study and write at the collegiate level
- Completion of application forms and payment of the $35 application fee

Application Process

To be considered for admission, the applicant should follow these steps:

1. Call to schedule an appointment with an enrollment counselor.
2. Complete and submit an application with the $35 application fee.
3. Request official transcripts from all colleges or universities attended.
5. Complete Financial Aid forms.

Once the application has been processed, notification of applicant's status will be provided in writing. A $100 Registration Fee will be required upon entrance into the program. This fee reserves the student's place in their requested program.
Assessment
During enrollment in the Center for Professional Studies Degree Completion Program, students are required to do a considerable amount of writing, which must be done in accordance with college standards. Saturday morning workshops are offered, allowing those applicants who show a need for improvement an opportunity to learn and develop required skills.

Financial Aid
It is our hope that you would not let your thoughts about financing your college education prevent you from returning to college until you have familiarized yourself with the various options for making your Christian education affordable. Over the years we have assisted a great number of students in finding ways to finance their college education. Simply contact one of our enrollment counselors to learn about the possibilities for funding your college education.

Preparing for college does require advanced planning, especially in the area of faithful financial stewardship. The following are among the options that may be available to you depending on your qualifications:

1. Federal Pell Grants
2. Federal Family Educational Loan Program
3. Veterans Benefits
4. Employer Tuition Reimbursement

Any student wishing to apply for financial assistance in the Degree Completion Program should contact an enrollment counselor who will provide all necessary applications and counseling to complete the application.

Degree Completion Majors
The Center for Professional Studies offers three major courses of study in addition to its School of General Education. Students may earn a Bachelor of Arts degree in Organizational Management, Christian Ministries or Liberal Studies.

Bachelor of Arts in Organizational Management
The Bachelor of Arts in Organizational Management is designed to equip Christian adults with valuable management skills and tools while in the process of completing their bachelor’s degree. For individuals currently involved in a business or organizational setting, the program provides immediate applicable knowledge and performance enhancing, practical skills. For those entering the vast arena of business and organizational settings, the program helps develop the personal and spiritual disciplines necessary to become an effective leader.

The curriculum is organized so that the courses offered in the first semester provide a basic understanding of the management field, the communication tools necessary to succeed and the framework for the Christian in the workplace. The second semester addresses specific dimensions in the field of management. For each of the courses, the educational process emphasizes the participative or inductive teaching style set in a Christian environment to achieve learning built upon the significant experience which the students bring to the classroom.

<table>
<thead>
<tr>
<th>ORGANIZATIONAL MANAGEMENT MAJOR REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIR301</td>
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<tr>
<td>MGT411</td>
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<tr>
<td>MGT335</td>
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<tr>
<td>BIB453</td>
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<tr>
<td>MGT409</td>
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<tr>
<td>MGT413</td>
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<td>MGT345</td>
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<td>MGT425</td>
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<tr>
<td>MGT435</td>
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<tr>
<td>MGT461</td>
</tr>
<tr>
<td>Total units required for major</td>
</tr>
</tbody>
</table>
Bachelor of Arts in Christian Ministries

The Bachelor of Arts in Christian Ministries has been designed to provide Christian adults with an in-depth understanding of the Word of God and help them acquire valuable ministry skills and tools while in the process of completing their bachelor's degree. For men and women currently involved in Christian ministry, the program provides immediate applicable knowledge and ministry-enhancing practical skills. For those considering entering or progressing in formal ministry or full time Christian work, this program provides rich insights into the character of God and helps individuals develop the personal and spiritual disciplines necessary to become an effective servant of Christ. The well-balanced curriculum features a comprehensive overview of both the Old and New Testament Scriptures, as well as an in-depth examination of the major theological foundations of the Christian church.

The purpose in presenting this study program is to see the student grow in his/her faith in the Lord Jesus Christ, in the knowledge of God’s Word, and in ministry for the furthering of God’s Kingdom. During the program, students will have the option of writing a ministry research paper or taking a comprehensive ministry exam.

CHRISTIAN MINISTRIES MAJOR REQUIREMENTS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB302</td>
<td>Ministry Symposium</td>
<td>2</td>
</tr>
<tr>
<td>BIB345</td>
<td>Bibliology &amp; Hermeneutics</td>
<td>3</td>
</tr>
<tr>
<td>BIB347</td>
<td>Expositional Research</td>
<td>2</td>
</tr>
<tr>
<td>BIB385</td>
<td>Church History</td>
<td>4</td>
</tr>
<tr>
<td>BIB483</td>
<td>God, Christ, Holy Spirit, Angels</td>
<td>4</td>
</tr>
<tr>
<td>BIB484</td>
<td>Man, Sin, Salvation, Church</td>
<td>2</td>
</tr>
<tr>
<td>BIB481</td>
<td>Christian Education</td>
<td>2</td>
</tr>
<tr>
<td>BIB365</td>
<td>Worship in Music: Modes &amp; Methods</td>
<td>3</td>
</tr>
<tr>
<td>BCW363A</td>
<td>Apologetics &amp; Evangelism</td>
<td>4</td>
</tr>
<tr>
<td>BIB352</td>
<td>Biblical Counseling</td>
<td>2</td>
</tr>
<tr>
<td>BIB383</td>
<td>Missions</td>
<td>4</td>
</tr>
<tr>
<td>BIB484</td>
<td>Church Administration</td>
<td>2</td>
</tr>
<tr>
<td>BIB486</td>
<td>Practical Theology</td>
<td>4</td>
</tr>
</tbody>
</table>

One of the following: 1

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB487,488,489</td>
<td>Senior Ministry Paper</td>
<td></td>
</tr>
<tr>
<td>BIB203,323,324</td>
<td>Senior Exam</td>
<td></td>
</tr>
</tbody>
</table>

Total units required for major: 43

Bachelor of Arts in Liberal Studies

The Bachelor of Arts degree in Liberal Studies was developed to accommodate the Christian who desires to acquire a wide range of skills that open opportunities in a variety of career and professional fields. Its purpose is to equip the Christian student for effective service within the public or private school setting.

This innovative degree option is also particularly programmed to prepare students for a career in education and to provide preparation for those who desire to pursue the California Subject Examinations for Teachers: Multiple Subject Examination. Our Liberal Studies degree represents an optimum liberal arts curriculum, providing a solid foundation for careers in education as an elementary school teacher (CSET: Multiple Subject Exam and teaching credential required) as well as a broad range of careers including children's programs, recreation and social programs, youth administrator and director positions. Additionally, this interdisciplinary major presents an excellent alternative for those who are pursuing a broad based curriculum in preparation for entering graduate school. The student will receive a Christian worldview education that will permeate their philosophy and practice of education.

LIBERAL STUDIES MAJOR REQUIREMENTS

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>BIB305</td>
<td>Traditions &amp; Transitions</td>
<td>2</td>
</tr>
<tr>
<td>BTH121</td>
<td>Christian Theology</td>
<td>3</td>
</tr>
<tr>
<td>BIB301</td>
<td>Child &amp; Adolescent Development</td>
<td>2</td>
</tr>
<tr>
<td>H332</td>
<td>California Past &amp; Present</td>
<td>3</td>
</tr>
<tr>
<td>ESL303</td>
<td>Introduction to Linguistics</td>
<td>3</td>
</tr>
<tr>
<td>PE402</td>
<td>Health Education</td>
<td>1</td>
</tr>
<tr>
<td>ESL356</td>
<td>Language &amp; Language Acquisition</td>
<td>3</td>
</tr>
<tr>
<td>E322</td>
<td>Children's Literature</td>
<td>3</td>
</tr>
<tr>
<td>PE415</td>
<td>Physical Education Components &amp; Techniques</td>
<td>2</td>
</tr>
<tr>
<td>ART330</td>
<td>Art Components &amp; Techniques</td>
<td>3</td>
</tr>
<tr>
<td>MU431</td>
<td>Music Components &amp; Techniques</td>
<td>3</td>
</tr>
<tr>
<td>BCW400</td>
<td>Christian Worldview</td>
<td>4</td>
</tr>
<tr>
<td>PNG21W</td>
<td>Philosophies of Education</td>
<td>3</td>
</tr>
<tr>
<td>MA201</td>
<td>Math Systems for Elementary Teachers</td>
<td>4</td>
</tr>
<tr>
<td>SS400</td>
<td>Senior Seminar</td>
<td>2</td>
</tr>
</tbody>
</table>

Total units required for major: 41
General Education Completion Options
Recognizing that the Center for Professional Studies (CPS) serves a nontraditional student body with responsibilities that make traditional day classes difficult to schedule, steps have been taken to make completion of General Education requirements more convenient for the adult student. There are several options available to students for completion of general education requirements. Along with Community College classes and correspondence courses from other colleges and universities, students may pursue the following options through The Master’s College, Center for Professional Studies.

School of General Education
The CPS School of General Education serves as a bridge to the Degree Completion Program for those adults with minimal college units. By enrolling in the School of General Education, these students can earn units and position themselves as qualified applicants for the accelerated Degree Completion Program. Additionally, the School of General Education offers students in the Degree Completion Program the opportunity to fulfill their general education requirements by attending weekly compressed classes on nights other than when the major program classes are held. A Christian worldview permeates every course; instructors are uniquely gifted and qualified.

Video Courses
There a number of video courses available from The Master’s College, such as U. S. History, U. S. Government, English Literature, World History and many others. Students may take these videos home and complete the course work on their own schedule (within CPS guidelines).

Directed/Independent Study
Students may take individually-directed courses from CPS professors. CPS professors design these courses. Assigned work is to be completed by the students on their own.

CLEP Testing
There are several CLEP tests that can be administered by Career Services at The Master’s College. Passing these tests provides college-level credit in such courses as English Composition, Introduction to Psychology, Chemistry and many others.

Post Session
These courses, which are held both during the day and evening, are standard college classes which are compressed into an intense, three-week period of time. Post Session classes are scheduled during the weeks immediately following the beginning of the traditional college summer and winter breaks.

Prior Learning Assessment (PLA)
Prior Learning Assessment is a systematic process by which students may receive academic credit at The Master’s College. The college-level learning that qualifies for credit must have occurred prior to entering The Master’s College, either through informal life-learning or non-credit courses.

Center for Professional Studies Course Offerings

CHRISTIAN MINISTRIES

BIB302 Ministry Symposium (2)
This course begins with a focus upon the tools and techniques for adult learners. Critical skills for those transitioning into adult education such as time management, reading improvement, goal setting, and study principles are examined. This is followed by a brief introduction to the various ministry opportunities available in the local church setting. Essential ministries in the small church as well as the varied ministries of the larger church are examined. The concept of a Christian worldview and the ministry practice are also introduced in this course.

BIB347 Expositional Research (2)
The student will be introduced to the methods of biblical and theological research in terms of traditional library methods as well as various computer and on-line systems.

BIB345 Bibliology and Hermeneutics (4)
The various hermeneutical systems demonstrating the soundness and superiority of the historical-grammatical approach to biblical interpretation are discussed. In addition, the doctrine of Bibliology and its foundational...
relationship to all of theology and ministry is presented.

Finally, practical considerations in the study of God’s Word are reviewed.

BIB383 God, Christ, Holy Spirit, Angels (4)
The first theology seminar will cover the major fields of systematic theology beginning with Prolegomenon and continuing with Cosmology, Theology Proper, Christology and Pneumatology. The areas of study will center on the biblical defense for these areas as well as an examination of classic understanding of these doctrines from church history.

BIB384 Man, Sin, Salvation, Church (4)
The second theology seminar covers the doctrinal subjects of Anthropology, Harmartiology, Soteriology, Ecclesiology, and Eschatology. In addition, a brief discussion of the various Protestant theological systems will be included.

Option:
BIB323 Systematic Theology (1)
Comprehensive Ministry Exam. Questions requiring essay responses will be given toward the beginning of the semester in which the tests are taken.

Or
BIB487 Ministry Paper—Segment One (1)
A research project where the student identifies an issue or problem within the church or ministry and develops a biblical approach toward the resolution.

BCW363A Apologetics & Evangelism (4)
A survey of the main approaches to apologetics and an examination of evidences for the Christian faith from such fields as science, history, and philosophy. Personal evangelism is pursued as an integral part of the course.

BIB482 Biblical Counseling (4)
The basic concepts and distinctive features of biblical counseling are introduced. Discussion in this course will include a description of what biblical counseling is and what it involves, the qualifications of biblical counselors, the roles of the counselor in biblical counseling and the role of the counseling in the ministry of the local church. Emphasis will be placed on the theological foundations of biblical counseling and the key aspects of progressive sanctification. In addition, practical suggestions will be given concerning the counseling process. Case studies will be utilized to enhance learning.

BIB481 Christian Education (2)
An introduction to the philosophy and process of Christian education for all age levels.

BIB385 Church History (4)
The final theology seminar presents an overview of church history tracing the growth and development of Christianity from the Apostolic Age to modern American Evangelism. Emphasis will be placed on the development of the major Protestant denominations and associations emerging from the different traditions of the Reformation era.

Option:
BIB324 Practical Theology (1)
Comprehensive Ministry Exam. Questions requiring essay responses will be given toward the beginning of the semester in which the tests are taken.

Or
BIB488 Ministry Paper—Segment Two (1)
The second part of the research project where the student identifies an issue or problem within the church or ministry and develops a biblical approach toward the resolution.

BIB483 Missions (2)
The biblical approach to missions and evangelism in the local church setting is presented. Examination of both local and international missions from a biblical perspective and a basic model of a local church missions program are discussed.

BIB365 Worship in Music: Modes and Methods (2)
This course examines the practical outworking of individual and corporate worship in the light of a biblical understanding of the Person and Nature of God. Various philosophical and methodological approaches to music in worship will be briefly discussed, focusing on the symbol and substance of worship.

BIB484 Church Administration (2)
The key issues in church administration are considered in this course. Budget preparation, multi-staff planning and development, committee work, relations between “pastoral” and “lay” leadership, and other practical aspects of the day-to-day operation of a “typical” local church will be covered.

BIB486 Practical Theology (4)
This course is designed to allow the student to make use of the theological material and skills acquired throughout the program. Along with short research papers in which students will interact with various issues and challenges facing the contemporary church, they will also identify and present in written form the philosophy of ministry, statement of leadership philosophy, doctrinal foundation, and curriculum strategy they would use to start a new church.
Option:
BIB203 New Testament/ Old Testament (1)
Comprehensive Ministry Exam. Questions requiring essay responses will be given toward the beginning of the semester in which the tests are taken.

Or
BIB409 Ministry Paper—Segment Three (1)
The final part of the research project where the student identifies an issue or problem within the church or ministry and develops a biblical approach toward the resolution.

ORGANIZATIONAL MANAGEMENT

BIB301 Biblical Business Thinking and the Christian Worldview (4)
This course is designed to re-introduce the student into the rigor of college life. Academic skills such as becoming a master student, time management, goal setting, and study principles are examined. The process of critical thinking and analysis as well as the concept of a Christian worldview will be covered. Identification and study of the characteristics of successful leaders and the traits they exhibit in everyday decision making responsibilities.

MGT411 Organizational Management (4)
A study of organizational structure, its processes and associated human behavior in a constantly changing environment. Management is presented in terms of the four major functions: planning, organizing, leading, and controlling. A comparison of Organizational Behavior and biblical principles are discussed.

MGT435 Organizational Communication (4)
The principles of communication within an organization are presented. Effective communication methods, both oral and written, will be taught and practiced with an emphasis in using the proper communication method for any given situation.

BIB453 Biblical Ethics in the World of Business (4)
This course discusses the current thought and application of secular situational business ethics and how it affects our society and the marketplace. These ethics are compared and contrasted to biblical ethical standards. This course directly instructs the Christian in practicing moral decision-making based on the Bible.

MGT409 Leadership Principles & Strategic Management (4)
Includes an introduction of both secular and biblical examples of leaders and how Christian ethics make a difference in their leadership role. The student is confronted with organizational management issues faced by a manager in today’s marketplace. The course assists students in conducting strategic analyses and making strategic decisions while emphasizing the ability to defend the recommendations that are made.

MGT413 Human Resource Management (4)
This course explores organizational policies and practices of recruitment and selection, change and development, compensation and benefits, safety and health, employee and labor relations, and legislation. This course will integrate the above policies with strategically helping management obtain organizational goals.

MGT445 Business Law (4)
A study of legal theory as it applies to the everyday business world inhabited by organizational managers. The student studies the principles of business law and the legal environment including the legal process, contracts, commercial relations, business formations, and special topics such as property, environmental law, labor-management relations, and international law.

MGT425 Strategic Marketing in a Global Setting (4)
Basic marketing theory and terminology in a global environment are presented. Students will have the opportunity to analyze real-world cases, explore domestic and international situations and problems, identify and evaluate critical marketing data, and present their solutions to complex global marketing issues.

MGT435 Financial and Managerial Accounting (4)
Financial concepts and tools for the organizational manager are presented. The objectives of the course are to study and understand the general concepts of financial and management accounting, to understand these concepts in relation to “real world” organizational activities, and to learn how to perform analytical functions essential to successful organizational management.

MGT461 Management Project (5)
This course is used to finalize preparation of the student’s curriculum portfolio and to measure the student’s academic achievement in the Organizational Management’s subject matter. The course is designed to take knowledge learned in the OM curriculum and construct a viable action plan that could be used for the capitalization of a small business start-up or buyout. The overall objective is that the students develop the knowledge and skills necessary to own and/or operate a small company that effectively uses biblical principles and Christian ethics that honor the Lord. This course would also be practical for students conducting an operational business plan within their existing place of employment.
B305 Traditions and Transitions (3)
The tools and techniques for adult learners are the focus of this course. Critical skills for those transitioning into adult education such as becoming a master student, time management, goal setting, communication techniques, and study principles are examined.

BTH321 Christian Theology I (3)
An analysis of the great doctrines of Scripture. The significant issues of each great theme are discussed, taking great care to demonstrate that the Scriptures are the only true source of theology. The student is expected to learn to examine all previous doctrinal conceptions in the light of the Word of God.

BE301 Child and Adolescent Development (2)
Analysis of the physiological, cognitive, spiritual and personality development from birth through adolescence. There will also be a discussion of parenting issues and a critique of the self-esteem movement.

H332 California: Past and Present (3)
A study of cultural, economic, geographical and political developments in California starting with its Native-American residents, through the Spanish and Mexican periods, and continuing to its present multicultural state. California’s present government structure is also examined.

ESL303 Introduction to Linguistics (3)
This course is a survey of the linguistic principles of morphology, syntax, semantics, pragmatics, phonetics, phonology, and sociolinguistics. Students will develop the basic skills needed for the linguistic analysis of languages.

PE402 Health Education (1)
A study of the principles of health education.

ESL356 Language & Language Acquisition (3)
This course will explore the practical and theoretical structures of language. Attention will be given to the first and second language acquisition as they apply to English language teachers.

E322 Children’s Literature (3)
A survey of the various types of literature for children. Requires extensive reading and evaluation of children’s books.

PE415 Physical Education Components & Techniques (2)
This course will focus on the elementary school level in terms of curriculum design, teaching methods and techniques, analyzing teaching methods for improvement, as well as implementing physical education activities and testing.

ART330 Art Components & Techniques (3)
For students to teach children basic art skills in a variety of media encouraging creative communication through these skills. Students learn to use art and craft projects to emphasize or reinforce other areas of learning, such as science, history, or biblical teaching. Includes making and using visual aid tools. (Lab fee $25)

MU431 Music Components & Techniques (3)
Introduction to the fundamentals of music notation and structure and their application in musical activities within the elementary classroom.

BCW400 Christian World View (3)
A study of the application of Biblical data to contemporary culture, science, and the arts so as to define a Christian world view, integrating liberal arts learning with Biblical truth. Beginning with issues of epistemology, the student will be exposed to the relationship between the Bible and natural science, social science, and the humanities, concluding with an emphasis upon the apologetic value of the world view to modern life.

P321W Philosophies of Education (3)
This course presents a survey of educational theorists, their philosophies and how those philosophies have been exercised in educational practices and the implications for students, teachers, parents and administration. Students will read historical background of and original documents by the educational theorists.

MA201 Math Systems for Elementary Teachers I (4)
A course which provides basic competencies for teachers at the elementary school level. Emphasis is upon problem solving and understanding of the principles underlying mathematical concepts.

SS400 Senior Seminar (2)
Integrative course including curriculum portfolio review.
The Master’s Institute offers individuals the opportunity to study the Bible in a systematic manner through The Master’s Institute (TMI).

The Institute, a unique program offered by The Master’s College, is an intensive one-year Bible diploma program designed to help students grow and mature in the Word and aid the church in “equipping the saints”. Providing students with the opportunity to build a solid foundation on the Word of God, the Institute’s curriculum offers a systematic study of the Bible and Theology. Through TMI, students gain a practical working knowledge of God’s Word and the ability to express that knowledge.

However, The Master’s College recognizes that just an academic knowledge of the Bible is not enough; knowledge needs to be expressed in serving the needs of other saints. To facilitate such service, the Institute helps students discover how they can effectively use their spiritual gifts to serve others. The Master’s Institute faculty and staff assist students in finding areas of voluntary service where they can build up the Body of Christ and share the Gospel with unbelievers.

In addition to solid Bible training, upon completion of The Master’s Institute, two additional opportunities are available. First, a student may transfer into the baccalaureate program at The Master’s College and still complete a bachelor’s degree in four years. Second, The Master’s Institute coursework is transferable to any other Christian college since The Master’s College is accredited by the Western Association of Schools and Colleges (WASC).

The Master’s Institute meets the need for a foundational biblical education for the following people:

- Recent high school graduates, or those over 18 years of age;
- College graduates and professionals who desire biblical training to help them penetrate their unique spheres of influence with the Gospel;
- Students in their college years who see the need for Bible training before continuing higher education;
- Those in the midst of college who see the need for Bible training before continuing their higher education;
- Those preparing for ministry in the mission field or for seminary;
- Men and women of all ages who desire some basic Bible training to effectively use their spiritual gifts in ministering in the local church.

Course Information
The Master’s Institute curriculum is comprised of 32 units of Bible courses as follows:

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Units</th>
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<tbody>
<tr>
<td>B101,102</td>
<td>Old Testament Survey I,II</td>
<td>3,3</td>
</tr>
<tr>
<td>B201,202</td>
<td>New Testament Survey I,II</td>
<td>3,3</td>
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<tr>
<td>BTH321,322</td>
<td>Christian Theology I,II</td>
<td>3,3</td>
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<tr>
<td>Bible Electives</td>
<td>14</td>
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<tr>
<td>Total units required for diploma</td>
<td>32</td>
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A Diploma in Bible is given upon satisfactory completion of the above courses. The program may be completed in one year, or may be extended if desired. In order to receive a certificate of completion, a minimum cumulative GPA of 2.0 must be maintained.

APPLICATION PROCESS
Anyone interested in attending The Master’s Institute should contact The Master’s College Office of Enrollment (800-568-6248) for an application.
Master of Arts in Biblical Counseling

Dr. John D. Street, Chairperson

The Master of Arts in Biblical Counseling (MABC) is a graduate program intended to equip men and women for practical excellence in biblical counseling. The content of the courses emphasizes the practical skills of counseling without neglecting the solid biblical foundation on which these skills are built. The classes, homework and reading assignments can be practically implemented in each student’s life and ministry immediately. Each course the student takes will enhance his/her walk with God and ministry. The MABC degree is designed to help people to study, use and know Scripture more effectively in their own lives and in their counseling ministries with others. Our goal is to produce men and women who understand God’s Word as it applies to the exercise of the spiritual gift of counseling under the oversight of a local church.

Philosophy of Counseling

The Holy Scripture, being God’s law and testimony, is true and should therefore serve as the Christian’s standard for all matters of faith and practice (Isaiah 8:19-20; 2 Peter 1:3). There is no authority that is higher than the one found in Scripture. Wherever and on whatever subject Scripture speaks, it must be regarded as both inerrant and authoritative.

There have always been people who have affirmed the inerrancy and authority of Scripture in matters of faith and practice, but who would not affirm the sufficiency of Scripture for understanding and resolving the spiritual (non-physical) problems of man. These people acknowledge Scripture to be the Word of God and are therefore worthy of our respect, but when it comes to understanding and resolving many of the real issues of life, they think that Scripture has limited value. It is, therefore, crucial that we clearly articulate what Christian counseling truly is. There are four distinguishing features of truly Christian counseling as explained below.

Christ-Centered Counseling

Christian counseling is conscientiously and comprehensively Christ-centered. It focuses on who Christ is, what He has done for us in His life, death, resurrection and in sending the Holy Spirit. Christ-centered counseling also focuses on what He is doing for us right now in His intercession at the Father’s right hand, and what He will yet do for us in the future. In Christian counseling, the Christ of the Bible is not an appendage or a “tack on” for living in the fast lane. Rather, He is at the center as well as the circumference, and everywhere in between, of counseling.

Christ-centered counseling involves understanding the nature and causes of our human difficulties. It involves understanding the ways we are unlike Christ in our values, aspirations, thoughts, feelings, choices, attitudes, actions and responses. Resolving those sin-related difficulties includes being redeemed and justified through Christ, receiving God’s forgiveness through Christ and acquiring from Christ the enabling power to replace unChristlike (sinful) patterns of life with Christlike, godly ones.

Salvation-Centered Counseling

A Christian counselor is also conscientiously and comprehensively Christian in his/her outlook on life. Truly Christian counseling is done by individuals who have experienced the regenerating work of the Holy Spirit, and have come to Christ in repentance and faith, acknowledging Him as Lord and Savior of their lives. These are also people who want to live in obedience to Him; people whose main concern in life is to exalt Him and bring glory to His name. They are people who believe that, since God did not spare His own Son (from and on the cross) but delivered Him up (to the cross and death) for us (on our behalf and in our stead, as our substitute), He will freely through Christ give us all that we need for effective and productive living (for transforming us into the very likeness of His Son in the totality of our being). Biblical, Christian counselors also acknowledge the role of the Holy Spirit in regenerating, saving, and sanctifying the believer. Truly Christian counseling is done by those whose theological convictions influence, permeate and control their personal lives and their counseling theory and practice.

Bible-Centered Counseling

Truly Christian counseling is conscientiously and comprehensively based on the Bible, deriving its understanding of who man is, the nature of his main problems, why he has these problems, and how to resolve these problems from Scripture. In other words, the counselor must be conscientiously and
comprehensively committed to the sufficiency of Scripture for understanding and resolving all the nonphysical personal and interpersonal sin-related difficulties of man.

Church-Centered Counseling
Another distinguishing feature of truly Christian counseling is that it will be conscientiously and comprehensively church-centered. Scripture makes it clear that the local church is the primary means by which God accomplishes His work in the world. The local church is His ordained instrument for calling the lost to Himself and the context in which He sanctifies and changes His people into the very likeness of Christ. According to Scripture, the church is His household, the pillar and support of the truth and the instrument He uses in helping His people to put off the old manner of life and to put on the new self (cf. 1 Timothy 3:15; Ephesians 4:1-32).

Resident Program
Program Distinctives
The MABC-Resident format is a 35 semester unit program designed to be completed in one to two years. It is available to residents of the greater Los Angeles area or others who are able to move the area. Courses are held at night, Monday through Thursday, allowing students to continue to work in their present occupations and ministries while completing their degree program. Winterim and Post-Session classes are also offered each year.

Program Length
While this program may be completed in one year, students may also extend the program length past the recommended two years. In order to complete the Master of Arts in Biblical Counseling, a 100-page thesis (also referred to as the Research Project) must be submitted and approved. The thesis may be completed after a student’s coursework has been completed.

Remote Library Access
In order to facilitate research from off campus locations, the college library provides remote access to many of The Master’s College’s online databases. This access allows the student to search the available databases from any computer off campus that has an Internet connection. Currently The Master’s College has over 20 databases available with remote access. Students are welcome to contact the library directly if they need help with their research needs.

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<tr>
<th>MASTER OF ARTS IN BIBLICAL COUNSELING DEGREE REQUIREMENTS</th>
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<td>BC312 Theological Basis of Counseling II .................... 2</td>
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<td>BC321 Problems &amp; Procedures I .................................. 3</td>
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<td>BC331 Hermeneutics ............................................... 3</td>
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<td>BC391 Counseling Observation ................................... 1</td>
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<td>BC392 Counseling Internship .................................... 4</td>
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<td>BC399 Counseling Research Project ............................ 2</td>
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<td>At least two of the following .................................. 4</td>
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<tr>
<td>BC306 Theoretical Constructs of Psychology (2) ................</td>
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<td>BC317 Crucial Issues on the Contemporary Church Scene (2)</td>
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<td>BC319 Counseling &amp; The Book of Ecclesiastes (2) .............</td>
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<td>BC338 Counseling &amp; Child Development (2) .....................</td>
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<td>BC559 Christian Life Issues II (3) ..............................</td>
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<td>BC581 Counseling Issues I (1) ....................................</td>
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<td>BC582 Counseling Issues II (1) ...................................</td>
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<td>BC583 Discipling Women (2) ......................................</td>
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<td>Total units required for degree ................................ 35</td>
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Summer Institute Program

Program Distinctives
The MABC-SIP, established in 1998, is a 35 semester unit, non-conventional curriculum designed for individuals such as pastors, missionaries, teachers or school administrators who are actively involved in ministry. This modular based program enables students to earn a graduate degree in two to six summers depending on their own schedule and commitments. This allows each student to pursue in-depth training in biblical counseling while continuing in his or her current ministry or occupation.

Program Length
The SIP modular courses are offered for three weeks each summer. Up to three weeks of classes can be taken each summer allowing students to complete their classroom work in two summers. Each week consists of four- six units of classes. In addition to the modular courses, each student will be required to take nine units of Independent Study coursework. One of these nine units includes a 100 page thesis (Research Project) which is more fully described in BC599 Counseling Research Project.

Each of our modular courses is divided into three parts: a one-week, in-session lecture in addition to extensive pre-session and post-session assignments.

Independent Study
Nine independent study units need to be completed before the student is able to graduate from the program. These may be taken in between the first and second year or after the summer sessions have been completed. Students have one year from the time of enrollment in an independent study course to complete the course.

Course Registration
Registration forms for MABC-SIP will be mailed in early spring to each student who has already been accepted into the MABC program. In addition to registering for specific courses, this form allows the student to make housing and meal plan reservations. Housing and meal plans are available for the student’s spouse and his/her entire family. Included with this course registration packet will be a SIP Book Order form which lists the required texts for each course and allows the purchasing of these books from The Master’s College Bookstore.

Course Offerings in MABC

BC500 Discipleship Lab (1)
The lab requires one hour weekly of small-group discussion led by a faculty member. Structure is deliberately limited to allow for interaction concerning issues arising in daily life, classes and ministries. Relationships, motivations and strategies are examined for the purpose of encouraging transparency and a lifestyle incorporating counseling, encouragement and edification.

BC501 Introduction to Biblical Counseling (3)
This course offers a general introduction to basic concepts and distinctive features of biblical counseling. Students will discuss what biblical counseling is and what it involves, the role of the counselor in biblical counseling, the different kinds of counseling that are needed, the place of counseling in the ministry of the church and how biblical counseling theory and practice relate to and differ from some of the more common secular models and theories. Part of the course will involve a personal improvement project in which the student will evaluate his/her own counseling qualifications, design a plan for improving some area of his/her life, put that plan into action and then evaluate his/her progress as the course draws to a close.

BC502 Essential Qualities of a Biblical Counselor (2)
This course will help the student to understand the Christ-like character and functional qualities of the discipler/counselor. The course will also provide the environment for self-examination for present and future growth, both in his/her personal walk with Jesus Christ and as a skilled biblical counselor.

BC503 Methods of Biblical Change (2)
This course provides an overview of the counseling process presenting a comprehensive methodological model for promoting biblical change in people. The goal of this course is to encourage biblical thinking and procedures in the process of helping people.

BC506 Theoretical Constructs of Psychology (2)
This course is designed to critically analyze secular and evangelical integrationist theories of psychotherapy. It will probe the anthropological presuppositions of treatment theory and seek to bring a thoroughly biblical critique to their foundational assumptions as well as methodology. Issues like theories of the subconscious, psychoanalytic approaches to personality, establishing norms, psychological
testing, making the distinction between the normal and abnormal, major and mood disorders, schizophrenia and multiple personality disorders are among the psychological constructs and their popular theoreticians that will be explored.

BC511, 512 Theological Basis of Counseling I, II (2, 2)
This course offers a consideration of the theological realities that form the basis of a proper approach to counseling. Special emphasis is given to the nature of God and of man (fallen and unfallen), a biblical definition of the image of God, the nature of sin, the realities of regeneration and progressive sanctification, the concept of “the flesh” (old man/new man), an understanding of the heart/mind as used in Scripture and the place of the local church in the ministry of counseling. Please note: BC512 for SIP students is broken into two classes of 1 unit each, BC512a and BC512b.

BC516 Evangelism & Discipleship (2)
This course presents a biblical approach to evangelism in the local church setting. Various methods of personal evangelism and strengths and weaknesses of these approaches are evaluated. In discipleship, the practical aspects of assisting a believer’s growth in the Lord and development of leaders within the local church will be discussed.

BC517 Crucial Issues on the Contemporary Church Scene (2)
This course takes a look at several key areas of confusion and doctrinal controversy where biblical discernment must be carefully applied. Particular attention is given to several key matters that have been grist for controversy among evangelical Christians over the past decade or so. Students are encouraged to apply the principle of sola Scriptura as they think through these issues and formulate a position on them.

BC518 Counseling & the Book of Proverbs (2)
This course is an expositional study of the book of Proverbs with its special relevance to counseling.

BC519 Counseling & the Book of Ecclesiastes (2)
This course is designed to help the counselor to work with individuals who are struggling with a materialistic cosmology.

BC521, 522 Problems & Procedures I, II (3, 2)
This course is designed to apply the biblical principles taught in the Introduction to Biblical Counseling (BC501) and the Methods of Biblical Change (BC503) courses to a range of specific counseling problems. Topics discussed include anger, fear, depression, homosexuality, anxiety, eating disorders, incest, child abuse, counseling youth, counseling divorces and crisis counseling. During the second semester of this course, each student will research and present to the class a detailed biblical counseling outline for a teacher-approved counseling issue.

BC528 Cross-Cultural Counseling (2)
This course is an exploratory study of biblical counseling in diverse cultural settings with a particular emphasis on equipping the Christian who seeks to counsel people of a culture different from his/her own.

BC531 Hermeneutics (3)
This course is an introduction to the science and art of interpretation, with special attention to the application of Scripture to counseling. Various interpretive approaches on key scriptural passages will be examined, especially as they relate to the biblical counselor and his task.

BC538 Counseling & Child Development (2)
Analysis of the physiological, cognitive, spiritual and personality development from birth through childhood. There will also be a discussion of parenting issues and a critique of the self-esteem movement.

BC542 Marriage & Family Counseling (3)
Marriage and family problems are present in the majority of counseling cases. This course will give an overview of general marriage and family counseling issues relating to the content and process of counseling. It will then proceed to specifically deal with some of the major difficulties that troubled marriages and families experience from a biblical perspective. Included in the course are discussions of the biblical basis and purposes of marriage, family stages, infidelity, family, in-law problems, developing unity, husband/wife roles and responsibilities, correcting communication problems and how to resolve conflicts that arise.

BC548 Counseling & Youth (2)
This course is designed to help the student to understand the intense and frequent problems of young people. A thoroughly biblical understanding of young people and their problems and a functional approach to counseling youth will be presented.

BC552 Marriage & Family Topics (2)
This course will consider such issues as premarital counseling, divorce counseling, financial counseling, mate abuse, rebuilding a marriage after an adulterous affair, dealing with sexual problems and parent/child relationships. Designing and facilitating a marriage or family improvement project will be a part of the student’s responsibility for this course. Each student will develop and present to the class a detailed biblical approach for a teacher approved marriage and/or family problem.
BC556 NANC Membership Seminar (1)
All students are encouraged to seek membership in and certification by the National Association of Nouthetic Counselors (NANC). This seminar will prepare the student to take the Theological and the Counselors Exams as part of their NANC membership process.

BC557 Counseling & Medical Issues (2)
This is a survey of the physiological factors that influence areas in a person’s life which are of importance when counseling that person.

BC558, 559 Christian Life Issues I, II (3, 3)
This course is designed to help people understand the following: the true nature of the Christian life from its beginning with regeneration to its completion when we enter heaven; the context in which our lives and experiences as Christians take place; the gospel foundation for all Christian obedience; the deceptive character of sin; the manner and ways we are sinned against, the appropriate and effective ways to respond to being sinned against; the procedure for building a biblical framework for defining and dealing with sin; our own and others’; the biblical function and purpose of the church; and the manner in which some people who call themselves Christians erroneously view the Christian life.

BC562 Methods of Secular & Integrationistic Counseling (3)
This course is designed to contrast a biblical anthropology and method of change with those espoused by secular psychological theories and methodologies. A special emphasis will be placed on examining the dangers of current integration theory and, through actual case studies, exposing specific ways integrationists’ methods contradict the processes of change delineated in Scripture.

BC581, 582 Counseling Issues I, II (1, 1)
Numerous crucial issues in counseling will be discussed: the role of women in counseling, the church and biblical counseling, drugs and biblical counseling, developing a counseling ministry in a local church, preaching and counseling, legal issues and counseling, training lay people to counsel, counseling in everyday life, avoiding legalism in counseling, God’s laws and ordained authority and counseling apologetics.

BC583 Discipling Women (2)
This course provides basic training in developing and maintaining a women’s ministry within the local church. Topics include the priority of discipleship, a biblical definition of discipleship and training in the how to’s of discipleship.

BC590 Counseling Practicum (2)
This course is designed to consider the practical application of the principles of biblical counseling and the various methodological aspects of the counseling process. The course will include student participation in counseling as a counselor, counselee, and an observer. These activities will form the basis of seminar discussions where counseling will be analyzed from a biblical perspective. The goal of this course is to help the student learn, evaluate and sharpen their practical counseling skills. Prerequisites: BC501, BC530.

BC599 Counseling Research Project (2)
This guided independent research develops a biblical understanding of a counseling approach to a specific problem that could be encountered in counseling. The problem area must be precisely stated in written form, must be pursued under faculty supervision and must be approved by the chairperson of the Biblical Counseling Department. A fully documented research project of 100 pages in length is required. Prerequisites: BC501, BC530.
Master of Arts in Biblical Studies

Dr. Thomas A. Halstead, Chairperson

The Master of Arts in Biblical Studies (MABS) is intended to provide Bible training to men and women at the graduate level. The content of the program is Biblical-Theological in nature and emphasizes both proper interpretation and practical application of Scripture. The classes, homework, and reading assignments can be practically implemented in each student’s life and ministry immediately. Each course the student takes is designed to enhance his/her walk with God and ministry. The MABS degree is designed to help people study, use, and apply Scripture more effectively in their own lives and in their churches.

Program Distinctive

The MABS is designed for missionaries, teachers, school administrators, or lay people who are actively involved in ministry. This modular based program enables students to earn a graduate degree in approximately three summers depending on their own schedule and commitments. This allows each student to pursue in-depth Bible training in biblical studies while continuing in his or her current ministry or occupation.

Program Length

Modular courses are offered for three weeks each July. Up to three weeks of classes can be taken each summer allowing students to complete their classroom work in three summers. Each week consists of a 4 unit class. Each of our modular courses is divided into three parts: pre-session assignments, in-session lectures, and post-session homework.

Independent Study

Independent Study courses must be completed before a student is able to graduate. These courses may be taken any time after the first modular course is completed. Students have one year from the time of enrollment in an Independent Study course to complete all assignments.

Course Registration

Registration forms for MABS will be mailed in early spring to each student who has already been accepted into the MABS program. In addition to registering for specific courses, this form allows the student to make housing and meal plan reservations. Housing and meal plans are available for the student’s spouse and children. Included with the registration form will be a Book Order form which lists required texts for each course and allows the purchasing of these books from The Master’s College Bookstore.

Remote Library Access

In order to facilitate research from off-campus locations, the college library provides remote access to many of The Master’s College’s online databases. This access allows students to search the available databases from any computer off campus that has an Internet connection. Currently The Master’s College has over 20 databases available with remote access. Students are welcome to contact the library directly if they need help with their research needs.

Degree Requirements

Currently the MABS is being designed to include at least 24 core units consisting of the following:

- BS501 History and Theology of the Pentateuch...........4
- BS502 History and Theology of the Historical Books.........................................................4
- BS503 History and Theology of the Poetic Books........4
- BS504 History and Theology of the Prophetic Books.........................................................4
- BS505 History and Theology of the Gospels and Apostolic Period.........................................4
- BS506 History and Theology of Pauline and General Literature........................................4

In addition to these core classes, anywhere from 11-19 additional required and elective units may be required. The complete program will be determined by Fall 2005.
Teacher Education

Dr. Shirley F. Carpenter, Chairperson

The Master’s College is authorized to recommend candidates for both Multiple and Single Subject Preliminary teaching credentials. As a faith-based institution, the purpose of the credential program is to enable students to become excellent teachers who integrate faith into teaching, learning, and living.

A major in teacher education is not acceptable for a California credential. Instead, credential candidates are expected to complete an undergraduate major that will prepare them in the content area(s) they will teach. In most content areas, candidates must also pass a subject matter examination.

Following the subject matter preparation and the posting of a bachelor’s degree, candidates complete a series of graduate level courses that prepare them to teach the subject(s) authorized by the credential, to teach special education and English learners in the regular classroom setting, and to gain other information and skills needed to obtain a credential.

Admission Requirements for the Teacher Credential Program

Students must complete separate admissions processes to be admitted to BOTH the college and to the Teacher Credential Program. No Teacher Credential Program courses can be taken prior to admission to the graduate level Credential Program.

Application for admission to the Teacher Credential Program is normally submitted during the first semester of a student’s senior year. A student must have taken the California Basic Educational Skills Test (CBEST) and must have at least a 2.75 cumulative grade point average for admission to the program. Additional admission requirements and information about the admission process are available in the Teacher Education Office.

NOTICE: It is important to check with the Teacher Education Department for updates regarding any modifications and/or additions to the stated list of courses and requirements. Periodically, the state of California mandates changes in program structure and content, which the college is required to implement.

Requirements for Preliminary Multiple Subject Credential

Students interested in obtaining a Multiple Subject Credential (which authorizes teaching in public elementary schools and other self-contained classrooms) must:

1. Earn a bachelor’s degree at a regionally accredited college or university.
2. Prove subject matter competence and become No Child Left Behind compliant by taking and passing the California Subject Examination for Teachers (CSET).
3. Complete a state-approved program of professional coursework that includes authorization to teach English learners in the regular classroom.

Meeting Requirement 1:
The Master’s College Liberal Studies/Teacher Education bachelor’s degree program has been approved by the California Commission on Teacher Credentialing. It was designed based on the same content standards that were used to develop public school curriculum in elementary schools. The CSET examination was developed using these same standards, so this major provides the best preparation for the examination. It also includes early classroom experiences and includes courses that build background knowledge for the credentials. The requirements for this major are explained in the Liberal Studies section of this catalog.

Meeting Requirement 2:
Take and pass the California Subject Examination for Teachers (CSET) before beginning the credentialing program.

Meeting Requirement 3:
The Master’s College has a State-approved credential program for the Preliminary Multiple Subject Credential. It consists of prerequisites, the credential courses, and other requirements.

Prerequisites (part of the Liberal Studies-teacher education major):

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<tr>
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<td>Computer Basics for Educators</td>
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<tr>
<td>ED400</td>
<td>Foundations of Education</td>
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Credential Courses (all courses must be taken concurrently):

- ED510 Teaching Reading/Language Arts in Elementary School (4)
- ED530 Teaching Strategies in the Elementary School (4)
- ED550 Practicum (5)
- ED560 Introduction to Special Education (2)
- ED570 Colloquium (3)
- ED580 Elementary Student Teaching (12)

Before Applying for Credential:

- POL200 U.S. Government (a graduation requirement for The Master's College) E322 Children's Literature (part of the Liberal Studies-teacher education major) Take and pass the Reading Instruction Competence Assessment (RICA)

Students entering The Master's College as freshmen normally take 8 semesters to complete the Liberal Studies-teacher education bachelor's degree program. The credential program consists of two additional semesters: one semester of coursework and one semester of student teaching.

Once a candidate obtains a Multiple Subject Preliminary Credential, he or she may teach for five years while completing the requirements for the Professional Clear Credential.

Requirements for Preliminary Single Subject Credential

Students interested in obtaining a Single Subject Credential (which authorizes teaching in public junior high or senior high school) must:

1. Earn a bachelor's degree at a regionally accredited college or university.
2. Prove subject matter competence by completing a state-approved subject matter preparation program OR passing the California Subject Examination for Teachers (CSET).
3. Complete a state-approved program of professional coursework that includes authorization to teach English learners in the regular classroom.

Meeting Requirement 1:
Any major earned at The Master's College meets this requirement. The Master's College offers bachelors degrees in the following areas which are commonly taught in public schools: Business, English, Music, Physical Education, Biology, History/Social Science, Mathematics and Home Economics.

Meeting Requirement 2:
The Master's College has approved subject matter programs for Home Economics and Mathematics. Students who complete all requirements of these approved programs are not required at this time to take the CSET examination. All other majors must take the California Subject Examination for Teachers (CSET) in the appropriate subject matter area before beginning the credentialing program. They must pass the examination before applying for a credential.

Meeting Requirement 3:
The Master's College has a State-approved credential program for the Preliminary Single Subject Credential. It consists of prerequisites, the credential courses, and other requirements.

Prerequisites (which can be completed as part of the undergraduate major):

- ED300 Computer Basics for Educators
- ED400 Foundations of Education

Credential Courses (all courses must be taken concurrently):

- ED520 Teaching Reading in the Secondary School (3)
- ED540 Teaching Strategies in the Secondary School (5)
- ED550 Practicum (5)
- ED560 Introduction to Special Education (2)
- ED570 Colloquium (3)
- ED590 Secondary Student Teaching (12)

Before applying for a credential, students must also take POL200 U.S. Government (a graduation requirement at the Master's College). Students entering The Master's College as freshmen normally take eight semesters to complete the bachelor's degree program. The credential program consists of two additional semesters: one semester of coursework and one semester of student teaching. Once a candidate obtains a Single Subject Preliminary Credential, he or she may teach for five years while completing the requirements for the Professional Clear Credential.
Course Offerings in Teacher Education

ED101 Freshman Integration Seminar (1)
The Freshman Integration Seminar links the content of college coursework in the Liberal Studies-major to teaching competencies.

ED202 Sophomore Integration Seminar (2)
The Sophomore Integration Seminar links the content of college coursework in the Liberal Studies-major to teaching competencies. It examines characteristics of K-8 students and links them to developmentally appropriate teaching strategies. Included are planned, structured experiences in K-8 classrooms.

ED210 Classroom Participation (1,3)
A pre-professional course intended to give the prospective teacher experience as a teacher aide in the classroom. The student selects two schools in which to serve for a total of 10 hours per unit. Recommended for students uncertain about entering either elementary or secondary education professions.

ED300 Computer Basics for Educators (3)
An in-depth, hands-on study of how microcomputers are currently used in the elementary and secondary school classroom. Topics discussed include Computer Assisted Testing, Computer Managed Instruction, Computer Assisted Instruction and Computer Literacy. (Lab fee $20)

ED301 Junior Integration Seminar (2)
The Junior Integration Seminar links the content of college coursework in the Liberal Studies-major to teaching competencies. It introduces students to cultural and linguistic factors that must influence decisions about teaching and classroom management. Included are planned, structured experiences to prepare students to teach in K-8 classrooms.

ED400 Foundations of Education (3)
A course designed to introduce students to processes in today's elementary and secondary classrooms. Includes the study of underlying philosophical bases; characteristics of students; instructional objectives and lesson planning; evaluation and assessment; classroom management; motivation; the teacher as a decision maker and an overview of current practices and methods in the classroom. Requires observation and participation in a classroom. (Materials fee $15)

ED402 Senior Integration Seminar in Liberal Studies (3)
The Senior Integration Seminar assists the student in integrating the content and skills taught in the various major courses. It requires the integration of biblical world view principles into the disciplines. It also links the content of college coursework in the Liberal Studies-major to teaching competencies. The student is prepared for the summative assessments for graduation and also for the subject matter program of the multiple subject credential. Included is participation in a cross-cultural experience.

ED500 Technology Integration in the Curriculum (2)
Designed to continue training in the use of technology in education. Focus on using technology in collaboration, evaluating and assessing student progress, creating and maintaining learning environments using technology, communicating through a variety of electronic media and optimizing lessons using technology. Prerequisites: ED300. Concurrent enrollment in ED580/2 or ED590/2.

ED510 Teaching Reading/Language Arts in Elementary School (4)
A professional education course designed to enable prospective teachers to develop an initial theory of integrated reading and language arts. Emphasis is placed on principles, strategies and materials compatible with children's developmental levels and California content standards. Addresses unique needs and instruction of diverse populations, including English learners. Approved course for preparing students for the Reading Instruction Competency Assessment (RICA). (Materials fee $30). Prerequisites: Admission to the Multiple Subject Credential Program. Concurrent enrollment in ED530.

ED520 Teaching Reading in the Secondary School (3)
A professional course designed to expose prospective teachers to effective ways of teaching reading in secondary content classes. Attention will be given to selection and use of textbooks; teaching writing patterns and comprehension strategies appropriate to various content areas; informal assessment of students and ways of adapting assignments to varying reading levels. Classroom fieldwork and observation in reading are required. (Materials fee $15). Prerequisites: ED300 and ED400; admission to the Teacher Credential Program.

ED530 Teaching Strategies in the Elementary School (4)
A professional education course dealing with strategies for teaching elementary mathematics, science, social studies, visual and performing arts, and physical education with the guidelines set in the respective California content standards for K-12 public schools and the English Language Development Standards. (Materials fee $30). Prerequisites: Admission to the Multiple Subject Credential Program. Concurrent enrollment in ED550.
ED540 Teaching Strategies in the Secondary School (5)
A professional education course dealing with strategies for teaching in the secondary school using the guidelines set in the respective California content standards for K-12 public schools and the English Language Development Standards. Student assignments are completed in his or her credential area. (Materials fee $30). Prerequisite: Admission to the Single Subject Credential Program. Concurrent enrollment in ED530.

ED550 Fieldwork Practicum (5)
A professional education course that provides classroom experience in all content areas of the public school curriculum. Weekly half-day seminars address teaching strategies, unit planning, English learners and classroom management. Training for Teacher Performance Assessment tasks is also included. (Materials fee $15). Prerequisites: Admission to the Multiple or Single Subject Credential Program. Concurrent enrollment in ED530 and ED530 or ED520 and ED540.

ED560 Introduction to Special Education (2)
Provides the basic knowledge, skills and strategies, including differentiated instruction, for teaching the core curriculum to special populations in the general education classroom. Addresses students with disabilities, students on behavior plans and gifted and talented students. Concurrent enrollment in ED530 Practicum.

ED570 Colloquium (3)
A professional education course to accompany student teaching. Weekly half-day seminars address issues related to teaching and schools. Content includes state-mandated health standards. Candidates also prepare resumes, practice interviews and gain other skills to help them obtain teaching positions. Training for Teacher Performance Assessment tasks is also included. (Materials fee $30). Prerequisite: Admission into ED580 or ED590.

ED580 Elementary Student Teaching (12)
Full-time supervised teaching in approved elementary schools for a period of 16 weeks. The student will be assigned to two different grade levels for a period of eight weeks each. Open only to fifth-year students in the Teacher Credential Program who have completed their subject matter and professional preparations. (Student Teaching fee TBA.)

ED590 Secondary Student Teaching (12)
Full-time supervised teaching in approved secondary schools for a minimum of 16 weeks. The student will be given two eight week assignments at different grade levels. Open only to fifth-year students in the Teacher Credential Program who have completed their subject matter and professional preparations. (Student Teaching fee TBA.)
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